

TOWN OF ALLENSTOWN
Select Board
16 School Street
Allenstown, New Hampshire 03275

Minutes of Regular Meeting
August 20, 2012

Call to Order.

The Allenstown Select Board Meeting for August 20, 2012 was called to order by the Chair at 6:00 p.m.

Roll Call.

Present on the Board: Jason Tardiff, Jeff Gryval, and Sandy McKenney.

Others Present.

Residents of Allenstown: Robin Sanborn, Albin Ave.; Lloyd P. Carter, Jr., Albin Ave.; Sue Ann Simpson, Albin Ave., Bill Ellis, Albin, Ave., Ellen Quintal, Riverside Dr.; Francis Paradis, Riverside Dr., Robert St. Germain, Main St., Betty St. Germain, Main St.

Others Present: Zachary White, AFD Student candidate; Daniel Kern, Executive Director, Bear-Paw Regional Greenways; Phil Auger, Land Protection Specialist, Bear-Paw Regional Greenways.

Other Public Officials: Diane Demers, Town Clerk; Ron Pelissier, Road Agent; Statia Nichols, Library Trustee; Kimberly Carbonneau, Library Trustee; Deb Moreshead, Library Trustee; Tom Irzyk, Allenstown School Board; Larry Anderson, Sewer Commissioner/Trustee of Trust Funds/Budget Committee.

Allenstown Staff: Amber Cushing, Librarian; Doug Smith, Finance Director; Chief Robert Martin, AFD; Deputy Chief Paul St. Germaine, AFD; Lt. Chris Roy, AFD; Chief Shaun Mulholland, APD; Paul Apple, Town Administrator.

Citizens Comments.

There were none.

Public Hearing: To take public comment on and to consider enacting ordinances establishing regulations on Town-owned land.

Mr. Apple identified a revised draft of the ordinance to be discussed at page 1 of the Board's materials. He explained that the purpose of the ordinance is to enact a general rule prohibiting people from entering upon, using or otherwise utilizing town-owned lands without specific written permission from the Select Board or their designee. He stated that if someone were on town-owned land without permission, they could be asked to leave and, if needed, that request could be enforced by the police.

Mr. Apple explained that the draft ordinance also contains an exception to the general rule that applies to a series of larger parcels of land that are not in residential areas. The larger parcels are identified in the draft. The exception would allow for some basic activities such as walking, fishing, and hiking. He stated that the draft tries to balance the needs of people who use open space with the fact that an increase proportion of the open space the Town now owns is in what used to be residential areas.

Chief Mulholland stated that there are two competing interests regarding these parcels. The first is the use of public lands and the second is the interest of people who live near public lands to not be disturbed. He explained a few options that they have regarding these interests. The first option is to do nothing, which allows the people to do what they want on town-owned property. The second is to put in place restrictions similar to what they have at parks and prohibit activities such as use after 8pm. The last option is to do a combination of the first two and allow for use of some town-owned lands. Chief Mulholland also discussed issues they have on parks including inappropriate behaviors.

The Chair informed the public that the smallest parcel of land on the list of properties subject to the exception is about 5 acres and that everything else is quite a bit bigger. He asked the public if they had any questions and if so to please ask them one by one.

Mr. Carter of Albin Ave. expressed concern regarding his deed stating that there is a beach area near his property and that he is concerned for the safety of the children in the area. He stated that he's not opposed to people using the river or someone going down and putting their boat in or going fishing. He explained that he is opposed to opening it up to the public where they can go and have an area with garbage cans that would lead to trash. He stated that no one on the street wants it open to the public. He also stated that he doesn't think Riverside Drive should be open either.

Ms. Quintal, of Riverside Drive stated that she agrees with Mr. Carter. She explained that she has spent time on the weekends cleaning up and picking up trash as they do not have trash removal

on their street. She also asked what the liability is to the town if someone gets hurt on these properties and does the town have some kind of insurance for that.

