

TOWN OF ALLENSTOWN  
Select Board  
16 School Street  
Allenstown, New Hampshire 03275  
March 6, 2017

**Call to Order**

The Allenstown Select Board Meeting for March 6, 2017 was called to order by Mr. Tardiff at 6:00p.m.

**Roll Call**

Present on the Board:

Jason Tardiff

Jeff Gryval

Dave Eaton.

Allenstown Staff:

Shaun Mulholland, Town Administrator

Karen Simmons, Finance Director

Kathleen Pelissier, Town Clerk

Ronnie Pelissier, Road Agent

Paul Paquette, Police Chief

Dana Pendergast, Fire Chief

Other Town Officials:

Kris Raymond, School Board

Mark Wilder, Budget Committee

Mike Frascinella, Budget Committee

Chad Pelissier, Planning and Budget Committees

Carl Caporale, Sewer Commission

Others:

Jim Bianco, Attorney for Holiday Acres

Jamie Myers, Attorney for Holiday Acres

Russ Thiebeault, Economist for Holiday Acres

Matt Monahn, CNHRPC

Residents:

Denise Wilder

Susan Hebert

Mark Pelissier

Diane Chounard

Steve Paul

Lisa Towle

Janet Oistad

Sam Hatem

Ryan Pepper

Lynda Pepper  
Jaxson Potter  
Lee Higham  
Penny Touchette  
Michael Touchette  
Catherine Mazzaglia  
Tiffany Ranfos  
Louise Letendre

### **Citizens Comments regarding non agenda items**

No citizens' comments were given.

### **Review and approve purchase and sales agreement with the Hynes Group for the sale of town owned lots Map 410 Lot 29 and 31, Map 411 Lot 4 and 5.**

Mr. Mulholland began speaking on this by stating the Select Board has asked him to address concerns that have arisen in letters concerning the sale of these properties. He began by answering the question how will the property be enforced to remain a 55 and older park. He stated that it is a covenant in the deed and therefore the property has to remain a senior housing community forever. It is not a planning board or site plan regulation. The Board of Selectmen could change this covenant in the future, otherwise it is a covenant that remains with the deed even if the property is sold again. This is a much higher level of requirement for the Hynes Group than a typical zoning requirement.

The next question he addressed is regarding the assessed value of the structures that will be built on the property. The concern is that these structures depreciate at a far greater rate than traditional homes. Mr. Mulholland explained these are not mobile homes as we know. These are manufactured homes and the standards for construction of these manufactured homes is much higher than the traditional mobile homes we see in Holiday Acres and other places. He stated that the assessor Loren Martin at Avatar confirmed for the Select Board that these types of manufactured homes depreciate at the same level of traditional homes (stick type built homes). He went on to explain that the Board spoke with City of Rochester where the Hynes Group has built these types of manufactured homes and they told the Board that not only did they not depreciate the way a mobile home would, but that they actually appreciated in value.

Mr. Mulholland went on to speak about concerns over the student population increasing. He reiterated that the covenant states that it be 55 and older. An economic analysis was done by Russ Thibeault, who was hired by the Hynes Group. The Select Board asked that be reviewed by an independent party. The Town chose and hired (paid for by Hynes Group) Fougere Planning & Development, Inc.. Fougere stated that Russ Thiebeault's report was conservative and that there will be less students, and the tax value will be higher than Russ Thiebeault reported.

Mr. Mulholland quickly addressed the idea that other towns are not allowing these type of parks to be built by stating he was not aware of any town disallowing this and believes that it is not legal to do.

Mr. Mulholland invited Matt Monahan to speak about information put out by the Central New Hampshire Regional Planning Committee. Mr. Monahan presented a Merrimack County population pyramid which is census data from 2010 (accurate) and 2015 (less accurate) and a population projection

for future years. He stated that if you look at the ages beginning with 2010 and moving into the future this shows the backfilling from one age to the next. He added the overall population is aging, the median age is going up.

