

TOWN OF ALLENSTOWN
Select Board
16 School Street
Allenstown, New Hampshire 03275

Minutes of Regular Meeting
January 02, 2013

Call to Order.

The Allenstown Select Board Meeting for January 2, 2013 was called to order by The Chair at 5:04p.m.

Roll Call.

Present on the Board: Jason Tardiff, Jeff Gryval, and Sandy McKenney.

Others Present.

Residents of Allenstown:

Others Present:

Other Public Officials:

Allenstown Staff: Ron Pelissier, Shaun Mulholland, APD; and Paul Apple, Town Administrator.

Accept the Town Administrator's Letter of Resignation

Motion. Mrs. McKenney made a motion to accept Paul Apple's resignation dated December 17, 2012 effective January 16, 2013. Mr. Gryval seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Discussion of Interim Town Administrator and Appointment of Shaun Mulholland

The Chair asked the Board if everyone had a chance to speak with Shaun Mulholland and if they had any further questions for him. Mrs. McKenney asked Mr. Mulholland if he was up to the challenge. Mr. Mulholland stated that he feels that he is up to the task that will be necessary in the interim period.

The Chair suggested it be effective at an earlier date and asked if there was any issues with getting Mr. Mulholland started earlier. Mr. Apple stated that there were no issues and that they will be meeting throughout the transition period. Mr. Gryval asked if this position needs to be sworn in or if it is treated as a regular employee. Mr. Apple stated that it is treated as an employee position and that it is not a statutory office.

Motion. Mrs. McKenney made a motion to appoint Shaun Mulholland to be Interim Town Administrator effective January 16, 2013. Mr. Gryval seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Mr. Apple stated that he will be sending out the media release regarding the appointment of Shaun Mulholland as Interim Town Administrator. The Chair asked that they send a memo to all of the department heads so that they can inform their employees.

Mrs. McKenney stated that she would rather Mr. Apple not go to any town meetings unless it's mandatory so that he can finalize everything he has been working on because there are a lot of loose ends. The Chair asked what meetings Mr. Apple has left. Mr. Apple stated that there is a Tri-Town on January 15th which he will be going to since he has been actively involved and will make them aware of the change.

Mr. Gryval asked if they want to discuss Mr. Mulholland taking over that position. The Chair stated that since he will already be the Interim TA, he will assume that he would take that over. Mr. Apple stated that there weren't any restrictions on an Interim TA on the Joint Board and that he thinks that his membership is presumed.

Mr. Gryval asked about the possibly that he would vote in a certain way that could offend the Fire Department and then when the Interim position is done and he's back to being Police Chief, there was bad blood. Mrs. McKenney stated that she didn't foresee that happening.

The Chair asked what the next meeting is about. Mr. Apple explained that on January 1st there were some emails from employees complaining about the new standard operating guidelines and the new personnel policy. He stated that it was determined to have a meeting on January 15th and to let the Tri-Town folks go through the Director and file whatever complaints they want. Mr. Apple stated that there will be some operational decisions that need to be made but that most of the important work has already been done.

The Chair stated that he didn't think that there was any concern with sending him to the position.

Mr. Mulholland stated that if that is his job function then he will do that job function and is not worried about offending someone if he has to because of a decision that has to be made.

Mrs. McKenney asked Mr. Apple if there is anything that he is working on that he will not be able to tie up. Mr. Apple stated that there are a number of things that will continue on but that Mr. Mulholland and himself have met and will continue to meet and that he doesn't think that there will be a problem in picking up where he leaves off.

Mrs. McKenney asked if there are any committees that he is on that Mr. Mulholland that he is not aware of and may need information on. Mr. Apple stated that there are no committees that Mr. Mulholland doesn't know about. He stated that he has already informed the Board in North Hampton that there will be a transition period where he may be needed to assist here. He also stated that he has told Mr. Mulholland that he is available should he have any questions and that he knows how to reach him.

Memo from Al Turcotte

Mrs. McKenney asked if they got her memo about Al Turcotte. The Chair stated that he had not. Mrs. McKenney stated that he needs an answer by tonight because they have to sign on the bill tomorrow. She stated that they just started doing the manifests in public recently and now they want to change it. The Chair stated that she had found it rude when past selectmen would sign checks at the meeting. Mrs. McKenney stated that they want to sign the manifests outside of the meeting. The Board to vote no on the memo and not to sponsor it.

Discussion of Town Clerk Window

Mrs. McKenney expressed concerns for the holes in the glass windows being large enough for a weapon to be put through them and that they were not safe. Mr. Pelissier pointed out that the glass is not bullet proof. Mr. Apple stated that the glass was bullet resistant. He stated that the holes were covered up but that the Town Clerk had to yell to speak to people so they opened up the holes to make it easier to speak with people.

Mr. Gryval stated that he thought that they were going to mirror what they did in Hooksett District Court. Mr. Apple stated that they did and that they had to take out the metal piece so that they don't have to yell at people to be heard. Mrs. McKenney stated that she also doesn't like the holes at the bottom. Mr. Apple stated that those holes are for getting the plates through. He stated that it is the same sort of window tray as at the Department of Safety. Mrs. McKenney stated that they need to figure out something safer. Mr. Apple stated that he thinks that they have to make reasonable accommodation for the work that they do. He stated that the goal was to make it safer and that it is now safer.

Execute the Resolution of Grant Application

Chief Mulholland stated that they need to sign the Resolution of Grant Application.

Motion. Mr. Gryval made a motion to approve or send this letter of support for the Homeland Security Grant Resolution. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.


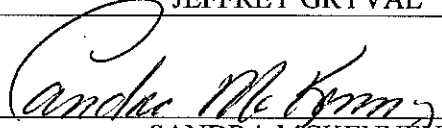
Motion. Mr. Gryval made a motion to adjourn. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

The Chair adjourned the meeting at 5:30pm.

TOWN OF ALLENTOWN
SELECT BOARD
MEETING MINUTES
January 2, 2013

Signature Page

Original Approval:	
JASON TARDIFF	DATE
 JEFFREY GRYVAL	1-28-12 DATE
 SANDRA MCKENNEY	01-28-13 DATE

Amendment Approvals:		
Amendment Description:	Approval:	Date:
	JASON TARDIFF	DATE
	JEFFREY GRYVAL	DATE
	SANDRA MCKENNEY	DATE