Mr. Anderson asked what the options are for the properties. The Chair explained that the ordinance to not allow the use of the properties. Mr. Carter asked if Riverside Drive or Albin Ave is on the list to stay open. The Chair stated that they are not on the list and are not going to be opened to the public. Mr. Grvyal stated that the larger parcels basically abut Bear Brook and that the others are scattered throughout the town.

A resident asked if the parcels on the list are designated parks. The Chair stated that they are not designated parks but that they are town owned parcels. Mr. Apple explained that they can be used for fishing or hunting but not camping overnight, soliciting, or operating a vehicle.

A resident asked if there is a way to regulate it to residents only. He stated that everyone knows everyone in town and if people show up that aren't residents, you will have their stuff to clean up. The Chair stated that this question was asked before and there was a question of proof of residency. He gave an example of someone going hiking and not having the proper ID on themselves to prove they are a resident.

Another resident asked what the purpose of this ordinance is and what does it matter if someone walks on it. He stated that if the town opens it up then they take on that liability and why not leave it as town property. The Chair explained that if they leave it as town property, then he will have other residents who hunt that will be asking why they can't hunt out there. Chief Mulholland also stated that the biggest reason is because there's no regulations which means people would be able to dump vehicles, drive ATVs and tear up property, or go out and cut trees; all of which they have had problems with in the past.

Chief Mulholland read a list of proposed regulations such as soliciting; advertising; defacing or destroying of any signs, fences, or benches; or plant materials on land; have fires, or leave human or hazardous waste. He also read examples of properties that this would affect; 27 acres on Dowst Road, 17 acres on Deerfield Road, 13 acres on Popper Road, 15 acres off Route 28 and several others. He stated that people would not be able to do anything on any other town-owned land that residents live by. The Chair stated as it sits right now people can do whatever because there are no regulations.

Mr. Paradis asked if when property was brought up for the buyback grant, it was as a selling point for the town to use for access. Mr. Grvyal stated that the people's properties that were bought out were done so because the money came available and the people wanted to get out of there.

Ms. Nichols asked what the noise ordinance in town is as far as fireworks. Chief Mulholland explained that the noise ordinance is rather lengthy and that fireworks are not specifically talked about in the ordinance. The resident determined to speak with Chief Mulholland later regarding the fireworks.

Mr. Grvyal asked the residents if there are any problems with people down on their roads other than trash needing to be picked up. A resident stated that the speed limit being dropped a little bit would be good. Another resident stated that a No Outlet sign would be good too because people don't know. Mrs. McKenney stated that if the ordinance was voted on, nothing would change for the residents on these roads expect that Chief Mulholland could enforce the regulations.

The Chair asked if the Board wanted to hold off on this or vote on it tonight. The Board determined to review the revised ordinance and vote on it next week and residents are welcome to come back. Mr. Apple said he can repost the ordinance after next week's meeting. The Board asked the residents to put their email addresses on the sign in sheet so that Mr. Apple could update them on the ordinance.

Meet with Library Trustees regarding status of library operations generally and introducing new librarian.

Ms. Carbonneau distributed before and after pictures to the Board showing upgrades to the ramp at the Library and that they are again in compliance with their ADA regulations as far as access to the building. She also introduced to the Board the new head librarian, Amber Cushing and stated that she is very qualified and has some great ideas. The trustees explained that they are going to have an open house during the Old Home Day on Saturday.

Ms. Carbonneau distributed two proposed articles for the 2013 Warrant to the Board to consider. She stated that they are just language that has to do with being in compliance with how fines are handled and how they use the money that comes in the fax machines.

Mr. Apple stated that they are trying to make sure the Trustees have that back and forth communication with the Board and try to have the Trustees in regularly. Ms. Carbonneau also expressed gratitude to the Highway Department for helping them fix the Library's flag pole and performing other maintenance duties. She invited the Board to hold one of their meetings at the Library that way people can see what is being done at the Library. Ms. Cushing stated that she is looking forward to making some changes in a positive way.

