

TOWN OF ALLENSTOWN
Select Board
16 School Street
Allenstown, New Hampshire 03275
May 22, 2017

Call to Order

The Allenstown Select Board Meeting for May 22, 2017 was called to order by Mr. Tardiff at 6:02p.m.

Roll Call

Present on the Board:

Dave Eaton – was not present for swearing in of Police Officer Fencer
Ryan Carter
Jason Tardiff

Allenstown Staff:

Shaun Mulholland, Town Administrator
Kathleen Pelissier, Town Clerk
Ronnie Pelissier, Road Agent
Paul Paquette, Police Department
Dave Shea, Police Department
Melinda Donahue, Police Department guest
David Fencer, Police Department
Joanna Fencer, Police Department guest
Cheryl Hey, Police Department
Dawn Chabot, Police Department
Brian Wilcox, Police Department
Tim Vincent, Police Department

Others:

Michael Trainque, Hoyle Tanner Assoc

Residents:

Donna Powers
James Powers
Sue Coviello
Michael Frascinella

Citizens Comments

None given.

Consider applicant for appointment as a police officer

Mr. Paquette introduced Dave Fencer as a candidate for Police Officer at the Allenstown Police Department. Mr. Fencer provided some information about himself including he is a certified Police Officer in the State of NH and has worked in the town of Chester and is a reserve in the United States Coast Guard and hopes to be a Police Officer in Allenstown. He added he will be happy to answer any questions. Mr. Tardiff asked for questions. None were given.

Mr. Carter made the motion to hire David Fencer as Police Officer for the Town of Allenstown effective May 22, 2017.

Mr. Tardiff second the motion and asked for all in favor.

Mr. Carter: Aye.

Mr. Tardiff: Aye.

Mr. Tardiff congratulated Mr. Fencer and there was general applause of acceptance. Mrs. Pelissier swore Mr. Fencer into his position. This was followed by further applause.

Public Hearing-Application for 79-E tax incentive for the property located at 90-98 Main Street

Mr. Mulholland began the discussion by stating that Mr. Croteau, property owner for 90-98 Main Street and applicant, was not present. He went on to state the 79-E tax relief application is intended to provide tax relief to a property owner when they are performing improvements to the property in mention. Mr. Frascinella asked what the pros and cons are for such. Mr. Mulholland explained that the relief provides incentive to the property owner to make improvements without penalizing them with increased taxes for the work done for 1-5 years. He went on to say they would continue to pay taxes on the assessed value of the property minus the improvements. The cons, Mr. Mulholland went on to explain, would be that the property owner would not pay taxes on any of the improvements made for the determined period. He added the benefits generally outweigh the cons. Mr. Frascinella stated it seems to fit in with the goal of improving the downtown area to attract business and residents (Charette). Mr. Mulholland stated the owners have property in Derry that they have improved and have done some improvements already for the property at 90-98 Main Street. Mr. Eaton asked if this is low income housing. Mr. Mulholland replied no. Mr. Eaton also asked if the property is historic property. Mr. Mulholland replied no, but it does have history. Mr. Tardiff stated that after the fifth year of tax relief the property owner will have a significant jump in taxes owed. Mr. Mulholland agreed since they are initiating half a million dollars in improvements. Mr. Eaton stated from what he saw and what they are wanting to do it looks like a good thing and falls in line with the Charette. Mr. Eaton asked if Mr. Mulholland has met with the property owner. Mr. Mulholland replied yes, and the owner has also met with Matt

