

TOWN OF ALLENSTOWN
Sewer Commission Selection Committee
16 School Street
Allenstown, New Hampshire 03275

Minutes of Regular Meeting
May 3, 2012

The Sewer Commission Selection Committee met at 4pm on May 3, 2012. Jason Tardiff, Jeff McNamara and Paul Apple were present.

Mr. Apple handed out packets with the applicant's letters of interest. He explained briefly that the Select Board requires the committee to recommend the top three candidates with a recommendation as to which of the three should be appointed.

The Committee discussed the applicants. All members expressed concern about a possible conflict of interest regarding Andrea Martel's appointment because she is a full time employee of the Commission. On that basis, Ms. Martel was eliminated from those the Board would consider recommending to the Select Board.

The Committee discussed Jim Boisvert and Don Chaput. Each had good qualifications although there were concerns regarding each. Mr. Boisvert works for Pembroke, and there was concern about a possible conflict of interest. Mr. Chaput had served on a number of committees and had been unable to finish his service because of differences with others or because of schedule. Ultimately, the Committee decided to eliminate Mr. Chaput from the top three on that basis and recommend Mr. Boisvert, Mr. Rodger and Mr. Caporale as the top three candidates.

The Committee then discussed the top three candidates with reference to which they would recommend for appointment. Mr. McNamara nominated Mr. Rodger on the basis of his previous service as commissioner and the energy he brought to the position.

Mr. Tardiff replied that Mr. Rodger had lost his election to the Commission and expressed concern that to appoint him would be seen as overturning that election. Mr. McNamara replied that it depends on how you look at it: Jim either lost by a few because a few more didn't want him or that a great many did want him and just a few more wanted Larry Anderson.

Mr. Tardiff also expressed that since the election and Mr. Martel's resignation, Mr. McNamara had taken on more of a role and he was happy to see that. He wanted that to continue. He also said that it appeared that since the election, the Commission had been willing to work with the Board.

Mr. Apple stated that he was concerned about both Mr. Boisvert and Mr. Rodger in that they had significant histories with the town and appeared to be “insider” candidates. He asked both Mr. Tardiff and Mr. McNamara if they wanted to see fresh faces on the town boards. Mr. Tardiff replied that he did. Mr. Tardiff suggested that the Committee recommend Mr. Caporale.

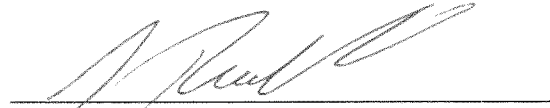
Mr. Apple also expressed concern that the Board had declined to appoint Mr. Rodger to the Planning Board last year because of alleged zoning violations.

Ultimately, the consensus of the Committee was that they wanted a candidate who was new and did not create controversy. Mr. McNamara indicated he could work with Mr. Caporale. Mr. Tardiff asked him if was sure and he said yes.


The Board decided to recommend Mr. Caporale. All were in favor.

The Committee talked briefly about presenting the recommendation at the next Select Board Meeting on May 7. Mr. McNamara agreed to come.

The Committee adjourned at approximately 5 pm. All were in favor.



JASON TARDIFF

JEFF MCNAMARA

PAUL APPLE

TOWN OF ALLENSTOWN
Select Board
16 School Street
Allenstown, New Hampshire 03275

Minutes of Regular Meeting
April 23, 2012

Call to Order.

The Allenstown Select Board Meeting for April 23, 2012 was called to order by the Chair at 6:05 p.m.

Roll Call.

Present on the Board: Jason Tardiff, Jeff Gryval, and Sandy McKenney.

Others Present.

Residents of Allenstown: Debbie Lee

Others Present:

Other Public Officials: Larry Anderson, Sewer Commissioner/Trustee of Trust Funds/Budget Committee/ZBA; Carl Caporale, Budget Committee; Carol Merrill, Budget Committee; Richard Merrill, Sr., Planning Board; Peter Houlis, Parks and Recreation Commissioner; Carl Schaefer, Parks and Recreation Commissioner; Ron Pelissier, Road Agent.

Allenstown Staff: Chief Shaun Mulholland, APD.

Citizens Comments.

The Chair asked for citizen's comments. There were no comments at this time.

Meet with Parks & Recreation Commissioner

Mr. Schaefer stated that at this time, the Parks & Rec Department does not have any parks under their jurisdiction and therefore, asked the Board that they authorize them to have the town parks into their jurisdiction. He stated that if the Board would authorize some parks, there is an opportunity with Liberty Mutual who will provide volunteers to come out and do work for the town to help clean up some parks. He stated that they will also receive a \$1,000 donation that they can use for the Parks and Recreation Department. Mr. Schaefer stated that the Serve with Liberty Volunteer Day is set for June 21, 2012.