A resident expressed concern about a passing lane on Route 28 by Jilerik Road being a problem because of the people passing while he's waiting to turn and being unsafe and asked if it could be double line painted. The Chair stated that it's a State Road and that the Town has nothing to do about it. Chief Mulholland stated that they've tried before because of many accidents and he

doesn't believe there should be any passing on Route 28 but that they won't do it. He also stated that the other way of doing it would be to get the State Senators and Representatives involved.

Meet with Doug Smith to discuss Spending Reports.

Mr. Apple stated that Mr. Smith's original memo to the Department Heads is reproduced in their materials and that the various budgets with his requests for explanations appear after that. The Responses Mr. Smith has received are reproduced at page 4. He also stated that they just now received the Highway Department's response.

Mr. Smith gave an update for the audit for Fiscal Year 2011. He informed the Board that he just received draft financial statements today and that the good news is that they have a clean opinion. He stated that he will be working with Mr. Apple to respond to a couple of managerial letter comments and then a final product will be completed and sent to them shortly. Mr. Gryval asked when the last time was that they had a clean opinion. Mr. Apple stated that it hasn't been any time since he's been here or even a couple years before that.

Mr. Smith stated that with respect to the budget, the idea is to be able to get into the last quarter of our budget year. He stated that the idea here is to give the Board a pretty good picture of how the departments are going relative to expending their current year budget. He informed the board that they are going to try to give information in hand with the department head's reports. He explained that the information will show how they are doing and focusing on lines that are trending in a bad way and why they are doing so.

Mr. Smith explained that the report will explain why lines are over and what can be expected for the rest of the year. He stated that these reports will be presented monthly to the Board. He also stated that there have been some growing pains with the department heads but that the process is going well and will help them with planning for next year's budgets.

Meet with Fire Chief Martin and Lt. Roy regarding new Live-In Student.

Chief Martin introduced Zachary White to the Board and informed them that he has performed well during the interview process and that the Fire Department would like to offer him the live-in student position. Mr. White was available to answer any questions.

Mrs. McKenney asked him to tell them something about himself and why he decided to go into the fire profession. Mr. White stated that he's from Lancaster, NH and has been on the fire department for four years. He informed the Board that he just got accepted into the Lakes Region Fire Science program and will be attending this September. He stated that his father is a wild fire fighter and is on the Lancaster Fire Department as well and that is what got him interested into fire science.

Mr. Gryval asked Lt. Roy when Mr. White would start. Lt. Roy stated that he starts school in two weeks and would start today. Mrs. McKenney asked Mr. White if he was an explorer in Lancaster. Mr. White stated that he was involved in explorers for three years. The Chair asked if his classes were just firefighting related or if they included other classes. Mr. White stated that he has to do the general classes as well as the fire science classes. Lt. Roy stated that he can obtain his EMT, Fire 1 and 2 through the tech and that he'll be attending the academy at the same time as attending LRCC.

Motion. Mr. Gryval made a motion to appoint Zachary H White to the position of live-in student with an hourly rate of \$11.84 per hour effective August 20, 2012. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Chief Martin asked to discuss a 1982 forestry vehicle that they have the opportunity to get from the Auburn Fire Department that belongs to the State. He stated that the vehicle is "as-is" and they will have some things to fix such as master cylinder, brakes, and an oil leak. He stated that the vehicle would come to them from the State and when they don't want it anymore they can send it back to the State. Chief Martin explained that there is a pump that Auburn took off that they are in negotiations about. He stated that if they have to purchase the pump it could cost up to \$3,000. He stated that it doesn't cost anything to acquire the vehicle and that there are only the costs of maintenance. He also stated that it would not be ready to use until next spring. The Chair asked what is going to happen to the old one. Chief Martin stated that they own it so that it would go to the White Farms Auction or they could send it out for bids.

Mrs. McKenney expressed concern of it costing too much money to invest in and not knowing if there needs to be repairs done. The Chair asked Chief Martin if that since the State owns it, could they acquire it and then if they find there is too much cost of repair, return it to them. Chief Martin stated that they could do so if they found it needed a lot of repairs. There was discussion of the need for the vehicle for the town. Chief Martin will inform the Board what the costs of repair will be before anything is done to it.

