

TOWN OF ALLENSTOWN

ANNUAL TOWN AND SCHOOL REPORTS 2019



ALLENSTOWN

NEW HAMPSHIRE

MERRIMACK, SS.



Annual Reports

To include the Reports of the Treasurer, Trustees, Officers and Boards
and Committees of the Town of Allenstown, New Hampshire for the
fiscal year ending:

December 31, 2019

Cover Photo:

Welcome to Allenstown Sign

The Allenstown Economic Development Committee has been working hard to promote economic prosperity in the Town. To achieve that goal the committee realizes that it is important to make a good first impression on anyone entering Allenstown. Beginning in Fall of 2018 committee members reviewed dozens of NH town signs and identified the most appealing features. A prototype was developed and presented to the Select Board who approved the signs in late April. On July 9th the three new signs were installed, and to everyone's delight on August 1st two bears arrived at each of the signs and made the signs their homes. A contest was held at AES and ARD schools to name the bears. The winning names are Berry and Brook, Wildberry and Blackberry and Toasty and Honey. Do you know at which sign each bear lives?

<https://www.allenstownnh.gov/economic-development-committee>

2019 Town Report

Ronnie Pelissier Dedication

Each year, the Board of Selectmen have the duty of selecting a person to whom to dedicate the



Town Report. Almost without exception the person chosen has served the Town of Allenstown in some way and may have recently passed away. The decision isn't normally a hotly contested debate, but more often than not it takes some thinking to come up with who should be honored. This year, there was no question, no debate, and no need to think over that the Town Report would be dedicated to Road Agent Ronnie Pelissier.

In March of 2019, Ronnie was elected to his fourth term as the Allenstown Road Agent.

In May he passed away after a brief illness.

His passing was a blow to both the community and the department he had led for so many years. Ronnie served the people of Allenstown tirelessly and passionately. He was born and raised here and had a deep level of dedication to its people and specifically to the Highway Department. He cared about his workers like they were his own. Ronnie fought tirelessly to get the Town the right tools and resources it needed to keep the roads safe and in the best repair possible.

So with that in mind, the Board of Selectmen dedicate the 2019 Town of Allenstown to Road Agent Ronnie Pelissier with deep thanks and admiration for his years of service and work on behalf of the people of Allenstown.

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◆◆◆TOWN OFFICERS◆◆◆

BOARD OF SELECTMEN

Ryan Carter - Chairman	Riverside Drive	731-9867	term expires 2020
Sandra McKenney	Main Street	485-7187	term expires 2021
Maureen Higham	Elm Street	485-4276	term expires 2022

TOWN ADMINISTRATOR

Derik Goodine – dgoodine@allentownnh.gov
www.allentownnh.gov

Administrative Asst./Welfare Admin.	Patricia Caruso	pcaruso@allentownnh.gov
Assessor	Avitar Consulting	evan@avitarassociates.com
Building Inspector	SJP Inspections	dbaxter@allentownnh.gov
Finance Director	Debbie Bender	financedir@allentownnh.gov
Fire Chief	Paul St. Germain	pstgermain@allentownnh.gov
Emergency Management Director	Mike Stark	mstark@allentownnh.gov
Health Officer / Deputy EMD	Ron Eisenhart	reisenhart@allentownnh.gov
Deputy Health Officer	Denise Deblois	
Librarian	Betsi Randlett	allentownlib@comcast.net
Moderator	Dennis Fowler	
Police Chief	Mike Stark	mstark@allentownnh.gov
Interim Road Agent	Marc Boisvert	highway@allentownnh.gov
Tax Collector/Town Clerk	Kathleen Pelissier	kpelissier@allentownnh.gov
Deputy Tax Collector/Town Clerk	Norma Caporale	ncaporale@allentownnh.gov
Treasurer	Carol Andersen	candersen@allentownnh.gov

SEWER COMMISSIONERS

Chad Pelissier – term expires 2020
Carl Caporale – term expires 2022
James Rodger – term expires 2021

LIBRARY TRUSTEES

Jeffrey Venegas – term expires 2021
Mike McGeehan – term expires 2022
Kathleen Pelissier – term expires 2020

SUPERVISORS OF THE CHECKLIST

Louise Letendre – term expires 2022
Melaine Boisvert – term expires 2020
Robert O. Girard Sr. – term expires 2024

TRUSTEE OF TRUST FUNDS CEMETARY TRUSTEES

Roger LaFlamme – term expires 2020
Michael O'Meara – term expires 2022
Richard Caruso – term expires 2021



2019 BOARD AND COMMITTEE MEMBERS

BUDGET COMMITTEE MEMBERS

Maureen Higham – Select Board Ex Officio
Kris Raymond – School Board Representative

Term Expiration 2022

Keith Klawes
Michael Juranty
Julie Keane
Jim Rodger

Term Expiration 2020

Ronnie Cox
Roger Laflamme
David Coolidge
Debra Carney

Term Expiration 2021

Carol Angowski
Tiffany Ranfos
Melaine Boisvert
Jeffery Venegas

ECONOMIC DEVELOPMENT COMMITTEE MEMBERS

Michael Frascinella - *Term Expires 2021*
Jeffery Venegas - *Term Expires 2020*
Chad Pelissier - *Term Expires 2022*
Maureen Higham - *Select Board Ex Officio*
Ryan Carter - *Select Board Alternate*

OLD ALLENSTOWN MEETING HOUSE

James Garvin - *Term Expires 2020*
Armand Verville - *Term Expires 2020*
Roland Martel - *Term Expires 2022*
Claudette Verville - *Term Expires 2022*
Ryan Carter - *Select Board Ex Officio*

PLANNING BOARD

Diane Adinolfo - *Term Expires 2021*
Mike Frascinella – *Term Expires 2020*
Michael O'Meara, Chair – *Term Expires 2022*
Chad Pelissier, Vice Chair - *Term Expires 2022*
Sandy McKenney - *Select Board Ex Officio*

TRI-TOWN EMS BOARD

Michael O'Meara – *Term Expires 2022*

WELFARE FAIR HEARINGS BOARD

Dennis Fowler – *Term Expires 2022*
Carl Caporale- *Term Expires 2021*
Debbie Pelissier- *Term Expires 2020*

ZONING BOARD OF ADJUSTMENT

Jeff Gryval – *Term Expires 2021*
Roger Laflamme – *Term Expires 2020*
Chad Pelissier – *Term Expires 2020*
Dawna Baxter - *Term Expires 2022*
Keith Klawes- *Term Expires 2022*



VOLUNTEER TO SERVE ON A TOWN OF ALLENTOWN BOARD OR COMMITTEE

The governance of a community affects all of us – from the rules and regulations to the taxes we pay. Cooperation between local government and the public requires volunteers from all ages and backgrounds. Please consider attending a meeting to watch, listen, and learn. And then join up!

Allentown volunteer boards and committees include:

**Planning Board, Zoning Board,
Welfare Fair Hearings Board,
Economic Development Committee, Parks and Recreation Committee,
Tri-Town EMS Board of Directors,
Old Allentown Meeting House Committee,
Conservation Commission,
Old Home Day Committee**

Why Volunteer?

Giving back to your community is valuable for both yourself and your town. You will meet new and interesting people who can give you a new perspective and insights. Volunteering may even provide you with new skills (teamwork and leadership). Ultimately, you will learn the nuts and bolts of how our town works and how everyone can make a difference in continuing to make it a great place to live.

TRI-TOWN EMS BOARD OF DIRECTORS

Members: 7

Alternates: 0

Meetings: 1 time per month - day time

Appointment Term: 1 year

This board serves as the governing body of the Allentown and Pembroke shared emergency ambulance service. The Board recommends a budget for the service to each town. They meet on the second Wednesday of each month at 3:30pm.



WELFARE FAIR HEARINGS BOARD

Members: 3
Alternates: 1
Meetings: As required - evenings
Appointment Term: 3 years

The function of the Welfare Fair Hearings board is to provide a fair hearing to an applicant wishing to appeal the application decision made by the Welfare Director. They meet only as requested by a welfare applicant.

PARKS AND RECREATION COMMITTEE

Members: 3
Alternates: 1
Meetings: 1 time per month - evenings
Appointment Term: 3 years

The Parks and Recreation Committee serves to enforce the rules pertaining to the parks of Allenstown. They grant use agreements and enforce charges that apply to the use of Allenstown's parks. They also organize the Night of Holiday Lights each December as well as other recreational activities, such as summer concerts, and activities for children.

PEMBROKE & ALLENSTOWN OLD HOME DAY COMMITTEE

Members: 25+
Meetings: As required
Appointment Term: 1 year

Organizes Pembroke and Allenstown Old Home Day yearly parade and celebrations in their entirety. Old Home Day is traditionally celebrated on the last Saturday in August each year. Always looking for more helping hands!



PLANNING BOARD

Members: 5

Alternates: 2

Meetings: 2 times per month - evenings

Appointment Term: 3 years

The Planning Board has a variety of functions and duties. These include developing and updating the town's master plan, as well as working on a town capital improvements program, adopting subdivision, site plan review, and earth excavation regulations, and proposing zoning amendments. They meet on the first and third Wednesday night of each month at 6:30pm to review applications and hold work sessions.

ZONING BOARD OF ADJUSTMENT

Members: 6

Alternates: 1

Meetings: 3-4 times per year - evenings

Appointment Term: 3 years

The role of the ZBA is to consider appeals concerning the applicability of the zoning ordinance to particular parcels of land. They act as a quasi-judicial board and hear appeals for variances, make administrative decisions, approve special exceptions and equitable waivers of dimensional requirements. They meet as required and requested by the public.

CONSERVATION COMMISSION

Members: 3

Alternates: 1

Meetings: 6 times per year - days & eves

Appointment Term: 3 years

The Conservation Commission oversees the proper utilization and protection of the natural resources and protection of watershed resources in our town. They monitor the conservation easements held by the Town, inspect and provide comments on wetlands applications to the State, and potentially oversee local trail systems. They meet on average every other month as needed at fluctuating times and dates.



ECONOMIC DEVELOPMENT COMMITTEE

Members: 3

Alternates: 1

Meetings: To be decided

Appointment Term: 3 years

The EDC fulfills the role of creating and sustaining economic development efforts by the Town. They are responsible for promoting economic prosperity in the town, attracting new businesses that increase the tax base. They encourage existing businesses to renovate or expand and increase the tax base through projects, programs, and activities. They also seek the support of other town departments and state agencies for specific projects, and encourage businesses to create jobs.

OLD ALLENSTOWN MEETING HOUSE COMMITTEE

Members: 4

Alternates: 1

Meetings: 2 to 3 times per year- evenings

Appointment Term: 3 years

The OAMH committee serves to preserve and protect the historical integrity of the Old Allenstown Meeting House located on Deerfield Rd. They work to secure grants and raise money to go towards the maintenance of the property and structures. They create the operating budget proposal for the house as well as organize all of the events hosted by the property. This committee meets as needed.



THE STATE OF NEW HAMPSHIRE

TOWN OF ALLENSTOWN

MINUTES OF MEETING-February 2, 2019

TO THE INHABITANTS OF THE TOWN OF ALLENSTOWN, IN THE COUNTY OF MERRIMACK, STATE OF NEW HAMPSHIRE, QUALIFIED TO VOTE IN TOWN AFFAIRS:

You are hereby notified to meet at the Armand Dupont School, 10 1/2 School Street, Allenstown, NH on Saturday, February 2, 2019 at 9:00 am (or, in the event of inclement weather, on Wednesday, February 6, 2019 at 6:00 pm) for the purpose of transacting all business other than voting by official ballot and thereafter to meet on Tuesday, March 12, 2019 between 8:00 am and 7:00 pm at the St. John the Baptist Parish Hall, located at 10 School Street in Allenstown, NH, to elect officers and vote on all warrant articles from the first session by official ballot.

Moderator, Dennis Fowler, began the meeting at 9:55 a.m. There were 41 registered voters in attendance. He stated the rules for the meeting were the same as he read prior to the School meeting.

ARTICLE 1 Election of Town Officials

To choose all necessary Town Officers for the ensuing year as follows:

Budget Committee,	4 for 3 year terms
Library Trustee,	1 for 1 year term
Library Trustee,	1 for 3 year term
Trustee of Trust Funds,	1 for 3 year term
Cemetery Trustee,	1 for 3 year term
Sewer Commissioner,	1 for 3 year term
Road Agent,	1 for 3 year term
Selectmen,	1 for 3 year term
Treasurer,	1 for 1 year term

Moved to the official ballot

ARTICLE 2 Town Operating Budget

Shall the Town of Allenstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,984,023. Should this article be defeated, the default budget shall be \$4,000,427 which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required)

Tax Impact of Proposed Budget = \$9.62

Tax Impact of Default Budget = \$9.67

Moved to the official ballot

Recommended by the Board of Selectmen

Recommended by the Budget Committee



ARTICLE 3 Sewer Operating Budget

Shall the Town of Allenstown raise and appropriate as an operating budget for the Allenstown Sewer Commission, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,280,567. Should this article be defeated, the default budget shall be \$2,276,145, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 3 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Moved to the official ballot

It was stated that the sewer rate will remain the same this year. It was also stated that the Sewer Commission invoiced \$1.8 million to haulers in 2018.

ARTICLE 4 Fire Safety Equipment Capital Reserve Fund

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$10,000 to be added to the Fire Safety Equipment Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 4 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Moved to the official ballot

ARTICLE 5 Library Capital Reserve Fund

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$5,082 to be added to the Library Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority Vote Required)

TAX IMPACT OF WARRANT ARTICLE 5 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Moved to the official ballot



ARTICLE 6 Public Safety Facilities Capital Reserve Fund

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$20,000 to be added to the Public Safety Facilities Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 6 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Moved to the official ballot

ARTICLE 7 Streetlight Capital Reserve Fund

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$6,500 to be added to the Streetlight Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 7 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Moved to the official ballot

ARTICLE 8 Landfill Capital Reserve Fund

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$6,800 to be added to the Landfill Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 8 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Moved to the official ballot

Dennis Fowler asked what the balance in this account was at this time, and the answer was \$14,876.

ARTICLE 9 Highway Equipment Capital Reserve Fund

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$51,500 to be added to the Highway Equipment Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 9 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Moved to the official ballot



ARTICLE 10 Town Building/Maintenance Capital Reserve Fund

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$10,000 to be added to the Town Building/Maintenance Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 10 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Moved to the official ballot

ARTICLE 11 Economic Development Capital Reserve Fund

To see if the Town of Allenstown will vote to establish an Economic Development Capital Reserve Fund under the provisions of RSA 35:1 for economic development related efforts to include replacement of Town Line Welcome Signs and other Economic Development Projects and to raise and appropriate the sum of \$15,000 to be placed in this fund. This sum to come from unassigned fund balance. Further, to name the Board of Selectmen as agents to carry out the objects for which this fund was established and to expend from said fund. (Majority Vote Required)

TAX IMPACT OF WARRANT ARTICLE 11 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Moved to the official ballot

Mike Frascinella stated that Allenstown has had four new businesses opened in town, such as self-storage facilities on Chester Turnpike and a physical therapy business near Sunrise Baptist Church by a Massachusetts gentleman. This fund will allow the Selectmen to do more. They are working on replacing eye-catching signs to major entrances to Allenstown. They have come up with a slogan to the effect that Allenstown is the home of Bear Brook State Park. They are planning on hanging carved bears on the new signs. This will make the Town unique; we wanted to come up with something no other town has. This will put Allenstown back on the map.

ARTICLE 12 Assessing Valuation Update Capital Reserve Fund

To see if the Town of Allenstown will authorize the establishment of a capital reserve fund to meet our constitutional and statutory requirement that assessments are at full and true value at least as often as every fifth year. Furthermore, to raise and appropriate the sum of \$16,800 towards this purpose and to appoint the selectmen as agents to expend from the fund. This sum to come from unassigned fund balance. It is anticipated that a revaluation will take place in 2022. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 12 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Moved to the official ballot



ARTICLE 13 Repurpose Recreation Capital Reserve Fund

To see if the town will vote to change the purpose of the existing Recreation Capital Reserve Fund to the Parks and Recreation Projects Capital Reserve Fund, and appoint the Board of Selectmen as agents to expend from the fund. The purpose of the proposed change is to allow the Town to appropriate monies for the purchase of land for recreational use, in addition to costs of facilities and infrastructure for Parks and Recreation projects. (2/3 vote required).

TAX IMPACT OF WARRANT ARTICLE 13 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Moved to the official ballot

Town Administrator Derek Goodine stated that the goal is to buy land to put a new recreational infrastructure and improve the long-term quality of life. This Article goes along with Article 14.

ARTICLE 14 Parks and Recreation Projects Capital Reserve Fund

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$10,000 to be added to the Parks and Recreation Projects Capital Reserve Fund re-purposed in Article 13. This sum to come from unassigned fund balance. This appropriation is contingent on the passage of Article 13. (Majority vote required.)

TAX IMPACT OF WARRANT ARTICLE 14 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

Moved to the official ballot

ARTICLE 15 Storm Water Asset Management Plan

Shall the Town of Allenstown vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) (gross appropriation) for the purpose of performing asset management for the Town's storm water collection system and public works department, to authorize the issuance of not more than Thirty Thousand Dollars (\$30,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and, further, to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the conditions and the rate of interest thereon; and, to further authorize the Selectmen to offset a portion of said appropriation by applying for Clean Water State Revolving Funds (CWSRF) it being understood that repayment of the loan funds will include up to 100% principal forgiveness in the amount up to \$30,000. And further to appropriate this year's interest payment of \$250 on bonds or notes to come from unassigned fund balance. Passage of this warrant article is contingent on the Town receiving funds from the CWSRF in order to eliminate the need for payment of loan principal through tax dollars. (Requires a 3/5 ballot vote.)