Ms. Hebert asked Mr. Monahan if he had any information on what encompasses a typical family that lives in this type of housing, because the covenant means one person 55 or older has to be in the home. She went on to say they can have other family members there such as children or younger adults. Mr. Monahan responded he did not have an analysis of that specific data set. He added he would be leery to categorize by such a specific data set as households can vary greatly. Ms. Hebert also asked if there is data on how many children typically live in mobile home parks. To which Mr. Monahan replied again that would be a focused study on a very specific data set for which he does not have information. Ms. Hebert responded by asking if a list of the children's addresses could be produced to show how many are living in the parks. There was some general discussion around privacy laws and child safety. Ms. Hebert went on to state that her concern is low income housing tends to include multi-generational families. Mr. Monahan restated that the population is aging, but backfilling, and that he could not speak to family make up of mobile home owned properties.

Mr. Carter asked how this type of housing might attract younger people. Mr. Monahan stated that the overall population is growing smaller and smaller homes are attractive to young families, yet at the same time you have this growing senior population looking for similar type housing. He suggested that audience members could google 'Japan the Lost Decade' to see how it is difficult to address the changing population and its needs. He went on to say this correlates back to trying to find the answer to determining housing needs for town, state or even country population.

Mr. Tardiff explained that this project is not going to be low income housing. Ms. Hebert agreed that they may not be and that lower income families live in other types of housing, but it is generally known that lower income families look for this type of housing, whether the mobile homes are newer or not. He added that the parks are currently removing older mobile homes as they become vacant and replacing them with newer more valuable mobile homes.

Mr. Thiebeault spoke about the age restriction requirement for the proposed project. He did agree that senior housing can and does include other family members that include school age children. He went on to say outside (other) senior housing mobile homes produce less school age children than traditional mobile home parks. He stated that of three studies he has done for the Housing Authority he found children populations in mobile homes were less than those in stick-built homes. He agreed with Mr. Monahan in that would be a focused study. Mr. Thiebeault went on to say that Mark Fougere is an expert in this area and that Mr. Fougere felt that the number of students living in the new community would be less than the 15 students suggested in Mr. Thiebeault's analysis. Ms. Hebert stated that she disagrees with this because of the history of number of students that have lived in the mobile home parks in Allentown. She also stated that her taxes are going up and she is discouraged about that and that she feels the Select Board have not been representing her or the Town well. Mr. Thiebeault stated he could not speak to that. He did go on to say that his goal in providing a service to the Town, the Select Board and his employer is to have credibility and provide good guidance and that he has no agenda other than to give good guidance. He went on to say that the only information he provided that he did not research was the information provided by the school. He added that he has seen that the student population has gone down in Allentown. He explained based on all the information he studied he was conservative in his number of students and he was purposeful in keeping his number of children higher than it is likely to be. Ms. Hebert asked if the towns in the data

are similar to Allenstown. Mr. Thibeault answered that the towns in the case study were Southern New Hampshire Communities like Dover, Belmont, Milford and Salem. He added that age restriction makes a huge difference in the number of school aged children.

Mr. Thibeault addressed the values of the homes. He explained that he put in \$112,000 per unit plus \$31,000 per unit for the land value, which gives a total that is higher than which these homes are currently selling. He went on to say \$112,000 is the average sales amount. A member of the audience asked what size lots will be built. Mr. Thibeault stated he could not answer the question. Mr. Gryval stated there are zoning regulations. Mr. Chad Pelissier stated that the mobile home parks are the only properties that are not measured in square foot. He went on to state that the Planning Board is looking to change that. General conversation ensued about adding decks and it was concluded that these homes would have to go before the zoning board for any additions.

