

TOWN OF ALLENSTOWN
Select Board
16 School Street
Allenstown, New Hampshire 03275
September 26, 2016

Call to Order.

The Allenstown Select Board Meeting for September 26, 2016 was called to order by Mr. Tardiff at 6:00p.m.

Roll Call.

Present on the Board: Jason Tardiff, Dave Eaton, and Jeff Gryval.

Others Present

Residents of Allenstown: Dan Lyford, Maureen Brennan, and Chad Pelissier.

Others Present: Brian Duggan, MRI; Tony Dammarito, Elliot Health; Gerard Hevern, Presidential Professional Park; Mike Harrington, Harrington & Reeves Real Estate; and Scott Doyle, Harrington & Reeves Real Estate, Jane Hubbard, Hubbard Consulting.

Other Public Officials: Larry Anderson, Sewer Commission.

Allenstown Staff: Karen Simmons, Finance Director; Kathleen Rogers, Town Clerk; Ron Pelissier, Road Agent; Paul Paquette, APD; and Dana Pendergast, AFD.

Citizens Comments

N/A

Public Hearing-Easement for solar panel project on the fire station

The Chair opened the hearing to the public.

Public Hearing-Authorized signers for municipal contracts

The Chair explained it is to authorize one person to sign municipal contracts. He gave an example of the Road Agent wanting to sign a uniform contract. He opened the hearing to the public.

Mr. Anderson asked if it is going to be for Sewer Department as well. Mr. Gryval stated no it is for the town.

Meet with residents of Fanny Dr. to discuss roadway maintenance.

The Chair explained they would do as they did before when speaking. He read the public hearing rules for speaking;

“Each speaker for or against the matter before the Select Board for public hearing shall identify himself or herself by name and address. Each speaker shall be limited to three minutes. When everyone wanting to speak has had an opportunity to speak, the presiding officer shall call for anyone wanting to speak for a second time. Second time speakers shall be limited to the time allowed by the presiding officer or as established by a majority vote of the Select Board. No one may speak until the Chair has recognized them and has given them the opportunity to speak.”

Dan Lyford, 17 Fanny Drive, stated they received a letter regarding maintenance to Fanny Drive and the decision made to immediately stop all maintenance on the road. He stated there is town property on the road. He stated they are here to ask the Board to reconsider the decision. The Chair stated they have not discussed Fanny Drive previously. Mr. Lyford stated it was discussed at the August 22, 2016. The Chair stated they did tell the Road Agent he was not supposed to be going down there because it is not a town road.

Mr. Lyford stated there was a road maintenance agreement drawn up several years ago binding the owner of the piece of property to do road maintenance. He distributed a copy of the agreement to the Board. Mr. Gryval stated it looks like the agreement is between the three people living there at the time and nothing is said about the town of Allenstown. Mr. Lyford stated it is also for the benefit of the successor and therefore since Allenstown owns 19 Fanny Drive it is binding. The Chair stated it is not an agreement between the Town and the residents.

Mr. Lyford stated the town owns a piece of property on the road. The Chair asked what they own on the road. Mr. Lyford stated he thinks the road is unique in its circumstances. Mr. Gryval stated there is one house beyond the town owned property.

Mr. Gryval asked Mr. Lyford if he has spoken to Mr. Mulholland or the Road Agent about this. Mr. Lyford stated he spoke to Mr. Mulholland who told him to speak to the Board. Mr. Gryval stated they have had many similar situations to this in town where private roads had been plowed or graded which the Town is not supposed to be doing. He explained there are all kinds of liabilities to it. He stated they have been trying to discontinue the service for the private roads.

Mr. Lyford asked if the town owns a piece of the road on the other streets. Mr. Gryval stated there are two things which can be done. He stated the first is to petition the town to make it an

emergency road which has to meet the standards. He stated the other way is to bring the road up to town specifications and get it accepted as a road.

Mr. Lyford asked if the town has a liability to plow the portion of the road they own. Mr. Gryval stated there are many pieces of property the Town owns which aren't plowed. He stated there are many roads in town which are in a similar situation.