Mr. Schaefer stated that going forward; they need the opportunity and authority to maintain the parks. He distributed a list of properties to the Board that they are looking to designate as parks. He stated that the volunteer time that Serve with Liberty Volunteer Day is offering, would help clean up those properties. Chief Mulholland explained that there is a statute that allows the Board of Selectman to give the Parks & Recreation Department the authority to control such properties.

Mrs. McKenney stated that she does not have a problem with any of the properties listed except for Riverside Park because it is in a residential area. She stated that the residents would need to be notified in advance of anything that is going on at the park. There was discussion about when and how to notify the residents of Riverside Park appropriately. The Board discussed with Mr. Schaefer the plans of what they wanted to do with each property and how they were going to raise money for the parks.

Mr. Schaefer distributed a copy of the Parks Ordinance and RSAs for the Board to review. The Board determined that they would further review the ordinances and RSAs and give them a decision at the next meeting.

Chief Mulholland stated that they are set to purchase 50 Riverside Drive on Wednesday and it is contracted to take out the paved driveway. He asked if they wanted to have that paved driveway stay or to go ahead and remove it. The Board determined that they would have the paved driveway remain as it is for the time being.

Chief Mulholland also asked the Board for clarification that it was okay for the Liberty Mutual people to clean up Volunteers, Blueberry, Whitten, and Osgood Parks. Mrs. McKenney asked if they were going to notify the appropriate residents. The Chief stated that they do not usually notify them. The Board stated that they were fine with Liberty Mutual cleaning up the properties.

Discussion of Appointments to the Economic Development Committee

Mr. Gryval stated that there are four names that they would like to nominate to the committee. He stated that in addition to those names; the committee would consist of himself, Mr. Apple and Chief Mulholland.

Motion. Mr. Gryval made a motion to appoint Roger LaFlamme to the Economic Development Committee with an expiration date of June 1, 2015. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to appoint Andrea Martel to the Economic Development Committee with an expiration date of June 1, 2015. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to appoint Penny Touchette to the Economic Development Committee with an expiration date of June 1, 2015. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to appoint Beth Houlis to the Economic Development Committee with an expiration date of June 1, 2015. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Mr. Gryval stated that there are a lot of people interested in joining the EDC and they are looking to branch out and getting people with business experience once the committee has been established and running.

Act on Resolution

Mr. Gryval read the resolution for Kasey Landry-Filion as follows;

“ Whereas Kasey Landry-Filion has been employed by Allentown School District for nine years and whereas she presently serves as the School Board Psychologist and whereas Kasey Landry-Filion has been designated as the NH School Psychologist of the Year and whereas she has served the students and the people of Allentown by serving the school In Need of Improvement Team, the District In Need of Improvement Team and the Focus Monitoring Team and the Bridge Program, the Districts Alternative Middle School and whereas the People of Allentown are grateful for her service to our children and her advancement of their well-being. Now therefore, in recognition of her accomplishments and her designation as the NH Psychologist of the Year, the Select Board resolves that follows;

1. That Kasey Landry-Filion is hereby commended for her work at Allentown School District
2. Thursday, May 3, 2012 is hereby declared Kasey Landry-Filion Day in the town of Allentown

Done in the Town of Allentown on April 23, 2012.

Motion. Mr. Gryval made a motion to accept the resolution. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed

Consideration of Abatement request regarding Map 402 Lot 093

The Chair asked if anyone had any questions regarding the abatement. Mrs. McKenney asked if they were all members of the planning board when they had come before them. The Chair stated that he couldn't remember if they were or not. Mr. Gryval stated that he did not recognize the names or the address.

Motion. Mr. Gryval made a motion to deny the abatement for Map 402 Lot 093. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed

Execute Forest Report/Bill

The Chair asked if everyone had a chance to review the report and had any questions. There were no questions or comments at this time, therefore the Board executed the Forest Report/Bill.

Committee Updates

Planning Board

The Chair stated that they didn't have a meeting last week; however, there is one scheduled for this week.

Budget Committee

Mr. Gryval stated that there hadn't been a meeting and that they won't be meeting until August.

SVRTA

Mrs. McKenney stated that there is a meeting scheduled for Wednesday night at 7pm at the Police Department.

Suncook River

Mr. Gryval stated that they had a Nomination Public Hearing meeting last week and that it went very well and that it had lasted for three hours. He stated that there were about 30 residents present, a few which were from Allenstown, and several representatives were present as well. He stated that there was some opposition from some Epsom and Chichester residents whose

questions were answered; however, he believed that their minds were made up before attending the public hearing.

Old Allenstown Meetinghouse

Mr. Gryval stated that there had not been a meeting. He stated that there is an email circulating to schedule the next meeting and that they are going forward with the project on the ceiling.

