

TOWN OF ALLENSTOWN
Select Board
16 School Street
Allenstown, New Hampshire 03275

Minutes of Regular Meeting
April 1, 2013

Call to Order.

The Allenstown Select Board Meeting for March 25, 2013 was called to order by The Chair at 6:01p.m.

Roll Call.

Present on the Board: Jason Tardiff, Jeff Gryval, and Sandy McKenney.

Others Present.

Residents of Allenstown: Scott Lane, Keith Lambert, Janice Gravel, and Mark Gravel

Others Present: Bob Hayden of Standard Power

Other Public Officials: Larry Anderson, Sewer Commission

Allenstown Staff: Lt. Paquette, APD; Rob Martin, AFD; Paul St. Germain, AFD; Ron Pelissier, Road Agent; and Shaun Mulholland, Interim Town Administrator.

Citizens Comments:

Discuss Mission Statement for the Town with Scott Lane

Mr. Lane stated that he met with the department heads and discussed what some of the essential services the town provides and what they wanted in the mission statements. He stated that they came up with a list of samples of a mission statement that may work for the town. He further explained some of the things they discussed. He stated that they discussed what the town is doing now, where they are located in reference to the larger towns, the fact that the town is a blue collar town and general services provided throughout the town. He also stated that they discussed wanting to get more businesses in the town.

Mr. Lane stated based upon the input, he came up with six mission statement samples for the town. He stated that the purpose of this exercise was to give them a guiding light and to know what the town is all about. The Chair asked if any of the department heads have reviewed the sample mission statements. Mr. Lane stated that they haven't looked at them yet.

Mr. Mulholland stated that each department has their own mission statements as well. He also stated that this is a fortuitous time for them because the town website will be fully updated by May 15th and they should have a mission statement on it. There was discussion over the different sample mission statements. The Board asked that the department heads review the mission statements to get their input.

Meeting with Robert Hayden of Standard Power regarding electric services

Mr. Mulholland stated that he asked Mr. Hayden for a proposal in regards to electric services. He explained that right now they are using Glacial and that they are very expensive. He stated that Mr. Hayden is going to discuss one or two year rates for services.

Mr. Hayden introduced himself to the Board and gave them some background of the company. He stated that they work with about 200 businesses and non-profits in NH. He explained that they work with electricity costs, natural gas costs, alternative energy and even natural gas generation.

Mr. Hayden stated that he spoke with Mr. Mulholland about a fixed contract with month to month cost certainty for the town. He explained that in the proposal they looked at one year and two year opportunities. He stated that the variable contract that the town currently has probably served them well most of the time. He stated that the natural gas market drives the electricity costs in many ways. He explained that about this time last year, the natural gas market was extremely low which allowed the industry to produce the largest amount of natural gas it had ever had thus crashing the market and lowering the price for electricity.

Mr. Hayden explained that the price of natural gas has doubled but is still within the ten year range. He stated that New Hampshire had a pretty normal winter this year. He explained that there was no natural gas product to buy any more because of the change in winters from last year to this year which spiked the natural gas prices this winter.

Mr. Hayden stated that the price right now from the utility PSNH is 9.54 cents per kilowatt hour. He stated that the price will cycle because it is a variable contract and because the service fee that Glacial charges is high. He stated that he is proposing a two year contract because he would like to help them get through two winters without spiked prices. He explained that the spiked prices would be prices where there was a spike in electricity on the grid for four days in a row. He stated that the market conditions make it likely that in the summer and winter are causing the spikes.

Mr. Hayden stated that there is no law or business mechanism in place right now to reduce the restriction that New England has right now. He stated that the restrictions would require updated piping for natural gas and therefore keep the prices from spiking so much. He stated that the only one who has a good reason to do so is ISO, a clearing house in the East, and that they haven't done that either.

Mr. Hayden stated that he is suggesting two year contracts to everyone he is talking to. He stated that there are two rate classes; lights and general use. He stated that the two year contract price for lights is under seven cents and general use is 8.2 cents today but that they change every day because they are a commodity. He stated that the one year contracts aren't bad either, the prices are 7.03 and 8.26 cents, respectively. He stated that the cost certainty of getting through the winter is what much more important than getting away with a hundredth of a per cent on the pricing.

