

TOWN OF ALLENSTOWN
Select Board
16 School Street
Allenstown, New Hampshire 03275

Minutes of Regular Meeting
March 12, 2012

Call to Order.

The Allenstown Select Board Meeting for March 12, 2012 was called to order by the Chair at 6:00 p.m.

Roll Call.

Present on the Board: Jason Tardiff, Jeff Gryval, and Sandy McKenney.

Others Present.

Residents of Allenstown: Debbie Lee

Others Present:

Other Public Officials: Larry Anderson, Trustee of Trust Funds/Budget Committee; Robert Lee, Planning Board/Zoning Board of Adjustment.

Allenstown Staff: ~~Chief Shaun Mulholland, APD,~~ Paul Apple Town Administrator; Ron Pelissier, Road Agent.

Citizens Comments.

The Chair called for citizens' comments. There were no comments that time.

Meet with Kevin Price with NH DOT regarding Paving Project for NH Route 28

Mr. Price stated that the project starts at Route 3 in Allenstown and continues up Route 28 for about 8.7 miles; this includes the Epsom Traffic Circle. He explained in further detail the process of completing the project. Mr. Price stated that the traffic circle would be completed at night, while Route 28 would be worked on during the day with the exception of from 7am-9am and 5pm-7pm. He also stated that they would need to maintain two-way traffic while working on the road.

Mr. Price distributed a Municipal Workload Agreement for the Board to review and sign. The project is scheduled to begin April 2012 and continue through September 2012. The project is estimated to cost \$2.8 Million which is covered by Federal and State funds.

Consideration of Fired Department Appointment of Call Fire Fighter/EMT

Mr. Apple had forwarded an email to the selectmen regarding appointment of Heather Hill as Call Fire Fighter/EMT along with an application and background check. Mrs. McKenney stated that she would like to meet Ms. Hill at next week's meeting.

Motion. Mr. Gryval made a motion to appoint Heather Hill to the position of Call Fire Fighter/EMT hourly at \$12.14 per hour effective date of March 12, 2012. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Committee Updates

Suncook River-

Mr. Gryval stated that the next meeting is scheduled for next Wednesday.

Tri-Town-

Mrs. McKenney stated that there will be a meeting this coming Friday.

Boat Ramp-

Mr. Apple stated that they are waiting on a response from the State as to whether they can use grant money to acquire a lease.

Strategic Planning-

Mr. Apple stated that all the Department Heads have identified their legal mandates and are currently working on identifying stakeholders.

Mr. Apple also asked the Board for permission to work with someone regarding the redesign of the town website. He stated that the services would be done for free and designed to make it more user friendly for Ms. Welch to do updates. The Board granted Mr. Apple permission to meet with his contact and Ms. Welch on Thursday to discuss the redesign of the website.

Abatements

Mr. Apple distributed abatements he had given the Board last week for review to be approved today.

Motion. Mr. Gryval made a motion to approve the abatement for Map 111 Lot 042. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to grant the abatement for Map 108 Lot 008. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Mr. Apple distributed two abatements for the Board to review and approve. The First Abatement was in regards of 21 Ferry St which had gone under Foreclosure and therefore is now owned by the NH Housing Finance Authority. NH Housing Finance Authority is exempt from taxation under RSA 204-C:49, therefore a request for abatement has been drawn up.

The second abatement is in regards to 13 Cheryl Drive as consistent with a standing agreement with the park where they are removing the old house and replacing it with a new one.

Motion. Mrs. McKenney made a motion to abate the taxes at 21 Ferry Street for \$3,981.87. Mr. Gryval seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to abate the taxes at 13 Cheryl Drive for \$1,717.10. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Timber Yield Report

Mr. Apple distributed a report for timber tax that the Board had already approved.

Motion. Mr. Gryval made a motion to accept the timber tax levy for R C Mc Lucas Tucking of Porter, Maine for the amount of \$4,051.38. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Building Inspector

Motion. Mr. Gryval made a motion to appoint Steven Paquin as Building Inspector/CEO for a term to expire April 1, 2013. Mrs. McKenney seconded the Motion. There was no further discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Mr. Apple stated that Mr. Paquin will begin on March 26th and is scheduled to work Monday and Tuesday from 8-5pm and Wednesday from 8-1pm. He also stated that Mr. Paquin's schedule is subject to change if they need to adjust the hours.

