

**TOWN OF ALLENSTOWN
Selectboard Meeting Minutes
16 School Street
Allenstown, NH 03285**

April 18, 2022

Call to Order

The Allenstown Selectboard Special Meeting of April 18, 2022 was called to order at 6:04 PM by Chair Scott McDonald.

Chair McDonald called for the Pledge of Allegiance.

Roll Call

Present on the Board: Chair Scott McDonald, Maureen Higham, Jim Rodger, Sandy McKenney, Keith Klawes

Allenstown staff: Derik Goodine (Town Administrator), Brian Arsenault, Building Inspector and Code Enforcement Officer, Chief Michael Stark, Mike Frascinella, Chad Pelissier, Road Agent (joined at 6:08 pm), Chief Eric Lambert joined the meeting at 6:20 pm.

Other: Michael Bennett, John Hartly, Rebecca and Ryan Gilbert, Debbie and Joe Richard, Rich Caruso, Renee and Ray Grenier

CITIZENS' COMMENTS

Mr. Caruso said in the last few years they have seen a lot more activity in town regarding economic development. He said the area by Route 28 has been turned around with the purchase and renovations of the local campground and he is appreciative of this in his end of Town. He said it has been nice to see decisions that were made in Town come together and produce a positive result.

Mr. Frascinella said he is advertising for the May 15th concert- Jackie Lee and the Coal Street Ramblers. He put together a flyer and is finishing up a web page for his site and the Town to advertise the concert. He said they still do not have a food concession and is hoping that the Student Council will set up a table for a bake sale. He also would like to get people interested in doing a corn hole tournament.

Mr. Frascinella said Mr. Viz and his 1950 ice cream truck will be there, and the Fire Department may be willing to bring a truck down to the concert so the kids can take a look at the equipment.

Ray Grenier and his wife Renee live on Mount Delight Road for 30 years and are looking to the Board of Selectman for help. He said there is constant target shooting off Dowst Road near the power lines. He said that the Allenstown Police Department has been outstanding but they are at an impasse.

He said his family is not anti-hunting or anti-firearm, but it happens all day, every day including holidays. He said the noise is unreasonable and they feel very unsafe at times. Ms. Grenier said Eversource cannot tell people to leave or post as the property is owned by someone else.

Chief Stark said there is one landowner that may be allowing it to take place and said it doesn't bother them. He is hoping that they can convince the landowner to post. He said the problem is with disorderly conduct or noise ordinance charge, is that you have to charge an individual but he doesn't want to make this a Court issue. But these people have been very impolite and confrontational.

He said he would like to explain to the landowner that there have been x amount of calls from the neighborhood complaining.

Ms. McKenney said it appears as though Chief Stark is assisting them and she is not sure what they can do as a Board. Chair McDonald said they could send a letter to the landowner on behalf of the Selectbaord and he is willing to work with the Chief.

REGULAR AGENDA

- **Reserve Street Project and Tree in Road and Sidewalk**

Derik Goodine said they are having an informational meeting to discuss the tree and the Reserve Street Project. He projected some photographs on the screen for a visual.

Mr. Pelissier said in 2017, it was on the CIP to be paved. He said the previous road agent and himself didn't feel as though they could pave the road with the tree in it. In 2016, the decision was made by the Board to leave the tree up and push the paving off so they are there now to discuss the situation. He said the storm drain does back up into some of the yards on the street they will need to put a new drain in, pipes, and sidewalk.

He said it is an old tree and should have been cut many years ago.

The residents present at the meeting are for the tree being cut down and said the area has gotten worse throughout the years. They have a sheet of signatures in favor of the tree coming down.

Mr. Goodine said that after they make the decision at the next meeting, they still have a 30 day appeal period.

Mr. Pelissier said that he would like to pave it this summer.

- **PSNH Abatement Request**

Mr. Goodine said as usual, PSNH is looking for them to give them an abatement to redetermine the error of misjudgment that occurred. He said that they need to make a Motion to deny the 2021 PSNH abatement request.

Mr. Klawes made a Motion to deny the 2021 PSNH abatement request. Ms. McKenney seconded the Motion.

Roll Call vote was taken.

Scott McDonald- Aye

Maureen Higham- Aye

Sandy McKenney- Aye

Keith Klawes- Aye

Jim Rodger- Aye

The Motion passed unanimously.

- **Boston Post Cane- Special Selectboard Meeting- May 9, 2022**

Ms. McKenney said the cane will be awarded on May 9, 2022 at 6:00 pm. She has the cane at her house and Mr. Verville sent to her history of who had the cane in the past. She asked a Concord Monitor reporter to do a story, and she plans to get flowers and cake.

Mr. Klawes asked if they should have it at the Community Center. Mr. Goodine said they could even do it outside. The consensus of the Board is to have it at Town Hall.

Mr. Goodine is preparing a Certificate to go with the cane.

- **COVID19- Update and American Rescue Act Funds**

Mr. Goodine said he has nothing new to report. He said that he finally got some clarity on a filing that he needs to do at the end of the month.