Mr. Frascinella stated it was mentioned that the home owner will own just the building and the land would be owned by the parked. He went on to ask why is it being built this way instead of the land being sold to the individual home owners. Mr. Bianco answered by stating that is how they manage their properties. He went on to say these are not your traditional mobile homes, they are beautiful homes. He stated the real question is how many do we put in per year. He elaborated by stating that if there is a demand for 5, Hynes will put in 5, if 15 then Hynes will put in 15. He added Hynes is not going to put in all the homes at once and let them sit there. Hynes, he stated, will see what the market will bear and go from there. He then showed a picture of what the homes will look like. Mr. Chad Pelissier then asked what the legal term is for the name of these type of homes, is it modular homes or mobile homes? Mr. Bianco stated they are not modular homes, they are legally termed manufactured homes. He added manufactured homes are built to a federal standard, so that they are safe, modular homes are not built to a federal standard.

An audience member asked if the park would be willing to restrict the age of residents further. To which the Mr. Bianco stated that they can't by law. He added the statute is 55 and older, but that can include other age residents.

Mr. Paul asked how many bathrooms will be in these homes because he is concerned that the existing sewer plant cannot support any additional sewage. Sewer Commissioner Carl Caporale stated that the existing plant absolutely can support additional homes, due to recent upgrades at the plant. He added from a financial perspective the connection fees will benefit the plant to help pay back the funds used for the upgrades to the plant.

Ms. Hebert asked if these manufactured homes will be built on foundations. Mr. Bianco stated that typically they are built on a slab, but could be built on a foundation.

Ms. Hebert asked that if there can be an agreement that each unit will have to be assessed at a certain amount. Uncertain responses were given.

A male audience member asked where the land is and if there is access to a main road and if that could be used for a business. Mr. Mulholland showed on a map where the lands being proposed to sell are located - Map 410 Lots 29 and 31, Map 411 Lots 4 and 5.

A female audience member inquired how will the homes/land be accessed. Mr. Bianco stated it will be from Chester Turnpike. She went on to state there is concern that more congestion will create traffic

issues. She also stated that it will likely add traffic issues no matter where the entrance is situated. The response was that a detailed traffic study will be done before access decisions are made. There was general discussion over how people drive and how often someone 55 or older is likely to be out driving.

A female audience member asked if the road being built pass Merit gas station is tied to the land Allenstown is selling or leads to the land Allenstown is selling. General response was that property is in Hooksett and does not tie into Allenstown.

A male audience member asked if the data presented is based on if the project were to be completed today, which is not what was discussed here today in that only a number of units will be built each year over a number of years. Mr. Thibeault explained that due to varying/changing factors it would be difficult to value this project by projecting out the number of units sold each year, without losing transparency. Rather the data is based on the project being fully complete in today's market.

The same male audience member asked if public service department impacts were studied. Mr. Thibeault explained that he did speak with public service department representatives and they expressed they did not expect this project to adversely affect their services. He added that he cannot believe that this project will adversely affect the Town. He reiterated the age restriction greatly impacts the probability that this will be a successful project for the town.

A female audience member reiterated that if the numbers are wrong and more children are added to the Town population it could be tragic.

Mr. Chad Pelissier stated that one item that hasn't been discussed is the Elderly Tax Exemption and other exemptions. Using one home in Holiday Acres as an example he stated that home owner qualifies for elderly exemption as well as the Veteran exemption and pays \$200.00 per year for taxes. He also spoke of another home that is down 14% in valuation in less than 10 years and that is far from the \$112,000 value provided by Mr. Thibeault. Mr. Bianco Group showed a graph of property depreciation over the years of 2005-2012 for all homes of Merrimack County and explained that valuation is not measured per unit but is based on a comparison of the unit against what is brand new at the time. Mr. Pelissier stated he looked from 2007, which was the bottom of the market, to today. Mr. Thibeault stated that he believes these new manufacture homes will move with the stick home markets, both up and down.

A female audience member asked how is this going to impact the tax rate for everyone else living in Town. Is it forecast to bring the tax rate down, or are we going to continue to pay \$35.00 / \$36.00 per thousand? Mr. Mulholland stated these new homes will increase the tax base, which will spread the taxes over more tax payers, which will lower the tax rate.