Mr. Hayden explained that one of the things that is contracted to happen is that they will be taking the excess natural gas plants and export them out of the country. He stated that if they did anything extra with the excess natural gas would be to turn it into petroleum.

Mr. Gryval asked Mr. Hayden what he knows about the price of oil with the gas and the oil boom that the country is supposedly going through right now. Mr. Hayden stated that the country is trying hard to be able to compete with OPEC and that they have a pipe line going down to Mexico.

Mr. Gryval asked if that will drive the prices down over the next several years. Mr. Hayden stated that he thinks that prices will level out for petroleum products because there is a floor level they have to produce the product at. He explained that OPEC can reduce their prices anytime they want but that Standard Power cannot. He stated that it's all a political game and that it is difficult for him to predict what is going to happen.

Mr. Hayden stated that there is a law that says that because we (the country) are so dependent on gasoline, they will have to pay more in government taxes to pay for the federal government that the country has.

Mr. Mulholland explained that the risk they take by not making a choice tonight is that the rates may go up or they may go down. He stated that if they sign the contract today, they will lock in the rate for the term of the contract. He stated that the risk if they don't do this is that someone else would give them a variable rate instead of the fixed rate.

Mr. Hayden explained that he is a broker and his job is to query a bunch of suppliers on their behalf which is what he has done. He stated that the supplier he quoted them is the one that gives

the best fixed price. He stated that he tries not to work with Glacial because of the variable contracts.

Mr. Gryval asked Mr. Hayden what the early termination fee is. Mr. Hayden explained that the early termination fee is the right of the contracting company to enjoy the profits they would have otherwise received if the town terminates early. He gave an example of PSNH divests and a new company takes their place and they are at 7 cents and the town wants to be there, then they would look at what the cost would be to do that. He stated that if their usage was 300,000 during the year, the town would owe them \$600 but that they wouldn't mess with the town on that.

The Chair asked Mr. Hayden if he could hold the quoted prices for them for a week. Mr. Hayden stated that he cannot hold the prices because the prices change each day. He stated that the prices could be worse next week. He stated that the only thing he could do is if he is working late at night, they could hold the contract until the next morning to see if the rate is better and if so, have the contract signed then. He stated that the rates change hundredths of a cent each day. He stated that most of the difference they are seeing in his quote from last week to his week is because the price of natural gas broke four dollars last week.

The Chair asked Mr. Mulholland if this proposal is for all town buildings or who it is for. Mr. Mulholland stated that it is for all of the town buildings except for the Sewer Department and the schools. The Board determined to take some time to review the proposal.

Purchase Order for Fire Department vehicle

Mr. Mulholland stated that he has a purchase order from the Fire Department that he needs signed. The Chair asked what the estimated delivery date on the vehicle. Chief Martin stated that once they order it, the delivery time will be 240 days. Mr. Mulholland stated that it does create a few problems in terms of the payment schedule but that there is not much they can do about that. Chief Martin explained that they have finalized all the details and that they have been on the phone several times this week.

The Chair stated that they have one bid on one brand of vehicle and asked Chief Martin to explain that to everyone. Chief Martin stated that the truck committee had met several times and discussed that. He stated that they have had good luck with E-1 and that the fire fighters all know the E-1 series so that the training would be minimal. The Chair stated that they need to remind people, when they see the vehicle next year, that the purchase was from this year.

Mr. Gryval asked Mrs. McKenney why she wasn't signing the purchase order. Mrs. McKenney stated that she didn't suppose the purchase and therefore isn't signing it. Mr. Gryval stated that the people voted for the truck. The Board signed the purchase order and gave Mr. Mulholland to fill out the application for the lease.

Mrs. McKenney asked where the two other vehicles are going. Deputy Chief St. Germain stated that they will be working with Brindlee Mountain which is a used apparatus retailer and that they will be putting it on the market very soon. He stated that they have been advised that it is appropriate to put both of them on the market right away. He stated that there are ways to make sure that nothing moves until they get the new one. He stated that there is no charge from Brindlee if they don't sell the vehicles but that if they do sell the vehicles there is a minimum \$500 brokerage fee or seven percent. He stated that in October, if they haven't gotten offers for the vehicles they would look at a state auction.