ROAD AGENT REPORT

Mr. Goodine said he is talking to Mr. Pelissier about a major slip lining of a storm drain on Valley Street. Mr. Pelissier said the piping is still in the ground, made up of old clay, and it will be tough to get to. He said Felix is looking to see what the cost would be to just replace it, and it's about \$110 a foot to replace and they have to go 1,000 feet. He said it would \$55 per foot to have the pipe lined which is more cost effective.

Mr. Pelissier said they discussed redoing the drainage but there are a couple issues with it.

Mr. Goodine said they are still discussing how they could pay for this- either the Capital Reserve Account or the Infrastructure Account. He said the best quote from three different companies was Green Mountain from Vermont for \$55 per foot 500, and \$58 for 468 per foot for a grand total of \$57,000. He said that Eastern Pipe and Felix's estimated job price (using different materials) was \$88.50 per foot. He said another company, Bellemore, didn't want any part of the project.

Mr. Arsenault said Green Mountain is a very reputable firm. Mr. Pelissier said he would go with Green Mountain also.

Mr. Goodine said they won't know how they will pay for it until after the Public Hearing regarding the use of American Rescue Plan Act funds. Mr. Pelissier said he does not want to use the funds in the Capital Reserve Account because his vision for that would be a whole project. He would like to notify Green Mountain as soon as possible so that they can order the materials.

Chair McDonald made a Motion to allow the Road Agent to engage Green Mountain Pipe to prepare to line the stormwater sewer on Valley Street for approximately 1,000 feet. Ms. McKenney seconded the Motion.

Roll Call vote was taken.

Scott McDonald- Aye

Maureen Higham- Aye

Sandy McKenney- Aye

Keith Klawes- Aye

Jim Rodger- Aye

The Motion passed unanimously.

Ms. McKenney asked Mr. Pelissier when they are going to start picking up leaves. Mr. Pelissier said they have already been doing this. He said they are bringing the chipper around to chip at large branches this week.

Mr. Pelissier said that one issue they had is people doing donuts in their car by the boat launch and they will be keeping their eye on this.

TOWN ADMINISTRATOR REPORT

Mr. Goodine has a form for them- MS-232 Form and he needs their signature and a Motion to approve.

Ms. Higham made a Motion to approve the MS-232 Form. Ms. McKenney seconded the Motion.

Roll Call vote was taken.

Scott McDonald- Aye

Maureen Higham- Aye
Sandy McKenney- Aye
Keith Klawes- Aye
Jim Rodger- Aye

The Motion passed unanimously.

He said the School Board is planning at ground breaking ceremony for June 2nd at 9:30 am with a rain date of June 7th.

Mr. Goodine said Epsom wants to perambulate the town lines between Allenstown and Epsom as it is supposed to be done every 7 years. He said it was last done in 1975. He said they want to invite a representative from Allenstown to participate in the perambulation. Mr. Arsenault said he will get in touch with them and report back to the Board.

He said he also provided them with a Stormwater Management Permit Renewal for the community center property.. He said they do not have to do anything with that. He said the system is working well and they are not making any changes to it.

Mr. Goodine said in the mail today, they received their 2021 Total Equalized Valuations which is used for school funding and the town and tax apportionment. He also provided them with a copy of the Gatsas Report.

Mr. Goodine said with regarding the fence on Deerfield Road, they are not going to do anything unless the resident comes into a meeting to show that the fence is not in the road's right-of-way.

Mr. Arsenault said there is a Webinar coming up for those that are interested in joining the Planning Board or Zoning Board.

Mr. Arsenault and Mr. Goodine said on Monday at 10 am, the State Fire Marshall would like to meet at the fire station with the Department of Health and Services. Mr. Arsenault suggested one or two Board members attend that meeting and Chief Lambert agreed.

Ms. McKenney said the school board update is May 9th and it may be easier to just Zoom into the meeting. Mr. Goodine said right now they are just digging and doing well testing at the moment and has not done anything else since. Mr. Arsenault said the delay of digging foundation and installing the steel, the contractor is looking at another \$200,000 of additional costs to heat the building during the winter and it's up to the Committee to decide.

Ms. McKenney said in Hello Sign and she said the Treasurer is not supposed to sign the paperwork until at least three Selectman has signed. Mr. Goodine said they could tell her that.

CONSENT CALENDAR, MINUTES AND MANIFESTS

- **Ratify Consent Calendar: April 18, 2022**

Mr. Higham made a Motion to ratify the Consent Calendar of April 18, 2022. Mr. Klawes seconded the Motion.

Roll Call vote was taken.

Scott McDonald- Aye

Maureen Higham- Aye

Sandy McKenney- Aye

Keith Klawes- Aye

Jim Rodger- Aye

The Motion passed unanimously.

- **Review Minutes:**

Public: April 4, 2022

Ms. Higham made a Motion to approve the public meeting minutes from April 4, 2022. Ms. Klawes seconded the Motion.