Mr. Pelissier pointed out that Mr. Thibeault's report shows education cost at \$5,000 per student, but Allenstown's cost is \$15,000 per student. Mr. Gryval addressed the impending school budget changes and stated that the Allenstown Select Board and many others throughout the state are fighting to change that. Mr. Mulholland added that the citizens of Allenstown decide by vote what the school budget will be.

A male member of the audience expressed that by the time all 210 units are put in place in the new park all of the previous placed homes will have depreciated each year. Mr. Mulholland responded that analysis performed by varying housing professionals (Avatar assessors, Town of Rochester, Hynes Group

and Fougere) indicate that these new manufactured homes will depreciate and appreciate in value the same way that stick built homes will.

Mr. Hatem asked if the Hynes Group would be willing to have a signed agreement in which they would pay the tuition for students above and beyond the projected amount that live in the new park to attend Allenstown schools. The Hynes Group representative stated that he did not believe they could do that. To which Mr. Hatem responded that if the Hynes Group won't pay the tuition then they should not ask the Allenstown citizens to do that.

A male audience member asked the Select Board members if they believe if the sale of this property to Hynes Group was put to vote would the citizens of Allenstown vote for it to pass. Mr. Gryval responded by saying he did not believe it would. He stated that he believes that is because not enough people are educated about the sale and the prospect of the new park to want to vote it through. He added he felt that same way when the Select Board first began to research the sale, but with education and research he has changed his view. He went on to say that he is looking at this as economic growth for the town. Mr. Gryval also added that the Planning Board is looking at additional homes in the Bear Brook area that could bring in even more students than will be in this new park. Mr. Pelissier responded that they are looking at adding at the most 12 homes, not 210. Mr. Pelissier added that he heard that Allenstown Aggregate was interested in this same property and that the negotiations fell through. Mr. Gryval replied that they had been interested but were no longer interested and that it was not true that the negotiations fell through. He went on to say that the town is looking to sell other property to get it back on the tax map.

Mr. Pelissier went on to say that stick built homes in Allenstown pay on average \$5,800.00 annually in taxes, yet mobile homes pay \$1,900.00 annually. Mr. Thibeault stated that he recalls from his studies that the average student population per mobile home is 0.24. Mr. Pelissier responded that he agrees that could be true however Allenstown does not fall within the statistics. Mr. Thibeault said he understands and saw that the cost per student is higher in Allenstown.

A male member stated that through his own research he agrees with the statistics on the student numbers, but he does not believe that the tax rate is going to come down. An audience member responded by stating the Town is running out of options and that this is one shot at lowering taxes. He went on to state that you have to base a project like this on statistics.

A female audience member asked if the sale goes through and no homes are built what will the impact be. Mr. Thibeault responded that the land would be assessed at \$6.5million, times that by the tax rate that would be \$190,000 in tax revenue.

Mrs. Letendre expressed her concern over increasing taxes as her family lives paycheck to paycheck. She added that, even though her mortgage is paid, as a person over 55 she could not consider buying a new home and did not see how many others in her age group could buy a new home, even a manufactured home.

Mr. Caporale asked if there could be a clause in the sale of the property that a certain amount of units be built each year. Mr. Bianco stated that the units are built to demand. Mr. Thibeault added that a few models would be built initially so that buyers can choose what they would like to purchase. He also stated that it is unlikely any one would finance the building of more units than were in demand. Mr.

Mulholland added that the Hynes Group will have to build the entry way and internal roadways, as well as lay sewer and water lines, before they can start building the units.

Mr. Pelissier asked if the person living in the home that is 55 or older has to be on the deed or just be a member of the household. Mr. Bianco stated that the person on the deed has to be 55 or older.

An audience member asked if these units would become rentals. Mr. Bianco stated the Hynes Group wants to sell the homes. He added seniors want to buy, they don't want to rent.

