

TOWN OF ALLENSTOWN
Select Board Meeting
16 School Street
Allenstown, New Hampshire 03275
April 9, 2018

Call to Order

The Allenstown Select Board Meeting of April 9, 2018 was called to order by Chairman Ryan Carter at 6:02 p.m. Chairman Carter called for the Pledge of Allegiance.

Roll Call

Present on the Board: David Eaton, Ryan Carter, Sandy McKenney

Allenstown staff: Michael Stark, Town Administrator

Others present: Debbie Bender, Finance Director; Ronnie Pelissier, Highway Department; Kathleen Pelissier, Town Clerk; Patricia Caruso, Karen Antosh, Wayne Antosh, Michael Frascinella

Citizens' Comments

Mr. Frascinella stated that he was amazed at how long it was taking to fix the side stairway.

Chair Ryan agreed.

Mr. Stark said that if the weather cooperated, it would be finished in two days. He said that the concrete needed to cure.

Ms. McKenney wanted to know if it was going to cost more than planned because of the delay.

Mr. Stark assured Ms. McKenney that it would not cost more.

Noise ordinance discussion, Mr. Wayne Antosh, 50 River Road

Ms. Antosh said that she has lived at 50 River Road for over 50 years and runs a beauty shop there. She said that people in the trailer across the street are running a trucking business and a towing business. It is a truck depot. Trucks are started at 3:30 or 4:00 a.m. and idle for 45 minutes. She and her husband are awakened and can't get back to sleep. She has called the police two times and been told that there is nothing that can be done. They operate seven days of the week from early morning until late in the evening. She said that the house on one side of this trailer has been vacant for four years and the residents on the other side just returned from Florida, having been gone for six months. Ms. Antosh stated that she had lung surgery several years ago and now can't open her bedroom windows because of the diesel fumes.

Ms. McKenney asked if the person living there has been there a long time.

Ms. Antosh responded that the owner lets his daughter, son-in-law and grandson live there. The owner and other relatives operate the business.

Mr. Antosh said there are multiple trucks and drivers coming and going. He is concerned that a kid coming home after having a couple of drinks will have an accident.

Ms. Antosh continued, saying that the occupants of the trailer are hoarders. She said that 34 years ago they tried to prevent a trailer from going in there, but the owner, Mr. Lawson, who served on Town boards and committees, was able to change the zoning. There have been three or four owners since then.

Mr. Antosh supplied pictures and documentation of the noisy activity at the property from early morning until late in the evening. They sometimes park large trucks on the road and are often illegally facing in the wrong direction. They have difficulty turning the trucks around in the small space available, which is wrecking the road.

Ms. Antosh said that they have tried to get Russell Harvey to clean up his yard for 25 years and nothing has happened.

Mr. Stark said that Mr. Harvey is in court now. He told Mr. and Ms. Antosh that the BOS, on behalf of the Town, cares about this situation, and this is the place to get things done.

Chair Carter said that the Board is sympathetic about the situation and needs to figure out how it can be changed.

Mr. Stark said that they could be cited for parking in the road and for parking in the wrong direction. Regarding noise, the Town's ordinance is purposefully vague. Other towns such as Pembroke are very specific. He said that the ordinance which prohibits the operation of mobile refrigeration units from 8:00 p.m. to 7:00 a.m. could be amended to prohibit running (idling) vehicles during that time as well.

Chair Carter asked Mr. Pelissier what a reasonable time would be to start and run a diesel engine.

Mr. Pelissier said it could be an hour, especially if it is cold.

Chair Carter said that they would have a hard time restricting the running of vehicles in driveways, acknowledging that diesel engines are very loud and the emissions are unpleasant to smell or breathe.

Ms. Caruso noted that in some towns decibel levels in certain areas are restricted between designated hours.

Mr. Eaton asked if this was a registered business.

Mr. Stark responded that Allentown does not register businesses. Zoning dictates where development can occur, and this area is zoned for light industrial.

Chair Carter said that there are restrictions addressing noise, odors, fumes and/or vibrations, especially at unreasonable times.

Mr. Stark said that, although Allentown does not have a code enforcer, the Police Department still enforces the codes. He encouraged Ms. Antosh to call the Police Department at any time with her concerns, and he will look into what can be done about this situation.

Chair Carter said they would look at the zoning provisions and determine whether or not these trucks should be there.

CNHRPC Transportation Data Collection Program Discussion

Mr. Stark shared with the Board a form from CNHRPC, asking Allenstown officials where they would like to have traffic counters. The document listed where these counters were located in prior years. Mr. Stark asked Board members to share their suggestions. He will also check with the Planning Board, the Highway Department, and others.

