

TOWN OF ALLENSTOWN
Select Board
16 School Street
Allenstown, New Hampshire 03275

Minutes of Regular Meeting
July 9, 2012

Call to Order.

The Allenstown Select Board Meeting for July 9, 2012 was called to order by the Chair at 6:03 p.m.

Roll Call.

Present on the Board: Jason Tardiff, Jeff Gryval, and Sandy McKenney.

Others Present.

Residents of Allenstown: Kathleen Rogers; Gary Lampron.

Others Present: Mike Trainque, P.E., Hoyle Tanner & Associates.

Other Public Officials: Ron Pelissier, Road Agent; Diane Demers, Town Clerk; Dennis Fowler, Moderator; Larry Anderson, Sewer Commissioner/Trustee of Trust Funds/Budget Committee; Carl Caporale, Sewer Commissioner.

Allenstown Staff: Chief Shaun Mulholland, APD; Paul Apple, Town Administrator.

Citizens Comments.

Citizens Comments: Mr. Anderson informed the Select Board of the Sewer Commission meeting that would be held at 6pm on Tuesday, July 10, 2012, and invited them.

Meet with Diane Demers, Town Clerk, regarding hiring Deputy Town Clerk.

Mrs. Demers stated that the panel had conducted interviews last week and selected a candidate that they would like to recommend. She stated that Kathleen Rogers is here to meet with the Board and answer any questions. She also stated that Mrs. Rogers just finished her Associates Degree in Accounting at NHTI and had received an award for the highest accounting average.

Mrs. McKenney asked Mrs. Rogers to tell them about herself and why she applied for the job. Mrs. Rogers stated that she lives right in town, has children in the school system and thinks that this would be a great opportunity for her to get involved in the community. Mrs. McKenney asked Mrs. Rogers if she would be able to be flexible with her hours as far as the times during the day she would be asked to work. Mrs. Rogers stated that she doesn't believe that it will be an issue if the hours during the days she works changes.

Motion. Mr. Gryval made a motion to hire Kathleen Rogers in position of Deputy Town Clerk/Tax Collector starting date of July 16, 2012 at a rate of \$14.70 per hour. Mrs. McKenney seconded the Motion. There was no further discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Meeting with Robert St. Germaine regarding property line between 50 Main Street and town owned property.

Mr. Apple stated that Robert St. Germain and Elizabeth St. Germain, owners of 50 Main Street, are concerned because the tax map shows the property line of adjacent town property bisecting one of the St. Germain out-buildings. Mr. Apple said he had suggested to Mr. St. Germain that they have 50 Main Street surveyed. Mr. Apple indicated that Mr. St. Germain called earlier in the afternoon and asked that the matter be postponed. Mr. St. Germain said he will call when he wants to discuss it with the Board further. The Board agreed to postpone the matter on those terms.

Consider Olde Town Homeowners Co-op Abatement request.

Mr. Apple stated that the abatement request is reproduced in their materials and that he had sent the Board an electronic copy of the letter from Mr. Fowler regarding property on Woodlawn Drive. He stated that he had met with Mr. Fowler and that they have an arrangement that the Co-op will remove the old home and dispose of it outside of town.

Mr. Fowler stated that if the Board abates the taxes, the Co-op will pay to demolish it and put a new home on the site. Mr. Gryval asked if the agreement was similar to the agreement they have with Holiday Acres. Mr. Apple replied in the affirmative, and explained that he and Mr. Fowler had agreed upon all of the points in the town's standard agreement with mobile home parks.

Motion. Mr. Gryval made a motion to abate the taxes for 26 Woodlawn Drive in the amount of \$3,979.53. Mrs. McKenney seconded the Motion. There was no further discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Meeting with Mike Trainque regarding Sewer Improvement Project.

Mr. Trainque distributed the last disbursements for signature for the Sewer Improvement Project. He explained that the disbursement includes \$30,000 of direct purchase items and also explained to the Board some of the various items. He also stated that they were able to come in just about under budget for the entire project. Mr. Trainque stated that the amount for the final disbursement was \$38,757.01 and that they are still able to meet the quota for Buying American requirements.