Maureen Brennan, 21 Fanny Drive, asked what the liability is to the town is for maintaining the private roads. Mr. Gryval stated the town insurance covers the town trucks maintaining the town roads. Ms. Brennan stated they are not asking them to maintain the road, as they do it. Mr. Gryval stated it would be putting the town trucks on private property.

Ms. Brennan asked what changed for the town to stop plowing. Mr. Gryval stated a resident on the road was selling their home and asked the town to verify the town maintains and plows the road which they weren't able to do because it is not an accepted road. He stated it came to their attention in August they shouldn't have been doing it and they needed it corrected.

Ms. Brennan stated since she moved here she has had three or four services removed. She asked if the Town cares to keep the taxpayers happy and work with them. Mr. Gryval stated he would ask the same question if he was in her shoes. He stated in this situation there are only two options for them. He stated Mr. Mulholland will be back on Thursday if they want to discuss the process with him.

Ms. Brennan stated she called the state and asked them does the town have to give the type of service so that a fire truck or ambulance has a way to get to the residents. She stated the State said yes the town does have to provide a way. The Chair stated that they are on a private road. Chief Pendergast stated if they couldn't get in there they would run the plow in front of the ambulance. He stated they do it on a case by case basis.

Ms. Brennan asked if with all the services being removed are they going to get a tax break. The Chair stated they are not taxed based on the services they receive. The Chair asked what services have been taken away. Ms. Brennan stated they have removed trash services and mail services. Mr. Gryval stated they can't run their packers down a private road and the mail services are up to the Federal government.

The Chair stated it is not that they are taking services away it is they shouldn't have had the services in the first place. He stated it was brought to their attention they were doing it wrong so they had to fix it. Ms. Brennan stated it would have been nice to have the Board get together with the residents first. The Chair stated it is what they are doing now. Mr. Gryval stated if they want to come in on Thursday Mr. Mulholland can give them the process for the two options. Ms.

Brennan stated she called Mr. Mulholland twice and they were supposed to get into a meeting a month ago. The Chair stated if they go speak to Mr. Mulholland about the process then they can see if they can get it up to standards.

The Chair asked the Road Agent if, hypothetically, they decided to plow all of the private roads in town what cost would they be adding. The Road Agent stated they would have to double the vehicles and staff they have now. He stated they are not allowed on the private roads.

The Chair stated there is no plowing or maintenance on Fanny Drive. He stated if they want to speak to Mr. Mulholland regarding the process to make it a road they can do so.

Ms. Brennan stated if they were to instill the agreement which is legally recorded because it references the Map and Lot. The Chair stated that would be binding the Town of Allenstown to an agreement which was made without the town in 1991. He stated they can have the town attorney look at it but she is probably going to say it doesn't hold. Ms. Brennan stated if it is the case they will have to go after the town to pitch in for the agreement. Mr. Gryval stated the town owns many pieces of property and they don't maintain any private roads.

Ms. Rogers asked if when the Board changes, could a future Board revisit this issue. Mr. Gryval stated they could not do it legally. He stated they are trying to follow the law. He stated they are trying to correct things they have done wrong.

Ms. Brennan asked what law he is referring to. Mr. Gryval stated they are not maintaining or plowing a private road. He stated the best way is to get the road accepted or declared an emergency way-- the two options he discussed with them. He stated he is not sure they can meet the standards but if they do the Board will be happy to work with them.

Close Public Hearing-Easement for solar panel project on the fire station

The Chair closed the public hearing.

Motion. Mr. Eaton made a motion to accept the easement for the solar panel project on the fire station and to authorize Mr. Mulholland to sign. Mr. Gryval seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff – Yes; Mr. Eaton – Yes; and Mr. Gryval –Yes. The Chair declared the Motion passed.

Close Public Hearing-Authorized signers for municipal contracts

The Chair closed the hearing to the public.

Accept resignation of a member of the police department

Chief Paquette stated Officer Poppalardo resigned September 8, 2016.

Motion. Mr. Gryval made a motion to accept Officer Poppalardo's resignation effective September 8, 2016. Mr. Eaton seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff – Yes; Mr. Eaton – Yes; and Mr. Gryval – Yes. The Chair declared the Motion passed.