Motion. Mr. Gryval made a motion to allow the Fire Chief to acquire the 1982 Military Water Tender from Auburn. Mrs. McKenney seconded the Motion. There is no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Abstained. The Chair declared the Motion passed.

Meet with Phil Auger and Dan Kern from Bear-Paw Regional Greenways.

Mr. Auger stated that Bear-Paw Regional Greenways is a land trust that covers this region out to the terrain and 9 other towns. He stated that they have been doing some conservation work around the Bear Brook State Park for a while and wanted to meet with the Board to talk about some parcels. He stated that they sent the Board a letter back in 2010 requesting to meet about talking to them about the parcels.

Mr. Auger distributed a map of parcels surrounding Bear Brook. He stated that the red highlighted parcels are ones that the town owns and that the yellow highlighted parcels are ones that are owned by Bear-Paw and are currently restricted. Mr. Auger explained that they have an interest in acquiring the parcels that the town owns and that they would be privately owned by Bear-Paw. He stated that they would be open to the public for passive recreation.

Mr. Gryval asked how they acquired the two parcels in yellow. Mr. Auger stated that they acquired them through grants. Mr. Kern stated that when they originally wrote to the Board about the properties, they had some grant money available. He also stated that they had an appraisal done at the time with a value of about \$1,000 an acre. He stated that their interest is in building the conservation area around the park to promote wildlife and recreation activities such as hunting and fishing.

Mr. Auger stated that he doesn't think that people anticipated the uniqueness of the geologically formed land. He explained that it's difficult to walk out there because it is rocky and steep and there are ledges that make it unique.

The Chair stated that he has a concern of taking more land and using it as conservation land and that the town itself is struggling. He also stated that the mobile home park in that area is looking to expand throughout the rest of their property and they would like to have the opportunity to sell them some more property.

Mr. Kern stated that all the properties were taken by deed for taxes by the town. He stated that people don't seem to put much value on the properties and doesn't see any potential uses for property this far away from the roads. He explained that their interest is in the properties that are already conserved. Mr. Gryval stated that they weren't so much trying to sell the properties in 2008 but rather looking for some type of way to either develop them or exchange them for property to develop for economic development purposes.

Mr. Auger suggested that if they are looking at residential construction as a positive impact on economic development that they might want to look at fiscal impact studies that have been done statewide. He also stated that physically there are very limited ways that these properties could be used due to the terrain.

Mr. Grvyal stated that he is not very interested at making any more of town land into conservation land as 50% of the town is taken up by Bear Brook State Park. The Chair stated that he agrees with Mr. Grvyal and that they will review the information given and let them know what their decision is either way.

Chief Mulholland asked them how they manage their properties because they have people logging on town properties. Mr. Auger stated that he's been licensed forester for 30 years and it's no different from a private land and that you have to know where your boundaries are and has some kind of plan. He stated that if they find someone logging on town property they can issue fines.

Meeting with the Trustees of Trust Funds.

Mr. Anderson stated that he is waiting on paperwork from TD Bank because the representative was on vacation. The Chair asked if he had a chance to look into the other company. Mr. Anderson stated that he had but that he thinks TD Bank is a little better choice right now. He stated that he's not sure that he'll be ready to meet with the Board for next week but will let Mr. Apple know when he's ready to get back on the agenda.

Meet with Road Agent regarding status of projects.

Mrs. McKenney stated that they need a No Outlet sign for Albin Ave. Chief Mulholland suggested that they put a sign underneath the road sign and on the road itself. The Road Agent stated that he would take care of the signs discussed.

Mrs. McKenney asked the Road Agent about cutting down trees on Library Street and whose responsibility it is to do that. Mr. Pelissier stated that the residents at the gray house at the corner own those trees and that they are responsible for that. Mrs. McKenney asked if there was a certain percentage of the road that they are responsible for. Mr. Pelissier stated that the trees are on the boundaries on the resident's property. He stated that PSNH doesn't care about them and won't take them down because they do not affect their wires.