Mr. Gryval asked how they are to get the left over money back to where it needs to go. Mr. Trainque explained that they maxed out the loan so there is nothing left to put back and that the only money left was the Town's money. He also stated that there is a 50% forgiveness of the principal on the loan and that the Sewer Commission needs to cover the 50%.

Motion. Mr. Gryval made a motion to disperse \$38,757.01 for Final Payment on the Sewer Commission Improvement Project. Mrs. McKenney seconded the Motion. There was no further discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Meet with the Police Chief regarding payment options for the Recovery Plan Division.

Chief Mulholland explained that there are a number of things they are required to do for the After Action Review. He stated that they need to develop new ordinances and revise other ordinances that have costs associated with the process. He also explained that in order to do the ordinances for the 2013 Town Meeting, they would need to start that process right away and spend their own money for that.

Chief Mulholland stated that the decision for them is do they spend the money and if they do that, do they try to get a grant to cover all costs and if they do the grant they have to wait until 2014. He also explained that the risks of not doing it now is that they are not prepared if there's a disaster in 2013. He recommended to the Board that they wait to apply for the grant for 2014. The Board determined to wait to be able to apply for the grant in 2014.

Meet with Road Agent and the Emergency Management Director regarding the Public Works and Mutual Aid Agreement.

Mr. Apple stated that the agreement is reproduced in their materials. Chief Mulholland explained that it's an RSA 53 agreement that the Town has participated in previously, but that for some reason the State doesn't have the paperwork. He asked the Board to execute the agreement again. He also explained that the agreement is so that if Allenstown has a major disaster and they needed a building inspector or health officer or if the Sewer Department needed equipment, they will send it from other towns.

Mr. Gryval asked what the process was so that there isn't another lapse. Chief Mulholland stated that it stays in effect once it's signed and doesn't know what caused the lapse.

Motion. Mr. Gryval made a motion to enter into the Mutual Aid Assistance Agreement for the NH Public Works Mutual Aid Program and authorize Jason Tardiff to sign. Mrs. McKenney seconded the Motion. There was no further discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Review and Discuss Proposed Merit Raise System.

Mr. Apple explained that there are two documents reproduced in their materials. He stated that the first is amendments to the personnel policy that would be necessary to carry into effect the merit system discussed. He also stated that all of the evaluation forms have been revised and reproduced. Mr. Apple stated that to carry the system into effect, they would need to enact the revisions to the personnel policy. He also informed the Board that they had a staff meeting today and that people are enthusiastic to start the program and that they have discussed training with LCG.

Mr. Apple stated that at the staff meeting everyone agreed to meet with their employees to go over their job descriptions and the evaluation forms and everyone committed to do that by the end of the week. Mrs. McKenney asked if it was a good idea to send all of the employees to the one hour training. Chief Mulholland stated that there is the cost of paying them to go to the training and trying to get all the employees together at once would be difficult.

Mr. Gryval asked if all of the Department Heads are aware of what is required to do this merit system. The Department Heads stated that they were aware and ready to do what's required. There was discussion of when the training would take place and that the Select Board would also receive training.

Mr. Apple stated that Mrs. McKenney asked him a question regarding Section J(a)(IV)(D) and that it should refer to Roman Numeral II in regards to the statement "Select Board shall hear the employee's request at its next scheduled meeting unless another date is agreed to by both the employee and the Board." There was discussion of a training schedule and a workable schedule for the Board.

Mr. Gryval asked about Section 8A Cost of Living paragraph and that the way it reads is that the Select Board guarantees that the employees will get a 3% cost of living increase each year. Mr. Apple explained that the wording is meant to provide for the cost of living and that they can change the wording if they don't want to give that implication. There was further discussion of wording in the paragraph and any contracted issues and rather it states the Boards intentions.

There was discussion of getting employee and public input before making it effective. Mr. Apple and Mrs. McKenney suggested making it effective now and repealing it later if they needed to do so. There was also discussion of when to put the merit system into effect.

Chief Mulholland expressed concern that the employees will leave if they don't get the increase they are promised. Mr. Apple stated that they may want to have a workshop to educate people of the cost of losing employees versus giving a 1% cost of living raise to keep the employees. There was continued discussion of guaranteeing the raises in writing and effects of possibly not getting them to the employees and town.