Chief Paquette stated they are doing oral interviews next Wednesday, October 5, 2016, and it will go all day. Mr. Gryval asked how many candidates they have. Chief Paquette stated they have 16 candidates; however, four haven't replied they would be attending oral boards. The Chair stated they will get back to him on who will attend the oral boards from the Select Board.

Review and approve the new Disaster Recovery Plan.

Ms. Hubbard stated the Selectmen have had a copy of the final draft. She stated it is a plan which the department heads participated in. She stated it is for after a major disaster when they go into a recovery phase. She stated it is set up very similar to the Emergency Operation Plan structure. She stated it is committee and function based. She stated they had nine meetings and a lot of State input. She stated Mr. Mulholland may want to do a table top exercise next year.

Motion. Mr. Gryval made a motion to accept the Disaster Recovery Plan as written and effective September 26, 2016. Mr. Eaton seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff – Yes; Mr. Eaton – Yes; and Mr. Gryval – Yes. The Chair declared the Motion passed.

Approve tax abatement for Presidents Professional Park.

Dr. Hevern stated they had a person who was a challenge in the condo association. He explained this person didn't pay the association or the town for several years. He stated they went to a sheriff's sale last year and a component of the sale is they wind up not taking ownership for a year. He stated they had asked for tax abatement during the year so they could bring the condo up to speed and be able to put it up to sale. He stated he sent a note to Mr. Mulholland regarding the total loss to the condo association of \$90,000. He stated the revised assessed value of the unit is \$169,000 and the real estate market value is under \$100,000.

Mr. Harrington stated they have it on the market for \$95,000 because they would like to sell it quickly. He stated there is about \$10,000-20,000 of repair work which needs to be done. He stated they think the fair assessed value for the property is about \$100,000-110,000. The Chair asked if they are going to fix it before they sell it. Dr. Hevern stated they would sell it as is and will have to put a fair amount of money back into the exterior of the property. He stated they will also have to reimburse some individuals who have put money up to support this process.

Mr. Eaton asked what unit it is. Dr. Hevern stated it is the one to the left as they are facing the long building. He stated the front of the building is maintained fairly well; however, the back is in need of repair.

Mr. Dammarito stated until they get the units sold they will continue to struggle.

Ms. Simmons explained if the Town were to take the condo they would have to pay all the back condo fees. She stated they could give them an abatement of the taxes up until the date of the sheriff's sale. She stated they could then accept the recommendation to reduce the assessment to \$169,900 for 2016. She stated the issue is if they want to get the unit generating jobs and revenue then abatement would be the way to go. She stated it would be for 2014 and 2015 in the amount of \$30,583.90.

The Chair asked what condo fees are there. Mr. Doyle stated it is approximately \$13,000 a year. Mr. Gryval stated this seems to be similar to what they do with the mobile home parks in town.

Motion. Mr. Gryval made a motion to abate the taxes in the amount of \$30,583.90 for Presidents Professional Park Map and Lot 105-01-03. Mr. Eaton seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff – Yes; Mr. Eaton – Yes; and Mr. Gryval – Abstained. The Chair declared the Motion passed.

Meet with the Road Agent to discuss contracted winter plowing.

The Road Agent stated he thought the contract was for two years but it was only one year. He stated they have a couple of options; they could put it out for rebid or they could extend the contract.

Mr. Eaton stated who the contract was with and how they would do it. The Road Agent stated it is with Advanced and they have certain roads they would do. The Chair asked what they received for a response the first time they put it out for bid. The Road Agent stated they didn't get any responses. The Chair asked if Advanced will hold the same price for three years. The Road Agent stated he would have to meet with Mr. Mulholland to see if they will accept it. The

Board decided to extend the contract to Advance and have the Road Agent talk to Mr. Mulholland about the paperwork.

The Chair asked the Road Agent if he is good with the plowing with the help of the Fire Department. The Road Agent stated they have the Community Center now. The Chair suggested the Fire Chief and Road Agent get together to figure out how they are going to handle it. Chief Pendergast stated they can do the same thing as they did last year. Mr. Gryval asked the Road Agent to let the Select Board know what they figure out.