Monahan. Mr. Mulholland recommended the Select Board go through the checklist. Mr. Carter asked if a public hearing has to be held regarding the application. Mr. Mulholland answered yes and it is probably best to do it while going through the checklist. He also stated the owner should be present for the Select Board to act. Mr. Tardiff asked if the Select Board members have any questions. Mr. Eaton stated he believes it is a good project. Mr. Carter stated he agrees, but has questions for the owner. Mr. Tardiff stated they will proceed with the checklist questions to which the audience could ask questions. The Select Board proceeded with the checklist. Mr. Tardiff asked what is RSA 9-B? Mr. Mulholland replied it addresses community enhancement and safety concerns. He added the property owner has already begun addressing safety concerns. Mr. Tardiff stated the board should not act on the application without the owner being present. Mr. Mulholland agreed, but added the board will want to consider how many years they want to apply to the tax relief. When asked if he had a recommendation for the time frame, Mr. Mulholland stated he did not, but did explain that he spoke with other Town Administrators who have all said they went with five years when granting this application. Mr. Tardiff asked what happens if the property sells. Mr. Mulholland states the relief is part of the deed and would pass on to the new owner, as long as they follow the covenant. Mr. Eaton stated he would give five years. Mr. Carter asked if they don't allow five years initially would the property owner be able to ask for an extension at a later date. Mr. Mulholland replied he did not believe the owner could ask for an extension. Mr. Carter stated he is fine with five years. Mr. Tardiff stated he is fine with five years as well. He ended the discussion by stating the board will readdress this matter at the next meeting due to the absence of the owner.

This discussion continued after the ClearGov presentation as Mr. Croteau joined the meeting during that time. He began by stating that initially his group was not going to purchase the property, but decided to after Mr. Mulholland told him about the 79-E application. That combined with the good bones of the property and prime location helped them to decide to purchase the property. He stated they are working on updating the property and look forward to the time when people won't be afraid to walk past the property. Mr. Croteau's associate Lee Bernard explained some of the improvements they have done and what they plan to do for continued improvements. Mr. Carter asked what the long term plans are for the property. Mr. Croteau and his associate answered that they plan to keep and maintain the property. There were no further question.

Mr. Eaton made the motion to approve the 79-E application for 90-98 Main Street for a period of five years and authorize the Town Administrator to sign.

Mr. Carter second the motion.

Mr. Tardiff asked for all in favor.

Mr. Eaton: Aye.

Mr. Carter: Aye.

Mr. Tardiff: Aye.

Thanks were given between all parties.

Discuss draft of Northern Pass memorandum of understanding

Mr. Mulholland stated he sent the request to the Northern Pass and they did not change their position and are not really providing any further information. He added they did agree to stay off Dowst Road, unless they have to. Mr. Eaton stated he is wondering if Pembroke and Deerfield are getting push back from Northern Pass. Mr. Tardiff asked if the Town should meet with Pembroke and Deerfield towns to try to work together regarding this. Mr. Mulholland stated he will make a phone call for clarification and discuss the Town's requests. He added he will tell them that he will follow up the SEC if they don't want to be cooperative. Mrs. Powers stated she was present for this meeting because she has concerns over construction vehicles traveling on Deerfield Road, the noise it causes and safety concerns for children who live on Deerfield Road. Mr. Mulholland stated that the Town sent a draft Memorandum of Understanding back to Northern Pass and they did not make any changes. He added that they have stated they won't go on Dowst Road unless they have to, so that is of concern to the Town. Mr. Mulholland stated he will call Northern Pass to press them about working with the Town and state the need to contact the SEC if they do not work with the Town.

Ferry Street boat launch

Mr. Trainque from Hoyle, Tanner stated that Mr. Mulholland asked him to provide a proposal for engineering of the ramp. He stated that one option is to rebuild the ramp, rather than putting in a new ramp. He explained that he and his colleagues have been in conversations with the EPA who are requesting a more in-depth permit application/review than they had hoped for which includes an involved study of the trees in the area and wetland permissions, as well as shoreline measurements. Mr. Trainque went on to say he is researching whether this type of permit application is truly required before presenting the cost for the permit application. Mr. Frascinella asked if the current estimate from Hoyle and Tanner includes construction cost. Mr. Trainque stated that would be a separate proposal. Mr. Tardiff stated that Mr. Frascinella is way ahead of where they are with this project and added that if he is writing the check tonight they will move forward the project. Mr. Frascinella stated that the estimate provided does not indicate who is proposing the estimate. Mr. Trainque replied that it is a draft and should include who is making the proposal and future estimates for project will include that information. The conversation ended with Mr. Tardiff asking Mr. Trainque to keep them posted.