Mr. Pelissier stated that they had to change about 50-70 feet of drainage pipe on Ferry Street because when they removed the old poles they took some pipes with it and packed the dirt and then the rain filled in all the sand.

Mrs. McKenney asked about doing work on Oak Street. Mr. Pelissier stated that they are reclaiming on Wednesday. Mrs. McKenney asked if they awarded the bid already because the Board didn't discuss it. Mr. Pelissier stated that there had been three bids and he took the lowest one. The Chair stated that they didn't put it out to get the bids and that were from the Sewer

Department for tearing the road up; the only part the Board approved was tearing the last 200 feet in order to redo it. Mr. Gryval stated that he felt it was implied when he was directed to finish the last 200 feet to go ahead.

Mrs. McKenney asked if these were up to the town's road ordinance. Mr. Pelissier stated that he had the sub-based evaluated and it was determined that the 6 inch of gravel was fine to do on that road. He also stated that they will be starting Cross Street next week.

Mr. Gryval asked how they were making out with getting the crack sealer machine going. Mr. Pelissier stated that they have it and have everything to start doing it and are hoping to have that project going before the end of the month. He stated that this year they will be doing their best roads and that Marc Boisvert has a list of roads to do.

Mr. Apple informed the Board that the Road Agent is going on vacation on Wednesday and that Mr. Boisvert will be in charge of the department later this week.

Purchase Orders, Abatements, and Other Business.

Mrs. McKenney asked if Will Corcoran was supposed to come in and talk about the BTLA case regarding Northeast Utilities. Mr. Apple stated that he and Mr. Corcoran talked on Friday. He stated that Mr. Corcoran wants some authority to try to settle the case. Mr. Apple stated that Mr. Corcoran needs to do some negotiations with Attorney Nelson. Mr. Apple asked that if the Board will give him permission to negotiate with the tax payer, then Mr. Apple will report back a proposal to the Board to approve or disapprove. The Chair instructed Mr. Apple to bring something back to the Board after negotiations.

Mr. Apple stated that he has a purchase order that was processed while he was on vacation. He stated that they need to ensure that they have the adequate number of signatures on purchase orders and that checks should not be sent out without all the signatures on them. He stated that he needs the Board to help to make sure that all signatures are on purchase orders. Mr. Apple asked the Board to make a motion to ratify the purchase order because it was made without formal approval ahead of time and the purchase needs to be approved.

Mrs. McKenney stated that she's not comfortable signing it because it's after the fact. She also expressed that this has happened before and that they have procedures in place. Mr. Apple stated that if she doesn't sign it then they have a purchase order that wasn't done properly and it wasn't ratified which means that they are exposing the town to an adverse audit entry. He recommends that she sign it and then they focus on the problem and ensuring that this doesn't happen again. He stated that they all need to redouble their efforts to make sure this doesn't happen again.

Motion. Mr. Gryval made a motion to ratify the payment in the amount of \$225.00 for the Tri-Eagle Fire Arms LLC. The Chair seconded the Motion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Abstained. The Chair declared the Motion passed.

There was discussion of the signature not being on the voucher. Mr. Gryval stated that he agrees that they need to correct the process and that he's confident that Mr. Apple's going to do that and that he did the motion because the gun was already purchased.

Approve Manifests.

Motion. Mr. Gryval made a motion to approve the manifest for August 7, 2012. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Motion. Mrs. McKenney made a motion to approve the manifest for August 13, 2012. Mr. Gryval seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Consider Abatement for 35 Woodlawn Drive.

Mr. Apple stated that a citizen came in today who has purchased a mobile home and that the company she bought it from did not record the deed and so the tax bill went to the prior owner of record, and that consequentially no one paid the taxes. He stated that the citizen paid \$624.80 and that her and her husband will be coming back next week to pay the \$544.98. Mr. Apple explained that the citizen asked that they waive the interest and charges on the condition that the \$544.98 is paid on or before August 27, 2012. He stated that her deed is all straightened out and that she doesn't have a track record with the town.