Discuss the Fire Dept. risk assessment with MRI

Mr. Duggan, MRI Director of Fire Services, introduced himself to the Board.

Mr. Duggan stated the Town asked them to provide perspective on risk to the town. He thanked Mr. Mulholland and Chief Pendergast for putting together documentation and answering their questions in order to complete the process.

Mr. Duggan stated they did a data review, personnel interviews, a tour of the community, and evaluated the fire facility apparatus and equipment. He stated MRI believes the town has really invested in fire services. He stated there are opportunities moving forward. He stated the on-call members indicated they would like to be more involved in receiving communication from the department. He stated one of the recommendations is the town provide email addresses for all fire department personnel. He stated email becomes the single source of communication which binds people together and producing the services they need.

Mr. Duggan stated the department is in the midst of a staffing crisis which affects service delivery. He stated that within the study there are 55 recommendations. He stated their hope is it will become a tool to the Town and doesn't sit idle. He stated there are seven recommendations which stand out to him for discussion.

Mr. Duggan stated the most noticeable item is that there is a lack of response; however, this is predominately an on call service. He stated they are seeing a trend in difficulty recruiting and retaining on call fire fighters throughout the country. He stated there are all sorts of things contributing to it. He stated the report suggests some new things to try. He stated the fact Allenstown can't reach every call is not a problem specific only to the town.

Mr. Gryval asked if there is an average for a town their size. Mr. Duggan stated that for the Town it was 5.6% for 2014 and 8.23% for 2015. Mr. Gryval asked how it translates to a regional average. Mr. Duggan stated it is significantly higher than most. He stated they are seeing an

average of one percent missed calls. The Chair asked what kind of calls they are missing. Chief Pendergast stated they are missing fire calls, mutual aid calls, and multiple medical calls.

Mr. Duggan stated there are fringe hours where there is no availability including for structure fires in the community. He stated the Town is approaching 10% of time there will be no availability. He stated there are a number of recommendations in the report. He stated they recommend putting ideas out there to invest in the department and double the recruitment and retention efforts. He gave an example of giving incentives during key hours or looking at per diems being brought in.

Mr. Duggan stated in terms of cost to the community, MRI is suggesting they do everything they can to recruit, retain, and invest in the people in the department now and those who could become members of the department.

Mr. Duggan stated the overall average response to incident consists of four personnel. He stated there is a low level of participation from a third of the on-call members. He stated he looks at it as an opportunity to determine what they can do to incent the members to become more active. He stated there are many ideas in the report. He gave an example of the Town offering health insurance to trade people who are self-employed. He stated it is if they make a certain percentage of the calls, then they can buy into the program at a certain cost. He stated there is a community in MA which has used it successfully for years.

Mr. Duggan stated under the OSHA two in and two out rule they need to have four people at a fire to initiate interior operations. He stated if they have an average four people showing up and they need four people for the initial entry they are not meeting the standard.

Mr. Gryval asked how many members they should have. Chief Pendergast stated they should have thirty members. He stated he added three last year and have four applications to review.

Mr. Duggan stated some communities have bought a computerized sign board. He stated another community increased the level of compensation during peak hours. He stated there have also been tax credits or free dump stickers.

Mr. Duggan stated they found the station is an excellent platform for the department to provide services and grow into in the long-term. He stated there are some minor maintenance issues which if they are dealt with now there will be less capital cost than if they let them fester. He stated the station lacks a diesel exhaust system. He stated fire fighters are 3 to 10 times more likely to obtain cancer from the products associated with turnout gear. He stated there are several studies which have said the diesel particulates will go into the turnout gear. He stated the Chief and he have had discussions on how to provide more protection.

He stated there is a master callbox on the exterior of the station. He stated it is outdated because most people looking for aid are looking for medical aid.