Mrs. McKenney asked when they will be coming before the Board to ask their opinion of which direction to go on the sale. He stated that they could do it now if it is not inappropriate but that there are a lot of different outlets. Mrs. McKenney stated that she would like to see the value of what the vehicles are worth. Deputy Chief St. Germain stated that the prices he told them of five to eight thousand, maybe ten thousand for one engine. He stated that if they scrap the truck they may get somewhere closer to five thousand.

Mrs. McKenney asked if the items they are taking off the trucks will keep them from being usable by other people. Deputy Chief St. Germain stated that the items are things that they need and that the trucks will still be usable by others. He stated that it is up to the Board to accept any offers that they get on the vehicle.

The Board gave the Fire Department permission to advertise the sale of the trucks and authorized the Interim Town Administrator to sign off on the application for the lease agreement for the new truck.

Mrs. McKenney asked Chief Martin where they stand on the hazardous mitigation. Chief Martin stated that there is a meeting on May 8, 2013 on that. Mrs. McKenney asked him if he gave her the list of the kids that were in the training class and that she had left him a message. Chief Martin stated that he would get her the list tomorrow.

Discussion of Construction & Demolition with Road Agent

Mr. Pelissier stated that they discussed the town being able to take C&D and that they are still not able to manage it the way they should in order to be efficient. He stated that when people are bringing demolition to the transfer station, they do not get asbestos permits so they don't know what they are getting with the C&D. He stated that he doesn't feel that they should be accepting C&D and that residents should take it somewhere outside of town.

Mr. Gryval stated that he was under the impression that you can't tell if something has asbestos no matter how much training someone has, until it's tested. The Chair stated that they can't test it each time they take it and they don't have the funds to have it tested each time. Mr. Pelissier stated that there is a sign that is out front that says "we don't take demolition".

Mrs. McKenney asked if they were able to get numbers as to what the residents have paid in for a permit versus what they have paid out to Casella. Mr. Mulholland stated that he sent them a cost analysis of all that last week.

Mr. Gryval asked how the other communities handle the C&D for the residents. Mr. Pelissier stated that a lot of them bring it to another facility but that they manage it for the residents. Mrs. McKenney stated that if it is costing them money, they are not going to be able to recoup it and that it isn't fair to all the residents to pay for a few people's demolition. There was further discussion of whether or not to manage the C&D for residents. The Board determined to stop taking C&D right now and continue looking for a way to be able to manage that for the residents so that they can offer it to the residents.

Mr. Pelissier stated that he can put notices up around town, at the transfer station and in the banner. It was determined that they would stop accepting C&D effective April 15, 2013 until they can determine a better solution of better managing it.

Discuss and Approve Appointments

The Chair stated that they have an appointment for Fire Chief and that Rob Martin had sent them a letter expressing interest in remaining Chief. Mrs. McKenney told Chief Martin that she still had the same feeling as the two of them discussed last week.

Mr. Gryval asked Chief Martin if he can commit to the two years. Chief Martin stated that he can't commit to the two years but that he'll do the best that he can with the time he is here. Mr. Gryval asked if he has a timeframe as to when he may know. Chief Martin stated that he doesn't know. The Chair stated that he isn't comfortable appointing him as Chief because he doesn't have a timeframe not because of his ability to do the job.

Mr. Gryval asked Deputy Chief St. Germain if he would be interested in becoming Interim Chief until Chief Martin has a chance to figure out what he is doing and the Board can determine what direction they are going. Deputy Chief St. Germain stated that he would be fine being the Interim but that he would like to have a sit down to discuss what the expectations of the job functions. Mr. Mulholland suggested that they schedule a time to go over the expectations of Interim Chief and that he will get Deputy Chief St. Germain the job description to review over the next week. The Board informed him that they are not voting to appoint Rob Martin as Chief so that Deputy Chief St. Germain will be the acting Fire Chief.