Mrs. McKenney asked Mr. Fowler for his opinion on the merit system and the cost of living increase. He stated that as far as a merit increase is concerned, he believes it's the way to go. He's been a union member for 35 years and believes that people should get awarded for what they do. He also stated that as far as the cost of living, he views that as a step increase. Mr. Apple stated that they looked at the step increase and found it to be more expensive than a straight cost of living increase.

Mr. Fowler stated that his personal opinion is that they need both the merit and the cost of living increases. The Chair stated that they should leave the wording as "will" and he personally will do whatever it takes to get the employees their raises. There was discussion of bringing this to the public to get their opinions and how best to do that. The Board determined to have a Public Hearing on July 30, 2012 and that Mr. Apple will make a copy of the policy available in the town hall.

Meet with Diane Demers regarding Public Service replacing poles.

Mrs. Demers stated that she needs a signature to charge Public Service for replacing some poles and that they do this every year. Mr. Apple explained that by signing the document, they are giving them a license to replace the poles. Mrs. Demers will charge them \$10 per pole.

Mr. Gryval asked Mrs. Demers about the pieces of property she was going to take out the back taxes and have the Building Inspector look at. Mrs. Demers stated that she gave Mr. Apple two to do deeds on and some they were not sure of. Mrs. McKenney asked Mrs. Demers for an update. Mrs. Demers stated that she would have an update for the next meeting.

Review and Discuss Policies regarding Investigation.

Mr. Apple stated that there are no changes from the original policy.

Motion. Mr. Gryval made a motion to accept the Policy regarding Investigations. Mrs. McKenney seconded the Motion.

The Chair asked if they should have this as part of the Public Hearing on July 30, 2012. The Board determined to add the policies to the Public Hearing.

Mr. Gryval withdrew his motion to accept the Policy regarding Investigations. Mrs. McKenney withdrew her second.

Review and Consider Copier Lease.

The Chair asked the Board if they had any questions regarding the copier. Mrs. McKenney asked Mr. Apple about the \$650 fee. Mr. Apple stated that he was informed that it was a one-time placement fee. Mr. Gryval asked if they were going to take care of the hard drives. Chief Mulholland stated that they will remove the hard drives.

Motion. Mr. Gryval made a motion to enter into a lease agreement with RICON in the amount of \$158 per month with a term of 36 months for the town hall and \$142 per month with a term of 36 months for the police department and a \$45 per month service fee for both departments together and to authorize Mr. Apple to sign. Mrs. McKenney seconded the Motion. There was no further discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed

Review Agreement for FMA Grants for Riverside Properties.

Mr. Apple stated that they need another agreement for FMA grants on Riverside with Jane Hubbard. There are two originals to be signed in order to enter into the agreement.

Motion. Mr. Gryval made a motion to enter into agreement with Hubbard Consulting as Phase II FMA grant administrator in the amount of \$6,000 and authorize Chairman Tardiff to sign on the Town's behalf. Mrs. McKenney seconded the Motion. There was no further discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Discuss opening an account with Republic Services.

Mr. Apple stated that he would like the Board's permission to open an account with Republic Services. He stated that they would be paying the Town to take out recyclables. He also informed the Board that opening an account does not impose any financial liabilities but in order to have them purchase the recyclables, they have to open an account.

Mr. Pelissier stated that they visited the facility and that they separate everything. He also stated that there are no contractual agreements that they can bring their recyclables there and get money or they can choose not to whenever they want. He said that as of this month they are paying \$10 a ton where the town is currently paying \$6 to get rid of it. Mr. Pelissier estimates saving \$300 a month by doing so. Mr. Gryval asked if they should have a lawyer look at the agreement before they decide to open the account. Mr. Apple stated that he will review the terms and not open it if there's anything questionable.

Motion. Mr. Gryval made a motion to authorize Mr. Apple to open an account with Republic Services on behalf of the Town of Allenstown. Mrs. McKenney seconded the Motion. There was no further discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Town Administrator's Report

Letter of Resignations from Fire Department.

Mr. Apple stated that there are two letters of resignation from the Fire Department. He stated that the first letter is from Aaron Lambert and that the second is from Michael Stark.

Motion. Mr. Gryval made a motion to accept the resignation of Aaron Lambert effective immediately. Mrs. McKenney seconded the Motion. There was no further discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed

Motion. Mr. Gryval made a motion to accept the resignation of Michael Stark effective immediately. Mrs. McKenney seconded the Motion. There was no further discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Consider ratifying the Letter to the Order of St. Jerome Emiliean.