TAX IMPACT OF WARRANT ARTICLE 15 = \$0.00



Recommended by the Board of Selectmen
Recommended by the Budget Committee

Moved to the official ballot

A Motion was made by Keith Klawes to add the words "raise and" in the last sentence of the Article after the words "And further to...". The last sentence will now read "And further to raise and appropriate this year's interest payment of \$250 on bonds...". Seconded by Sandra McKenney. Motion passed.

ARTICLE 16 KENO Operation

Shall we allow the operation of KENO within the Town? (Majority vote required)

Recommended by the Board of Selectmen **Moved to the official ballot**

Judy Silva stated that on the prepared explanation, that if approved, this would permit eligible restaurants to allow KENO. She asked why the BOS wanted this article on the warrant and how many restaurants would be able to offer Keno. It was stated by Selectman Chairman, Ryan Carter, that restaurants need a liquor license to have KENO. Olympus Pizza has a liquor license, as well as Allenstown Diner. Ryan Carter said that it was up to restaurants to apply to offer KENO if they so choose. The Town just wants to give the voters the option to decide if they would like to allow KENO in Allenstown. Derik Goodine informed the residents that Allenstown currently receives money for Pre-K and K from KENO proceeds, but most likely this will not give us any additional funds. Mike Stark, the current Acting Chief of Police, stated it was his understanding that there were no problems anywhere in the State with Towns who have allowed KENO.

A congratulations was given to Judy Silva on her recent retirement as Director of NHMA.

ARTICLE 17 POW for free registration and Plate Article

To see if the Town of Allenstown will adopt an ordinance to waive, in accordance with RSA 261:157-a, the permit fee to register one motor vehicle owned by any person who was captured and incarcerated for thirty (30) days or more while serving in a qualifying war or armed conflict as defined in RSA 72:28, V, and who was honorably discharged, provided the person has provided the city or town clerk with satisfactory proof of these circumstances. (Majority vote required)

Recommended by the Board of Selectmen

Moved to the official ballot

ARTICLE 18 All Veterans Tax Credit

To see if the Town of Allenstown will vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit. If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days of active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services and is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$500, the same



amount as the standard or optional Veterans' Tax Credit voted by the Town of Allenstown under RSA 72:28. (Majority vote required)

Recommended by the Board of Selectmen

Moved to the official ballot

Bob Girard asked whether the people who enlisted, but were turned down for medical reasons, known as 4F, would be included. It was stated there were no provisions in the RSA's for that, and that he should contact the state's legislators or senators.

Judy Silva asked how many additional veterans may be eligible. Kathleen Pelissier stated that there was a low enrollment initially in other towns who have adopted this provision, but that could change after word gets out.

A Motion was made by Keith Klawes to add the number "(2)" before the words "was honorably discharged..." and "(3)" before the words "an officer honorably separated under...". Seconded by Melaine Boisvert. Motion passed.

ARTICLE 19 \$250 Credit NH National Guard & Reserve Combat Service Credit

To see if the Town will vote to adopt the provisions of RSA 72:28-c and authorize a property tax credit for members of the New Hampshire National Guard or a Reserve Component of the United States Armed Forces engaged at any time during the tax year in combat service. The credit shall be in an amount of \$250 and is in lieu of, not in addition to, the optional Veteran's Tax Credit under RSA 72:28 or the All Veterans' Tax Credit under RSA 72:28-b. To be eligible, the individual receiving the credit must have been a New Hampshire resident for a least one (1) year preceding April 1 of the year in which the credit is being claimed, and military orders and other information must be provided to the Town to verify combat service and the dates of same. (Majority vote required)

Recommended by the Board of Selectmen

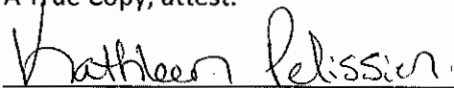
Moved to the official ballot

A Motion was made by Ryan Carter to add the word "or" before the words "a Reserve Component of the United States Armed Forces..." in the first sentence of the Article. Seconded by Jeffrey Venegas. Motion passed.

Dennis Fowler reminded the residents there were plenty of positions open right now, including positions for Committee members. There are events scheduled on February 28th and March 3rd to meet the candidates.

A Motion was made by Bob Girard and seconded by Sandra McKenney to adjourn the meeting to Tuesday March 12, 2019. Motion passed. Meeting adjourned at 10:30.

A True Copy, attest:



Kathleen Pelissier, Allenstown Town Clerk



2019 TOWN BALLOT RESULTS

TOTAL VOTES CAST 366

TOWN TREASURER

One Year Term

Vote for not more than one

CAROL ANDERSEN 305

SELECTMEN

Three Year Term

Vote for not more than one

MAUREEN HIGHAM 215

AARON LAMBERT 33

JASON TARDIFF 97

TRUSTEE OF TRUST FUNDS

Three Year Term

Vote for not more than one

MICHAEL OMEARA 2 (write in)

LIBRARY TRUSTEE

Three Year Term

Vote for not more than one

MICHAEL MCGEEHAN 3 (write in)

BUDGET COMMITTEE

Three Year Term

Vote for not more than four

KEITH KLAUES 283

JIM RODGER 18 (write in)

JULIE KEANE 2 (write in)

SEWER COMMISSIONER

Three Year Term

Vote for not more than one

CARL CAPORALE 310

TRUSTEE OF CEMETERY FUNDS

Three Year term

Voter for not more than one

MICHEAL OMEARA 2 (write in)

ROAD AGENT

Three Year Term

Vote for not more than one

RONNIE PELISSIER 315

LIBRARY TRUSTEE

One Year Term

Vote for not more than one

KATHLEEN PELISSIER 312

A TRUE COPY. ATTEST:

Kathleen Pelissier



THE STATE OF NEW HAMPSHIRE

TOWN OF ALLENTOWN

WARRANT FOR THE YEAR 2019

ARTICLE 2 Town Operating Budget

Shall the Town of Allentown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,984,023. Should this article be defeated, the default budget shall be \$4,000,427 which is the same as last year, with certain adjustments required by previous action of the Town of Allentown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required)

Tax Impact of Proposed Budget = \$9.62

Tax Impact of Default Budget = \$9.67

Recommended by the Board of Selectmen

Recommended by the Budget Committee

YES 295

NO 57

ARTICLE 3 Sewer Operating Budget

Shall the Town of Allentown raise and appropriate as an operating budget for the Allentown Sewer Commission, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,280,567. Should this article be defeated, the default budget shall be \$2,276,145, which is the same as last year, with certain adjustments required by previous action of the Town of Allentown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 3 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

YES 264

NO 88

A TRUE COPY. ATTEST,

Kathleen Pelissier



YES 267

NO 17

ARTICLE 5 Library Capital Reserve Fund

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$5,082 to be added to the Library Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority Vote Required)

TAX IMPACT OF WARRANT ARTICLE 5 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

YES 277

NO 72

ARTICLE 6 Public Safety Facilities Capital Reserve Fund

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$20,000 to be added to the Public Safety Facilities Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 6 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

YES 261

NO 89

A TRUE COPY. ATTEST:

3

*Kathleen
Pelissier*



ARTICLE 7 Streetlight Capital Reserve Fund

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$6,500 to be added to the Streetlight Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 7 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

YES 265

NO 84

ARTICLE 8 Landfill Capital Reserve Fund

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$6,800 to be added to the Landfill Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 8 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

YES 265

NO 83

ARTICLE 9 Highway Equipment Capital Reserve Fund

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$51,500 to be added to the Highway Equipment Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 9 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

YES 265

NO 83

A TRUE COPY. ATTEST,

*Kathleen
Pelissier*



ARTICLE 10 Town Building/Maintenance Capital Reserve Fund

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$10,000 to be added to the Town Building/Maintenance Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 10 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

YES 256

NO 93

ARTICLE 11 Economic Development Capital Reserve Fund

To see if the Town of Allenstown will vote to establish an Economic Development Capital Reserve Fund under the provisions of RSA 35:1 for economic development related efforts to include replacement of Town Line Welcome Signs and other Economic Development Projects and to raise and appropriate the sum of \$15,000 to be placed in this fund. This sum to come from unassigned fund balance. Further, to name the Board of Selectmen as agents to carry out the objects for which this fund was established and to expend from said fund. (Majority Vote Required)

TAX IMPACT OF WARRANT ARTICLE 11 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

YES 226

NO 103

ARTICLE 12 Assessing Valuation Update Capital Reserve Fund

To see if the Town of Allenstown will authorize the establishment of a capital reserve fund to meet our constitutional and statutory requirement that assessments are at full and true value at least as often as every fifth year. Furthermore, to raise and appropriate the sum of \$16,800 towards this purpose and to appoint the selectmen as agents to expend from the fund. This sum to come from unassigned fund balance. It is anticipated that a revaluation will take place in 2022. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 12 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

YES 220

NO 108

A TRUE COPY, ATTEST:

Kathleen Pelissier



ARTICLE 13 Repurpose Recreation Capital Reserve Fund

To see if the town will vote to change the purpose of the existing Recreation Capital Reserve Fund to the Parks and Recreation Projects Capital Reserve Fund, and appoint the Board of Selectmen as agents to expend from the fund. The purpose of the proposed change is to allow the Town to appropriate monies for the purchase of land for recreational use, in addition to costs of facilities and infrastructure for Parks and Recreation projects. (2/3 vote required).

TAX IMPACT OF WARRANT ARTICLE 13 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

YES 241

NO 88

ARTICLE 14 Parks and Recreation Projects Capital Reserve Fund

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$10,000 to be added to the Parks and Recreation Projects Capital Reserve Fund re-purposed in Article 13. This sum to come from unassigned fund balance. This appropriation is contingent on the passage of Article 13. (Majority vote required.)

TAX IMPACT OF WARRANT ARTICLE 14 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

YES 234

NO 91

ARTICLE 15 Storm Water Asset Management Plan

Shall the Town of Allenstown vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) (gross appropriation) for the purpose of performing asset management for the Town's storm water collection system and public works department, to authorize the issuance of not more than Thirty Thousand Dollars (\$30,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and, further, to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the conditions and the rate of interest thereon; and, to further authorize the Selectmen to offset a portion of said appropriation by applying for Clean Water State Revolving Funds (CWSRF) it being understood that repayment of the loan funds will include up to 100% principal forgiveness in the amount up to \$30,000. And further to raise and appropriate this year's interest payment of \$250 on bonds or notes to come from unassigned fund balance. Passage of this warrant article is contingent on the Town receiving funds from the CWSRF in order to eliminate the need for payment of loan principal through tax dollars. (Requires a 3/5 ballot vote.)

TAX IMPACT OF WARRANT ARTICLE 15 = \$0.00

A TRUE COPY. ATTEST:

Kathleen Pelissier



Recommended by the Board of Selectmen
Recommended by the Budget Committee

YES 242

NO 86

ARTICLE 16 KENO Operation

Shall we allow the operation of KENO within the Town? (Majority vote required)

Recommended by the Board of Selectmen

YES 260

NO 93

ARTICLE 17 POW for free registration and Plate Article

To see if the Town of Allentown will adopt an ordinance to waive, in accordance with RSA 261:157-a, the permit fee to register one motor vehicle owned by any person who was captured and incarcerated for thirty (30) days or more while serving in a qualifying war or armed conflict as defined in RSA 72:28, V, and who was honorably discharged, provided the person has provided the city or town clerk with satisfactory proof of these circumstances. (Majority vote required)

Recommended by the Board of Selectmen

YES 288

NO 67

ARTICLE 18 All Veterans Tax Credit

To see if the Town of Allentown will vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit. If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days of active service in the armed forces of the United States and (2) was honorably discharged or (3) an officer honorably separated from services and is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$500, the same amount as the standard or optional Veterans' Tax Credit voted by the Town of Allentown under RSA 72:28. (Majority vote required)

Recommended by the Board of Selectmen

YES 299

NO 54

A TRUE COPY. ATTEST:

Kathleen Pelissier



ARTICLE 19 \$250 Credit NH National Guard & Reserve Combat Service Credit

To see if the Town will vote to adopt the provisions of RSA 72:28-c and authorize a property tax credit for members of the New Hampshire National Guard or a Reserve Component of the United States Armed Forces engaged at any time during the tax year in combat service. The credit shall be in an amount of \$250 and is in lieu of, not in addition to, the optional Veteran's Tax Credit under RSA 72:28 or the All Veterans' Tax Credit under RSA 72:28-b. To be eligible, the individual receiving the credit must have been a New Hampshire resident for a least one (1) year preceding April 1 of the year in which the credit is being claimed, and military orders and other information must be provided to the Town to verify combat service and the dates of same. (Majority vote required)

Recommended by the Board of Selectmen

YES 281

NO 70

A True Copy, Attest:

Kathleen Pelissier



Department Reports



Board of Selectmen's 2019 Report

Year 2019 went by so fast for all of us! Like years in the past, 2019 was challenging. Allenstown is like many other communities in New Hampshire where funding is limited and we strive to give the residents of Allenstown the services they expect.

In March, Maureen Higham was elected as Selectperson for a 3-year term. Maureen replaces David Eaton who did not seek re-election. The Board of Selectmen would like to thank Dave for his many years of service on the budget committee and his 3 years as selectman. We wish him well. As for Maureen, she has been an Allenstown resident for 30 years where she resides with her husband, Lee and two children, Zachary and Amanda. Maureen is a Partner at the law firm of Normand|Higham, P.A., where she has worked for the past 29 years. Maureen's legal experience has already benefitted the Town at Selectboard meetings. She has served on the Economic Development Committee and the Budget Committee during her tenure as Selectperson thus far. It is her desire to encourage and bring new businesses to Allenstown, and apply her experience as a business owner and an attorney to help manage the town budget.

Also in March, Ronnie Pelessier was re-elected for a 3-year term as Road Agent. Ronnie served as Allenstown Road Agent for 9 years. He lived in Allenstown for most of his life. Ronnie was an asset to the Town of Allenstown and always put Town needs first. Sadly, in May, Ronnie lost his battle with cancer. Residents and Town employees will miss Ronnie. Our prayers are with his family.

In August, Mark Solimanto, a resident of Allenstown, was hired as a part-time employee for the Highway Department. Mark will be an asset to the Highway Department with the experience he has. In November Brian Arsenault was hired as part-time Code Enforcement Officer. Brian brings years of experience with him. We would like to welcome them to our staff.

The Board of Selectmen are pleased to report that since 1998 the Town has not had to borrow any monies for the operation of the Town. We would like to thank the Town Administrator, Department Heads, Committees, Boards, Town Hall Staff and our employees. Without all of you doing a terrific job to keep cost down, we would not be making this statement.

The Selectmen would like to take a moment to "Thank" all the residents of Allenstown for their support and understanding for all the difficult decisions we make on your behalf.

We would like to recognize and "Thank" all our volunteers who serve on various boards within our community. These volunteers are valuable in making policies, rules, regulations and ordinances to make Allenstown a place residents call 'Home'. As usual we are always looking for volunteers to set on various boards. We could use help on Parks & Recreation, Conservation, Zoning Board of Adjustments, Planning Board and Welfare Fair Hearing Board. If you are interested or would like more information on these positions, please call the town hall at 485-4276, ext. 110.

Again, the Board of Selectmen would like to "THANK" all employees, volunteers and committee members for their dedication to the Town of Allenstown.

Ryan Carter, Chair
Sandra McKenney, Vice Chair
Maureen Higham, Selectperson



Town Administrator Report

As I get near the end of my second year as Town Administrator in Allenstown, I truly want to express my love for Allenstown and the people and businesses here. I had certain personal goals when I arrived in Allenstown: foster a team atmosphere amongst the employees; boost economic development activities in town and foster a business friendly environment; develop a long term road plan with the Road Agent, so that we could plan future budgets and scheduling road projects accordingly; and encourage community quality of life and quality of place initiatives and projects. All of these things lead to the ability to attract additional growth and also help to stabilize the tax rate. Of course, when I talk about the tax rate, I can only truly effect the municipal portion of the tax rate. For all these things....so far, so good.

Throughout my 24 year or so career, my overall goal has always been to leave a community in better shape financially than when I arrived, and also improve the community morale and quality of life in the community. I have tried to maintain service levels even when the delivery of the services changes (privatized). I think I have been fairly effective achieving these things throughout my career. Running a community is challenging and exciting, and every day can be different than the day before, especially when you have operated under a different state's (Maine) laws for the majority of your career. One can never assume that the laws will be the same from one state to another, but as the last two years have ticked away, so has my knowledge of New Hampshire laws. I still have a lot to learn, but that's just it about municipal management and administration, every year, every month, and every day is a learning experience and/or an opportunity to learn. I learn from your questions and having conversations with you about various topics and reading and listening about the history of the Town of Allenstown.

While I encourage you to read the other departments reports to learn what was achieved and what occurred during 2019, I also want to touch on a few of the things that I think are important.

First of all, let me tell you that you have a lot of dedicated volunteers on your boards and committees. I have had the opportunity to work with all of them, and their love for Allenstown is without question. They are to be commended for the hours of dedicated work that they do; each and every person, and each and every committee. The Planning Board meets and spends hours and hours reviewing plans and projects and reviewing the town ordinances for needed changes. The Zoning Board of Appeals does the same exact thing, but rather they review plans and projects to see if they are eligible for variances and exceptions when the project doesn't fit perfectly within the guidelines of the ordinances. The Selectboard members don't just go to Selectboard Meetings every other week to manage town affairs; they also serve on a number of the town boards and committees.