Motion. Mr. Gryval made a motion to appoint Paul St. Germain that acting Fire Chief. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Mr. Mulholland asked what Mr. Martin's title is now that he is not chief anymore. The Board determined that his title is fire fighter until his Chief appoints him. Deputy Chief St. Germain stated that he would be the Senior Fire Fighter and that he will make up a job description for Mr. Martin and have that for the Board next week.

Motion. Mr. Gryval made a motion to approve Kathleen Roger's appointment of Diane Demers as the Deputy Tax Collector with the term to expire April 1, 2014. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made motion to approve the appointment by Kathleen Roger's of Diane Demers as the Deputy Town Clerk with the term to expire April 1, 2014. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to appoint Beth Houlis to the Economic Development Committee with a term to expire June 1, 2014. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Mr. Mulholland stated that he found that the paperwork hasn't been done in the past the way it should be so that he is giving Mrs. Rogers guidance to change the paperwork to reflect things properly.

Motion. Mr. Gryval made a motion to appoint Beth Houlis to the Parks & Recreation Commission with a term to expire June 2, 2016. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

The Chair stated that they had a personal action form to sign off on. The Board executed the form.

The Chair asked about posting a want ad for the position. Mr. Mulholland stated that there will be an ad in the Banner for the positions.

Mr. Mulholland stated that he is working on gathering email addresses to create a group email list to send out notices that everyone needs to know about.

Meet with Mr. & Mrs. Gravel regarding

Mr. Mulholland stated that they have property that belongs to the Gravels and that they have fallen behind on their taxes and the property is about to have a lien on it. He stated that they are asking to pay at the rate of \$400 per month and that they had sent in a letter explaining the situation.

Mr. Gravel stated that they wanted give something realistic because the town needs some money. He explained that his wife was diagnosed with cancer in 2010 and that he was laid off from his job. He stated that he has a new job but that it is a lower amount than he was getting before. He stated that he got a raise today and believes that they can pay the \$400 a month to get caught up. He also stated that the mortgage company is working with them to allow them to keep their home. He stated that he knows he is not above anyone else and that he hopes to work with the town because they don't want to leave the town.

Mr. Mulholland stated that the Gravels had a payment plan before and that they met all of their requirements which many people aren't able to do when there is an installment plan. The Chair asked Mr. Gravel if he is comfortable with the \$400 a month. Mr. Gravel stated that he is comfortable with the amount and that it will be covered under his raise. He stated that he gets paid every two weeks and is willing to make two payments of \$200 each month.

Mr. Gryval asked Mr. Gravel if he is aware that with the \$400 a month, he will still be behind on payments. Mr. Gravel stated that he knows that and intends to pay off the balance by December using his bonus that will be coming in. The Board gave their approval for the \$400 a month installment plan. The Gravels thanked the Board for working with them and stated that they will notify them of any changes.

Mr. Gravel stated that the mortgage company asked that someone call them to notify them that an agreement with the town has been made. Mr. Mulholland stated that he will draft a letter to send the mortgage company.

Approve Policies and Draft policies from the prior Public Hearings

Mr. Mulholland distributed the personnel policy with the changes that were requested. Mrs. McKenney stated that all of the pages where two pages off from the table of contents for the document. The Chair stated that if she is speaking about the page counter, his is always off by a page or two.

Mr. Mulholland stated that the form he distributed was never included in the policy. He stated that he has tried to include all of the amendments there have been made since they created the policy. He suggested that they consider the implementation dates because people have been given their blanket vacation time so for new hires they will be earning their vacation time. He stated that the Board needs to sign the new policy and showed them where to sign.

Motion. Mr. Gryval made a motion to the Personnel Policies and Procedures Manual for Allenstown New Hampshire with the approval date of April 1, 2013 and the vacation section effective January 1, 2014. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

The Chair stated that he didn't speak to the Planning Board regarding the policies but that they have a meeting this Wednesday night so that they will discuss them then. He stated that they are changing the dates back for the rules and the procedures. Mr. Mulholland stated that a bunch of bills came in from Central NH Regional Planning for the Planning Board to review and approve. The Chair stated that they should have a new chairperson on Wednesday night.

Mr. Mulholland stated that they already approved the Mailbox Ordinance and that it just needs to be signed. The Board signed the Mailbox Ordinance.