Mr. Apple stated that there is a copy of the letter to the Order of St. Jerome Emiliean summarizing their agreement with respect to Volunteers Park and the orders use of the salt-sand mix at the transfer station. He stated that it has been a long standing practice to afford them that salt-sand mix in consideration of their permission to use Volunteers Park. He stated that the value of the 5 one ton loads of salt-sand is approximately \$60, so the finding in this letter is that whatever the value of our use of the park is greater than the \$60. Mr. Apple stated that he needs a motion to ratify the contents of the letter dated June 25, 2012.

Motion. Mr. Gryval made a motion to ratify the letter to the Order of St. Jerome Emiliean dated June 25, 2012. Mrs. McKenney seconded the Motion. There was no further discussion.

A Roll Call Vote was taken: Mr. Tardiff-No; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Budget Guidance Update.

Mr. Apple informed the Board that there is a copy of the Budget Guidance that was given to the Department Heads and Chairperson's of committees in their materials. He also stated that the Board does not have to do anything with it, that it was just for them to review.

Permission to Dispose of Appliance.

Mr. Apple stated that they have been acquiring appliances over the years as they have acquired homes in the flood area. He stated that their intentions were to give them away but have not been able to and have been filling the basement. Mr. Apple stated that he would like permission to dispose of the appliances in some commercial manner. There was discussion of how to dispose of them properly. The Board gave Mr. Apple permission to research the best way to dispose of the appliances.

Upcoming 911 Public Hearing.

Mr. Apple stated that he would like to do the 911 Public Hearing on August 20, 2012 unless the Board wants to have it on another day. It was determined that the hearing would be held on July 30, 2012.

Trash Removal Update.

Mr. Gryval asked Mr. Pelissier how they made out doing the trash for the entire town on Tuesday last week. Mr. Pelissier stated that they were able to do the entire town and finished before 1pm. The Chair asked if this was a practice they could do on a regular basis. Mr. Pelissier stated that they could do the whole town in a day but if everyone put their trash out it would be more difficult.

The Chair also asked if they extended hours for the one day, could they get it all done that day. Mr. Pelissier stated that they would be able to do it and that as of right now they are able to do the whole town in one load.

Mrs. McKenney asked about a job Oak Street and if they didn't do it, what would they do with the \$7,500. Mr. Pelissier stated that they would encumber the money and add it to next year to repave the whole street for a final coat on Cross Street.

Request for Permission to plant on 50 Riverside Drive.

Mr. Apple stated that he had a request from Ed Fay from 48 Riverside, who is immediately adjacent from 50 Riverside, asking permission to plant some pumpkins and gourds on 50 Riverside. Mr. Apple stated the recommendation is not to expand the garden program on 50 Riverside. Chief Mulholland stated that the area floods and he doesn't recommend having any loose soil on that property. The Board agreed, and authorized Mr. Apple to inform Mr. Fay of their decision.

The Chair asked the Board for their thoughts of having a community garden on that road if they can find the right spot. Mr. Gryval and Mrs. McKenney stated that they are fine with it. Mr. Apple stated that he already has a plot for the community garden. The Chief discussed the plot and that it's a better spot then on Riverside.

Ferry St Boat Ramp.

Mr. Apple stated that Bob Pike will be meeting with the Sewer Commission on July 23, 2012 and will have more to report after he consults with them.

The Chair informed Chief Mulholland that even though it's posted that the ramp is closed per order of the Select Board, he has seen people and boats on there. He asked if the Board was looking the other way or if it is a swim at your own risk. The Chief stated that is why they have a sign and they assume the risk if they get hurt or something happens to their boat.

Town Hall Repairs.

Mr. Apple asked if they would put it on the agenda for July 30, 2012 and if Mr. Gryval would come down sometime this week to look at the revised plans. The Board determined to put the matter on the agenda for the next meeting and to come down to look at the town hall.

Fire Station Repair.

Mr. Apple stated that they signed the first installment for that to get started; however, the repairs have not started as of yet.

Highway Insurance Claim.

Mr. Apple stated that they will see the Highway Claim on July 30, 2012. They will show the new design and they are looking to move the sanders because they keep getting hit.