Motion. Mr. Gryval made a motion to waive \$64.30 of fees for 35 Woodlawn Drive condition upon the payment in full of the remaining taxes in the amount of \$544.98 due on August 27, 2012. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Review and Approve Minutes.

Mr. Apple distributed the minutes for July 30, 2012 and stated that he had made the corrections that Mrs. McKenney has discussed. He stated that he didn't correct the discussion Mrs. McKenney brought up about Northeast Utility going door to door in the community and that he will add the statement as such into the minutes.

Motion. Mrs. McKenney made a motion to approve the minutes for July 30, 2012 as amended. Mr. Gryval seconded the Motion. There was no additional discussion.

Letter of Resignation from Diane Demers, Town Clerk.

Mr. Apple informed the Board that he received a letter of resignation from Diane Demers who is moving on to greener pastures and can't think of an announcement that he makes with greater regret. He stated that he needs a motion to accept the resignation so that they can begin the process of trying to fill that position. Mr. Apple will be circulating a memo that Mrs. Demers has written with some options for them in the coming week.

Motion. Mr. Gryval made a motion to accept Diane Demers' letter of resignation dated August 21, 2012. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Committee and Projects Updates.

Planning Board.

The Chair stated that they haven't had a meeting but will be meeting this week.

Budget Committee.

Mr. Gryval stated that they had a meeting a week ago from last Thursday and was kind of busy for an organizational meeting. He stated that they had a letter of resignation from Don Chaput. He also stated that they had a resident who was interested in joining the committee and that Robin Richards was voted in unanimously.

He stated that they discussed how the budget cycle is going to go. He stated that he cautioned the committee about not following the Select Board's schedule. He stated that there were numerous discussions of how the budget cycle would go. The committee determined to have one or two

evening meetings with all of the Department Heads and the Select Board to hear their reports and then to have them come back if they had questions.

Mr. Apple stated that they have some scheduling issues because the Budget Committee charged them to schedule a meeting in mid-September but that the Select Board has some issues meeting in September. He stated that he would like permission to go back to the Chairman of the committee and see if they can meet in October instead.

Mrs. McKenney stated that she thinks they should stick to the process of meeting with the Department Heads and change and vote on them before passing it off to the Budget Committee. She stated that she does not think they should have a joint meeting to discuss the budget and voting on it. The Chair stated that they are only going to listen to the presentations jointly and not discuss or vote at that time. There was further discussion on which process to use. It was determined that the Select Board would continue with their original schedule and Mr. Apple would see if there's a date all the Department Heads could go before the Budget Committee.

SVRTA.

Mrs. McKenney stated that they haven't had a meeting and that she hasn't heard any more on it.

Old Allentown Meetinghouse.

Mr. Gryval stated that the Meetinghouse didn't have a meeting. He stated that the Historical Society's Friends of Old Allentown Meetinghouse had their car show on Saturday and that it went really well. He stated that they had about 68 cars registered.

Tri-Town Ambulance.

Mrs. McKenney stated that the E-Board hasn't had a meeting. She also stated that the Membership is meeting on Thursday to vote on by-laws and that she is not sure how that is going to go.

Mr. Apple stated that representatives from the Joint Board and members of Tri-Town will be meeting to discuss dissolution at the Attorney General's office on Friday at 2pm.

Record Retention Committee.

Mrs. McKenney stated that they had two meetings last week and that things are going along very well. She stated that the Chief's daughter has been helping a lot. She also stated that they are ready for someone to pick up and have things shredded and is probably going to have the Chief's daughter present during the process.

The Chair asked what town records are in the safe down at the library. Mr. Apple stated that there are some very old town records there.

Safe Routes to School.

Mr. Apple stated that he has nothing new to report except that he got an email today that the new schedule is going to be late in the year or early in January so that money is being transferred from Fiscal Year 2012 to Fiscal Year 2013.