The Chair stated that he did discuss the town seal with the Planning Board and that they are fine with that. Mr. Mulholland stated that he heard back from the Library and that she doesn't use the town seal but that they do want to be able to use the town seal on their bookmarks. The Chair asked if Ms. Cushings have a reason for not wanting to use the town seal. Mr. Mulholland stated that she also doesn't want to use the same website with the other departments.

Mrs. McKenney asked if they decided not to put the wording of "shall" in the usage of the town seal by other departments. Mr. Mulholland stated that in one place they have "shall" and in another place it has been removed. Mrs. McKenney stated that she thought they were going to change the wording to "shall". Mr. Mulholland stated that they cannot make those other departments do that but if they want to put the wording in there, they can. It was determined that they would not have "shall" in the wording for the town seal usage.

Motion. Mrs. McKenney made a motion for Policy 2013-005 Utilization of Town Seal and Letterhead effective April 1, 2013. Mr. Gryval seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Mr. Mulholland stated that he has a couple of contracts for the Emergency Management exercises. The Board authorized Mr. Tardiff to sign the contracts.

Mr. Mulholland stated that there is a Land Use Change Tax for a residence on Deerfield road that was in current use and now it is not. Mr. Mulholland stated that the Board needs to sign the Land Use Change Tax Form and that the residents will be responsible for paying the \$8,600. He further explained that there are a lot of houses that should have been taxed but haven't been and that they have a lot of cleaning up to do in that office.

Mrs. McKenney asked why during the course of building a house why the Planning Board didn't inform them. The Chair stated that it didn't go before the Planning Board. Mr. Mulholland stated that it is incumbent on the taxpayers to realize the tax implications when they change the usage of the land. The Board executed the Land Use Change Tax form.

The Chair asked if there are any others out there like this residence that they don't know about. Mr. Mulholland stated that there is something different every day he finds something new that needs to be fixed. He explained that this is the reason the assessing department wants to do the software upgrade because they will be notified immediately of any changes.

Mrs. McKenney asked if the software will make a difference for Ms. Severance to do her job properly. Mr. Mulholland stated that the software puts all of the different programs from the departments together and will tell them immediately of any changes.

Purchase Orders, Abatements, and Other Legal Business

Mr. Mulholland stated that Mr. Fay dropped off a letter to renew his authorization to farm on 54 Riverside Drive and grow crops. Mr. Mulholland stated that Mr. Fay wants to do the same thing on 50 Riverside Drive but that some residents may have issues with that. Mr. Mulholland stated that he has 250 trees coming on April 20th that he needs to plant at 50 Riverside Drive. The Board gave approval for Mr. Fay to use 54 Riverside Drive for his crops.

Mr. Mulholland stated that he had another electrical company come in today and that one of the issues they are having is that they don't know the time it will take. He stated that the electricians have been guessing on the time to do the work. Mr. Mulholland stated that there is concern of not getting it done soon and getting fined. He stated that he asked the electrician to break out the cost by the different things that need to be done. There was further discussion of the electrical work that needs to be done.

Mr. Mulholland stated that the school wants to move forward with the SRO Agreement. He stated that he expressed to the school that this agreement is what the Board is willing to do and that there is no other option for it. Mrs. McKenney asked if the school took out the sentence Mr. Mulholland put in. Mr. Mulholland stated that they changed how it was worded. There was discussion of the changed wording in the agreement.

Mr. Mulholland stated that he will be meeting with the school board to review the changes as proposed. He stated that once the School Board has passed the agreement, he will bring it back to the Board to sign.

Mr. Mulholland stated that they got an update from the Sewer Department today of their plans for construction this year. He stated that the Sewer Department will be putting in new sewer drains on a section of Al's Ave and on Court Street. He stated that they discussed the Highway Department and the Sewer Department discussing things and working things out without having to go to the Board first.

Mr. Mulholland stated that the DRA letter came out today and that the re-evaluation is for 2014. He stated that if they want to do it together with the Sewer Department, they have to request that it be done together. The Board instructed Mr. Mulholland to send a letter requesting that they be allowed to do it together. Mr. Mulholland stated that his plan is to present a proposal for the software to the Board by the end of the month.