Open bids for the Deerfield Rd. paving projects

There was some discussion about the requirements from the RFP around the requirement for lump sum amounts rather than unit pricing. The bids that were opened and announced as shown below. These bids will be reviewed before a final decision is made.

Phase I (Entire Project for Pike)							
	Top	Shim	Binder	Handwork	Cold Plane	Reclaiming (incl. Fine Grade & Compacting)	SUBTOTAL of Phase I
R & D	451 tons	112 tons	304 tons	6 tons		2680 yd ³	
	\$70.65/ton	\$70.65/ton	\$70.65/ton	\$118/ton		\$2.20/yd ³	
	\$ 31,863.15	\$ 7,912.80	\$ 21,477.60	\$ 708.00		\$ 5,896.00	\$ 67,857.55
GMI	(Bid did not include unit pricing)						\$ 216,120.00
Advanced	225 tons	335 tons	305 tons			2680 yd ³	
	\$63.20/ton	\$63.20/ton	\$63.20/ton			\$1.60/yd ³	
	\$ 14,220.00	\$ 21,172.00	\$ 19,276.00	\$ 280.00	\$ 380.00	\$ 4,288.00	\$ 59,616.00
Brox	855 tons					2680 yd ³	
	\$69.80/ton					\$1.65/yd ³	
	\$ 59,679.00					\$ 4,422.00	\$ 64,101.00
Pike	1740 tons			40 tons		2680 yd ³	
	\$68/ton			\$250/ton		\$2.25/yd ³	
	\$ 118,320.00			\$ 10,000.00	\$2,500	\$ 6,030.00	

Phase II						
	Top	Shim	Handwork	Cold Plane	SUBTOTAL of Phase II	TOTAL
R & D	659 tons	330 tons				
	\$70.65/ton	\$70.65/ton				
	\$ 46,558.35	\$ 23,314.50			\$ 69,872.85	\$ 137,730.40
GMI	(Bid did not include unit pricing)				\$ 49,800.00	\$ 265,920.00
Advanced	995 ton					
	\$63.20/ton					
	\$ 62,884.00		\$ 650.00	\$ 500.00	\$ 64,034.00	\$ 123,650.00
Brox	1076 ton		1 ton			
	\$69.80/ton		\$125/ton			
	\$ 75,104.80		\$ 125.00		\$ 75,229.80	\$ 139,330.80
Pike	(Bid did not differentiate between Phases)					\$ 136,850.00

7:00 PM ClearGov presentation

Tom from ClearGov joined the conversation and provided presentation details via conference call. He explained ClearGov has been around for about two years. Tom went on to say that ClearGov has collected data from a variety of agencies and have created online pages for every municipality. He displayed the page set up for Allenstown. He stated these online pages are intended to provide more up to date information/data in a more in-depth picture. He explained the product has the ability to provide current, historical and projected financial data regarding the town and in comparison to surrounding towns to provide transparency and benchmarks. He stated the Town can choose what to make available to the general public and what to use in house. He added an administrator from the Town would manage the program. Tom stated that these web pages were developed to answer the question 'where are my town's taxes going and how does my Town compare to other towns?' Mr. Frascinella asked who is the audience for this program? Tom explained that anyone in the world can view information on ClearGov. However, he added, each municipality controls what is public information. In addition to showing examples of the public facing pages Tom demonstrated tools that the Town can use to administer and use the program. A male member of the audience asked what is the annual subscription cost; and is it a customizable fee to what the Town might select or is it a package deal? Tom replied it is an annual cost using a tier based pricing system. The tier is predicated on the town's annual budget. Allenstown falls in the \$6-25million vicinity which is an annual cost of \$5,500. He went on to say they are offering a 50% discount off the first year's fee at this time to the first three municipalities in New Hampshire to sign up. The cost would go up to the regular rate after the first year. Mr. Frascinella stated that he felt the Allenstown website is better than what was demonstrated by ClearGov. Mr. Mulholland responded that the average citizen wants to view simple graphs that are provided by ClearGov, rather than the wordy details that is found on the Town website. He went on to say it is time consuming to read that information and difficulty to produce the type of simple presentation that ClearGov can provide. Mrs. Pelissier stated that she thinks this program could answer the questions she receives on a regular basis regarding taxes. She added it would be worth trying it for a year at the half price cost. Mr. Eaton asked when would the Town have to act on this. Mr. Mulholland replied there is no real time line, however, if Allenstown is the fourth or so on to sign on in NH then we will pay the full price the first year. A male member of the audience asked if there is a counter to determine how many visits are made to the site. Tom replied that is a feature they are currently working on, but added that code could be written by the Town to make that happen. He added that all features are included in the subscription cost, regardless of the tier the town falls in. He stated it takes no more than two weeks to launch the site. Mr. Carter asked if the data would be comparable to other towns even if they are not signed up. Tom replied data would be comparable to state provided data for those towns that do not sign up for ClearGov, which is currently 2014 data.