EDC.

Mr. Apple stated that he spoke to Andrea today and that she is going to send out a request. Mrs. McKenney said she knows that other residents had expressed interest in joining the EDC. Mr. Grvyal stated that they had discussed in prior meeting before about keeping the group focused and get moving forward to keep it small for now.

CIP.

Mr. Apple stated that from what he understands, they are done. The Chair stated that something was supposed to be sent to the Planning Board but he hasn't seen it.

Central NH Regional Planning Commission.

The Chair stated that once again their representative to that commission did not show to the Planning Board's meeting and that the Planning Board has invited him one more time. He stated that if the representative does not show to the meeting, they will ask the Select Board to replace him. Mr. Grvyal asked if they have any names in mind. The Chair stated that they haven't jumped that gun yet, that they are giving him the benefit of the doubt.

Budget Preparation.

The Chair stated that he thinks that they have discussed this pretty well today.

Town Hall Renovations.

Mr. Apple stated that he had sent the Board the draft and the RFP and is looking for permission for contractors to bid. Mr. Gryval asked Mr. Tardiff if that RFP is one that can be sent out so that everyone can bid on the same thing. The Chair stated that he believed everyone could bid on it.

Mr. Gryval also asked if everyone was happy with the construction and is it going to afford the safety needed for the employees. Mr. Apple stated that he gave Mr. Paquin the materials that Chief Mulholland had given him regarding safety requirements and that it was used in the formation of it. He also stated that he was happy with the draft. He asked if the Chief is okay with it, would the Board allow him to send it out for bid.

Mrs. McKenney stated that this is completely different than what she saw before. The Board discussed the proposed layout. It was determined that if the Chief is fine with the proposed renovations then Mr. Apple could send it out to bid.

Old Home Day.

Mr. Gryval asked if they were all meeting at the town hall at 9:15am on Saturday for Old Home Day. Mr. Apple stated that he sent an email about that. Mrs. McKenney stated that she will be marching but not riding.

Right to Know Request.

Mrs. McKenney asked about the Right to Know request received last week. Mr. Apple stated that he gave them the data sheet and has heard nothing further. He also stated that his communication was that he believes that they have complied with their request and if they have not the family must let him know.

Mr. Apple stated that they got another request asking for transaction reports for credit and debit cards. Mr. Apple show the Board the report that shows credit card numbers, names and dates which clearly shows information that is protected from exposure under RSA 91 A:5 IV. He stated that he called the person who made the request and that he withdrew the request.

Other Business.

Mr. Gryval asked if the town should do something to show appreciation for all the work that the Chief's daughter is doing for them. Mr. Gryval suggested a gift certificate to the mall or of some other sorts. The Chair asked if they could count it as community service hours. Chief Mulholland stated that a Certificate of Appreciation from the Town would be a good idea. Mr. Apple stated the he will draft something and circulate it.

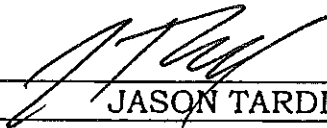

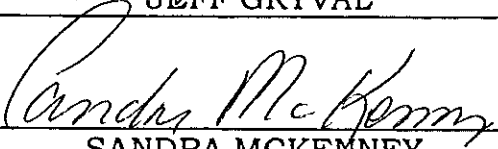
Mr. Anderson invited the Select Board to a cookout down at the Sewer Plant on Wednesday at 1pm. The Board thanked him for the invitation. The Chair asked for any additional business. There was none.

Motion. Mr. Gryval moved to adjourn. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

The Chair adjourned the meeting at 8:22pm.

Signature Page.

Original Approval:	
 JASON TARDIFF	9-10-12 DATE
 JEFF GRYVAL	9-10-12 DATE
 SANDRA MCKENNEY	09-10-12 DATE

Amendment Approvals:		
Amendment Description:		
	JASON TARDIFF	DATE
	JEFF GRYVAL	DATE
	SANDRA MCKENNEY	DATE