Mr. Mulholland stated that they sent the assessing contract to Mr. Corcoran. He explained that Ms. Severance tried to get him to have the MS-4 done by September 1, 2013 and that his response was rather terse. Mr. Mulholland stated that he spoke with Ms. Severance about doing an RFP for contracting an assessing firm and that she said if the Board choose to do so, she would not oppose that.

Mrs. McKenney asked Mr. Mulholland if he spoke to Ms. Severance about Roy and what she said. He stated that she will work with him if he comes back but that they don't know who they will be getting to work with from Mr. Corcoran. Mr. Mulholland stated that the Board will be seeing more of Ms. Severance because she is the contact between the Assessing Department and Mr. Corcoran.

Mr. Mulholland stated that if they are going to do an RFP for the assessing services, he would like to do it this month. Mr. Gryval stated that they have spoken in the past of why they wanted to stay with Mr. Corcoran for the re-evaluation. The Chair re-iterated his opinion on the matter and that he feels Mr. Corcoran is treating them more like the town works for him not the other way around. Mr. Mulholland stated that part of the problem is that the town created some issues in the past because they didn't do a contract and that he wasn't allowed to come in and see the Board. He stated that he is accepting to see the contract back from Mr. Corcoran next week.

The Chair asked Mr. Gryval and Mrs. McKenney what they think about the situation. Mr. Gryval stated that he thinks it is a bad time to change assessing firms but that he would like to. He also stated that he wouldn't mind doing an RFP for the services. Mrs. McKenney stated that she agrees with Mr. Gryval because of the re-evaluation. The Board determined to hold off on the RFP and use Mr. Corcoran for the next two years. Mr. Mulholland stated that they will get the proposal on April 8th and Ms. Severance will be present to discuss that with them.

Ratify Manifests

Motion. Mr. Gryval made a motion to ratify the manifest of March 28, 2013 in the amount of \$69,727. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Mr. Gryval asked about the date being for 2012 for the second manifest. Mr. Mulholland stated that the manifest is for March 28th that will be charged to the 2012 budget. He explained that this is for a fuel bill. He stated that they were going to get shut off for fuel from DET even though the bill was just sent out this week. He stated that Mr. Pelissier told them that they will put it through the process as soon as they get it.

Motion. Mr. Gryval made a motion to ratify the manifest for March 28, 2013 in the amount of \$5,348.05. Mrs. McKenney seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

Mrs. McKenney asked if that was the last bill for 2012 because she would like to get a final expenditure for 2012. Mr. Mulholland stated that he is having problems with the State Department and is still waiting to get a fuel card for the Building Inspector.

Committee Updates

Planning Board

The Chair stated that they had a meeting last week and has a meeting on Wednesday. He stated that the Planning Board will be having a meeting once a month. He also stated that they will be voting on a chairperson on Wednesday.

Budget Committee

Mr. Gryval stated that there haven't been any meetings. Mrs. McKenney stated that Fern Bissonnette expressed interest in joining the board.

SVRTA

Mrs. McKenney stated that they had a meeting last week and that they will be working on the Town Report. She stated that they didn't get all of their numbers on vehicle maintenance so that they are waiting on that. Mr. Mulholland stated that he had asked Ms. Severance about partnering with different towns for assessing. Mrs. McKenney stated that she had brought that up to them and that it was opted not to do that this year.

Old Allenstown Meetinghouse

Mr. Gryval stated that the meeting for this month has been canceled.

Tri-Town Joint Board

Mr. Mulholland stated they haven't had a meeting.

Record Retention

Mrs. McKenney stated that they haven't had a meeting.

Safe Routes to School

Mr. Mulholland stated that he got a meeting today stating that they will not approve any additional money until the projects that have been assigned to Allenstown are on their way.

Shelter Committee

Mrs. McKenney stated on April 11th they will be going through the trailer and doing an inventory. Mrs. McKenney stated she will be asking Mrs. Demers to come to that because she will be filling that slot.

MS-4 Project

Mr. Mulholland stated that he met with Central NH Regional Planning on Friday and that the RFP is to close on April 12, 2013. He also stated that he has a meeting tomorrow for Sheehan Finny & Bass. He stated that Mr. Trainque seems to think that the towns are going to bury EPA with paperwork on the April 15th date and that the permit will take longer to take effect. He stated that he will write a scope of work for the Board to assign to an engineering firm within the next couple of weeks.