Mr. Duggan stated the fire alarm system is a telegraph system. He stated the Chief is in favor of this system; however, most communities have gone away from it. He stated the system is a liability to the town and if the line goes down there would be issues getting it back up. He stated most communities replace it with radio boxes or digital dialup. He stated the thing which caught his attention is with the current system is that an alarm goes to Concord Fire that says the alarm is in Allenstown but doesn't say where the fire is. Chief Pendergast stated Concord gets a dry line saying there's a fire alarm somewhere in Allenstown.

Mr. Duggan stated the risk in using two systems which are interconnected is that it loses a level of supervision and reliability. Chief Pendergast stated he agrees there is a significant concern. The Chair asked if there was a fire alarm system in a building and there was a fire, would the notification go off to Central. Chief Pendergast stated if they go with a digital dialer it will send a coded message to a third party. Mr. Duggan stated the concern is with the multiple systems if one system goes down any alarm generated would fail to be reported.

Mr. Duggan stated the next concern was lack of sufficient organizational policies and SOPs. He stated he knows the Chief is in the process of working on this. He stated the SOP needs to be further developed by the Chief and members working together. He stated most departments set a two year cycle to update policies and SOPs.

Mr. Duggan stated the last thing is an excessive amount of apparatus not configured to match the role and/or operational capacity of the organization. He stated the rescue unit there now is tired and needs to be replaced. He stated they need to consolidate the oldest spare engine and the ladder. He stated the idea is not to go out and spend money on a new ladder truck. He stated they could consolidate the trucks into a 585 Ladder Truck which can serve both roles. He stated there are many on the market for an investment of \$425,000. He stated the final thing is to reorganize the equipment. He stated there is more than enough apparatus to serve the town. They are suggesting it be reorganized. He stated they also recommend lighting and striping be updated in terms of safety.

The Chair asked the Fire Chief if he will have a plan of action for them next week. Chief Pendergast stated he is working on complying documentation for them and will have it for October 17, 2016 meeting.

The Chair asked if there are any creative ways to get the exhaust system. Chief Pendergast stated it is \$66,700 for an exhaust system. He stated another way to fund it is through grants. He stated he is going to revisit the grant they were denied last year. He stated one of the issues with the

grant is that they don't have anyone staying there overnight. He stated they have students but they are not there all the time.

Mr. Duggan stated he has seen some communities bring it to town meeting and apply for the grant at the same time so if the grant is denied they don't have to wait another year.

Mr. Gryval stated there are a lot of things they are doing well and some they need to improve on. He asked Mr. Duggan how he would compare their department to other communities of their size. Mr. Duggan stated the department is engaged but has limited time. He stated they are well perceived by region around the town and are well trained. He stated it is the culture of the organization which shines through.

Mr. Eaton stated one of the recommendations was purchasing a truck in 2017 and asked Chief Pendergast if it is something he plans on doing. Chief Pendergast stated he has quotes for the truck.

Chief Pendergast stated as a result of the report they have examined a number of things. He stated they have started an air pack reserve plan. He stated they discussed staggering their replacement so they don't have to be replaced all at once.

Mr. Gryval stated one of the items talked about was an excessive amount of apparatus and asked what he meant by not meeting the operational needs. Mr. Duggan stated the national average for a community the size of Allentown says they should have two Class A pumpers, 1 aerial ladder, 1 rescue vehicle, and a first response unit. He stated the rescue is more like an ambulance. He stated the ladder doesn't have a pump. Chief Pendergast stated they have two brush units and a utility unit.

Chief Pendergast explained their ladder doesn't have a pump so if it goes out another engine has to be assigned to it as well. He stated by doing this they are tying up a mutual aid piece. He stated the hand tools on the ladder truck are sufficient. Mr. Duggan stated they are suggesting storage of those items be standardized. Chief Pendergast stated it is standardized for the most part but some things just get put where it can.

Chief Pendergast stated Mr. Mulholland asked him to put a timeline together of when they are going to accomplish these items. He stated a lot of them are monetary so they are going to have to plan ahead for it. He stated he will try to get it to them for Wednesday. The Chair suggested they meet with the Chief on October 17, 2016.

Discuss DMB letter of engagement in regards to proposed sewer dept. bond warrant article.