Tri-Town Ambulance

Mrs. McKenney stated that there will be a Membership Meeting on Sunday at 7pm. She stated that they should have everything for the by-laws completed on Sunday.

Co-op Withdrawal

Mr. Gryval stated that they all had seen the letter Mr. Apple sent the Co-op and that they had signed the agreement and are waiting to hear back from the Co-op at this point.

Safe Routes to School

Chief Mulholland stated that everything was status quo at the time being.

Sewer Commissioner Selection Committee

The Chair stated that the deadline for the applications was today and that they had received five or six applications.

Economic Development Committee

Mr. Gryval stated that they had appointed four members earlier tonight and that the first meeting is coming up in May. He stated that there are a lot of enthusiastic people looking forward to get it going.

CIP

Chief Mulholland stated that there is a meeting scheduled for May 1, 2012.

Town Administrator Report

The Chair stated that Mr. Apple had given them his report in their packages and asked if anyone had any questions regarding the report. Mrs. McKenney asked if they had received the email from Mr. Apple about the Local Government Center and who Dan Flynn and Crawford were. Mr. Gryval stated that Mr. Flynn was the adjustor from Local Government Center and that Crawford was USAA's adjustor. He also stated that LGC is going to pay the amount in damages that Crawford estimated for and are going to pursue USAA for the money.

Mrs. McKenney stated that they need an At-Large Member for the Joint Board. The Chair stated that he hadn't heard anything and will ask Mr. Apple about it.

Review and Approve Minutes

The Chair stated that they have the April 16, 2012 minutes in their packages to review and approve. The Board discussed spelling errors and corrections to be made in the minutes. Mrs. McKenney stated that on page five where it states that the Tri-Town Membership meeting on April 29th invites the Select Board should read that they invite the E-Board. Mrs. McKenney also stated, for the Minutes Clerk's sake, that Nobis is spelled N-O-B-I-S and that she didn't believe anyone had told her how to spell it correctly.

Mr. Gryval stated that when Chief Mulholland had discussed the street lights, he had stated that they "could" be turned off on Route 28 and Route 3, not that they "would" be turned off. He also stated that on page seven, second paragraph of minutes section that Mr. Tardiff needs to be added in as a member of the hiring committee for the sewer commissioner.

Motion. Mr. Gryval made a motion to accept the minutes for April 16, 2012 as amended. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed

Other Business

The Chair stated that they have a Corrected Certificate of Appointment to be signed by the Board. The Board executed the corrected Certificate of Appointment.

The Chair distributed an elderly exemption for the Board to review and execute. The Board executed the Elderly Exemption.

The Board also executed a Timber Tax Levy and a Certificate of Yield Taxes Assessed.

The Chair stated that they had two different locations requesting for an Intent to Excavate which the Board executed.

Expense Reports

The Chair stated that the Expense Reports had been added into their packages and that if they had any questions they knew what to do with them.

Discussion of the Recovery Program Exercise

Mrs. McKenney stated that she thought the exercise had gone very well last Saturday. The Chief stated that they need to determine the next steps and schedule a time to discuss them. The Board determined to meet regarding the After Action Review on May 21, 2012 at 6pm.

Highway Department Claim

The Road Agent asked if they had any questions on the insurance claim on the Highway Department. He stated that so far they have only gotten an estimate for the sander and are still working on an estimate for the sander rack. Mrs. McKenney asked if they knew who the offender was. Chief Mulholland stated that they had arrested the person an hour ago and that he was on his way to the jail.

Non-Public Meeting

Motion. Mr. Gryval made a motion to go into non-public session under RSA 91A:3, II(c) at 7pm. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed

Motion. Mrs. McKenney made a motion to go back into public session at 7:22pm. Mr. Gryval seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed

Motion. Mrs. McKenney made a motion to seal the previous non-public meeting minutes at 7:22pm. Mr. Gryval seconded the Motion. There was no additional discussion.



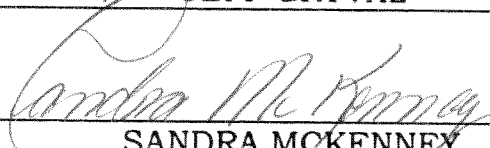
A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed

Motion. Mrs. McKenney made a motion to adjourn. Mr. Gryval seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed

The Chair adjourned the meeting at 7:23pm.

Signature Page.

Original Approval:	
 JASON TARDIFF	5-7-12 DATE
 JEFF GRYVAL	5-7-12 DATE
 SANDRA MCKENNEY	050712 DATE

Amendment Approvals:		
Amendment Description:		
	JASON TARDIFF	DATE
	JEFF GRYVAL	DATE
	SANDRA MCKENNEY	DATE

Town of Allentown
Select Board Meeting

April 23, 2012