Mr. Pelissier stated that currently 31% of the taxable property in Allenstown is mobile homes and they pay 13% of the taxes. With this development mobile homes will be 40% of the taxable property paying 12%. Mr. Thibeault stated that a manufactured home will be valued at less than a stick built home. Mr. Caporale asked by how much difference are they valued.

Ms. Hebert asked why would someone want to buy these units when their taxes will be around \$5,000 per year on a \$112,000 unit and they have to pay a park fee. Mr. Thibeault responded that the market value of stick built homes allows people to sell their current home for an average amount of \$250,000 and buy a manufactured home at a lower cost and pocket the difference.

Mr. Frascinella stated that Mr. Caporale bought up a good point that for years no new businesses have moved into town. He went on to say that there are several business properties that are not selling. Additionally, businesses don't want to buy here because there is no appeal and it is too expensive. Mr. Tardiff answered by stating he would love new businesses to come into town, however they are not.

An audience member asked if any other prospective buyers expressed an interest in the land but have no way to create access to roads and water services. Mr. Mulholland responded by saying no. He noted that a land owner in town off route 28 has approached the Town for assistance with installing road and sewer access, however the Town declined as that would be a cost to the Town citizens. He added that Hannaford showed interest in building a store in town but decided not to because there are not enough residents in town.

Questions ceased on the sale of the property. Mr. Tardiff asked the Select Board what they would like to do. Mr. Eaton made the motion to approve purchase and sales agreement with the Hynes Group for the sale of town owned lots Map 410 Lot 29 and 31, Map 411 Lot 4 and 5. Mr. Gryval asked if the Board needs to act on this tonight or could they sleep on what they have heard here this evening. Mr. Tardiff stated that there have been several meetings on this since last summer and he is ready to vote. Mr. Eaton also stated he is ready to vote. Mr. Tardiff asked Mr. Gryval wants to take time to think on this to which Mr. Gryval replied you two (the other Select Board members) outnumber him. Mr. Tardiff asked all in favor. Mr. Eaton replied Aye, Mr. Tardiff stated Aye. Mr. Gryval opposed. Mr. Tardiff stated the sale passes.

A member of the audience stated the people there this evening wasted their time discussing this with the Board as they did not take what they had to say and went ahead and voter. Mr. Tardiff responded by stating that the Select Board members are residents and pay Allenstown taxes and have been discussing this for quite a while. Mr. Pelissier implored others not to take the path that their elected representatives are not doing as they want. Rather, he thanked the Select Board for taking the time to answer everyone's questions. Another member of the audience admitted that she does not regularly attend town meetings and should. She also spoke to the others attending that they should do the same

so that they can influence decisions that are made. A female attendant asked if there is a way to be notified when meetings will take place. To which Mr. Tardiff replied you can go to the website and sign up for email notifications. Another audience member stated that a lot of questions were answered tonight and that the Board has done their due diligence in the research of this project.

Mr. Thibeault stated that he found the Allentown departments to be very helpful in completing his research.

Mr. Tardiff made the motion to allow the Town Administrator to sign the Purchase and Agreement with the Hynes Group.

Mr. Gryval second the motion.

Mr. Tardiff asked All in Favor?

Mr. Eaton: Aye.

Mr. Gryval: Aye.

Mr. Tardiff announced a break at 8:15pm. At 8:25pm Mr. Tardiff announced the meeting was back in session.

**Adopt the findings from the February 13, 2017 hearing regarding Cross Street, based on the petition by Benjamyn Carver**

Mr. Eaton made the motion to approve the findings from the February 13, 2017 hearing regarding Cross Street, based on the petition by Benjamyn Carver.

Mr. Gryval second the motion.

Mr. Tardiff agreed.