Ms. McKenney said she would like to have one at the Hooksett town line and Main Street.

Mr. Pelissier said that is a State road.

Ms. McKenney responded that it could still be done there. She asked Mr. Stark if this had been given to the Planning Board.

Mr. Stark responded that it had, but he has not yet had a response.

Chair Carter suggested placing a traffic counter on Chester Turnpike.

Highway Department Vehicle Purchase

Mr. Stark said that they are looking for a ‘thumbs up’ on the truck purchase which has been discussed previously.

Mr. Pelissier stated that this purchase of a one-ton 2019 truck for plowing is part of the CIP. He has three estimates but the purchase order has not been drawn up yet. The plan is to pay approximately one half down and make two more lease payments to complete the purchase. This purchase does not affect the tax rate and it keeps the Highway Department’s CPI one year ahead.

Mr. Eaton verified that this was contingent upon the passing of two warrant articles and that the articles did pass.

Ms. McKenney asked about the price of the truck.

Mr. Pelissier said it was about \$93,000.

Ms. McKenney asked how many vehicles the Highway Department has.

Mr. Pelissier listed seven trucks: 2014 International (big truck); 2000 Sterling (big truck); 1997 Ford (big truck); and four one-ton pickups (2016, 2011, 2007, 2001).

Chair Carter asked about the wood chipper, which is very old.

Mr. Pelissier responded that it is old. They require private contractors to pick up their own brush now, and they schedule brush pick-up twice a year. He added that some people have volunteered to pick up trash along River Road, and although he appreciates the offer, he is concerned about their safety because of possible dangerous items.

CONSENT CALENDAR, MINUTES AND MANIFESTS

On motion of Mr. Eaton, duly seconded by Ms. McKenney, it was voted to ratify the Consent Calendar of April 9, 2018.

On motion of Mr. Eaton, duly seconded by Ms. McKenney, it was voted to approve the Payroll and Accounts Payable Manifests as listed on the April 9, 2018 agenda.

On motion of Mr. Eaton, duly seconded by Ms. McKenney, it was voted to approve the minutes of the March 26, 2018 non-public session.

On motion of Mr. Eaton, duly seconded by Ms. McKenney, it was voted to approve the minutes of the April 2, 2018 non-public session as amended (spelling error).

TOWN ADMINISTRATOR'S REPORT

Mr. Stark reminded Board members to have their pictures taken for their Town ID's.

Mr. Stark said that he checked with TD Bank and Carol Merrill is not listed on the Town account.

Ms. McKenney said that she was a Trustee of the Trust Fund and she believes the matter has been resolved.

Mr. Stark stated that he had provided Board members with a copy of the contract for the Town Administrator position. He cautioned that there are negotiable points, so a new contract will be prepared for the new Town Administrator when he/she is hired. He explained that some Town Administrators choose to be in the NHRS and others do not. The previous Town Administrator, Shaun Mulholland, was a Group 2 retiree and therefore was not in the retirement system.

Mr. Stark reported that he and Patricia Caruso attended a Health Trust Benefits Training session and that Debbie Bender will be attending the next session.

Mr. Stark said he had begun to research the Suncook Valley Regional Towns Association but needs to make some phone calls to gather the needed information.

Mr. Stark reported that Avitar recommends denying abatements for the telephone company, NH Coop. The abatements have not yet been requested.

Mr. Stark reported that Police Chief Paquette was attending a School Board meeting tonight as they address the issue of a crossing guard who was directing traffic. She was sent for Primex training, which goes above and beyond what is required. No Board action is needed, but he wanted the members to be aware of the situation.

Mr. Stark apologized for the confusion with dates on the recorder. A new recorder has been purchased at a cost of \$70. It is identical to the original one, and it will be easier for boards and committees to have a second one available.

Mr. Stark announced that he is planning to publish a quarterly newsletter and hopes to have the first edition ready early in May. He hopes this will satisfy the desires of the citizens to be informed.

Mr. Stark asked the Board members for their input regarding the meeting schedule. He noted that some towns meet on the first and third Mondays of each month. If there is a fifth Monday in any given month, it is sometimes used as an open meeting for citizens to ask questions and express concerns. The downside of this is that Board members and the Town Administrator have no time to research the issues that arise. He has prepared a schedule for meeting every two weeks, and when one of these dates falls on a holiday, he has scheduled a meeting one week prior.

Ms. McKenney noted that positions for Parks & Recreation and for the Conservation Committee are wide open. She suggested that perhaps parents of the children at the Boys and Girls Club might be interested in serving on Parks & Rec.