Finally, the Economic Development Committee has been hard at work doing community development, quality of life, and quality of place projects. Some of the projects are things that the Parks and Recreation Committee should be doing, but there have not been enough people to step in and reinvigorate the Parks and Rec Committee yet. Could 2020 be that year? I digress that the EDC dedication to the Town has been refreshing and exciting. They have embraced the task of doing quality of life and quality of place projects whole-heartedly. They started with the local tax incentive program approved by the voters and then went on to develop the new Town Line signs (complete with the little bears on each one). They continue to work on existing and new projects that will happen in 2020 and beyond. Has the EDC been successful thus far? I would say overwhelmingly successful thus far and only getting better. There are more fun events going on in town because of their work, and we now have a huge need for new commercial buildings in



in Town businesses, and we are looking at a serious increase in population and workforce with coming future developments which can only help draw in additional business to the community.

I would be remiss if I did not mention the passing of my friend and former Road Agent Ron Pelissier. Ron was not just a coworker but a friend and one that I truly enjoyed talking to and sharing stories and experiences. Whether the stories were about road maintenance and construction, or discussions about our families, I truly miss having those times with him. This year's Town Report is dedicated to Ron for good reason, and the boat launch on the Merrimack River on Ferry Street is now named for him. We are looking at continuing Ron's work on the boat launch by adding infrastructure to the facility such as docks and picnic tables and other amenities in the coming years to encourage its use by not only boaters, but families and fishermen. I also want to thank Marc Boisvert for stepping up to fill Ron's big shoes after Ron's passing as Road Agent.

The Town held a special town meeting late in 2019 to expand the downtown district and the 79E tax incentive zone to encourage development of the China Mill. This is something that was encouraged in several studies and reports of the town, and with the purchase of the mill by Brady Sullivan, its redevelopment is beginning to look like a reality. Also, the Town is currently in discussions with another development company to build an assisted living complex in town that will employ over 50 people and also house 120 plus units for seniors who desire to live on their own, yet have help with the everyday chores and so much more. These projects are still a long way from being approved and still need to go through the Planning Board and/or the Zoning Board.

Looking into this early 2020, other things on the horizon are the Library Street sewer and pump station project, and the finalization of the purchase of the old rail line property down across from Canal Street and Ferry Street which will eventually be developed into a trail that will connect to Hooksett's Trail and beyond. The Town will also be updating its mandated Hazard Mitigation Plan which will be paid for with a grant that we have received. The Rt. 28 Bridge between Allenstown and Pembroke will also be reconstructed in 2020 and 2021 which will remain open yet down to one lane.

I believe that 2019 was a great year and looking at 2020, it appears that Allenstown is heading for an even better year. I will continue to strive for more community and economic development because Allenstown is really on the move right now, and it is exciting! If I haven't met you yet, then don't hesitate to call me, stop me on the street and say hello, or stop into to see me at the office.

Finally, I will end this Administrators Report like I will end it every year. Take your time and read this Annual Town Report. It is loaded with information about your Town! Information and figures about what was done this past year, as well as thoughts and ideas for the future. This report is about your town; Allenstown, New Hampshire, and it is, but just a chapter in its long history.

Sincerely,
Derik Goodine
Town Administrator



2019 Building Inspector Report

In 2019 the Building Department issued a total of 294 electronic permits totaling \$27,372.60. The Building Department has been using an electronic permitting service, called eCity, since 2016. This has streamlined the process of applying for a permit. On the Town's home web page there is an Icon that reads "Permits". Residents applying for a permit just need to click on this icon, sign up, fill out the form, and either pay for it with credit card online or come to Town Hall with cash or check. Once the permit is paid for, it is issued a permit number and sent back to the resident through the site. This process has eliminated the need for paper and has allowed the Town to keep precise information in the property folder.

Permits issued in 2019

Building-New Homes	13
Building-Repairs/Remodels	39
Electrical	61
Plumbing	32
Gas	78
Sheds	14
Demo	6
Driveway	6
Occupancy	27
Oil	5
Solar	1
Pool	1
Signs	11

The Building Inspector (Steve Paquin of SJP Inspections) is contracted with the Town; he does inspections in the evening after 4:30 for a rate per inspection. This allows the inspections to happen when it is more convenient for residents, as many work during the day. It also saves tax payers money, by only paying for an Inspector when needed. The town employs a part time administrative person (Dawna Baxter) who schedules all inspections, and works with the residents on Zoning, Planning and property questions.

Respectfully Submitted,

Building Inspector's Office



Allenstown Economic Development Committee 2019 Annual Report

January, 13, 2020

What an amazing year it has been for economic development; since the voters approved the EDC-sponsored business tax exemption in 2018. The EDC has engaged in ongoing personal contacts and web announcements to encourage new business owners.

- In January 2019, an office suite on Route 28 was leased for a new Physical Therapy Clinic.
- In February 2019, a businessman decided to purchase the Suncook River Convenience Store that he had been leasing. The store was completely renovated inside and outside and looked so much better. A Grand Re-Opening was held on July 12.
- At the March election, the EDC obtained capital reserve funding, which was invested in the new town welcome signs.
- In May 2019, Grossman/603 Storage received approval for a self-storage facility on Chester Turnpike. By early September 2019, they put up the "Now Open" sign.
- Also in May 2019, a prospective buyer met with town officials about converting the China Mill, which was up for sale, into upscale apartments. The buyer, Brady Sullivan, worked with the Selectmen and the Planning Board to extend the RSA 79-E Incentive Zone to the mill and convert it to a residential/commercial zone. Voters approved the changes at an October 23rd special election. The sale has been finalized and the development is pending.
- After purchasing Big Jim's property in December 2018, Hudson Quarry was open for business by August 2019.
- Also in August 2019, the Family Dollar store undertook a major renovation with a new facade, redesigned shelving inside, many more products, and a repaved parking lot outside.
- Last year, Morgan Storage purchased the old Key-Loc warehouse. After extensive renovations, three new businesses were scheduled to move in by November 2019. The new businesses are Vault Motor Storage, Morgan Records Management, and Granite State Shuttle Service, whose fleet of small trucks makes daily deliveries to local businesses.

The EDC has engaged in other activities promoting community spirit and enjoying our natural capital.

In May, we met with the Suncook Valley Rail Trails group to discuss how Allenstown might join that project, which sought to turn old railroad beds into hiking and biking trails. We defined three phases and the town is currently seeking land near the Merrimack River.

Also in May, the EDC Chairman and Town Administrator participated in the Main Street Academy program to learn about economic revitalization and use of natural resources.

At a June meeting with the State Park manager, we offered to promote their recreational activities. After trying to get reduced rate passes for residents, the best option was to purchase discount 2020 season passes and offer them to residents via the Town Library on a daily basis.

New town welcome signs were designed and approved, and a local woodcarver hired to create bears to hang on the signs. The signs, installed in July 2019, "bear" the slogan, "Home of Bear Brook State Park." The ARD and AES students named the bears to make them even more unique. The new signs have been very well received, especially by the state park staff.

Music concerts were held in August and October on the town hall green. Fire Department personnel teamed up to offer cooked food, beverages, and snacks. The ARD Student Council offered activities for the youngsters.



Two initiatives were begun in the Fall - Welcome Banners were designed to dress up the main streets, and a Concord vendor was engaged to create Banners for Hometown Heroes. These should be put in place in 2020.

To finish the year, the EDC Holiday Lighting Contest created an exciting time for residents to show off their outdoor decorations and vote for their favorite homes. The event culminated with an awards ceremony enlivened by Christmas Caroling with the ARD Student Chorus and with refreshments served by the ARD Student Council.

In 2020, more businesses are coming to town and the EDC will offer more activities that promote community spirit, camaraderie, and pride in our town.

Respectfully submitted,

Michael Frascinella
Chairman



2019 Emergency Management Director Report

In 2019, Allenstown was fortunate to avoid any major disasters. Emergency Preparedness training for potential disasters has been ongoing. During June-July, a review of the Emergency Operations Center (EOC) oversight and activation was conducted at the Bow Safety Complex. An Emergency Management meeting with the Public Health Network was held with town department heads to discuss sheltering.

The Allenstown Community Center on Reynolds and Whitten Street along with the Allenstown Elementary School were designated as emergency shelters by the American Red Cross and Citizen's Corps. The town has 2 Emergency Management Trailers. One serves as an Incident Command Post and is assigned to the Police Department and the other has the necessary supplies for sheltering. An inventory of the supply trailer was taken by the EMD and Fire Departments. These trailers and their contents were obtained through a grant and at no cost to the residents of Allenstown. The town also has an emergency back-up generator and this was tested at the Allenstown Elementary School by the Fire Department.

An Emergency Response training for Active Shooter (Run, Hide and Fight) was held at the town hall. The training was provided by the Allenstown Police Department.

During the Bow Power Plant protest in December 2019, Allenstown Police Chief and Deputy Emergency Management Director Michael Stark was assigned as the Operations Chief at the Bow EOC.

In cooperation with the American Red Cross, free smoke and carbon monoxide detectors were distributed and installed throughout town during the year. Smoke detectors over 10 years old should be replaced. If interested in requesting free smoke alarms and carbon monoxide detectors, contact the American Red Cross at 800-464-6692 to schedule an appointment.

We are seeking volunteers to serve on our team and assist Allenstown residents during times of disaster. A volunteer application is available on the town webpage at www.allenstownnh.gov. Community Emergency Response Training (CERT) is available to those interested. Ongoing training with Citizens Corps is conducted monthly. The State of New Hampshire provides an annual Emergency Preparedness Conference. The Federal Emergency Management Agency (FEMA) offers online classes and Incident Command System (ICS) training.

Respectfully Submitted,

Ron Eisenhart,
Emergency Management Director

Michael Stark (Police Chief) and Denise DeBlois
Deputy Emergency Management Directors





Town of Allenstown
Finance Director
16 School St.
Allenstown, NH 03275
603-485-4276 ext. 120
dbender@allenstownnh.gov

2019 Finance Report

Allenstown is in good financial standing with very little debt and responsible spending. Town officials and employees work hard to keep costs down and still provide a high level of service to residents and businesses located in Allenstown. The Town has put money aside for bigger purchases in the future, by making deposits to the Capital Reserve Funds. Amounts being suggested for 2020 are in the Warrant Articles on the ballot for March 10th voting. The Proposed budget for 2020 is available on the Allenstown website along with other related information. In 2019 the Allenstown Board of Selectmen voted to use \$47,000 from the unassigned fund balance to lower the Town's portion of the 2019 Final Tax Rate from \$9.84 to \$9.68.

The budget process went very well this year. We start in late fall working with each department head and many vendors. The budget amounts are as accurate as possible and adjusted for changes in the economy and various contracts. Our trash and recycling contract has been very favorable for the long term of 10 years. Health insurance has also held pretty steady. There was an increase in our contract with Tri-Town Ambulance, a service that we share with Pembroke. Next the budget is presented to the Board of Selectmen. Once approved there, it is presented to the Budget Committee. These citizens do a great job of reviewing and analyzing various aspects of the proposed budget.

Meetings of the Board of Selectmen and the Budget Committee are open to the public and we welcome input from our residents. Agendas are posted on the website in advance of the meetings. During the fall when budgets are getting started, is a good time to come to the meetings. You can to ask questions, give us your input regarding priorities or just come to see how the process works.

We look forward to seeing you in the future.

Debbie Bender
Finance Director





**Town of Allenstown
Fire Department**
1 Ferry Street
Allenstown, New Hampshire 03275
Phone: (603) 485-9202 – Fax (603) 268-5460
www.allenstownnh.gov/fire-department



2019 Annual Report

Your fire department responded to 746 incidents or “calls” last year. This was an increase of 8.4% over 2018, which totaled 688 calls. The types of calls we responded to are as follows:

● EMS - medical emergencies, lift assists, EMS alarms	528	(70.8%)
● Alarm Activations - fire, carbon monoxide, system trouble	66	(8.8%)
● Fires, all types - building, vehicle, wildland	55	(7.4%)
● Service calls - assist public, flooding, investigations	44	(5.9%)
● Motor Vehicle Collisions	28	(3.7%)
● Hazards - gas leaks, power lines, HAZMAT	25	(3.4%)

Not accounted for above are the routine activities your fire department performs. We conduct annual safety inspections for all the schools and daycares, inspections of oil burners, wood burning installations and meet with businesses to review plans for fire protection systems and new construction.

Staffing continues to be an issue for us, like many small town fire departments across the country. Last year our staffing count dropped to 15 members midyear. This trend is due to the increasing commitments of time and training required for your firefighters and EMS personnel to do their jobs as on-call members. Many fire departments have started to use per-diem staff to augment staffing needs. In 2017 a per-diem firefighter program was created to bring dayshift staffing back to 2 firefighter/EMTs. Funding for the position fell through in 2018 but was achieved last year. Per diem staff are required to have the same certifications as the full-time firefighter position. Some of the per diem staff that we hired initially have left for other jobs or other “life event” changes. This is common...the pool of per diem firefighters is limited as many communities in the area draw from this source.



Fortunately, we had some additions to our staff in the latter part of the year and the current staff are as follows:

Staff - Full Time/Daytime/Part-Time	Position/Certifications	Serving Since
C1 - Paul St. Germain(part-time)	Fire Chief / FF-Career / EMR	1986
O3 - Evan McIntosh (full-time)	Captain / FF-II / EMT	2014
Dawna Baxter (part-time)	Administrative Assistant	2015
Staff - "Call" Members (Paid On-Call)		
C2 - Eric Lambert	Deputy Chief - Training Officer / FF-III / AEMT	2018
O4 - Edward Higgins	Lieutenant / FF-II / EMT	2000
O5 - Maurice Paquette	Lieutenant - EMS Coordinator / FF-Career / Paramedic	2009
O6 - Jeffrey Gardner	Lieutenant - Explorer Post Advisor / FF-II / EMT	2009
Richard Courtemanche	FF-Career / (Quartermaster)	1967
Stanley Bodner	FF-Career / ("Senior Man")	1970
Vincent Lembo, III	Engineer / FF-II	1999
Keith Melanson	FF-I / EMR	2007
Shawn Buxton	Paramedic	2012
Jonathan Harry	Engineer / FF-II / AEMT	2013
Dan Fitzgerald	Engineer / FF-II / AEMT	2016
Karen Tardif	FF-II / EMR	2016
Kyle Haas	FF-II / Paramedic	2018
Robert McKechnie, Jr	Engineer / FF-II / AEMT (Per Diem)	2018
Tyler Bannister	LRCC - Resident Student / FF-II / EMT	2018
Zachary Ernst	Engineer / FF-II / EMT (Per Diem)	2019
Melissa Laporte	AEMT	2019
Stephen Laporte	FF-II	2019
John Keller	FF-III / EMT	2019
Keith Lambert	Engineer / FF-II / EMT (Per Diem)	2019

(**EMR** – Emergency Medical Responder / **EMT** – Emergency Medical Technician / **AEMT** – Advanced EMT / **FF** - Firefighter)

As you can see, the majority of the staff are on-call members who give their time to help your fire department do its job. I would like to thank all of the members of your fire department for all their work and efforts. I would also like to thank all of the citizens of Allenstown for supporting their fire department.

Paul St. Germain
Fire Chief



2019 Health Officer Report

In 2019, thirty-five (35) inspections and investigations were conducted by Health Officer Ron Eisenhart and Deputy Health Officer Denise DeBlois. These included inspections of Allenstown Elementary School (AES), Armand R. Dupont School (ARD), Pine Haven Boys Center, and several foster homes. Investigations of the following complaints were also conducted: mold, insect infestation, septic system failures, hot water heater leaks, water main breaks and excessive trash on property.

Ron and Denise joined the New Hampshire Health Officers Association Board of Directors primarily for education and training purposes. This professional organization provides a forum for the exchange of experience and knowledge in the area of public health and environmental health. The association also represents local health officers at the state level.

Throughout the year, Ron and/or Denise attended the following conferences and workshops: Granite State Healthcare Coalition Conference in Concord, NH; the Medical Reserve Corps Emerging Disease Vectors Conference in Topsfield, MA; Public Health Emergency Preparedness Planning and Response Workshop in Manchester, NH; and the Point of Dispensing (PODS) Exercise in Bow, NH.

The majority of the inspections/investigations were conducted by both Health Officers. Ron and Denise work as a team for safety reasons in the event of landlord/tenant disputes or other issues while investigating complaints and health concerns.

Ron Eisenhart is a part-time town employee and works as needed. Denise DeBlois is a volunteer. Both are residents of Allenstown. Anyone in town having health questions or concerns can contact Ron at 603.777.0230 or Denise at 603.785.5718.

Respectfully Submitted,

Ron Eisenhart
Health Officer

Denise DeBlois
Deputy Health Officer



2019 Highway Department Report

Greetings Allenstown Residents,

I would like to begin by recognizing my co-workers at the Allenstown Highway Department who have been instrumental in keeping the highway department functioning, with the passing of Ronnie Pelissier, May 2019, Allenstown's duly elected Road Agent. Without the commitment of Dave Bouffard (15 years), Joe Curcio (3 years), Ian Lansil (2 years) and part-timers Alan Turcotte (11 years) and recently hired Mark Solimanto (1 year), the delivery of services provided to the residents of our small community would have deteriorated. Instead, the Highway Department has continued to maintain and improve the 37 miles of road in our town.

Over the course of 2019 the Highway Department;

- upgraded drainage on Heritage, Lafayette and Meadow
- reclaimed and laid binder on Heritage, Lafayette, Meadow and Summer
- laid top coat on Webster and Whitten
- shim and overlay on Birchwood, Chestnut (2500 feet), and Cedar Circle

In addition to maintaining and improving the roads of our community, the Allenstown Highway Department has been responsible for sanding, salting and plowing at the Town Hall, Allenstown Police Department and the Senior Center. During the spring, summer and fall, we also provided numerous types of services such as; mowing, landscaping, sweeping the winter sand and minor maintenance of the grounds and public buildings. These services are an ongoing responsibility of our department and we strive to keep Allenstown's public areas attractive and user friendly.