Ms. Simmons stated it is for the attorney fee to review the warrant article. She stated they are hoping the Board will approve the engagement and give Mr. Mulholland the power to sign the agreement.

The Chair asked why the Sewer Department isn't paying for it. Ms. Simmons explained it will end up being included in the bond but since they are paying for it ahead of time it is coming out of the town now; they will be reimbursed. Mr. Eaton asked what the amount of the fee was. Ms. Simmons stated it is approximately \$5,000-7,500.

Mr. Anderson stated he would like the wording of the warrant to be changed to "currently available sewer funds". Mr. Gryval stated it is up to the Sewer Commission.

The Chair stated the bond is to separate the line between Pembroke and Allenstown.

Motion. Mr. Gryval made a motion to enter into an agreement with Devine, Mellimet & Branch for the proposed Sewer Department Warrant Article in an amount not to exceed \$7,500 and to authorize Mr. Mulholland to sign on behalf of the town. Mr. Eaton seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff – Yes; Mr. Eaton – Yes; and Mr. Gryval – Yes. The Chair declared the Motion passed.

Approve agreement for peer review of Holiday Acres economic analysis.

Ms. Simmons stated the presentation they received from Holiday Acres relied on an economist's numbers to see what the impact would be. She stated they would like to have it reviewed by someone else who is also qualified in the field. She stated Holiday Acres has agreed to pay for it in the amount of \$1,200. She stated Mark Fougere from Milford NH will be doing the review.

Motion. Mr. Gryval made a motion to enter into the agreement for the peer review of Holiday Acres economic analysis in the amount not to exceed \$1,200.00 for Fougere Planning & Development and to authorize Mr. Mulholland to sign on behalf of the town. Mr. Eaton seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff – Yes; Mr. Eaton – Yes; and Mr. Gryval –Yes. The Chair declared the Motion passed.

Mr. Pelissier asked why they wouldn't put it in escrow. Mr. Gryval stated they are going to get a check before they hire anyone.

TOWN ADMINISTRATOR'S REPORT.

LED Light Conversion Project-Town Buildings

Ms. Simmons stated there is nothing new to report.

Plan NH Charette Project (downtown re-development planning)

Ms. Simmons stated this is happening this Friday and Saturday.

Proposed legislation to amend RSA 149-I

Ms. Simmons stated there hasn't been any changes.

Sewer Dept. HR/Accounting transition

Ms. Simmons stated they were hoping to do the transition on October 1, 2016 however there have been some issues with the software so they are going to push it back to the first of the year. The Chair asked why they want to wait until January 1, 2017. Mr. Anderson stated he told them in the beginning the transition should be for January 1, 2017. Mr. Gryval asked Ms. Simmons if the town is okay with waiting until January 1, 2017. Ms. Simmons stated they cannot do it by October 1, 2016.

Appoint Select Board representative to the Public Works Space Needs Committee

Motion. Mr. Gryval made a motion to appoint Jason Tardiff to the Public Works Space Needs Committee. Mr. Eaton seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff – No; Mr. Eaton – Yes; and Mr. Gryval –Yes. The Chair declared the Motion passed.

CONSENT CALENDAR, MINUTES AND MANIFESTS

Ratify Consent Calendar: September 26th, 2016

Ms. Simmons stated there were a couple items in the Consent Calendar; Allenstown Aggregate for gravel, and a Timber Tax.

Motion. Mr. Gryval made a motion to ratify the Consent Calendar for September 26, 2016. Mr. Eaton seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff – Yes; Mr. Eaton – Yes; and Mr. Gryval –Yes. The Chair declared the Motion passed.

Review Minutes: September 12th

Motion. Mr. Gryval made a motion to approve the minutes for September 12, 2016. Mr. Eaton seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff – Yes; Mr. Eaton – Yes; and Mr. Gryval –Yes. The Chair declared the Motion passed.

Approve Payroll and Accounts Payable Manifests: Payroll 091516 ACH 091416, Non-CHK 091416, CHK 091416 and ACH 092116, Non-CHK 092116, CHK 092116

Motion. Mr. Gryval made a motion to approve the Payroll and Accounts Payable as indicated in the agenda. Mr. Eaton seconded the Motion. There was no additional discussion.