**Consider proposed changes to the Personnel Policy Revision 10.**

Mr. Tardiff asked if there are any questions or concerns regarding the proposed changes. The Select Board members reviewed the written changes. Mr. Tardiff stated his one concern is regarding the requirement to report hours on the last day worked. He has learned that for some departments staff may work unexpected hours beyond the last day reported and will have to resubmit their time. He also asked if there are ramifications for the Board to not implement such a policy. Mr. Mulholland responded that time is being spent chasing people down to get their time submitted and that shouldn't have to happen. Mr. Tardiff asked what would be the repercussion to those who do not submit their time in a timely manner. To which Mr. Mulholland replied they could not get paid. He added that other towns don't require time reporting for salaried employees, however it is a way to monitor and prove time worked and provide accountability.

Mr. Eaton made the motion to approve the changes to the Personnel Policy Revision 10.

Mr. Gryval second the motion.

Mr. Tardiff asked All in favor?

Mr. Gryval: Aye.

Mr. Eaton: Aye.



### **Consider proposed changes to the Payroll Policy 2009-003.**

Mr. Eaton made the motion to approve the changes to the Payroll Policy Revision 2009-003.

Mr. Gryval second the motion.

Mr. Tardiff asked All in favor?

Mr. Eaton: Aye.

Mr. Gryval: Aye.

### **Discuss proposed Capital Improvements Plan and review proposed applications for projects.**

Mr. Mulholland stated the goal is to have a Capital Improvements Plan implemented prior to budget discussions.

Mr. Gryval asked Mr. Tardiff if he's had a chance to review the proposed Capital Improvements Plan. Mr. Tardiff responded he has not. Mr. Gryval stated it is pretty straight forward in that it is setting a time frame and projected costs for upcoming projects. Mr. Mulholland stated that the goal is to minimize the impact on taxes. He added the department heads have done a good job discussing capital improvement plans with him and formulating their plans. Mr. Gryval added that he let the department heads know as they met with them that the Board may have more in depth questions, but he believes the Select Board members should discuss the proposed plan and have a plan for meeting with the department heads. Mr. Mulholland suggested to the Select Board that they should be able to articulate the needs outlined in the Capital Improvement Plan.

Mr. Gryval asked if the Fire Department really needs the ladder truck requested, how often will it be used and can we justify the need. Mr. Mulholland responded that it has been recommended the fire department have a quint, which is a ladder and pump truck combination. He added it is up to the fire department to justify the need. Mr. Gryval responded he would like further information from the Fire Department regarding the ladder truck and finishing the upstairs of the building, further justification.

### **Discuss personnel evaluation system.**

Mr. Mulholland explained one example of a personnel evaluation system as this:

Rater – direct supervisor to the personnel being evaluated.

Senior Rater – next up in the chain of command, provides guidance to the Rater, can suggest changes to the Rater that the Rater can choose to act on or not. The person being evaluated can go to the Senior Rater if they disagree with the Rater's evaluation, at which point the Senior Rater will investigate the dispute and provide feedback.

Reviewer – final person in the chain of command and can be the same person as the Senior Rater, depending on the layers of command.

Mr. Mulholland went on to say that the Select Board should be the Senior Rater for employees of departments as that is where they fall in the chain of command. He added that the Town Administrator should not be the Senior Rater as that position does not supervise any of the Raters in other departments and does not have the legal authority to do so. He added that it is the role of the Select Board to act as the top supervisor to the town employees. Mr. Gryval responded that he did not feel qualified as the Senior Rater because he is not seeing on a daily basis what is going on in the town offices. Mr. Mulholland replied that this is one type of evaluation system and that it is up to the Select Board to decide to do this or not.

Mr. Tardiff asked if there are any personnel or human resource groups that could provide suggestions on how the Town of Allentown could administer a personnel evaluation system. Mrs. Simmons responded that there is such a group.

Mr. Tardiff stated that at one place of employment he was at they were rated on their individual and company goals, as well as time worked. Mr. Gryval stated that his company has seven broad categories on which they are evaluated and each person is expected to provide their own goals they plan to meet in the upcoming year and they discuss that with their supervisor.

Mr. Eaton stated his company has a simple evaluation system that covers 5 categories.