As we enter a new fiscal year and an election for the Road Agent position, please be confident that the Highway Department will continue to press forward with improving Allenstown's roads and servicing its people. At present, there are plans to mill and overlay Granite Street and reclaim and lay binder on Theodore Avenue. In addition, portions of our sidewalk system will be upgraded with reclaim and binder.

I would also like to acknowledge Ronnie Pelissier and his dedication to the town. During his service as Road Agent two projects best reflect his legacy, Bridge Park and the Ferry Street boat launch. Ronnie's unyielding pursuit to revitalize these areas created two family friendly locations for local recreation. The boat launch offers easy access to enjoy the banks of the scenic Merrimack River, while Irish Pond has areas to picnic and kayak.

In closing, I would like to reiterate my appreciation for my co-workers at the Highway Department. Their dedication and commitment has been unwavering in keeping our streets and sidewalks safe for the residents of Allenstown. I would also like to recognize the Town Hall staff and the BOS for their assistance with the administrative side of things during this transition. They have gone above and beyond to support me and the Highway Department. On a personal note, it has been an honor to serve the Allenstown community in the capacity of "Acting Road Agent" for these past 10 months.

Respectfully submitted,

Marc E. Boisvert, Supervisor
Allenstown Highway Department



Old Allenstown Meeting House 2019 Report



The Old Allenstown Meeting House located at 150 Deerfield Road, owned by the Town of Allenstown, is managed by the OAMH Committee, and financial support is provided by the Allenstown Historical Society (AHS) – Friends of the OAMH which is a 501(c)(3) organization and your tax-deductible donations are always welcomed.

Volunteer guides are mostly members of the AHS and members of SCA Student Conservation Association. This year we had 281 visitors on 35 days and approximately 70 volunteer hours. Events included

- AHS Bake Sale
- a visit from the Allenstown Elementary School (AES) 4th graders
- once a year meeting of the Allenstown Select Board
- New Rye Church annual service
- the DAR Buntin, Rumford, Webster Chapter held their annual Vesper Service.

Improvements included cleaning & preserving shutter hinges re-installed with SS screws, painting as needed, property survey by the State, a metal roof replaced the asphalt shingle roof which will preserve the building for 50 years or more.

We are seeking volunteers to serve as greeters so that we could be open on more days, if interested please call (603) 485-4437.

Respectfully submitted,

Armand E. Verville, Chairman
Old Allenstown Meeting House Committee



Town of Allenstown
Planning Board
16 School Street
Allenstown, NH 03275
603-485-4276
PlanningBoard@allenstownnh.gov

February 14, 2020

A somewhat slow start to 2019 turned into another busy year for the Allenstown Planning Board. In addition to the normal development reviews and ordinance changes, the Economic Development Committee has been successful in attracting new commercial activities to town. Unfortunately, the Suncook Village Commission did not advance its activities as expected in 2019, but, with agreement from the Select Boards of Pembroke and Allenstown, it is hoped to continue those efforts in 2020. Work has also concluded on the proposed new and revised ordinances for MS4 compliance, which will be implemented following public information sessions to introduce the new requirements. Participation in the Central New Hampshire Regional Planning Commission continues with two board members serving as Allenstown representatives on the Commission.

Applications:

Subdivision, Site Plan, and Conditional Use Permit applications were before the Planning Board during 2019. Applications included a Lot Line Adjustment followed later by a Site Plan for a property on Chester Turnpike, which resulted in two new commercial activities being approved for the site. Two Site Plans for improvements to the Casella Waste Management facility in town were also reviewed and approved. A Subdivision application for Pine Acres Road also received Board approval, as did an application for a small-scale car sales location on School Street. The Conditional Use Permit was for an Accessory Dwelling Unit (ADU) in an existing dwelling. The Board also continued to work with Allenstown Aggregate to monitor the depletion/removal of the Coal Ash pile on that property, and is pleased to report that there has been significant progress in its removal, which is expected to be complete in 2020.

Ordinances:

Following interest by a developer in acquiring the “China Mill” property for redevelopment into residential units, the Board, expertly aided and guided by our Sr. Planner from the Central New Hampshire Regional Planning Commission, worked diligently to craft proposed ordinance changes. That effort culminated in a special Town Meeting in October, at which the proposed changes were approved by an almost 75% to 25% majority. Thank you to all the residents who turned out to vote on this very important initiative for our town.

During 2020, the Board will continue to process applications for development and the maintenance of the Zoning Ordinances, as well as preparations for the upcoming MS4 permit requirements and continue building on the successes of 2019.

Respectfully Submitted,

Michael O'Meara, Planning Board Chair

Members of the Board 2019:
Michael O'Meara, Chairman

Chad Pelissier, Vice Chair
Michael Frascinella, Member

Sandy McKenney, Board of Selectmen Representative

Diane Adinolfo, Member
Bob Lee, Alternate

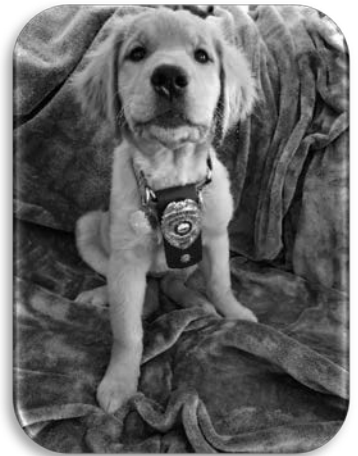


ALLENSTOWN POLICE DEPARTMENT ANNUAL REPORT



At the time of the 2019 Town Meeting, Chief Paul Paquette had just retired and I had been appointed as the new Chief of Police. Since then, Sgts. Beth Tower and Dawn Shea have been promoted to Lieutenant and Officer Michael Bowen was appointed as the Department's new detective. We also brought Officer Carlos Morel on board and he made his way through the NH Police Academy, through his Field Training Program, and is now on his own serving the people of Allenstown.

By far our cutest addition was our new department dog, Ceili (pronounced kay-lee). She is a beautiful red haired golden retriever mix and because of her red hair, she was named after an Irish step dance. She was born in August of 2019 at the Pope Memorial SPCA in Concord after her mother and over 100 other dogs were rescued from unhealthy conditions in Bradford, NH. Ceili's cousin and brother were also adopted by departments because they had just the right demeanor. Her cousin works for the Greenland, NH PD and her brother works for the Sullivan County Sheriff's Office. Ceili is currently in training and comes to the PD every so often. Once she is all grown and trained, she will be at the PD most days and will be there to comfort victims, witnesses, children, and employees.



In addition to new people, new assignments and a new dog, we made some improvements to the building and upgraded some equipment that was getting old. The sally port (garage) has had a low spot since the floor was poured when we moved into the building in 2005. This caused a lake-like spot right where one would park the cruiser and try to bring an arrest into booking. Using money from the public safety facilities fund we were able to place a drain in the floor that would bring all the water right out of the building. Inside the building, we have been able to take advantage of a program through the NH Department of Corrections where trusted prisoners are brought to the PD to paint and do minor renovations. The project is almost complete, but more important than the new paint on the walls is the success of that program. If we can show the prisoners respect and they in turn see that the police are not out to get them, we will have contributed to their rehabilitation and successful life after prison. Early in the year we were able to switch our handgun from an aging Glock to the new Sig Sauer P320 Compact. It gives the officers a light handgun with more rounds and the handgun can accept a light attachment so that officers can keep both hands on the weapon when in a dark area.

ALLENSTOWN POLICE DEPARTMENT ANNUAL REPORT

You may also see a new trailer at the Police Department. It was funded by the EMPG program through the State of NH and cost the Town of Allenstown no money. It will serve as the storage location and transportation for our incident command supplies; and when not serving in that capacity it will be available to bring equipment to the range and to crime scenes. Inside is a generator, lights, a command tent, heater, tables, chairs, barricades, etc.

We continue to be a proud member of the Central NH Special Operations Unit. Your officers served proudly at the largest civil disturbance in the State's history when protestors descended on the coal power plant in Bow, NH. Sixty-seven people were arrested, and there were no injuries of protestors or the police. MPO Bryan Wilcox was recently appointed as an Assistant Team Leader on the tactical side, and Lt. Dawn Shea was appointed as the Team Leader of the Crisis Negotiation Team when I moved over to be the Treasurer. Officer Scott Pihl just joined the team and will be going to training in the spring.

Overall I would like to thank the people of Allenstown for their support over the years and recently while the profession of law enforcement has not been seen in the most favorable light. The step system for payroll has allowed us to stay competitive with comparable departments, and turnover has slowed to a fraction of what it used to be. As always, if you have questions or need anything from the police department, please feel free to stop by or call.



APD with Mr. and Mrs. Claus

Sincerely,

Michael R. Stark

Michael R. Stark
Chief of Police



Allenstown Public Library

59 Main Street
Allenstown, NH 03275

www.allenstownlibrary.org
(603) 485-7651

Annual Report 2019

The library had an eventful and successful year. Betsi Randlett continued as Library Director. Gwendolyn McGhee was hired as the new Library Assistant and has been a great asset to the library.

One of the biggest changes to the library this year was the repair and restoration of the front stairs and wheelchair ramp. This was made possible by a generous grant from the New Hampshire Charitable Foundation. The ramp was in very bad shape, with multiple cracks and swelling caused by water damage. This damage dramatically decreased accessibility to the library. The ramp is now easy to navigate and is a beautiful addition to our building.

The library continues to grow with 108 residents joining this year, an 86% increase over last year. We now have 1,472 library card holders who visited 3,037 times this year, almost 700 more visits than last year! 3,928 items were checked out, an 8% increase over last year. Additionally, 1,870 e-books and audiobooks were checked out, a 19% increase over last year.

Our summer program this year was “A Universe of Stories” and we had 56 children sign up. The goal of the program is to keep kids reading in the summer so their skills do not diminish. We kicked off the summer with Magic by George, a performance that was sponsored by a Kids, Books and the Arts Grant from the NH State Library. We had eight more events over the summer including Wildlife Encounters, Lindsay and her Puppet Pals and Dan’s Balloons. These were made possible by Walmart Community Grants, the Pembroke Women’s Club and a \$500.00 award from the New Vision Pioneers - Keller Chapter. We also received over \$4,000.00 in prize donations, including theme park tickets, passes to NH attractions and toys that were raffled off to all the participating children.

The NH Audubon Society visited in the winter to tell us all about raptors. A local artist held a showing and a local beekeeper brought in some of his bees. We held quite a few contests and we had 45 different crafts available for children. The library was more involved with our community. We had a craft available for children at the town’s fall concert and we attend school events whenever possible. Over the course of the year the library held 55 events with 870 people attending.

We hope everyone in town will visit us in 2020 and make use of our services. We have computers, free Wi-Fi, and weekly crafts to make here or take home. This summer we created a stargazing kit with everything you need to explore the night sky which can be checked out by anyone. We give you access to almost 30,000 e-books and 20,000 audiobooks through NH Downloadable Books. The library itself has a collection of over 1,400 DVD’s and 8,000 books all provided for free. We have toys, games and puzzles for children, many of which can be checked out. We have staff who can help you look for a job online, provide homework help, find you the perfect book and now we even have notary services available. Please visit the library and let us help you!

Respectfully Submitted,
Betsi Randlett, Director

Trustees:
Jeff Venegas, Chair
Kathleen Pelissier, Treasurer
Mike McGeehan, Secretary
JoAnne Dufort, Alternate

“A library outranks any other one thing a community can do to benefit its people. It is a never failing spring in the desert.” — Andrew Carnegie



2019 Town Owned Property

MAP	LOT	SUB	ST #	STREET NAME	ACRES	VALUE
000102	000026	000000	1	ALBIN AVENUE	0.6	\$12,600
000102	000027	000000	2	ALBIN AVENUE	1.1	\$16,400
000102	000025	000000	3	ALBIN AVENUE	0.22	\$11,600
000102	000028	000000	4	ALBIN AVENUE	0.47	\$15,400
000109	000033	000000	40	ALLENSTOWN ROAD	0.73	\$751,200
000115	000004	000000	35	CANAL STREET	12.2	\$3,719,200
000407	000040	000000	100	DEERFIELD ROAD	0.44	\$152,400
000407	000028	000001		DEERFIELD ROAD	0.22	\$46,500
000104	000003	000000	19	FANNY DRIVE	1.35	\$58,600
000112	000276	000000	1	FERRY STREET	1	\$1,099,600
000112	000224	000000		FERRY STREET	8.077	\$76,300
000112	000237	000000		FERRY STREET	0.602	\$20,600
000409	000028	000001		GILBERT ROAD	1.08	\$49,900
000106	000019	000000	161	GRANITE STREET	9.135	\$421,900
000109	000034	000000		GRANITE STREET	0.06	\$3,000
000409	000016	000111		JASPER DRIVE	3.41	\$29,200
000104	000032	000000	3	JILLERIC ROAD	1.67	\$13,200
000104	000032	000001		JILLERIC ROAD	0.15	\$4,100
000112	000212	000000	30	MAIN STREET	6.1	\$2,129,700
000112	000284	000000	59	MAIN STREET	0.183	\$401,900
000109	000067	000000	OFF	NOTRE DAME AVENUE	0.12	\$300
000409	000005	000000	220	PINEWOOD ROAD	1.5	\$46,400
000410	000023	000000		REAR GRANITE STREET	7.6	\$17,100
000410	000029	000000		REAR GRANITE STREET	15	\$33,100
000410	000031	000000		REAR GRANITE STREET	23	\$2,500
000410	000032	000000		REAR GRANITE STREET	8.7	\$19,600
000410	000036	000000		REAR GRANITE STREET	14.9	\$32,900
000411	000004	000000		REAR OLD CHESTER TUR	31	\$3,200
000411	000005	000000		REAR OLD CHESTER TUR	97	\$5,333
000410	000035	000000		REAR PODUNK ROAD	25	\$53,400
000407	000039	000000		REAR ROUTE 28	15	\$33,100
000105	000010	000000	36	RIVER ROAD	0.23	\$42,100
000110	000057	000000		RIVER ROAD/PINEWOOD	0.12	\$120,600
000104	000010	000000	1	RIVERSIDE DRIVE	0.66	\$10,400
000104	000011	000000	2	RIVERSIDE DRIVE	0.43	\$14,300
000104	000012	000000	4	RIVERSIDE DRIVE	0.22	\$13,800
000104	000009	000000	5	RIVERSIDE DRIVE	0.23	\$9,100
000104	000015	000000	10	RIVERSIDE DRIVE	0.28	\$14,000
000104	000029	000000	11	RIVERSIDE DRIVE	0.3	\$9,200
000104	000018	000000	14	RIVERSIDE DRIVE	0.25	\$13,900
000104	000028	000000	15	RIVERSIDE DRIVE	1.2	\$10,800
000104	000019	000000	16	RIVERSIDE DRIVE	0.55	\$14,500
000104	000027	000000	17	RIVERSIDE DRIVE	0.44	\$9,100
000104	000026	000000	19	RIVERSIDE DRIVE	0.65	\$9,400



2018 Town Owned Property

MAP	LOT	SUB	ST #	STREET NAME	ACRES	VALUE
000104	000021	000000	20	RIVERSIDE DRIVE	0.21	\$13,800
000104	000022	000000	22	RIVERSIDE DRIVE	0.22	\$13,800
000103	000020	000002	25	RIVERSIDE DRIVE	0.23	\$9,100
000104	000025	000000	28	RIVERSIDE DRIVE	0.26	\$14,000
000103	000020	000001	29	RIVERSIDE DRIVE	0.23	\$8,600
000103	000002	000000	32	RIVERSIDE DRIVE	0.25	\$13,900
000103	000018	000000	33	RIVERSIDE DRIVE	2.6	\$18,900
000102	000003	000000	37	RIVERSIDE DRIVE	1.8	\$12,200
000103	000007	000002	42	RIVERSIDE DRIVE	0.3	\$45,900
000103	000010	000000	50	RIVERSIDE DRIVE	1.3	\$15,900
000103	000011	000000	52	RIVERSIDE DRIVE	0.27	\$14,000
000103	000013	000000	54	RIVERSIDE DRIVE	0.25	\$13,900
000103	000017	000000	62	RIVERSIDE DRIVE	1.1	\$14,900
000102	000006	000000	78	RIVERSIDE DRIVE	0.22	\$8,100
000109	000037	000000		ROUTE 3	0.59	\$30,100
000112	000008	000000	32	SCHOOL STREET	1.446	\$0
000112	000001	000000	16	SCHOOL STREET	1.2	\$538,800
000112	000287	000000	10 1	SCHOOL STREET	2.49	\$2,341,500
000110	000001	000000	51	TURNPIKE STREET	0.89	\$106,000
000110	000002	000000		TURNPIKE STREET	0.11	\$33,600
000112	000267	000000	8	WHITTEN STREET	1.64	\$874,500





Allenstown Sewer Commission

35 Canal Street
Allenstown, NH 03275
603-485-5600
FAX 800-859-0081



To the Citizens of Allenstown:

In 2019 the Sewer Commission and staff completed several projects at the wastewater treatment facility. The new business office was opened by the staff in the early months of 2019. Other projects completed in 2019 included an electrical upgrade to the dewatering facilities, replacement of flow meters at the plant and in the collection system, and a replacement of the hauled waste scale user terminal.

Several improvements were also done within the Allenstown sewer collection system. One block manhole on Meadow Lane was replaced with a precast manhole, and another block manhole on Heritage Drive was lined. The sewer mains on Meadow Lane and Al's Ave were lined with new PVC pipe. This is a low-cost alternative to excavation increasing the useful service life of the sewer mains by 50 plus years. Additional improvements and maintenance in the collection system included the cleaning and televising of 10,000 feet of sewer pipe, and the raising of manholes on Whitten Street and Webster Street.