Roll call vote was taken.

Scott McDonald- Aye

Sandy McKenney- Aye

Maureen Higham- Aye

Keith Klawes- Aye

Jim Rodger- Aye

The Motion passed unanimously.

Non-Public: April 4, 2022

Ms. Higham made a Motion to approve the non-public meeting minutes from April 4, 2022. Mr. Klawes seconded the Motion.

Roll call vote was taken.

Scott McDonald- Aye

Sandy McKenney- Aye

Maureen Higham- Aye

Keith Klawes- Aye

Jim Rodger- Aye

The Motion passed unanimously.

- **Approve Payroll and Accounts Payable Manifests: ACH Manifest: 1027 and 1028; Check Manifest: 1029; Non-Check Manifest: N/A; and Town P/R Manifest dated 04-07-22.**

Ms. Higham made a Motion to approve the Accounts Payroll and Accounts Payable Manifests: ACH Manifest: 1027 and 1028; Check Manifest: 1029; Non-Check Manifest: N/A; and Town P/R Manifest dated 04-07-22. Mr. Klawes seconded the Motion.

Roll Call vote was taken.

Scott McDonald- Aye

Maureen Higham- Aye

Sandy McKenney- Aye

Keith Klawes- Aye

Jim Rodger- Aye

The Motion passed unanimously.

Non-Public Agenda Items- One Session, Two Items

Chair McDonald made a Motion to enter into non-public session at 7:51 pm in accordance with the provisions of RSA 91-A:3, II (c). Ms. McKenney seconded the motion.

A roll call was taken.

Scott McDonald- Aye

Sandy McKenney- Aye

Maureen Higham- Aye

Keith Klawes- Aye

Jim Rodger-Aye

The motion passed unanimously.

Chair McDonald made a Motion to return to public session at 8:48 pm. Ms. Higham seconded the Motion.

A roll call was taken.

Maureen Higham- Aye

Scott McDonald- Aye

Sandy McKenney- Aye

Keith Klawes- Aye

Jim Rodger- Aye

The motion passed unanimously.

Chair McDonald made a motion to seal the minutes of the non-public session as they might adversely affect someone not a member of the Board. Ms. McKenney seconded the motion.

A roll call was taken.

Scott McDonald- Aye

Sandy McKenney- Aye

Maureen Higham- Aye

Keith Klawes- Aye

Jim Rodger-Aye

The motion passed unanimously.

Ms. McKenney made a Motion to adjourn the meeting at 8:49 pm. Ms. Higham seconded the Motion.

A roll call was taken.

Scott McDonald- Aye

Sandy McKenney- Aye

Maureen Higham- Aye

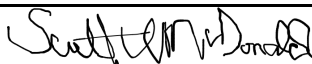
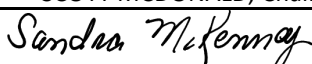

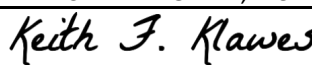
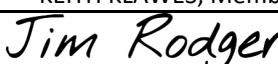
Keith Klawes- Aye

Jim Rodger-Aye

The motion passed unanimously.

TOWN OF ALLENSTOWN
Selectboard Meeting Minutes
Allenstown Town Hall
16 School Street
Allenstown, New Hampshire 03275
April 18, 2022

SIGNATURE PAGE

Original Approval:		
	05 / 12 / 2022	
SCOTT MCDONALD, Chair	DATE	
	05 / 07 / 2022	
SANDY MCKENNEY, Vice Chair	DATE	
	05 / 12 / 2022	
MAUREEN HIGHAM, Member	DATE	
	05 / 06 / 2022	
KEITH KLAUES, Member	DATE	
	05 / 09 / 2022	
JIM RODGER, Member	DATE	
Amendment Approvals:		
Amendment Description:	Approval:	Date:
	SCOTT MCDONALD, Chair	DATE
	SANDY MCKENNEY, Vice Chair	DATE
	MAUREEN HIGHAM, Member	DATE
	KEITH KLAUES, Member	DATE
	JIM RODGER, Member	DATE

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05 / 04 / 2022

22:14:33 UTC

Sent for signature to Scott McDonald (smcdonald@allenstownnh.gov), Sandra McKenney (smckenney@allenstownnh.gov), Maureen Higham (mhigham@allenstownnh.gov), Keith Klawes (kklawes@allenstownnh.gov) and Jim Rodger (jrodger@allenstownnh.gov) from dgoodine@allenstownnh.gov
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VIEWED

05 / 05 / 2022

00:20:32 UTC

Viewed by Sandra McKenney (smckenney@allenstownnh.gov)
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05 / 05 / 2022

10:59:32 UTC

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05 / 06 / 2022

10:59:08 UTC

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16:58:37 UTC

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14:23:55 UTC

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05 / 12 / 2022
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Signed by Scott McDonald (smcdonald@allentownnh.gov)
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05 / 13 / 2022
01:23:51 UTC

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05 / 13 / 2022

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