Mr. Gryval stated one evaluation system he likes is setting goals, then discussing the goals at the time of evaluation – were the goals met, if so how and when, if not why not and how to proceed.

Mr. Gryval asked if the evaluation system at the Town of Allentown could be what Mr. Mulholland suggested without the Senior Rater. Mr. Mulholland responded that would remove the checks and balances. He added that evaluations of town employees are being held up due to the Select Board discussing application of the evaluation system. Mr. Tardiff suggested that the Select Board move forward with the Rater/Senior Rater evaluation system at this time to get the currently held up evaluations completed then decide at a later time what evaluation system to implement.

Mr. Eaton made the motion to continue with the current evaluation system despite the concerns of the Town Administrator.

Mr. Tardiff second the motion and asked all in favor.

Mr. Gryval: Aye.

Mr. Eaton: Aye.

Mrs. Simmons suggested that a town employee and a select board member work together to research and select a personnel evaluation system.

#### **Discuss Economic Development Strategy and implementation objectives.**

Mr. Mulholland stated it would be a good idea to have an economic development committee provided the Town can find people to be on the committee. He went on to say that a lot of towns use ADG to assist with their economic development. Mr. Tardiff said the Town should go for it. Mr. Mulholland responded by saying the question is does the Select Board want to be an ex officio to the economic development board. Mr. Mulholland went on to ask how does the Select Board want to structure this. Mr. Gryval suggested that someone from the Planning Board would be a good person to lead this. The others on the board agreed.

#### **Notice of Intent to Cut Timber and Notice of Intent to Excavate**

Mr. Gryval made the motion to accept notice of Intent to cut Timber at Map 409, Lot 12.

Mr. Tardiff accept the motion and asked all in favor.

Mr. Gryval: Aye.

Mr. Eaton: Aye.

Mr. Eaton made the motion to accept notice of Intent to Excavate Map 406, Lot 11.

Mr. Tardiff accept the motion and asked all in favor.

Mr. Gryval: Aye.

Mr. Eaton: Aye.

### **Notice of Property Lien**

Mr. Eaton made the motion to approve the Notice of Property Lien on Map 411, Lot 6, plot 4.

Mr. Tardiff second the motion and asked all in favor.

Mr. Gryval: Aye.

Mr. Eaton: Aye.

### **Approve minutes**

Mr. Eaton made the motion to approve the minutes for the non-public session of February 27, 2017.

Mr. Gryval second the motion and asked all in favor.

Mr. Tardiff: Aye.

Mr. Gryval: Aye.

### **Approve Payroll and Accounts Payable Manifests:**

Mr. Eaton: I make the motion to approve the Payroll and Accounts Payable Manifests as listed on the agenda for the March 6, 2017 Select Board meeting.

Mr. Gryval: I second that. All in favor?

Mr. Tardiff: Aye.

Mr. Eaton: Aye.

### **Adjourn**

Mr. Gryval made the motion to adjourn at 10:06pm to which Mr. Gryval agreed.

Mr. Tardiff second the motion and ask for all in favor.

Mr. Eaton: Aye.


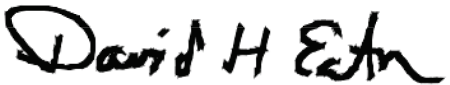

Mr. Gryval: Aye.

TOWN OF ALLENSTOWN  
SELECTBOARD  
PUBLIC MEETING MINUTES

March 6th , 2017

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**Signature Page**

Original Approval:	
 JASON TARDIFF, Chair	05/08/2017 DATE
 DAVID EATON, Member	04/28/2017 DATE
 RYAN CARTER, Member	05/15/2017 DATE

Amendment Approvals:		
Amendment Description:	Approval:	Date:
	JASON TARDIFF, Chair	DATE
	DAVID EATON, Member	DATE
	RYAN CARTER, Member	DATE