The Sewer Commission also purchased the fifth and final stainless steel septage dewatering container in 2019. This new container finishes the replacement of the original carbon steel containers. Changing the construction from carbon steel to stainless steel has reduced maintenance costs, and significantly increase the useful life of the dewatering containers. The treatment facility received 26.09 million gallons of hauled waste in 2019 including approximately 2.45 million gallons of grease. Which was an increase from 2018 by approximately 6 percent.

Roughly 215 million gallons of municipal sewage were treated at the treatment facility in 2019. That's enough water to fill an Olympic sized swimming pool 325 times!



The Sewer Commission is proud to announce they are keeping the sewer rates at \$7.57 per 1000 gallons for 2020.

Respectfully Submitted,

Jeffrey Backman

Jeffrey Backman, Superintendent



TOWN OF ALLENSTOWN, NEW HAMPSHIRE
REPORT OF THE SUPERVISOR OF THE CHECKLIST

To the Residents of Allenstown:

The Supervisors of the Checklist attended and were responsible for one (1) election, two (2) voter registration meetings, one (1) school deliberative meeting and one (1) town deliberative session in 2019. In addition, Chairperson, Louise Letendre completed two online classes for the State of New Hampshire. These classes outlined changes relative to the upcoming Presidential election.

PARTY AFFILIATION

2,931 registered voters

891 Republicans

863 Democrats

1,177 Undeclared

2019 BUDGET AND RELATED EXPENDITURES

Total Budget	<u>\$3,300.00</u>
Salaries	\$3,100.00
Supplies	\$ 150.00
Total Expenditures	<u>\$3,250.00</u>
Difference	\$ 50.00

Respectfully Submitted,

Louise Letendre
Louise Letendre, Chairperson
Robert Girard
Kristopher Fowler



Signature Certificate



Document Reference: 4ZK952JHU23MSTFHSREEYF

RightSignature

Easy Online Document Signing



Louise Letendre

Party ID: W84CNTJV84TWSLPFIDK93Y

IP Address: 64.222.96.214

VERIFIED EMAIL: pcaruso@allentownnh.gov

Electronic Signature:

Louise Letendre

Multi-Factor
Digital Fingerprint Checksum

8007f9feefe7a740b84078dc583fd2e7d77bd9f2



Timestamp

2020-02-19 12:10:51 -0800

2020-02-19 12:10:51 -0800

2020-02-13 13:09:41 -0800

2020-02-13 13:09:41 -0800

Audit

All parties have signed document. Signed copies sent to: Louise Letendre and Patricia Caruso.

Document signed by Louise Letendre (pcaruso@allentownnh.gov) with drawn signature. - 64.222.96.214

Document viewed by Louise Letendre (pcaruso@allentownnh.gov). - 64.222.96.214

Document created by Patricia Caruso (pcaruso@allentownnh.gov). - 64.222.96.214



This signature page provides a record of the online activity executing this contract.

Page 1 of 1





2019 ANNUAL REPORT

On behalf of Tri-Town EMS, the Ambulance Service for Pembroke and Allenstown, I would like to thank the residents of both towns for their continuing support. The Service operates out of the Pembroke Public Safety Center where one ambulance is continuously staffed at the Paramedic Level. A second ambulance is located at the facility and is used when the primary ambulance is out for maintenance or to cover an event where EMS standby services are requested. Our staffing includes four (4) full time employees, three (3) part time employees and twenty-one (21) per diem staff. Besides covering Pembroke and Allenstown, we provide mutual aid to Concord, Hooksett, Epsom, Deerfield and Bow.

In early 2019 the Service finished training on our new Zoll AEV Mechanical Ventilator. This device is used to ventilate people who can't effectively breathe on their own. It is also used for Continuous Positive Airway Pressure (or CPAP) and Bi-Level Positive Airway Pressure (or BiPAP). Most people equate CPAP to sleep apnea. EMS uses CPAP when people are unable to adequately get enough oxygen. CPAP basically inflates portions of the lungs that have collapsed allowing for better oxygenation. BiPAP is used for the same patients as well as those patients who cannot get rid of enough carbon dioxide. Typically, by time the EMS is called, these people are very weak and tired from the added work to breath. BiPAP allows our paramedic to effectively treat most of these patients without the need of an advanced airway. As long as the person can start a breath, the device will alter pressures to make it easier for them to breath. The goal for the Service is to improve the patient's condition with BiPAP and to reduce the need of more invasive treatments. Since deploying the ventilator, we have seen some dramatic results with using BiPAP.

About three (3) years ago, the Service discussed with Concord Hospital the possibility of being included in what is called a prerequisite protocol for *Rapid Sequence Intubation* or RSI. This is the process of identifying critically ill or injured patients who may be unable to effectively breathe or maintain an effective airway. These people will be given a series of medications to put them to sleep in order to place an advanced airway. Once the airway is in place, the paramedics would then breathe for the person. Over the next few years the Service documented those patients where RSI would have been indicated and those cases where Concord Fire Department was requested to perform RSI on our patients. Early this year, all staff completed the New Hampshire Bureau of EMS' on-line programs for RSI (provider or assistant courses depending on license level). By late summer, we met with Dr. Rix, Concord Hospital's Medical Director for EMS. He felt Tri-Town was a Service where RSI could be a benefit to our patients and we had the Training and Quality Assurance activities necessary to safely perform RSI. By the end of November we had completed all required training to have seven (7) paramedics be credentialed to perform RSI. On November 25th the Bureau of EMS approved our RSI application and shortly thereafter we had the medications on our ambulances. It is our hope that with the deployment of the Zoll Ventilator and utilizing BiPAP we will reduce the number of possible RSI candidates. However, for those people who can't be put on BiPAP or those who continue to deteriorate after BiPAP has been applied, having the ability to take over breathing for them by placing an advanced airway then placing them on our ventilator we will have a positive effect on the patient's ultimate outcome.

Last year saw a few major, unanticipated expenses that negatively impacted the Service's Budget. The first was a law suit filed in Merrimack County Superior Court, which was, in part, concerning the "Tri-Town Volunteer Emergency Ambulance Service" (TTVEAS) which no longer exists. Because of similar names and other issues, the Service spent \$41,249.83 in legal fees in an effort to separate the Service from the law suit. The outcome was successful, and the service was removed from any liability and exposure.

Mechanical problems continued for both ambulances into 2019. The newer ambulance, our "Ambulance 8" had ongoing Air Conditioning problems. After having the ambulance's AC system repaired numerous times at Grappone Ford, the Service opted to have Grappone replace the whole AC system on the Ford ambulance and then send the ambulance to a



specialty shop to have all the AC components in the patient compartment replaced. After this was completed, the Service did not have any more problems with the AC system. These repairs contributed to the vehicle maintenance line being over spent.

“Ambulance 3”, our back up ambulance had major repairs in 2018 to include the replacement of the engine. Engine problems continued into 2019. Ultimately the Board of Directors, the oversight body of Tri-Town EMS, approved the remounting of Ambulance 3’s patient compartment on to a new Ford E450 chassis. This was completed during the fall of 2019. By the end of November, the Service once again, had two (2) reliable ambulances. As with the AC repairs on Ambulance 8, these repairs were not budgeted for.

Overall call volume was down in 2019 as compared to 2017 & 2018. This resulted in a decrease in transports. It should be noted that the percentage of EMS incidents resulting in transports is up.

EMS INCIDENTS	1,273	EMS TRANSPORTS:	832
Pembroke:	629	Concord Hospital:	674
Allenstown:	568	Catholic Medical Center:	71
Barnstead:	3	Elliot Hospital:	87
Bow:	3		
Concord:	47		
Deerfield:	1		
Epsom:	9		
Hooksett:	13		

Average Time to Respond the Ambulance for 2019: 46 seconds

EMS DIRECTOR: Christopher Gamache, Paramedic
ASSISTANT DIRECTOR: Stephanie Locke, Paramedic

William Amos, Paramedic	Brandon White, Paramedic	Irina Higgins, Adv. EMT
Craig Clough, Paramedic	Mary Woo, Paramedic	Tiffani McIntosh, EMT
Mitchell Dean, Paramedic	Daniel, Adv. EMT	Katherina Miller, Adv. EMT
Kyle Haas, Paramedic	Robyn Cushing, Adv. EMT	Emma Osborne, EMT
Ryan Hornblower, Paramedic	Nicholas DiGiovanni, Adv. EMT	McKayla Reale, EMT
Michael Langille, Paramedic	Daniel Fitzgerald, Adv. EMT	Katherine Sevigny, Adv. EMT
Jessie McAdams, Paramedic	Corey Girard, Adv. EMT	Joseph Sullivan, EMT
Maurice Paquette, Paramedic	Sara Hardy, Adv. EMT	Robert Vodra, EMT
Hearshell VanLuven, Paramedic	Edward Higgins, EMT	

BOARD of DIRECTORS:

- David Jodoin
- Derik Goodine,
- Chief Harold Paulsen
- Chief Paul St. Germaine
- Robert “Bob” Bourque
- Michael O’Mara
- William Amos

CONCORD HOSPITAL:

- Medical Director – Dr. Robert Rix
- EMS Coordinator – Craig Clough

Respectfully Submitted

Christopher Gamache
EMS Director





Town of Allenstown
Trustee of the Trust Funds & Cemetery Trustee
16 School Street
Allenstown, NH 03275
603-485-4276

February 14, 2020

Trustee of the Trust Funds Annual Report – 2019

2019 saw the Trustee of the Trust Funds & Cemetery Trustee Boards continue at full strength and a normal schedule of on-demand meetings.

The Trustees met to discuss Capital Reserve Funds, Bank Statements, and Trustees Investment Policy, approve previous minutes, and prepare MS-9 and MS-10 for DRA and the Attorney General's Office. Several voter-approved fund transfer/disbursement requests were subsequently completed, along with Select Board requested transfers/disbursements, after the necessary account authorized personnel changes were processed with TD Wealth Management.

The Trustees also decided to hold regularly scheduled meetings to ensure that investments are reviewed and tracked on a continuing basis. Regularly scheduled meetings have now been established for the last Wednesday of the month following the end of a calendar quarter, namely, January, April, July and October. Regularly scheduled semi-annual review meetings have also been established for July and January with TD Wealth Management to review and track the status of investments and help determine if any adjustments were needed. Although our accounts continue to be subject to market fluctuations, it was determined that investments were performing as expected and that no adjustments were required. Karen Weinhold and Matt Prifti continue to be the main contacts for our accounts at TD Wealth Management.

The Trustees additionally reviewed and reaffirmed our Investment Policy, which was approved for filing with the State of NH, as required by RSA.

Cemetery Trustees Annual Report – 2019

There is currently no open public cemetery in town for residents. In accordance with RSA, each town does not need to have a Cemetery for their residents and are able to use other towns Cemeteries for inurnment of the deceased.

On behalf of Chairman Roger LaFlamme,

Respectively Submitted,

Michael A. O'Meara
Trustee & Bookkeeper



Welfare Administrator's 2019 Report

The Town of Allenstown Welfare Program provides temporary emergency assistance to residents in need of basic services. The following services were provided in 2019:

Services	Applications for Assistance	Total Budget Expended
Burial Assistance	2	\$ 1,500.00
Electrical Assistance	27	\$ 2,323.42
Food/Household Assistance	28	\$ 1,305.06
Fuel Assistance	13	\$ 1,905.29
Job Retention/Search Assistance	2	\$ 280.00
Medical Assistance	2	\$ 740.00
Rent/Mortgage Assistance	38	\$16,463.15

The Town's Holiday Programs brought holiday cheer to many families again this year! The Giving Tree was supported by Allenstown residents, organizations, St. John the Baptist Parishioners and businesses who gave donations totaling \$512, and purchased gifts for these children. This program provided 29 children with Holiday gifts this year. The parents and guardians of these children were joyfully grateful. I, along with these families, am thankful for the generosity of the Allenstown community.

The Capital Region Holiday Food Programs provided meals for 83 families during December 2019. I would like to thank Concord Regional Food Program, Big Jim's, Town Hall Staff, the Allenstown Fire Department, Allgeyer Management Properties staff and residents, and the many volunteers for their support with this program.

As of January 2019, New Hampshire had an estimated 1,396 experiencing homelessness on any given day; this includes family households, veterans and young adults, with 218 individuals experiencing chronic homelessness. Homelessness is a nationwide problem that is growing well beyond the capacity of current subsidized housing. This growing epidemic has a trickle-down effect from federal to state to local assistance agencies and has ultimately impacted residents within the Town of Allenstown. This, along with reduced and shifted federal and state aid, has increased the number of residents seeking assistance at all levels including Town Welfare. The Executive Committee for the NH Local Welfare Administrators Association, for which I am a member, continues to work with state offices, the Public Utility Commission, utility providers and various other agencies to strive toward long-term solutions such as Granite Workforce, NH Office of the Child Advocate and NH Coalition to End Homelessness.

In 2019 I had sought to add a Thanksgiving Food Basket program to serve under-resourced residents of Allenstown. I found that in order to become a receiving community for established agencies the Town would have to provide an ongoing, regularly available food pantry. At this time the Town does not have the resources for maintaining such a food pantry. However, we do continue to partner with Community Action Program (CAP) located on Glass Street in Pembroke. They provide food and personal care items for residents of Allenstown and Pembroke, as well as fuel assistance during the winter months. I do continue to provide job procurement resources to residents who are underemployed. If you have an opportunity you would like to post in my office, please contact me.

Best regards,

Trish Caruso

Welfare Administrator



Town of Allenstown Zoning Board of Adjustment Annual Report to the Town 2018

The Zoning Board of Adjustment (ZBA) had a busy beginning to the year, but less so the second half of the year. We met 8 times, and dealt with 9 cases or appeals brought before the Board.

The work of the ZBA involves balancing the needs of the community with the individual rights of citizens. When a property owner has plans that do not conform to the requirements of an ordinance, the owner may appeal for an exception or variance. The application, supporting evidence and any documents become property of the town and become public information. Applications for Appeal are available at the town office or can be downloaded from the town website. Hearings before the Zoning Board are open to the public and are posted on the town website, at town hall, and the police station. Owners of abutting properties receive written notice of the hearing and are entitled to speak for or against the proposal. Other concerned parties are welcome at our meetings and their input is appreciated. The Board will hear all sides of a case, and may consult with other town officials or solicit expert opinions when needed. The Zoning Board is not bound by precedent - meaning that each case is heard on its own merits and previous decisions are not binding on subsequent matters. Be assured, applicants and their neighbors will have a fair hearing and treatment from the Board.

The Zoning Board of Adjustment is a five-member citizen committee of local residents who volunteer to serve and are appointed by the Select Board. Each year there is some turnover on the Board for various reasons, and at times we have held hearings with less than a full Board. As new people have been appointed to the ZBA, we hold training sessions led by our legal counsel and the New Hampshire Municipal Association to educate our members. However, we continue to need civic minded residents with good judgment and understanding to serve on the Board or to serve as alternates when needed. If you are willing to serve your community in this capacity, no legal municipal experience is required; training and guidance will be provided. Please visit Town Hall for more information.