Mrs. Pelissier asked if ClearGov would have to deal directly with the School Board to get school budget information. Mr. Mulholland responded that the Town office would provide that information to ClearGov. Tom stated there is a 30 day out during which the Town can survey residents on whether they want the Town to invest in the program. Tom ended his conference call at this point in the conversation. Mr. Mulholland stated he wanted the Select Board and audience to view the presentation as a step toward transparency on the Town's part.

Continue discussion in regards to guidance to department heads in the development of the 2018 Budget

Mr. Eaton stated he is good with the salary steps and 2% COLA and the CIP as discussed at the previous meeting, including telling the department heads there will be a zero increase in anything else. He added they will ask the departments to look for ways to make cuts. Mr. Mulholland stated that will be a 2.94% increase in spending and does not include changes to health insurance for which numbers will be available in late October and can push the amount up, and wants to make sure the board members understand this is different than what was done the past two years. He added that the department heads should be directed to provide information on where cuts will be made up front, rather than wait and scramble to make cuts. Mr. Eaton said he understands. Mr. Carter took some time to review the numbers, then stated he is good with the draft.

Mr. Eaton made the motion to approve the budget directives for fiscal year 2018.

Mr. Carter second the motion.

Mr. Tardiff asked for all in favor.

Mr. Eaton: Aye.

Mr. Carter: Aye.

Mr. Tardiff: Aye.

Consider appointment to the Tri-Town EMS Board of Directors

Mr. Carter made motion to appoint Michael O'Meara to the Tri-Town EMS Board of Directors with the term expiring June 1, 2018.

Mr. Eaton second the motion.

Mr. Tardiff asked for all in favor.

Mr. Eaton: Aye.

Mr. Carter: Aye.

Mr. Tardiff: Aye.

Approve lease agreement for fire/rescue vehicle

Mr. Eaton made the motion to approve the five year lease for the fire/rescue vehicle.

Mr. Carter second the motion.

Mr. Tardiff asked for all in favor.

Mr. Eaton: Aye.

Mr. Carter: Aye.

Mr. Tardiff: Aye.

Discuss possible tax payment arrangement

Mrs. Pelissier (Town Clerk) spoke with the Select Board about a property that is facing deeding. She explained that the owner had a payment plan in the past that she fell behind on and the owner states she now realizes that she cannot keep the home and has put it up for sale. Mrs. Pelissier went on to say the realtor spoke with her and stated he will likely sell the home within 2 months and that he and the owner knows that back taxes will have to be paid at the time of the sale. The realtor had reached out to Mrs. Pelissier to determine if the Town will grant her another payment arrangement before he moves forward with listing the house. He informed Mrs. Pelissier that he already has a signed contract which he is willing to show to the Select Board if they are willing to grant the new payment arrangement. Mrs. Pelissier explained that if for some reason the sale or the payment of taxes falls through the Town could still proceed with deeding the property. Mr. Eaton asked if the payment arrangement would be the same as before. Mrs. Pelissier replied yes, it is a high payment amount, but could be reworded so that the taxes have to be paid in full in two months. Mr. Tardiff reminded Mrs. Pelissier that she cannot be sending this information to the Select Board via email as they cannot respond due to the rules around public meetings on such matters. Mrs. Pelissier responded that she merely wanted to inform them of the situation in the event she would have a chance to speak on the matter this evening. Mr. Tardiff asked what documentation Mrs. Pelissier had from the realtor. She replied that she does not have any documentation from the realtor nor does she have a Tax Payment Application from the owner. She went on to explain that the owner is not going to fill out the application if the Select Board is not going to consider granting a payment plan. Mr. Carter stated he knows the realtor and agrees with Mrs. Pelissier that he is a good person. Mr. Tardiff stated that the realtor being a good person does not guarantee the home will be sold in two months. Mr. Ronnie Pelissier asked if the Town does deed the property won't they incur fees. Mr. Tardiff stated yes that is possible. Mrs. Pelissier reiterated that the realtor believes