Ms. McKenney asked Mr. Stark if he had written a letter to Betty Anderson regarding her husband's dedication in the Town Report.

Mr. Stark responded that he has worked on it but needs more time to get it right.

Ms. McKenney asked Mr. Stark for a copy of the Town's cyber policy and he said he would get her one. *David H. Eaton* 04/22/2018

On motion of Mr. Eaton, duly seconded by Ms. McKenney, it was voted to enter non-public session at 7:35 p.m. in accordance with the provisions of RSA 91-A:3, II (a).

On motion of Mr. Eaton, duly seconded by Ms. McKenney, it was voted to return to public session at 7:53 p.m. *Ryan Carter*

On motion of Mr. Eaton, duly seconded by Ms. McKenney, it was voted to enter non-public session at 7:54 p.m. in accordance with the provisions of RSA 91-A:3, II (c). 04/30/2018

On motion of Mr. Eaton, duly seconded by Ms. McKenney, it was voted to return to public session at 8:06 p.m.

Mr. Eaton made a motion to terminate Chris Roy, a lieutenant with the Allentown Fire Department.

Ms. McKenney seconded the motion. *Carol A. McKenney* 05/14/2018



Chair Carter called for a vote on the motion. Mr. Eaton voted yea; Ms. McKenney voted yea; Chair Carter voted yea. The motion carried unanimously.

On motion of Mr. Eaton, duly seconded by Ms. McKenney, it was voted to adjourn at 8:07 p.m.

TOWN OF ALLENSTOWN
SELECTBOARD
PUBLIC MEETING MINUTES

April 9, 2018

Signature Page

Original Approval:	
 RYAN CARTER, Chair	04/30/2018 DATE
 DAVID EATON, Member	04/22/2018 DATE
 SANDRA MCKENNEY, Member	05/14/2018 DATE

Amendment Approvals:		
Amendment Description:	Approval:	Date:
	RYAN CARTER, Chair	DATE
	DAVID EATON, Member	DATE
	SANDRA MCKENNEY, Member	DATE

Signature Certificate



Document Reference: 4EL5JWIWF32XAHXXK3NXDJ

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Sandra McKenney

Party ID: UJB8PIJCVICEEV6JUC8KIM

IP Address: 64.223.226.73

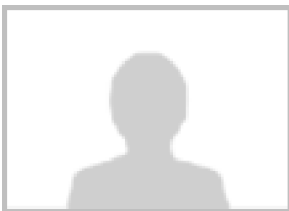
VERIFIED EMAIL: smckenney@allentownnh.gov

Electronic Signature:

Sandra McKenney

Multi-Factor
Digital Fingerprint Checksum

08ed4a101d7a4fd7c1601bac14c2ccf9203b1c8c



Dave Eaton

Party ID: T68Z8YIZ838G2CV24AG9UD

IP Address: 76.119.194.141

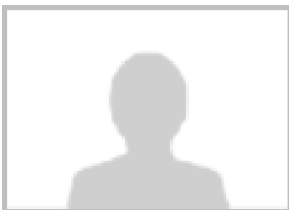
VERIFIED EMAIL: deaton@allentownnh.gov

Electronic Signature:

David H Eaton

Multi-Factor
Digital Fingerprint Checksum

3d4d7381883f8752a5e4d991554c1bfbfdfa1640



Ryan Carter

Party ID: V9JN6KJ863PU84FKNHIGB8

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Ryan Carter

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0a478e3dc1ae567dce081f7bd435f57c65916ef0



Timestamp

2018-05-14 16:30:46 -0700

2018-05-14 16:30:46 -0700

2018-04-30 11:05:24 -0700

2018-04-30 11:03:30 -0700

2018-04-22 17:41:52 -0700

2018-04-22 17:33:55 -0700

2018-04-20 16:36:59 -0700

Audit

All parties have signed document. Signed copies sent to: Kathleen Pelissier, Sandra McKenney, Dave Eaton, Ryan Carter, and Michael Stark.

Document signed by Sandra McKenney (smckenney@allentownnh.gov) with drawn signature. - 64.223.170.105

Document signed by Ryan Carter (rcarter@allentownnh.gov) with drawn signature. - 24.218.45.242

Document viewed by Ryan Carter (rcarter@allentownnh.gov). - 24.218.45.242

Document signed by Dave Eaton (deaton@allentownnh.gov) with drawn signature. - 76.119.194.141

Document viewed by Dave Eaton (deaton@allentownnh.gov). - 76.119.194.141

Document viewed by Sandra McKenney (smckenney@allentownnh.gov). - 64.223.226.73



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2018-04-20 09:36:03 -0700

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Page 2 of 2