A Roll Call Vote was taken: Mr. Tardiff – Yes; Mr. Eaton – Yes; and Mr. Gryval –Yes. The Chair declared the Motion passed.

Motion. Mr. Gryval made a motion to adjourn. Mr. Eaton seconded the Motion. There was no additional discussion.

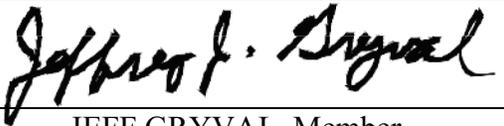
A Roll Call Vote was taken: Mr. Tardiff – Yes; Mr. Eaton – Yes; and Mr. Gryval –Yes. The Chair declared the Motion passed.

The Chair declared the meeting adjourned at 8:05pm.

TOWN OF ALLENSTOWN
SELECTBOARD
PUBLIC MEETING MINUTES

September 26, 2016

Signature Page

| Original Approval: | |
|--|--------------------|
|  JASON TARDIFF, Chair | 10/17/2016 DATE |
|  DAVID EATON, Member | 10/17/2016 DATE |
|  JEFF GRYVAL, Member | 10/18/2016 DATE |

| Amendment Approvals: | | |
|-------------------------------|----------------------|--------------|
| Amendment Description: | Approval: | Date: |
| | | |
| | JASON TARDIFF, Chair | DATE |
| | | |
| | DAVID EATON, Member | DATE |

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| | | |
| | JEFF GRYVAL, Member | DATE |

Signature Certificate



Document Reference: SIB6DAIMM2PGDGMFKRNEBP

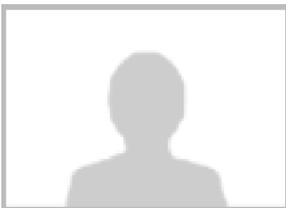


Jeffrey Gryval
Party ID: 4693KMJF93WUBMSVWZSDW7
IP Address: 104.129.196.69
VERIFIED EMAIL: jgryval@allentownnh.gov

Electronic Signature:

Multi-Factor
Digital Fingerprint Checksum

96b2f0b529ef879706c85bff0cc16bd42764716f



David Eaton
Party ID: CIBRIDJYIL6LRVNF2JAGC6
IP Address: 24.91.232.121
VERIFIED EMAIL: deaton@allentownnh.gov

Electronic Signature:

Multi-Factor
Digital Fingerprint Checksum

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Jason Tardiff
Party ID: C4TRX2IMBLFIMR2UUX8KN6
IP Address: 173.9.43.198
VERIFIED EMAIL: jtardiff@allentownnh.gov

Electronic Signature:

Multi-Factor
Digital Fingerprint Checksum

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Timestamp

2016-10-18 02:01:42 -0700
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2016-10-17 18:52:28 -0700
2016-10-17 18:52:09 -0700
2016-10-17 06:09:21 -0700
2016-10-17 04:46:00 -0700

Audit

All parties have signed document. Signed copies sent to: Jeffrey Gryval, David Eaton, Jason Tardiff, and Shaun Mulholland.
Document signed by Jeffrey Gryval (jgryval@allentownnh.gov) with drawn signature. - 104.129.196.69
Document viewed by Jeffrey Gryval (jgryval@allentownnh.gov). - 104.129.196.69
Document signed by David Eaton (deaton@allentownnh.gov) with drawn signature. - 24.91.232.121
Document viewed by David Eaton (deaton@allentownnh.gov). - 24.91.232.121
Document signed by Jason Tardiff (jtardiff@allentownnh.gov) with drawn signature. - 173.9.43.198
Document viewed by Jason Tardiff (jtardiff@allentownnh.gov). - 173.9.43.198



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Signature Certificate



Document Reference: SIB6DAIMM2PGDGMFKRNEBP

RightSignature

Easy Online Document Signing

2016-10-14 09:40:52 -0700

Document created by Shaun Mulholland (smulholland@allentownnh.gov). -

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