the home will sell within two months since there is not mortgage on the home and the owner is a motivated seller. Mr. Eaton stated he is okay with considering an agreement. Mr. Mulholland stated that the Select Board should be careful in how they proceed with this as they will be setting a precedent. He suggested the Select Board get all of the information, such as proof that the home is for sale. Mr. Eaton and Mr. Carter agreed that they would like to see further information and documentation. Mrs. Pelissier stated she will speak with the realtor and home owner to produce the required documentation.

Consider appointment to the Economic Development Committee

Mr. Eaton made motion to appoint Sandy McKenney to the Economic Development Committee with the term expiring June 1, 2018.

Mr. Carter second the motion.

Mr. Tardiff asked for all in favor.

Mr. Eaton: Aye.

Mr. Carter: Aye.

Mr. Tardiff: Abstained

Consider appointment to the Perambulation

Mr. Mulholland informed the Select Board that the Town of Hooksett has contacted the Town of Allenstown to Perambulate the Town line and would like a representative from the Allenstown Select Board to join them. He went on to explain this is a task required by law that most towns do not do. The RSA requires members of bordering town Select Board to perambulate the borders of the towns. Mr. Tardiff asked if anyone would like to walk the borders of town and knows where the markers are? Mr. Eaton asked just the Hookset border? Mr. Mulholland stated the whole border needs to be done, however Hookset would like to do it with a rep from Allenstown. He believes they would like to do it on June 15th. Mr. Carter asked how long will it take? Mr. Mulholland responded you have to walk the entire line. Mr. Tardiff stated that includes rivers, ponds and wetlands. Mr. Carter volunteered to do it. There was some humorous discussion around the inherent dangers – ticks, lime disease, etc. Mr. Carter asked if anyone had a dog they could volunteer to join him. Mr. Mulholland volunteered to be an alternate in the event Mr. Carter is unable to complete the task.

Mr. Eaton made the motion to appoint Mr. Carter as a Select Board representative for the Perambulation with Mr. Mulholland as an alternate.

Mr. Carter second the motion.

Mr. Tardiff asked for all in favor.

Mr. Eaton: Aye.

Mr. Carter: Aye.

Mr. Tardiff: Aye.

Discharge of Lien for Map 112, Lot 181, Plot 0

Mr. Eaton made the motion to approve the discharge of lien Map 112, Lot 181, Plot 0

Mr. Carter second the motion.

Mr. Tardiff asked for all in favor.

Mr. Eaton: Aye.

Mr. Carter: Aye.

Mr. Tardiff: Aye.

Town Administrators report

There was general discussion around Intent to Cut for a property that owes taxes. It was agreed upon by the Select Board that they will not act on the Intent to Cut at this time.

Mr. Mulholland informed the Select Board and audience that NHDES is mandating PFOA testing of the old landfill site. Depending on the results the Town may be responsible for addressing and controlling water contamination.

Mr. Mulholland stated that Cindy Hetu is back on reserve for completing meeting minutes and is working on Budget Committee minutes.

Minutes

Mr. Eaton: I make the motion to approve the minutes from session one of the non-public Select Board meeting held on April 17, 2017 Select Board meeting.