Estimate for Fire Department Repairs

Mr. Apple stated that Chief Martin had given them an estimate for the repairs of the Fire Department. Mr. Apple also stated that usually it is the practice to get three estimates; however, Chief Martin recommends waiving the three bid process in order to get the estimate to the insurance company to settle the claim at a better price. The Board further discussed concerns with waiving the three bid process for repairs. It was determined that the Board would waive the three bid process in order to quickly execute an estimate for the insurance agency.

Motion. Mr. Gryval made a motion to waive the three bid process, as long as the insurance company pays for the repairs, and have the recommended contractor do the work. Mr. Tardiff seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-No. The Chair declared the Motion passed.

Minutes

Mr. Apple distributed the minutes from February 27, 2012 for the Board to review and approve. Mr. Apple stated that Ms. Giannattasio is working on November 21st & 28th, 2011.

Motion. Mr. Gryval made a motion to accept the meeting minutes from February 27, 2012 as written. Mrs. McKenney seconded the Motion. There was no additional discussion.

Non-Public Minutes

The Board discussed the unsealing of previous non-public sealed minutes for 2006, 2007, 2008 and 2008 continued. Mr. Gryval expressed concern for unsealing minutes for October 27, 2008; April 1, 2008; and March 31, 2008.

Mr. Apple stated that the letter in October 27, 2008 minutes doesn't render anyone's reputation or render ineffective for what is trying to be done. He also believes the letter was made available to the public, therefore the mention of the letter should be public.

Mr. Apple also explained that he and Mrs. McKenney wanted to bring April 1, 2008's minutes before the Board for recommendation as to whether to unseal them. It was determined that they needed to stay sealed to protect the person's reputation.

Mr. Apple stated that March 31, 2008's minutes discussed an investigation however it did not name the person involved and therefore he felt that it did not render anyone's reputation.

Motion. Mr. Gryval made a motion to unseal the non-public minutes for 2007, 2008, and 2008 continued that are listed on the invoice of non-public minutes. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Mr. Apple stated that the minutes would be added to the book with notation that they were unsealed on today's date.

Mr. Apple also stated that he needs to review what is left for non-public minutes for 2006 and prior.

Packer Repair Update

Mr. Pelissier stated that the packer had been taken in for diagnostics and found to have a defective injector. The injector has been installed and the packer is running well as of date.

Motion. Mr. Gryval made a motion to go Non-Public under RSA 91A:3 II Sub A at 6:50pm. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to go back to public meeting at 7:20pm. Mrs. McKenney seconded the Motion. There was no additional discussion.



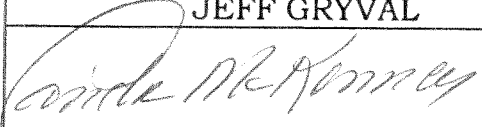
A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval moved to adjourn. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

The Chair adjourned the meeting at 7:21pm.

Signature Page.

Original Approval:	
 JASON TARDIFF	3-19-12 DATE
 JEFF GRYVAL	3-19-12 DATE
 SANDRA MCKENNEY	03-19-12 DATE

Amendment Approvals:		
Amendment Description:		
	JASON TARDIFF	DATE
	JEFF GRYVAL	DATE
	SANDRA MCKENNEY	DATE



TOWN OF ALLENSTOWN
OFFICE OF THE SELECT BOARD
16 SCHOOL STREET
ALLENSTOWN, NH 03275
603-485-4276

Upon consideration, the Board concludes that the reason for sealing the non-public minutes specified below no longer exists. For this reason, the Board hereby unseals the said minutes and directs the Town Administrator to place them in the public minutes book in the appropriate chronological order.

2007

02/05/07 (1)
02/05/07 (2)
02/05/07 (3)
02/26/07
04/02/07
05/07/07
09/24/07
10/01/07
10/15/07 (1)
10/15/07 (2)


2008

03/31/08 (1)
03/31/08 (2)
04/07/08
~~04/07/08~~
04/28/08
08/04/08
08/18/08 (1)
08/18/08 (2)
09/08/08 (1)
09/08/08 (2)
09/08/08 (3)
09/08/08 (4)
09/08/08 (5)
09/08/08 (6)
09/15/08
09/16/08
09/22/08

2008 (continued)

10/27/08 (1)
10/27/08 (2)
10/27/08 (3)
10/27/08 (4)
11/03/08
11/17/08
12/01/08
12/22/08 (1)
12/22/08 (2)

Done in regular session on March 12, 2012.



Jason Tardiff, Chair



Jeff Gryval, Member



Sandy McKenney, Member