Scanning & Uploading Minutes.

Mr. Apple stated that the Chief's daughter was in today and scanned all of the minutes for 2012, 2011, and 2010. He stated that they are working on getting 2009 and other boards. He also stated that Ms. Welch will upload everything that's been scanned and then go live online with them. Mr. Apple hopes to have it all done by August 1, 2012.

Abatements.

Mr. Apple stated that for Map 110 Lot 41, the accessor recommends that they grant the abatement and value the property at \$273,800.

Motion. Mr. Gryval made a motion to grant the abatement at 72 Turnpike St, Map 110 Lot 41, setting the value of the home at \$273,800. Mrs. McKenney seconded the Motion. There was no further discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Mr. Apple stated that the assessing contractor's recommendation on the second abatement for 19 Sargent St, Map 110 Lot 30 is to deny the abatement request and that there is already a BTLA case.

Motion. Mr. Gryval made a motion to deny the abatement for 19 Sargent Street, Map 110 Lot 30. Mrs. McKenney seconded the Motion. There was no further discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Mr. Apple distributed the abatement requests for the agenda of July 30, 2012. The Board determined to consider the request now.

Motion. Mr. Gryval made a motion to deny the abatement for Map 104 Lot 30. Mrs. McKenney seconded the Motion. There was no further discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Mr. Apple distributed a tax exemption for Mr. Burrell for the Board's signature. The Board executed the tax exemption.

Mr. Apple also distributed two Purchase Orders for the Fire Department for signature. The Board determined not to sign the Purchase Order for batteries and asked Mr. Apple to have Chief Martin speak with Chief Mulholland about purchasing after-market batteries.

Mrs. McKenney asked about the Purchase Order for Fire Department testing of Annual Fire Comp Testing and if they have someone who does that. Mr. Gryval stated that it's a quote for the service. The Chair stated that they get the quote every year. The Board executed the Purchase Order for the Fire Department testing.

Minutes.

Mr. Apple distributed the minutes for June 18, 2012 and stated that he made changes per Mrs. McKenney's email. Mrs. McKenney stated that Mr. Verville's last name is misspelled on the minutes. Mr. Apple stated that he will make the necessary corrections.

Motion. Mr. Gryval made a motion to accept the minutes for June 18, 2012 as amended. Mrs. McKenney seconded the Motion. There was no further discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to accept the minutes for non-public session one on June 18, 2012. Mrs. McKenney seconded the Motion. There was no further discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to accept the minutes for non-public session one on June 4, 2012. Mrs. McKenney seconded the Motion. There was no further discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Committee and Projects Updates

Planning Board.

The Chair stated that they met two weeks ago. He stated that there was a letter sent to Mr. Donigian with hopefully a resolution but hasn't heard a response. There are dates of compliance associated with the issue.

Budget Committee.

Mr. Gryval stated that there hasn't been a meeting.

SVRTA.

Mrs. McKenney stated that there hasn't been a meeting and that she hasn't heard anything from anyone.

Old Allenstown Meeting House.

Mr. Gryval stated that they have not met since the Select Board held their meeting there.

Tri-Town Ambulance.

Mrs. McKenney stated that they all received an email earlier today and that things are not going well. She stated that there is supposed to be a membership meeting on July 19, 2012. She stated that they are supposed to vote to dissolve by August 15th. Mrs. McKenney stated that David

Jodoin suggested that the two towns write Tri-Town a letter regarding a vote to dissolve by August 1, 2012 or they will move on without Tri-Town.

There was continued discussion of the issue of Tri-Town dissolving. Mr. Gryval recommended getting a process started to get a transportation vehicle up and going in case they do not dissolve. It was determined that Mr. Apple would work on the letter with Mr. Jodoin and present it to the Board.

Record Retention Committee.

Mrs. McKenney stated that they had a meeting today and that it had gone well. She stated that they are going to have labels and numbers for all of the boxes. She stated that they have not gotten all of the requests back from the departments.

Safe Routes to School.

Mr. Apple stated that the Town's engineer, Steve Haight, needs to submit Contract Documents and Final Plans to NH DOT. He stated that it is unlikely that they will make the bid date for this year. He also stated that it looks like Bryan Lynch will have to go back and find some more money. Mr. Apple informed the Board that the Town has done everything they need to do and it's in the hands of NH DOT now. Mr. Apple thanked Chief Mulholland for all this hard work on this project.