Mr. Carter: I second that.

Mr. Tardiff asked for all in favor.

Mr. Eaton: Aye.

Mr. Carter: Aye.

Mr. Tardiff: Aye.

Mr. Eaton: I make the motion to approve the minutes from session two of the non-public Select Board meeting held on April 17, 2017 Select Board meeting.

Mr. Carter: I second that.

Mr. Tardiff asked for all in favor.

Mr. Eaton: Aye.

Mr. Carter: Aye.

Mr. Tardiff: Aye.

Mr. Eaton: I make the motion to approve the minutes from session one of the non-public Select Board meeting held on May 8, 2017 Select Board meeting.

Mr. Carter: I second that.

Mr. Tardiff asked for all in favor.

Mr. Eaton: Aye.

Mr. Carter: Aye.

Mr. Tardiff: Aye.

Mr. Eaton: I make the motion to approve the minutes from the Select Board meeting held on March 20, 2017 Select Board meeting.

Mr. Carter: I second that.

Mr. Tardiff asked for all in favor.

Mr. Eaton: Aye.

Mr. Carter: Aye.

Mr. Tardiff: Aye.

Consent calendar, minutes and manifests

Ratify Consent Calendar: May 22nd, 2017

Mr. Eaton made the motion to ratify the Consent Calendar of May 22, 2017.

Mr. Carter second the motion.

Mr. Tardiff asked for all in favor.

Mr. Eaton: Aye.

Mr. Carter: Aye.

Mr. Tardiff: Aye.

Approve Payroll and Accounts Payable Manifests

Mr. Eaton made the motion to approve the Payroll and Accounts Payable Manifests as listed on the agenda for May 22, 2017.

Mr. Carter second the motion.

Mr. Tardiff asked for all in favor.

Mr. Eaton: Aye.

Mr. Carter: Aye.

Mr. Tardiff: Aye.

Consider appointment to the Budget Committee and Planning Board

Mr. Eaton spoke briefly on the activities of the new Budget Committee and their decision to meet in the evenings during the fall. He also asked that an alternate Ex-Officio from the Select Board be appointed to the Budget Committee and Planning Board. Mr. Tardiff agreed to do both.

Mr. Eaton made motion to appoint Jason Tardiff as Alternate Ex-Officio to the Budget Committee.

Mr. Carter second the motion.

Mr. Tardiff asked for all in favor.

Mr. Eaton: Aye.

Mr. Carter: Aye.

Mr. Tardiff: Aye.

Mr. Eaton made motion to appoint Jason Tardiff as Alternate Ex-Officio to the Planning Board.

Mr. Carter second the motion.

Mr. Tardiff asked for all in favor.

Mr. Eaton: Aye.

Mr. Carter: Aye.

Mr. Tardiff: Aye.

Non-Public Session in accordance with the provisions of RSA 91-A:3,II(a).

Mr. Eaton made the motion to go into Non-Public Session in accordance with the provisions of RSA 91-A:3,II(a) at 8:44pm.

Mr. Carter second the motion.

Mr. Tardiff: All in favor?

Mr. Eaton: Aye.

Mr. Carter: Aye.

Mr. Tardiff: Aye.

Mr. Tardiff announced the Select Board re-entered public meeting at 9:13pm, as motioned by Mr. Carter, seconded by Mr. Eaton and all three board members in favor.

Mr. Eaton made the motion to seal the minutes of the non-public as the information may adversely affect a person other than a member of the board.

Mr. Carter second the motion.

Mr. Tardiff: All in favor?

Mr. Carter: Aye.

Mr. Eaton: Aye.

Mr. Tardiff: Aye.

Adjourn

Mr. Eaton made the motion to adjourn at 9:14pm.

Mr. Carter second the motion.

Mr. Tardiff: All in favor?

Mr. Carter: Aye.




Mr. Eaton: Aye.

Mr. Tardiff: Aye.