Respectfully Submitted,

Keith Klawes, Chair
Zoning Board of Adjustment
Town of Allenstown, NH



Financial Statements





Allenstown

Summary Inventory of Valuation

Reports Required: RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

Note: The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

For assistance please contact:

NH DRA Municipal and Property Division
(603) 230-5090

<http://www.revenue.nh.gov/mun-prop/>

Assessor

Evan Roberge (AVITAR ASSOCIATES)

Municipal Officials

Name	Position	Signature
Ryan Carter	Selectmen	<i>Ryan Carter</i>
Sandra McKenney	Selectmen	<i>Sandra McKenney</i>
Maureen Higham	Selectmen	<i>Maureen Higham</i>

Preparer

Name	Phone	Email
Evan Roberge	798-4419	Evan@avitarassociates.com

Preparer's Signature





New Hampshire
Department of
Revenue Administration

2019
MS-1

Land Value Only		Acres	Valuation	
1A	Current Use RSA 79-A	3,144.99	\$231,121	
1B	Conservation Restriction Assessment RSA 79-B	14.00	\$475	
1C	Discretionary Easements RSA 79-C	0.00	\$0	
1D	Discretionary Preservation Easements RSA 79-D	0.00	\$0	
1E	Taxation of Land Under Farm StructuresRSA 79-F	0.00	\$0	
1F	Residential Land	1,585.72	\$81,775,500	
1G	Commercial/Industrial Land	974.34	\$16,971,100	
1H	Total of Taxable Land	5,719.05	\$98,978,196	
1I	Tax Exempt and Non-Taxable Land	6,960.44	\$12,347,033	
Buildings Value Only		Structures	Valuation	
2A	Residential		\$123,389,600	
2B	Manufactured Housing RSA 674:31		\$21,810,800	
2C	Commercial/Industrial		\$44,573,900	
2D	Discretionary Preservation Easements RSA 79-D	0	\$0	
2E	Taxation of Farm StructuresRSA 79-F	0	\$0	
2F	Total of Taxable Buildings		\$189,774,300	
2G	Tax Exempt and Non-Taxable Buildings		\$21,244,200	
Utilities & Timber			Valuation	
3A	Utilities		\$8,737,700	
3B	Other Utilities		\$0	
4	Mature Wood and Timber RSA 79:5		\$0	
5	Valuation before Exemption		\$297,490,196	
Exemptions		Total Granted	Valuation	
6	Certain Disabled Veterans RSA 72:36-a	0	\$0	
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0	
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0	
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0	
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12	0	\$0	
10B	Utility Water & Air Polution Control Exemption RSA 72:12-a	0	\$0	
11	Modified Assessed Value of All Properties		\$297,490,196	
Optional Exemptions		Amount Per	Total Grant	Valuation
12	Blind Exemption RSA 72:37	\$15,000	2	\$30,000
13	Elderly Exemption RSA 72:39-a,b		60	\$1,929,200
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$0	0	\$0
16	Wood Heating Energy Systems Exemption RSA 72:70		0	\$0
17	Solar Energy Systems Exemption RSA 72:62		9	\$221,400
18	Wind Powered Energy Systems Exemption RSA 72:66		0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23		0	\$0
20	Total Dollar Amount of Exemptions			\$2,180,600
21A	Net Valuation			\$295,309,596
21B	Less TIF Retained Value			\$0
21C	Net Valuation Adjusted to Remove TIF Retained Value			\$295,309,596
21D	Less Commercial/Industrial Construction Exemption			\$137,500
21E	Net Valuation Adjusted to Remove TIF Retained Value and Comm/Ind Construction Exem			\$295,172,096
22	Less Utilities			\$8,737,700
23A	Net Valuation without Utilities			\$286,571,896
23B	Net Valuation without Utilities, Adjusted to Remove TIF Retained Value			\$286,571,896





Utility Value Appraisers

New Hampshire Department of Revenue Administration

AVITAR ASSOCIATES

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

Electric Company Name	Valuation
NEW HAMPSHIRE ELECTRIC COOP	\$726,000
PSNH DBA EVERSOURCE ENERGY	\$4,939,400
UNITIL ENERGY SYSTEMS INC	\$80,000
	\$5,745,400

Gas Company Name	Valuation
LIBERTY UTILITIES (ENERGYNORTH NATURAL GAS) CORP	\$2,177,300
TENNESSEE GAS PIPELINE COMPANY	\$815,000
	\$2,992,300





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Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$500	160	\$79,500
Surviving Spouse RSA 72:29-a	\$700	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$2,000	12	\$24,000
All Veterans Tax Credit RSA 72:28-b	\$500	4	\$2,000
Combat Service Tax Credit RSA 72:28-c	\$0	0	\$0
		176	\$105,500

Deaf & Disabled Exemption Report

Deaf Income Limits	
Single	\$0
Married	\$0

Deaf Asset Limits	
Single	\$0
Married	\$0

Disabled Income Limits	
Single	\$0
Married	\$0

Disabled Asset Limits	
Single	\$0
Married	\$0

Elderly Exemption Report

First-time Filers Granted Elderly Exemption for the Current Tax Year

Age	Number
65-74	0
75-79	0
80+	0

Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted

Age	Number	Amount	Maximum	Total
65-74	26	\$20,000	\$520,000	\$502,700
75-79	7	\$30,000	\$210,000	\$204,700
80+	27	\$50,000	\$1,350,000	\$1,221,800
	60		\$2,080,000	\$1,929,200

Income Limits	
Single	\$40,000
Married	\$52,000

Asset Limits	
Single	\$85,000
Married	\$85,000

Has the municipality adopted Community Tax Relief Incentive? (RSA 79-E)

Granted/Adopted? Yes

Structures: 1

Has the municipality adopted Taxation of Certain Chartered Public School Facilities? (RSA 79-H)

Granted/Adopted? No

Properties:

Has the municipality adopted Taxation of Qualifying Historic Buildings? (RSA 79-G)

Granted/Adopted? No

Properties:

Has the municipality adopted the optional commercial and industrial construction exemption? (RSA 72:76-78 or RSA 72:80-83)

Granted/Adopted? Yes

Properties: 1

Percent of assessed value attributable to new construction to be exempted: 1

Total Exemption Granted: \$137,500

Has the municipality granted any credits under the low-income housing tax credit tax program? (RSA 75:1-a)

Granted/Adopted? No

Properties:

Assessed value prior to effective date of RSA 75:1-a:

Current Assessed Value:





New Hampshire
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Current Use RSA 79-A	Total Acres	Valuation
Farm Land	149.97	\$43,823
Forest Land	2,196.38	\$155,165
Forest Land with Documented Stewardship	480.20	\$25,800
Unproductive Land	155.91	\$3,099
Wet Land	162.53	\$3,234
	3,144.99	\$231,121

Other Current Use Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	1,678.19
Total Number of Acres Removed from Current Use During Current Tax Year	Acres:	0.00
Total Number of Owners in Current Use	Owners:	76
Total Number of Parcels in Current Use	Parcels:	122

Land Use Change Tax

Gross Monies Received for Calendar Year		\$5,000
Conservation Allocation	Percentage: 0.00%	Dollar Amount: \$0
Monies to Conservation Fund		\$0
Monies to General Fund		\$5,000

Conservation Restriction Assessment Report RSA 79-B	Acres	Valuation
Farm Land	0.00	\$0
Forest Land	6.00	\$301
Forest Land with Documented Stewardship	0.00	\$0
Unproductive Land	8.00	\$174
Wet Land	0.00	\$0
	14.00	\$475

Other Conservation Restriction Assessment Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	0.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	Acres:	0.00
Owners in Conservation Restriction	Owners:	1
Parcels in Conservation Restriction	Parcels:	1





Discretionary Easements RSA 79-C	Acres	Owners	Assessed Valuation
	0.00	0	\$0

Taxation of Farm Structures and Land Under Farm Structures RSA 79-F				
Number Granted	Structures	Acres	Land Valuation	Structure Valuation
0	0	0.00	\$0	\$0

Discretionary Preservation Easements RSA 79-D				
Owners	Structures	Acres	Land Valuation	Structure Valuation
0	0	0.00	\$0	\$0

Map	Lot	Block	%	Description
<i>This municipality has no Discretionary Preservation Easements.</i>				

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
<i>This municipality has no TIF districts.</i>					

Revenues Received from Payments in Lieu of Tax	Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357	\$5,117.00	6,374.00
White Mountain National Forest only, account 3186	\$0.00	0.00

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
<i>This municipality has not adopted RSA 72:74 or has no applicable PILT sources.</i>	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
THE WAY HOME INC	\$5,300
	\$5,300

Notes



Signature Certificate

 Document Reference: MHWLDBIYPIZ9FMTX7NY2ZP

RightSignature
Easy Online Document Signing



Maureen Higham
Party ID: 2EAMYT16SKL48JXF424HBN
IP Address: 64.222.96.214
VERIFIED EMAIL: mhigham@allentownnh.gov

Electronic Signature:

Maureen Higham

Multi-Factor
Digital Fingerprint Checksum

78e25a8a71b55c9757c0a4b76ecf3f7e81b176e1



Sandra Mckenney
Party ID: 847XRNJ5FK7GKVLEL3JAV3
IP Address: 72.64.13.7
VERIFIED EMAIL: smckenney@allentownnh.gov

Electronic Signature:

Sandra Mckenney

Multi-Factor
Digital Fingerprint Checksum

ef73d3a52efcbf234868f05d1e9de4dcfa25ecb2



Ryan Carter
Party ID: ZUVV4MIV3KL5MRDNL5A54B
IP Address: 24.218.45.242
VERIFIED EMAIL: rcarter@allentownnh.gov

Electronic Signature:

Ryan Carter

Multi-Factor
Digital Fingerprint Checksum

833cd8ffd229b5a7ef25991a0c23d3d5301ef75a



Timestamp

2019-09-11 04:37:15 -0700
2019-09-11 04:37:15 -0700
2019-09-11 04:32:56 -0700
2019-09-04 05:14:56 -0700
2019-09-04 05:14:01 -0700
2019-08-29 16:24:22 -0700
2019-08-29 16:23:55 -0700
2019-08-29 07:23:54 -0700

Audit

All parties have signed document. Signed copies sent to: Maureen Higham, Sandra Mckenney, Ryan Carter, Derik Goodine, and Evan Roberge.
Document signed by Ryan Carter (rcarter@allentownnh.gov) with drawn signature. - 24.218.45.242
Document viewed by Ryan Carter (rcarter@allentownnh.gov). - 24.218.45.242
Document signed by Maureen Higham (mhigham@allentownnh.gov) with drawn signature. - 64.222.96.214
Document viewed by Maureen Higham (mhigham@allentownnh.gov). - 64.222.96.214
Document signed by Sandra Mckenney (smckenney@allentownnh.gov) with drawn signature. - 72.64.13.7
Document viewed by Sandra Mckenney (smckenney@allentownnh.gov). - 72.64.13.7
Document created by Evan Roberge (evan@avitarassociates.com). - 173.166.22.209



This signature page provides a record of the online activity executing this contract.

Page 1 of 1





Tax Rate Breakdown Allenstown

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$2,862,183	\$295,172,096	\$9.68
County	\$824,652	\$295,309,596	\$2.79
Local Education	\$4,881,182	\$295,172,096	\$16.54
State Education	\$597,850	\$286,571,896	\$2.09
Total	\$9,165,867		\$31.10

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Total			

Tax Commitment Calculation	
Total Municipal Tax Effort	\$9,165,867
War Service Credits	(\$105,500)
Village District Tax Effort	
Total Property Tax Commitment	\$9,060,367

James P. Gerry
Director of Municipal and Property Division
New Hampshire Department of Revenue Administration

11/6/2019



Appropriations and Revenues

Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$6,446,522	
Net Revenues (Not Including Fund Balance)		(\$3,569,377)
Fund Balance Voted Surplus		(\$151,932)
Fund Balance to Reduce Taxes		(\$47,000)
War Service Credits	\$105,500	
Special Adjustment	\$0	
Actual Overlay Used	\$78,470	
Net Required Local Tax Effort	\$2,862,183	

County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$824,652	
Net Required County Tax Effort	\$824,652	

Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$9,556,189	
Net Cooperative School Appropriations		
Net Education Grant		(\$4,077,157)
Locally Retained State Education Tax		(\$597,850)
Net Required Local Education Tax Effort	\$4,881,182	
State Education Tax	\$597,850	
State Education Tax Not Retained	\$0	
Net Required State Education Tax Effort	\$597,850	

Valuation

Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$295,309,596	\$291,898,771
Total Assessment Valuation without Utilities	\$286,571,896	\$283,161,071
Commercial/Industrial Construction Exemption	\$137,500	\$0
Total Assessment Valuation with Utilities, Less Commercial/Industrial Construction Exemption	\$295,172,096	\$291,898,771

Village (MS-1V)

Description	Current Year
-------------	--------------



Allenstown

Tax Commitment Verification

2019 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$9,060,367
1/2% Amount	\$45,302
Acceptable High	\$9,105,669
Acceptable Low	\$9,015,065

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

Commitment Amount	
Less amount for any applicable Tax Increment Financing Districts (TIF)	
Net amount after TIF adjustment	

Under penalties of perjury, I verify the amount above was the 2019 commitment amount on the property tax warrant.

Tax Collector/Deputy Signature:

Date:

Requirements for Semi-Annual Billing

Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Allenstown	Total Tax Rate	Semi-Annual Tax Rate
Total 2019 Tax Rate	\$31.10	\$15.55

Associated Villages

No associated Villages to report



Fund Balance Retention

Enterprise Funds and Current Year Bonds	\$2,310,567
General Fund Operating Expenses	\$10,439,639
Final Overlay	\$78,470

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.

[2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.

[3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

2019 Fund Balance Retention Guidelines: Allenstown	
Description	Amount
Current Amount Retained (19.54%)	\$2,039,999
17% Retained <i>(Maximum Recommended)</i>	\$1,774,739
10% Retained	\$1,043,964
8% Retained	\$835,171
5% Retained <i>(Minimum Recommended)</i>	\$521,982

NOTICE: The current fund balance retained amount is above the maximum recommended threshold.





Tax Collector's Report

For the period beginning and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality:

County:

Report Year:

PREPARER'S INFORMATION

First Name

Last Name

Street No.

Street Name

Phone Number

Email (optional)





New Hampshire
Department of
Revenue Administration

MS-61

Debits

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2018	Year: 2017	Year: 2016
Property Taxes	3110		\$439,777.04	\$990.00	
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189		\$26,016.45		
Property Tax Credit Balance		(\$16,574.50)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2018	
Property Taxes	3110	\$9,073,221.00		
Resident Taxes	3180			
Land Use Change Taxes	3120			
Yield Taxes	3185	\$19,548.44		
Excavation Tax	3187	\$29.88	\$2,244.00	
Other Taxes	3189	\$23,370.17	\$96.84	

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2018	2017	2016
Property Taxes	3110	\$14,035.37			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$2,577.92	\$35,217.51		
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$9,116,208.28	\$503,351.84	\$990.00	\$0.00





Credits

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2018	2017	2016
Property Taxes	\$8,571,475.00	\$151,464.07		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$19,306.11			
Interest (Include Lien Conversion)	\$2,442.92	\$25,997.76		
Penalties	\$135.00	\$9,219.75		
Excavation Tax	\$29.88	\$2,244.00		
Other Taxes	\$1,549.57	\$10,226.71		
Conversion to Lien (Principal Only)		\$304,005.87		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2018	2017	2016
Property Taxes	\$9,596.83		\$990.00	
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes		\$96.84		
Current Levy Deeded	\$2,877.00			





New Hampshire
Department of
Revenue Administration

MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2018	2017	2016
Property Taxes	\$494,312.37			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$242.33			
Excavation Tax				
Other Taxes	\$21,820.60	\$96.84		
Property Tax Credit Balance	(\$7,579.33)			
Other Tax or Charges Credit Balance				
Total Credits		\$503,351.84	\$990.00	\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$508,892.81
Total Unredeemed Liens (Account #1110 - All Years)	\$477,760.76





Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2018	Year: 2017	Year: 2016
Unredeemed Liens Balance - Beginning of Year		\$281,426.64	\$180,592.10	\$9,595.70
Liens Executed During Fiscal Year	\$331,298.57			
Interest & Costs Collected (After Lien Execution)	\$8,071.23	\$26,148.39	\$52,149.58	\$2,762.42
Total Debits	\$339,369.80	\$307,575.03	\$232,741.68	\$12,358.12

Summary of Credits

	Last Year's Levy	Prior Levies		
		2018	2017	2016
Redemptions	\$82,468.32	\$89,499.64	\$135,054.43	\$6,851.39
Interest & Costs Collected (After Lien Execution) #3190	\$8,071.23	\$26,148.39	\$52,149.58	\$2,762.42
Abatements of Unredeemed Liens	\$868.97	\$1,000.06	\$384.30	
Liens Deeded to Municipality	\$3,171.26	\$3,298.45	\$2,555.43	
Unredeemed Liens Balance - End of Year #1110	\$244,790.02	\$187,628.49	\$42,597.94	\$2,744.31
Total Credits	\$339,369.80	\$307,575.03	\$232,741.68	\$12,358.12

For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	\$508,892.81
Total Unredeemed Liens (Account #1110 -All Years)	\$477,760.76





ALLENSTOWN (7)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Kathleen

Pelissier

1/22/20

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Kathleen Pelissier

Preparer's Signature and Title





Town of Allenstown

Kathleen Pelissier, Town Clerk/ Tax Collector

16 School Street

Allenstown, NH 03275

603-485-4276 ext. 116

kpelissier@allenstownnh.gov

Town Clerk / Tax Collector Annual Reports

Town Clerk/Tax Collector Office Hours:

Monday 7:30am – 6:00pm

Tuesday – Thursday 7:30am – 5:00pm

Friday – Sunday Closed

January 2nd, 2020

Dear Residents of Allenstown,

2019 did not see quite as many law changes with regard to motor vehicles, taxes, dog licensing, vital records and elections as previous years. However, there were a few very important changes:

- Our town moderator can now cancel the voting session of town meeting due to inclement weather. If this does happen, the cancelation as well as the new election date and time will be advertised on WMUR, the Town of Allenstown website and Face Book pages, as well as on signage around town.
- Vehicles registered under a leasing company will now be done in YOUR name and birth month, eliminating the confusion about when you are due for a renewal and allowing the registrant to receive full credit when transferring their registrations in and out of leases.
- Delinquent tax interest rates have changed from 12% to 8%. Lien interest rates have lowered from 18% to 14%.

Our office is once again offering Notary services in addition to the Justice of the Peace services that have been continually available.

As a reminder, the town did vote to approve the All Veterans Tax Credit at the last local election in 2019. That credit must be applied for before April 15th of this year to be received in 2020. As always, if you have any questions about the property tax credits and exemptions offered by the Town of Allenstown, please let me know.

The Town Clerks office extends the courtesy of e-mail renewal notices for both vehicle registration renewals and dog licenses. If you have not already provided us with your e-mail address and wish to receive these reminders please contact our office.

Many transactions may be conducted online through our Town website at Allenstownnh.gov. We also accept credit card payments in our office and online for most transactions. However, there are user fees that apply. Cash and checks are accepted in house with no additional charges.

Respectfully Submitted,

Kathleen Pelissier

Allenstown Town Clerk/Tax Collector



Town Clerk / Tax Collector Important 2020 Dates to Remember

Jan 1 st	2020 boat registrations, 2020 hunting/fishing licensing, & 2020 dog licensing begins.
Feb 1 st	Deliberative Session
Feb 11 th	Presidential Primary Election
March 10 th	Local Election
June 16 th	2020 lien for unpaid 2019 property and/or supplemental tax warrants to be enacted (tentative date).
April 15 th	2019-2020 winter parking ban ends.
April 30 th	2019 dog licenses expire.
May 1 st	14 month OHRV registrations available.
June 1 st	Late dog license civil forfeitures enacted (Fine of \$25/ unlicensed dog).
July 21 st	Prospective date for deeding of eligible tax delinquent properties.
June 30 th	2019 OHRV registrations expire.
July 1 st	1 st half tax bills due (tentative date).
September 8 th	State Primary Election
November 3 rd	Presidential Election
November 15 th	2020 winter parking ban enacted.
December 1 st	2 nd half tax bills due (tentative date).