EDC.

Mr. Gryval stated that they will have a meeting this Thursday at the Police Department at 5:30pm.

CIP.

Mr. Apple stated that the Planning Board has reconstituted that by function area so that if one person can't go, they can send the next person. He stated that their next meeting is on July 19, 2012. Mr. Gryval asked Mr. Apple if he was putting too much time into the committee. The Chair stated that the Planning Board representatives have been told that they are supposed to be doing the administrative work for that committee and not Mr. Apple.

Central NH Regional Planning Commission.

Mrs. McKenney asked about Mr. Rodger and if he has come in and done a report. Mr. Apple suggested that he come in and give a report. Mr. Gryval stated that the *ex-officio* to the Planning

Board should have Mr. Rogers report to the Planning Board and let the *ex officio* report to the Select Board as necessary.

Volunteers Park.

Mr. Apple stated that they had already discussed this earlier in the meeting.

The Way Home.

Mr. Apple stated that he spoke with Mary Sliney, and that The Way Home is not interested in moving quickly with a CDBG application. Ms. Sliney will be meeting with Mr. Apple and Chief Mulholland on July 30th to discuss applying in January 2013. Mrs. McKenney asked if anything changed since last time they met with them. Mr. Apple stated that Ms. Sliney didn't believe they had enough time to do the application process correctly given the short time frame, but The Way Home hasn't changed the scope of their proposed project.

Mr. Apple informed the Board that he sent a letter to Pembroke Water Works giving notice of the concern voiced by The Way Home, Chief Mulholland and the Road Agent regard a possible water leak, but that he hasn't heard anything. There was discussion of sending someone to go to the Water Works meeting to address the concern.

Other Business.

Mrs. McKenney asked about the email that Mr. Apple sent out regarding notice from Primex of a premium holiday on the workers' compensation insurance premium. Mr. Apple stated that the Town will get \$27,000 back. Mrs. McKenney stated that they won't have to make any more payments for the rest of the year.

Mrs. McKenney asked about the Assessment Review from DRA. Mr. Apple stated that DRA reviewed the town's assessment processes and that the town did very well. Mrs. McKenney asked about the bottom line stating that the reappraisal needs to be done by 2014. Mr. Apple responded that they already do that every quarter so that he believes they are all set but will check into that.

Mrs. McKenney asked if they were going to talk about the Building Inspector's email regarding his hours or if they would just have him in on July 23rd. Mr. Apple stated that he will change that to July 30th. There was a discussion regarding the email and the Building Inspector's need to go full-time and determining if they have the money to do so.

Mrs. McKenney stated that she would like to discuss this in non-public session. Mr. Grvyal stated that they should discuss it in public because they are discussing the position not the

person. Mrs. McKenney stated that she agrees with Mr. Gryval that the Town can't afford it. They discussed the tasks that the Building Inspector has been doing and that he doesn't have the necessary time to complete the work as he would like. The Board determined not to vote on this today and to wait until July 30, 2012.

Mrs. McKenney asked about something they were supposed to have for LGC by August 11, 2012. Mr. Apple stated that they have to instruct the representative to vote a particular way. Mr. Apple stated that he will put it on the agenda for July 30, 2012.



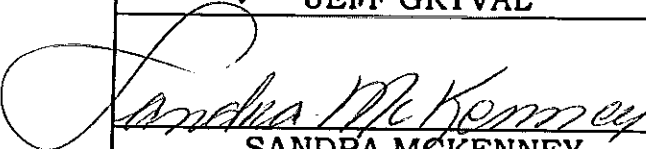
The Chair called for any other business. There was none.

Motion. Mr. Gryval moved to adjourn. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

The Chair adjourned the meeting at 8:51pm.

Signature Page.

Original Approval:	
 JASON TARDIFF	8.6.12 DATE
 JEFF GRYVAL	8-6-12 DATE
 SANDRA MCKENNEY	080612 DATE

Amendment Approvals:		
Amendment Description:		
	JASON TARDIFF	DATE
	JEFF GRYVAL	DATE
	SANDRA MCKENNEY	DATE