TOWN OF ALLENSTOWN
SELECTBOARD
PUBLIC MEETING MINUTES

May 22nd , 2017

Signature Page

Original Approval:	
 JASON TARDIFF, Chair	07/19/2017 DATE
 DAVID EATON, Member	07/17/2017 DATE
 RYAN CARTER, Member	07/19/2017 DATE

Amendment Approvals:		
Amendment Description:	Approval:	Date:
	JASON TARDIFF, Chair	DATE
	DAVID EATON, Member	DATE
	RYAN CARTER, Member	DATE



TOWN OF ALLENSTOWN
OFFICE OF THE SELECT BOARD
16 SCHOOL STREET
ALLENSTOWN, NH 03275
603-485-4275

1305 1715 5/21/17

ATTENDANCE LIST

	NAME (PLEASE PRINT)	CAPACITY (E.G., RESIDENT, OTHER OFFICIAL)
1.	MICHAEL TRAINOR	Mayor, Town of Assen, Inc.
2.	Donna + James Powers	Resident 464 Sheffield Road
3.	DAVE SKEA	Allenstown PD
4.	William Donahue	Guest Allenstown PD
5.	DAVID FENCER	ALLENSTOWN PD
6.	JOANNA FENCER	GUEST - ALLENSTOWN PD
7.	Paul Paguette	Allenstown PD
8.	Sue Coriello	Resident
9.	Kathleen Pelissier	Town Clerk
10.	Cheryl May	Allenstown PD

TOWN OF ALLENSTOWN, NEW HAMPSHIRE

Signature Certificate



Document Reference: 6WIT36J2Z244WN55LF3VZM

RightSignature

Easy Online Document Signing



Ryan Carter

Party ID: DTTRMVJEJ3APLISW957KM3

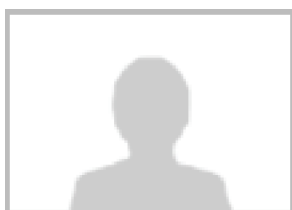
IP Address: 64.222.96.214

VERIFIED EMAIL: rcarter@allentownnh.gov

Electronic Signature:

Multi-Factor
Digital Fingerprint Checksum

2f8736fce86b68a159cd6010c3285fa4973dbef8



David Eaton

Party ID: 9RE2LRIPEKE3JVTIXLILZS

IP Address: 162.220.42.26

VERIFIED EMAIL: deaton@allentownnh.gov

Electronic Signature:

Multi-Factor
Digital Fingerprint Checksum

b6c0c7c23b7e3aa2a3efb93b82996d82b651cec4



Jason Tardiff

Party ID: X5FY8WIW4J92YBMNMXJHI3

IP Address: 74.92.23.190

VERIFIED EMAIL: jtardiff@allentownnh.gov

Electronic Signature:

Multi-Factor
Digital Fingerprint Checksum

dfccaccf76983097f858c09a1237c96b2574c162



Timestamp

2017-07-19 14:17:21 -0700

2017-07-19 14:17:21 -0700

2017-07-19 14:16:02 -0700

2017-07-19 07:27:20 -0700

2017-07-19 07:26:27 -0700

2017-07-17 13:16:48 -0700

2017-07-17 13:12:39 -0700

2017-07-17 04:34:13 -0700

Audit

All parties have signed document. Signed copies sent to: Ryan Carter, David Eaton, Jason Tardiff, and Shaun Mulholland.

Document signed by Ryan Carter (rcarter@allentownnh.gov) with drawn signature. - 64.222.96.214

Document viewed by Ryan Carter (rcarter@allentownnh.gov). - 64.222.96.214

Document signed by Jason Tardiff (jtardiff@allentownnh.gov) with drawn signature. - 74.92.23.190

Document viewed by Jason Tardiff (jtardiff@allentownnh.gov). - 74.92.23.190

Document signed by David Eaton (deaton@allentownnh.gov) with drawn signature. - 162.220.42.26

Document viewed by David Eaton (deaton@allentownnh.gov). - 162.220.42.26

Document created by Shaun Mulholland (smulholland@allentownnh.gov). - 64.222.96.214



This signature page provides a record of the online activity executing this contract.