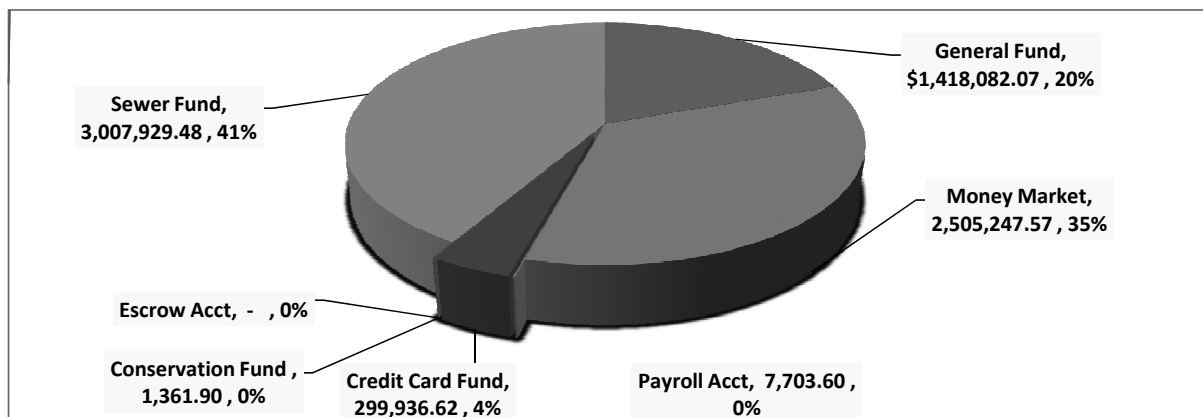
TOWN TREASURER'S REPORT
01/01/2019 through 12/31/2019

Funds / Financial Institution	Balance 1/01/2019	Receipts and Transfers During Period	Disbursements and Transfers During Period	Balance 12/31/2019
TOWN GENERAL FUND				
TD Bank	\$ 630,748.39	\$ 14,370,316.17	\$ 13,582,982.49	\$ 1,418,082.07
PUBLIC FINANCE MONEY MARKET				
TD Bank	3,472,342.67	3,041,948.52	4,010,000.00	2,504,291.19
NHPDIP	935.74	20.64	-	956.38
PAYROLL ACCOUNT				
TD Bank	92,953.96	1,451,000.00	1,536,250.36	7,703.60
CREDIT CARD FUND				
TD Bank	178,992.32	684,468.95	563,524.65	299,936.62
ESCROW DIRECT DISBURSEMENT				
TD Bank	0.00	25,603.72	25,603.72	-
CONSERVATION COMM				
TD Bank	1,359.18	2.72	0.00	1,361.90
SEWER GENERAL FUND				
TD Bank	1,177,541.59	3,024,038.48	2,429,223.53	1,772,356.54
SEWER CHECKING FUND				
TD Bank	1,213,285.02	22,287.92	0.00	1,235,572.94
TOTALS	\$ 6,768,158.87	\$ 22,619,687.12	\$ 22,147,584.75	\$ 7,240,261.24

Respectfully Submitted,

Carol B. Andersen

CAROL B. ANDERSEN
Treasurer





Allenstown

Trustees

Name	Position	Term Expires
Michael O'Meara	Bookkeeper	3/8/2022
Roger LaFlamme	Trustee	3/10/2020
Richard Caruso	Chairperson	3/9/2021

Ledger Summary

Number of Fund Records	41
Ledger End of Year Balance	\$1,924,826.87

This ledger was reviewed for accuracy and submitted electronically under penalty of perjury on February 13, 2020 by Debbie Bender on behalf of the Trustees of Trust Funds of Allenstown.





Report of Trust and Capital Reserve Funds

Fund Name		Date Of Creation					Fund EOY Balance
Albert Michaud		1/1/1900					\$1,210.19
Type: Trust		Purpose: Cemetery Perpetual Care			How Invested: Common Investment		
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$1,126.70	\$0.00	\$2.10	\$0.00	\$0.20	\$0.00	\$1,129.00
Income	BOY Balance	Income	Expended				EOY Balance
	\$64.45	\$22.07	\$5.33				\$81.19

Fund Name		Date Of Creation					Fund EOY Balance
Assessing-ReVal		3/12/2019					\$18,044.86
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)			How Invested: Common Investment		
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$0.00	\$16,800.00	\$1,154.19	\$0.00	\$3.02	\$0.00	\$17,957.21
Income	BOY Balance	Income	Expended				EOY Balance
	\$0.00	\$120.67	\$33.02				\$87.65

Fund Name		Date Of Creation					Fund EOY Balance
Benefits Liability TOWN		1/1/1900					\$10,641.19
Type: Expendable Trust (RSA 31:19-a)		Purpose: Discretionary/Benefit of the Town			How Invested: Common Investment		
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$9,907.08	\$0.00	\$18.43	\$0.00	\$1.78	\$0.00	\$9,927.29
Income	BOY Balance	Income	Expended				EOY Balance
	\$566.74	\$194.03	\$46.87				\$713.90

Fund Name		Date Of Creation					Fund EOY Balance
Capital Reserve Equipment		1/1/1900					\$1,696.66
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)			How Invested: Common Investment		
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$1,579.61	\$0.00	\$2.94	\$0.00	\$0.28	\$0.00	\$1,582.83
Income	BOY Balance	Income	Expended				EOY Balance
	\$90.36	\$30.94	\$7.47				\$113.83

Fund Name		Date Of Creation					Fund EOY Balance
Catherine Bates		1/1/1900					\$1,035.82
Type: Trust		Purpose: Cemetery Perpetual Care			How Invested: Common Investment		
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$964.36	\$0.00	\$1.79	\$0.00	\$0.17	\$0.00	\$966.32
Income	BOY Balance	Income	Expended				EOY Balance
	\$55.17	\$18.89	\$4.56				\$69.50





Report of Trust and Capital Reserve Funds

Fund Name		Date Of Creation		Fund EOY Balance			
Cistern		1/1/1900		\$4,340.48			
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$4,041.04	\$0.00	\$7.52	\$0.00	\$0.73	\$0.00	\$4,049.29
Income	BOY Balance	Income	Expended	EOY Balance			
	\$231.17	\$79.14	\$19.12	\$291.19			

Fund Name		Date Of Creation		Fund EOY Balance			
Conservation Comm		1/1/1900		\$4,282.75			
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$3,987.29	\$0.00	\$7.41	\$0.00	\$0.72	\$0.00	\$3,995.42
Income	BOY Balance	Income	Expended	EOY Balance			
	\$228.10	\$78.09	\$18.86	\$287.33			

Fund Name		Date Of Creation		Fund EOY Balance			
Econ Dev		1/1/1900		\$2,257.89			
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$0.00	\$15,000.00	\$94.64	\$0.00	\$2.50	\$12,900.00	\$2,197.14
Income	BOY Balance	Income	Expended	EOY Balance			
	\$0.00	\$80.03	\$19.28	\$60.75			

Fund Name		Date Of Creation		Fund EOY Balance			
Emanuel Labrecque		1/1/1900		\$292.60			
Type: Trust		Purpose: Cemetery Perpetual Care		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$272.41	\$0.00	\$0.50	\$0.00	\$0.05	\$0.00	\$272.96
Income	BOY Balance	Income	Expended	EOY Balance			
	\$15.59	\$5.34	\$1.29	\$19.64			

Fund Name		Date Of Creation		Fund EOY Balance			
Evans Cemetery		1/1/1900		\$137.26			
Type: Trust		Purpose: Cemetery Perpetual Care		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$127.79	\$0.00	\$0.24	\$0.00	\$0.02	\$0.00	\$128.05
Income	BOY Balance	Income	Expended	EOY Balance			
	\$7.31	\$2.50	\$0.60	\$9.21			





Report of Trust and Capital Reserve Funds

Fund Name		Date Of Creation		Fund EOY Balance			
Facilities Acq SCHOOL CRF		1/1/1900		\$5,889.79			
Type: Capital Reserve (RSA 34/35)		Purpose: Educational Purposes		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$5,483.47	\$0.00	\$10.20	\$0.00	\$0.99	\$0.00	\$5,494.66
Income	BOY Balance	Income	Expended	EOY Balance			
	\$313.68	\$107.39	\$25.94	\$395.13			

Fund Name		Date Of Creation		Fund EOY Balance			
Fire Dept Equipment		1/1/1900		\$600.94			
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$559.49	\$0.00	\$1.04	\$0.00	\$0.10	\$0.00	\$560.63
Income	BOY Balance	Income	Expended	EOY Balance			
	\$32.00	\$10.96	\$2.65	\$40.31			

Fund Name		Date Of Creation		Fund EOY Balance			
Fire Safety Equipment		1/1/1900		\$152,219.37			
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$131,718.23	\$10,000.00	\$2,501.61	\$0.00	\$25.47	\$0.00	\$144,245.31
Income	BOY Balance	Income	Expended	EOY Balance			
	\$5,968.32	\$2,647.99	\$642.25	\$7,974.06			

Fund Name		Date Of Creation		Fund EOY Balance			
General Expandable Trust		1/1/1900		\$1,599.87			
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$1,489.50	\$0.00	\$2.77	\$0.00	\$0.27	\$0.00	\$1,492.54
Income	BOY Balance	Income	Expended	EOY Balance			
	\$85.21	\$29.17	\$7.05	\$107.33			

Fund Name		Date Of Creation		Fund EOY Balance			
Haz-Mat		1/1/1900		\$8,119.61			
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$7,559.46	\$0.00	\$14.07	\$0.00	\$1.36	\$0.00	\$7,574.89
Income	BOY Balance	Income	Expended	EOY Balance			
	\$432.43	\$148.05	\$35.76	\$544.72			





Report of Trust and Capital Reserve Funds

Fund Name		Date Of Creation					Fund EOY Balance
High School Tuition		1/1/1900					\$45,071.25
Type: Expendable Trust (RSA 31:19-a)		Purpose: Educational Purposes			How Invested: Common Investment		
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$21,965.21	\$20,000.00	\$1,491.85	\$0.00	\$4.25	\$0.00	\$43,461.31
Income	BOY Balance	Income	Expended				
	\$1,256.52	\$473.15	\$119.73				
							EOY Balance
							\$1,609.94

Fund Name		Date Of Creation					Fund EOY Balance
Highway Dept Equipment		1/1/1987					\$68,093.48
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)			How Invested: Common Investment		
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$11,895.92	\$51,500.00	\$2,059.76	\$0.00	\$11.39	\$0.00	\$65,467.07
Income	BOY Balance	Income	Expended				
	\$2,178.20	\$606.27	\$158.06				
							EOY Balance
							\$2,626.41

Fund Name		Date Of Creation					Fund EOY Balance
Highway Garage		1/1/1900					\$211,344.41
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)			How Invested: Common Investment		
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$196,764.41	\$0.00	\$940.66	\$0.00	\$35.36	\$0.00	\$197,740.43
Income	BOY Balance	Income	Expended				
	\$10,682.37	\$3,852.31	\$930.70				
							EOY Balance
							\$13,603.98

Fund Name		Date Of Creation					Fund EOY Balance
John Hill		1/1/1900					\$1,801.47
Type: Trust		Purpose: Cemetery Perpetual Care			How Invested: Common Investment		
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$1,677.19	\$0.00	\$3.12	\$0.00	\$0.30	\$0.00	\$1,680.61
Income	BOY Balance	Income	Expended				
	\$95.94	\$32.85	\$7.93				
							EOY Balance
							\$120.86

Fund Name		Date Of Creation					Fund EOY Balance
June Harris		1/1/1900					\$579.22
Type: Trust		Purpose: Cemetery Perpetual Care			How Invested: Common Investment		
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$539.26	\$0.00	\$0.00	\$1.01	\$0.10	\$0.00	\$540.37
Income	BOY Balance	Income	Expended				
	\$30.84	\$10.56	\$2.55				
							EOY Balance
							\$38.85





Report of Trust and Capital Reserve Funds

Fund Name		Date Of Creation					Fund EOY Balance
Landfill CRF		1/1/1900					\$16,416.57
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)			How Invested: Common Investment		
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$13,696.73	\$6,800.00	(\$262.00)	\$0.00	\$2.75	\$5,212.69	\$15,024.79
Income	BOY Balance	Income	Expended				
	\$1,179.31	\$280.54	\$68.07				\$1,391.78

Fund Name		Date Of Creation					Fund EOY Balance
Library CRF		1/1/1900					\$21,688.23
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)			How Invested: Common Investment		
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$15,110.02	\$5,082.00	\$0.00	\$1,493.81	\$3.63	\$0.00	\$21,689.46
Income	BOY Balance	Income	Expended				
	(\$250.10)	\$329.93	\$81.06				(\$1.23)

Fund Name		Date Of Creation					Fund EOY Balance
Louise M Evans		1/1/1900					\$648.19
Type: Trust		Purpose: Cemetery Perpetual Care			How Invested: Common Investment		
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$603.48	\$0.00	\$1.11	\$0.00	\$0.11	\$0.00	\$604.70
Income	BOY Balance	Income	Expended				
	\$34.53	\$11.82	\$2.86				\$43.49

Fund Name		Date Of Creation					Fund EOY Balance
Master Plan		1/1/1900					\$1.50
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)			How Invested: Common Investment		
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$1.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.40
Income	BOY Balance	Income	Expended				
	\$0.08	\$0.03	\$0.01				\$0.10

Fund Name		Date Of Creation					Fund EOY Balance
Old Allentown Meeting House		1/1/1900					\$1.42
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)			How Invested: Common Investment		
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$1.32	\$0.00	\$0.01	\$0.00	\$0.00	\$0.00	\$1.33
Income	BOY Balance	Income	Expended				
	\$0.07	\$0.03	\$0.01				\$0.09





Report of Trust and Capital Reserve Funds

Fund Name		Date Of Creation		Fund EOY Balance			
Parks and Recreation Projects		1/1/1900		\$20,888.54			
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$9,447.50	\$10,000.00	\$704.59	\$0.00	\$3.49	\$0.00	\$20,155.58
Income	BOY Balance	Income	Expended	EOY Balance			
	\$540.45	\$256.86	\$64.35	\$732.96			

Fund Name		Date Of Creation		Fund EOY Balance			
Peter Donahue		1/1/1900		\$336.23			
Type: Trust		Purpose: Cemetery Perpetual Care		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$313.03	\$0.00	\$0.59	\$0.00	\$0.06	\$0.00	\$313.68
Income	BOY Balance	Income	Expended	EOY Balance			
	\$17.90	\$6.13	\$1.48	\$22.55			

Fund Name		Date Of Creation		Fund EOY Balance			
Police Computer Equip		1/1/1900		\$5,270.13			
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$4,906.56	\$0.00	\$9.13	\$0.00	\$0.88	\$0.00	\$4,916.57
Income	BOY Balance	Income	Expended	EOY Balance			
	\$280.68	\$96.09	\$23.21	\$353.56			

Fund Name		Date Of Creation		Fund EOY Balance			
Police Cruiser		1/1/1900		\$4,733.84			
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$4,407.26	\$0.00	\$8.19	\$0.00	\$0.79	\$0.00	\$4,416.24
Income	BOY Balance	Income	Expended	EOY Balance			
	\$252.13	\$86.32	\$20.85	\$317.60			

Fund Name		Date Of Creation		Fund EOY Balance			
Public Safety Facilities		1/1/1900		\$33,790.37			
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$17,487.28	\$20,000.00	\$1,039.05	\$0.00	\$5.65	\$6,028.00	\$32,503.98
Income	BOY Balance	Income	Expended	EOY Balance			
	\$953.83	\$442.74	\$110.18	\$1,286.39			





Report of Trust and Capital Reserve Funds

Fund Name		Date Of Creation					Fund EOY Balance
School Building Maintenance ETF		1/1/1900					\$44,126.61
Type: Expendable Trust (RSA 31:19-a)		Purpose: Educational Purposes			How Invested: Common Investment		
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$31,213.81	\$20,000.00	\$2,821.70	\$0.00	\$4.09	\$10,128.07	\$43,911.53
Income	BOY Balance	Income	Expended				EOY Balance
	(\$10,328.21)	\$10,682.39	\$139.10				\$215.08

Fund Name		Date Of Creation					Fund EOY Balance
Septic Surplus		1/1/1900					\$296,843.54
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)			How Invested: Common Investment		
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$276,365.22	\$0.00	(\$11,176.69)	\$0.00	\$49.66	\$0.00	\$265,238.19
Income	BOY Balance	Income	Expended				EOY Balance
	\$27,478.39	\$5,438.78	\$1,311.82				\$31,605.35

Fund Name		Date Of Creation					Fund EOY Balance
Sewer Reconstructi/Equip		1/1/1900					\$28,883.31
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)			How Invested: Common Investment		
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$26,890.74	\$0.00	\$50.01	\$0.00	\$4.83	\$0.00	\$26,945.58
Income	BOY Balance	Income	Expended				EOY Balance
	\$1,538.30	\$526.65	\$127.22				\$1,937.73

Fund Name		Date Of Creation					Fund EOY Balance
Sewer S Cnstr/Imp		1/1/1900					\$104,639.02
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)			How Invested: Common Investment		
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$97,420.29	\$0.00	\$181.18	\$0.00	\$17.51	\$0.00	\$97,618.98
Income	BOY Balance	Income	Expended				EOY Balance
	\$5,572.98	\$1,907.96	\$460.90				\$7,020.04