TOWN OF ALLENSTOWN  
OFFICE OF THE SELECT BOARD  
16 SCHOOL STREET  
ALLENSTOWN, NH 03275  
603-485-4276

BOS 3/6/17

ATTENDANCE LIST

	NAME (PLEASE PRINT)	CAPACITY (E.G., RESIDENT, OTHER OFFICIAL)
1.	Kris MB Raymond	Allenstown School Board
2.	Mark Wilder	Allenstown Budget Committee
3.	Diane Wilder	" President "
4.	Susan Hebert	Resident
5.	Mark Pelissier	Resident
6.	Diane Choumanak	Resident
7.	Ray Choumanak	Resident
8.	Steve Paul	Resident
9.	Lisa Towle	Resident
10.	Janet Oistad	Resident

TOWN OF ALLENSTOWN, NEW HAMPSHIRE



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16 SCHOOL STREET  
ALLENSTOWN, NH 03275  
603-485-4276

BOS MEETING 3/6/17

ATTENDANCE LIST

NAME (PLEASE PRINT)	CAPACITY (E.G., RESIDENT, OTHER OFFICIAL)
1. A Jim Bianco	Atty. for Holiday Acres
2. Jamie Myers	Atty for Holiday Acres
3. Russ Thibeault	Economist for Holiday Acres
4. Dan Caporale	Sewer Com
5. Chad Pelissier	Budget Com/Planning
6. Michael Frasciella	Budget Com on
7. Sam Zlatem	384 Deerfield
8. Ryan Peffer	409 Deerfield Rd
9. Linda Peffer	" "
10. Jaxson Potter (boy scouts)	" "

TOWN OF ALLENSTOWN, NEW HAMPSHIRE



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603-485-4276

ATTENDANCE LIST

	NAME (PLEASE PRINT)	CAPACITY (E.G., RESIDENT, OTHER OFFICIAL)
1.	MAH Mahalan	Resident
2.	LEE Higham	Res.
3.	Penny S. Touchette	Resident
4.	Michael E. Touchette	Resident
5.	Catherine Mazzaglia	Resident
6.	Tiffany Ranfos	Resident
7.		
8.		
9.		
10.		

TOWN OF ALLENSTOWN, NEW HAMPSHIRE



# Signature Certificate



Document Reference: L4NVREJ4B5GEUDZNP44BFC

## RightSignature

Easy Online Document Signing



**Ryan Carter**

Party ID: M5EKNJJN7LT8JJRHYM6BEW

IP Address: 174.192.16.252

VERIFIED EMAIL: rcarter@allentownnh.gov

Electronic Signature:

Multi-Factor  
Digital Fingerprint Checksum

2a7ecceead75c6b28db663701d4974f0f539977



**David Eaton**

Party ID: 6P8HVSIGPIYYRSPT9FG4ZK

IP Address: 76.119.194.141

VERIFIED EMAIL: deaton@allentownnh.gov

Electronic Signature:

Multi-Factor  
Digital Fingerprint Checksum

c170330059c09ab63954ef6b968f2f11302c1384



**Jason Tardiff**

Party ID: 43IJHGIGB33IJSVTWFCL92

IP Address: 74.92.23.190

VERIFIED EMAIL: jtardiff@allentownnh.gov

Electronic Signature:

Multi-Factor  
Digital Fingerprint Checksum

4fd76fe834a43943731ea4b3f0799beb382a9143



### Timestamp

2017-05-15 18:01:51 -0700

2017-05-15 18:01:51 -0700

2017-05-09 06:24:10 -0700

2017-05-08 09:07:41 -0700

2017-05-08 09:06:29 -0700

2017-04-28 18:39:21 -0700

2017-04-28 18:08:51 -0700

2017-04-28 12:33:00 -0700

### Audit

All parties have signed document. Signed copies sent to: Ryan Carter, David Eaton, Jason Tardiff, and Shaun Mulholland.

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Document created by Shaun Mulholland (smulholland@allentownnh.gov). - 64.222.96.214



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