Website Update

Mr. Mulholland stated that the website update is going very well. He explained that this week and next week things will really get going. He stated that Ms. Welch is helping them out with a lot of the work. He stated that he will be meeting with the Department Heads to discuss the website on Thursday. He stated that they are still on schedule to be up and running on May 15th. The Chair asked how things were going with the ".gov". Mr. Mulholland stated that it is going a little slower but that they will have that on time.

Other Business

Mr. Gryval asked if Standard Power is the only broker to work with or if there are other brokers they should be looking at. He explained that one of the reasons he wanted some time to make a decision is because that everything he has read or heard about says that the cost is going down. He also stated that Mr. Anderson stated that they are paying a lower rate than what Standard Power quoted them.

Mr. Mulholland stated that the Sewer Department has a different power demand than the town which is why they have different rates. He explained that they will never get the rates that the Sewer Department has because of the different industry usage. Mr. Gryval asked if the town can piggy back onto the Sewer Department's services. Mr. Mulholland stated that they should have done that when the contract was entered into and they can't do it now. He stated that the risk is that they could lock in the price or wait and possibly be paying more than they are now.

Mr. Gryval stated that he would be more interested in going with a one year contract. He stated that a lot of things are changing in the industry and he is concerned with locking in too quickly for a long period of time. Mr. Mulholland stated that if they look at the cost of natural gas, there is not big dip going downward. He stated that the projection is that it will be stable but that things change all the time because of the potential wars.

The Chair asked if they are under any obligation with Glacial. Mr. Mulholland stated that they are not under any obligation and that they could go back to PSNH whenever they want. The Chair stated that he would suggest that they drop Glacial and go back to PSNH and save the four to five cents until they determine what they are going to do long-term. There was further discussion of their options with the electrical power services.

Mr. Gryval asked Mr. Mulholland if he is recommending Standard Power to the Board. Mr. Mulholland stated that for him, he likes to know what they are going to pay and be able to budget. The Board determined to enter into a two year contract with Standard Power.

Mrs. McKenney asked if they got the NH Health Officer Association Workshop memo. Mr. Gryval and Mr. Mulholland that they didn't get the memo. Mrs. McKenney stated that she is not going to the workshop.

The Chair asked Mr. Mulholland to send the Board a copy of the letter that Mr. Martin gave them. Mrs. McKenney asked if Mr. Martin will stay on the NH Central Planning Commission. Mr. Gryval stated that he doesn't think that he will. The Chair stated that they need to determine who is going to take over that position. Mr. Mulholland stated that the EMD is supposed to take that position. There was discussion of the format of the meetings with Central NH Planning

Commission. The Board determined that Mr. Mulholland would take over Mr. Martin's position for the Central NH Regional Planning Commission.

Motion. Mr. Gryval made a motion to adjourn. Mrs. McKenney seconded the Motion. There was no additional discussion.

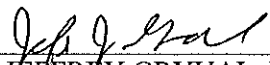
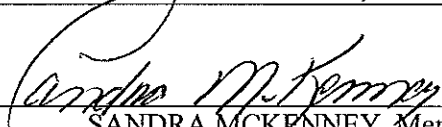
A Roll Call Vote was taken: Mr. Tardiff-Yes; Mr. Gryval-Yes; Mrs. McKenney-Yes. The Chair declared the Motion passed.

The Chair adjourned the meeting at 8:56pm.

TOWN OF ALLENSTOWN
SELECTBOARD
PUBLIC MEETING MINUTES

April 1st, 2013

Signature Page

Original Approval:	
JASON TARDIFF, Chair	DATE
 JEFFREY GRYVAL, Member	4-15-13 DATE
 SANDRA MCKENNEY, Member	04-15-13 DATE

Amendment Approvals:		
Amendment Description:	Approval:	Date:
	JASON TARDIFF, Chair	DATE
	JEFFREY GRYVAL, Member	DATE
SANDRA MCKENNEY, Member	DATE	DATE