Fund Name		Date Of Creation					Fund EOY Balance
Special Education ETF		1/1/1900					\$92,363.67
Type: Expendable Trust (RSA 31:19-a)		Purpose: Educational Purposes			How Invested: Common Investment		
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$65,995.08	\$20,000.00	\$2,710.20	\$0.00	\$12.16	\$0.00	\$88,717.44
Income	BOY Balance	Income	Expended				EOY Balance
	\$2,640.93	\$1,332.92	\$327.62				\$3,646.23





Report of Trust and Capital Reserve Funds

Fund Name		Date Of Creation					Fund EOY Balance
Streetlight CRF		1/1/1900					\$13,937.91
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)			How Invested: Common Investment		
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$6,476.38	\$6,500.00	\$768.01	\$0.00	\$2.33	\$0.00	\$13,746.72
Income	BOY Balance	Income	Expended				
	\$61.66	\$172.83	\$43.30				
							EOY Balance
							\$191.19

Fund Name		Date Of Creation					Fund EOY Balance
SWTF Const/Imp		1/1/1900					\$608,314.54
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)			How Invested: Common Investment		
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$566,348.80	\$0.00	\$335.62	\$0.00	\$101.77	\$0.00	\$566,786.19
Income	BOY Balance	Income	Expended				
	\$33,114.60	\$11,093.46	\$2,679.71				
							EOY Balance
							\$41,528.35

Fund Name		Date Of Creation					Fund EOY Balance
SWTF Recon/Equip		1/1/1990					\$39,280.50
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)			How Invested: Common Investment		
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$36,570.67	\$0.00	\$68.01	\$0.00	\$6.57	\$0.00	\$36,645.25
Income	BOY Balance	Income	Expended				
	\$2,092.04	\$716.23	\$173.02				
							EOY Balance
							\$2,635.25

Fund Name		Date Of Creation					Fund EOY Balance
Tax Map		1/1/1900					\$432.60
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)			How Invested: Common Investment		
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$402.76	\$0.00	\$0.74	\$0.00	\$0.07	\$0.00	\$403.57
Income	BOY Balance	Income	Expended				
	\$23.05	\$7.89	\$1.91				
							EOY Balance
							\$29.03

Fund Name		Date Of Creation					Fund EOY Balance
Technology Replacement EFT		1/1/1900					\$21,802.95
Type: Expendable Trust (RSA 31:19-a)		Purpose: Educational Purposes			How Invested: Common Investment		
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$302.12	\$20,000.00	\$1,451.56	\$0.00	\$0.36	\$0.00	\$21,754.04
Income	BOY Balance	Income	Expended				
	\$17.27	\$48.88	\$17.24				
							EOY Balance
							\$48.91





Report of Trust and Capital Reserve Funds

Fund Name		Date Of Creation		Fund EOY Balance			
Town Bldg/Main Fund		1/1/2000		\$31,168.09			
Type: Capital Reserve (RSA 34/35)		Purpose: Capital Reserve (Other)		How Invested: Common Investment			
Principal	BOY Balance	New Funds	Unrealized Gains	Realized Gains	Cash Cap Gains	Withdrawals	EOY Fair Value
	\$19,017.90	\$10,000.00	\$944.77	\$0.00	\$5.21	\$0.00	\$29,967.88
Income	BOY Balance	Income	Expended	EOY Balance			
	\$865.97	\$443.79	\$109.55	\$1,200.21			



2019 EMPLOYEE SALARIES

First Name	Last Name	Gross	First Name	Last Name	Gross
Carolinda	Andersen	\$3,292.08	Maureen	Higham	\$1,416.60
Brian	Arsenault	\$800.00	Thomas	Irzyk	\$1,350.00
Jeffrey	Backman	\$84,321.04	John	Keller	\$94.16
Tyler	Bannister	\$4,466.15	Eric	Lambert	\$11,156.68
Dawna	Baxter	\$18,395.54	Ian	Lansil	\$34,937.38
Deborah	Bender	\$68,852.04	Melissa	LaPorte	\$131.81
Stanley	Bodner	\$42.18	Stephen	LaPorte	\$400.14
Marc	Boisvert	\$72,851.85	Vincent	Lembo	\$1,772.84
David	Bouffard	\$46,883.20	Louise	Letendre	\$5,899.24
Michael	Bowen*	\$64,656.25	Gwendolyn	McGhee	\$7,818.57
Paul	Brasley	\$8,766.32	Tiffani	McIntosh	\$45.93
Shawn	Buxton	\$132.28	Evan	McIntosh	\$61,651.22
Norma	Caporale	\$18,956.85	Robert	McKechnie	\$1,864.57
Carl	Caporale	\$1,500.00	Sandra	McKenney	\$1,699.92
Matthew	Caporale	\$10,287.12	Russell	McMahon	\$38,095.43
Ryan	Carter	\$1,999.92	Keith	Melanson	\$4,848.64
Patricia	Caruso	\$43,256.72	Carlos	Morel Morillo*	\$39,700.31
Dawn	Chabot	\$46,057.67	Alicia	O'Rourke	\$740.93
Daniel	Chagnon	\$42,499.97	Maurice	Paquette	\$4,506.11
Roxanna	Chomas	\$55,953.68	Paul	Paquette	\$3,645.66
Dana	Clement	\$12,993.75	Ronnie	Pelissier	\$36,874.27
Donna Jean	Clement	\$10,743.75	Chad	Pelissier	\$1,500.00
Brandon	Comeau	\$15,994.68	Kathleen	Pelissier	\$52,921.20
Richard	Courtemanche	\$839.68	Brendan	Perault	\$1,010.35
Joseph	Curcio	\$38,975.02	Scott	Pihl	\$60,401.40
Robyn	Cushing	\$3,789.05	Joy	Randlett	\$2,199.83
Kathleen	Donnelly	\$7,821.12	Elizabeth	Randlett	\$21,455.51
Scott	Dukette	\$31,796.34	James	Rodger	\$1,250.00
David	Eaton	\$566.64	Lynda	Sears	\$5,171.96
Ronald	Eisenhart	\$6,750.04	Dawn	Shea*	\$77,733.98
Zachary	Ernst	\$1,377.75	Scott	Silkman	\$1,982.75
David	Fencer*	\$64,104.00	Mark	Solimanto	\$3,767.62
Daniel	Fitzgerald	\$5,775.12	Paul	St Germain	\$33,217.60
Kristopher	Fowler	\$952.68	Michael	Stark	\$93,056.20
Kyle	Gagnon	\$32,474.82	Karen	Tardif	\$1,098.46
Jeffrey	Gardner	\$4,601.19	Beth	Tower*	\$83,160.95
Robert	Girard	\$952.68	Alan	Turcotte	\$11,263.48
Derik	Goodine	\$81,129.96	Preston	Tuthill	\$14,924.57
Kyle	Haas	\$3,324.98	Timothy	Vincent*	\$66,226.56
Jonathan	Harry	\$11,455.38	Dorothy	Walch	\$71,489.60
Cheryl	Hey	\$17,970.57	Jacqueline	Wallace	\$34,041.83
Edward	Higgins	\$4,027.70	Bryan	Wilcox*	\$72,582.41
Hannah	Higgins*	\$53,593.95	Erin	Young	\$10,957.32





PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

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INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Allentown
Allentown, New Hampshire

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund, and aggregate remaining fund information of the Town of Allentown as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our unmodified and adverse audit opinions.

Summary of Opinions

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Adverse
Business-type Activities	Adverse
Major General Fund	Unmodified
Major Proprietary Fund (Sewer Department)	Adverse
Aggregate Remaining Fund Information	Unmodified

Basis for Adverse Opinion on Governmental Activities, Business-type Activities, and Major Proprietary Fund

As discussed in Note 1-B to the financial statements, management has not recorded all of the capital assets and related accumulated depreciation in the governmental activities, business-type activities, and major proprietary fund, and accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that capital assets including infrastructure, be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities, business-type activities, and major proprietary fund. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities, business-type activities, and major proprietary fund is not reasonably determinable.



Adverse Opinion

In our opinion, because of the significance of the matter described in the “Basis for Adverse Opinion on Governmental Activities, Business-type Activities, and Major Proprietary Fund” paragraph, the financial statements referred to above do not present fairly the financial position of the government-wide and proprietary fund financial statements of the Town of Allenstown, as of December 31, 2018, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major general fund and aggregate remaining fund information of the Town of Allenstown as of December 31, 2018, and the respective changes in financial position and the respective budgetary comparison for the general fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Change in Accounting Principle

As discussed in Note 2-C to the financial statements, in fiscal year 2018 the Town adopted new accounting guidance Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. Our opinions are not modified with respect to this matter.

Other Matters

Required Supplementary Information – Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements:

- Management’s Discussion and Analysis,
- Schedule of the Town’s Proportionate Share of Net Pension Liability,
- Schedule of Town Contributions – Pensions,
- Schedule of the Town’s Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of Town Contributions – Other Postemployment Benefits,
- Schedule of Changes in the Town’s Total Other Postemployment Benefits Liability and Related Ratios, and
- Notes to the Required Supplementary Information

Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Allenstown’s basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.



October 11, 2019

EXHIBIT A
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
Statement of Net Position
December 31, 2018

	Governmental Activities	Business-type Activities	Total
ASSETS			
Cash and cash equivalents	\$ 4,365,354	\$ 2,411,247	\$ 6,776,601
Investments	384,816	1,058,427	1,443,243
Taxes receivables (net)	862,381	-	862,381
Account receivables (net)	31,538	264,249	295,787
Intergovernmental receivable	10,400	-	10,400
Internal balances	98,420	-	98,420
Prepaid items	5,676	-	5,676
Capital assets:			
Land and construction in progress	2,661,945	173,419	2,835,364
Other capital assets, net of depreciation	3,604,531	3,655,767	7,260,298
Total assets	12,025,061	7,563,109	19,588,170
DEFERRED OUTFLOWS OF RESOURCES			
Amounts related to pensions	471,633	114,592	586,225
Amounts related to other postemployment benefits	31,394	4,939	36,333
Total deferred outflows of resources	503,027	119,531	622,558
LIABILITIES			
Accounts payable	35,979	373,898	409,877
Accrued salaries and benefits	54,985	17,228	72,213
Accrued interest payable	7,007	-	7,007
Intergovernmental payable	2,655,826	-	2,655,826
Internal balances	-	98,420	98,420
Escrow and performance deposits	12,756	-	12,756
Long-term liabilities:			
Due within one year	139,699	815	140,514
Due in more than one year	3,144,389	753,271	3,897,660
Total liabilities	6,050,641	1,243,632	7,294,273
DEFERRED INFLOWS OF RESOURCES			
Unavailable revenue - property taxes	16,554	-	16,554
Amounts related to pensions	88,201	393,452	481,653
Amounts related to other postemployment benefits	800	1,137	1,937
Total deferred inflows of resources	105,555	394,589	500,144
NET POSITION			
Net investment in capital assets	6,024,078	3,829,186	9,853,264
Restricted	15,810	-	15,810
Unrestricted	332,004	2,215,233	2,547,237
Total net position	\$ 6,371,892	\$ 6,044,419	\$ 12,416,311

The notes to the basic financial statements are an integral part of this statement.



EXHIBIT B
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
Statement of Activities
For the Fiscal Year Ended December 31, 2018

	Expenses	Program Revenues		Net (Expense) Revenue and Change in Net Position		Total
		Charges for Services	Operating Grants and Contributions	Governmental Activities	Business-type Activities	
Governmental activities:						
General government	\$ 642,236	\$ 48,989	\$ -	\$ (593,247)	\$ -	\$ (593,247)
Public safety	1,622,009	23,029	3,504	(1,595,476)	-	(1,595,476)
Highways and streets	473,312	-	91,515	(381,797)	-	(381,797)
Sanitation	196,322	9,938	-	(186,384)	-	(186,384)
Health	2,516	-	-	(2,516)	-	(2,516)
Welfare	46,519	-	-	(46,519)	-	(46,519)
Culture and recreation	185,214	-	-	(185,214)	-	(185,214)
Interest on long-term debt	801	-	-	(801)	-	(801)
Total governmental activities	3,168,929	81,956	95,019	(2,991,954)	-	(2,991,954)
Business-type activities:						
Sewer	2,847,676	2,790,598	29,990	-	(27,088)	(27,088)
Total	\$ 6,016,605	\$ 2,872,554	\$ 125,009	(2,991,954)	(27,088)	(3,019,042)
General revenues:						
Taxes:						
Property				2,763,971	-	2,763,971
Other				105,889	-	105,889
Motor vehicle permit fees				751,578	-	751,578
Licenses and other fees				34,420	-	34,420
Grants and contributions not restricted to specific programs				229,416	-	229,416
Unrestricted investment earnings				-	12,508	12,508
Miscellaneous				63,205	12,771	75,976
Total general revenues				3,948,479	25,279	3,973,758
Change in net position				956,525	(1,809)	954,716
Net position, beginning, as restated (see Note 18)				5,415,367	6,046,228	11,461,595
Net position, ending				\$ 6,371,892	\$ 6,044,419	\$ 12,416,311

The notes to the basic financial statements are an integral part of this statement.



EXHIBIT C-1
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
Governmental Funds
Balance Sheet
December 31, 2018

	General	Other Governmental Funds	Total Governmental Funds
ASSETS			
Cash and cash equivalents	\$ 4,241,390	\$ 123,964	\$ 4,365,354
Investments	378,953	5,863	384,816
Receivables, net of allowance for uncollectible:			
Taxes	912,381	-	912,381
Accounts	29,653	1,885	31,538
Intergovernmental receivable	10,400	-	10,400
Interfund receivable	149,471	-	149,471
Voluntary tax liens	17,288	-	17,288
Voluntary tax liens reserved until collected	(17,288)	-	(17,288)
Prepaid items	5,676	-	5,676
Total assets	<u>\$ 5,727,924</u>	<u>\$ 131,712</u>	<u>\$ 5,859,636</u>
LIABILITIES			
Accounts payable	\$ 35,979	-	\$ 35,979
Accrued salaries and benefits	54,985	-	54,985
Intergovernmental payable	2,655,826	-	2,655,826
Interfund payable	-	51,051	51,051
Escrow and performance deposits	12,756	-	12,756
Total liabilities	<u>2,759,546</u>	<u>51,051</u>	<u>2,810,597</u>
DEFERRED INFLOWS OF RESOURCES			
Unavailable revenue - Property taxes	<u>277,481</u>	<u>-</u>	<u>277,481</u>
FUND BALANCES			
Nonspendable	5,676	5,599	11,275
Restricted	2,790	7,421	10,211
Committed	486,624	67,641	554,265
Assigned	150,804	-	150,804
Unassigned	<u>2,045,003</u>	<u>-</u>	<u>2,045,003</u>
Total fund balances	<u>2,690,897</u>	<u>80,661</u>	<u>2,771,558</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 5,727,924</u>	<u>\$ 131,712</u>	<u>\$ 5,859,636</u>

The notes to the basic financial statements are an integral part of this statement.



EXHIBIT C-2
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
Reconciliation of the Balance Sheet - Governmental Funds to the Statement of Net Position
December 31, 2018

Amounts reported for governmental activities in the Statement of Net Position are different because:

Total fund balances of governmental funds (Exhibit C-1)	\$ 2,771,558
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Capital assets used in governmental activities are not current financial resources, therefore, are not reported in the governmental funds.

Cost	\$ 9,380,129	
Less accumulated depreciation	(3,113,653)	
		6,266,476

Pension and other postemployment benefit (OPEB) related deferred outflows of resources and deferred inflows of resources are not due and payable in the current year, and therefore, are not reported in the governmental funds as follows:

Deferred outflows of resources related to pensions	\$ 471,633	
Deferred inflows of resources related to pensions	(88,201)	
Deferred outflows of resources related to OPEB	31,394	
Deferred inflows of resources related to OPEB	(800)	
		414,026

Interfund receivables and payables between governmental funds are eliminated on the Statement of Net Position.

Receivables	\$ (51,051)	
Payables	51,051	
		-

Long-term revenue (taxes) is not available to pay current-period expenditures, and therefore, is deferred in the governmental funds.

260,927

Allowance for uncollectible property taxes that is recognized on a full accrual basis, but not on the modified accrual basis.

(50,000)

Interest on long-term debt is not accrued in governmental funds.

Accrued interest payable	(7,007)
--------------------------	---------

Long-term liabilities are not due and payable in the current period, therefore, are not reported in the governmental funds.

Capital leases	\$ 242,398	
Compensated absences	78,336	
Accrued landfill postclosure care costs	157,500	
Net pension liability	2,409,034	
Other postemployment benefits	396,820	
		(3,284,088)

Net position of governmental activities (Exhibit A)

\$ 6,371,892

The notes to the basic financial statements are an integral part of this statement.



EXHIBIT C-3
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
Governmental Funds
Statement of Revenues, Expenditures, and Changes in Fund Balances
For the Fiscal Year Ended December 31, 2018

	General	Other Governmental Funds	Total Governmental Funds
REVENUES			
Taxes	\$ 2,879,775	\$ -	\$ 2,879,775
Licenses and permits	785,998	-	785,998
Intergovernmental receivable	333,156	-	333,156
Charges for services	70,402	11,554	81,956
Miscellaneous	53,525	959	54,484
Total revenues	<u>4,122,856</u>	<u>12,513</u>	<u>4,135,369</u>
EXPENDITURES			
Current:			
General government	1,179,044	26	1,179,070
Public safety	1,515,938	7,204	1,523,142
Highways and streets	726,065	-	726,065
Sanitation	196,441	-	196,441
Health	2,516	-	2,516
Welfare	46,519	-	46,519
Culture and recreation	129,070	-	129,070
Capital outlay	189,683	-	189,683
Total expenditures	<u>3,985,276</u>	<u>7,230</u>	<u>3,992,506</u>
Excess (deficiency) of revenues over (under) expenditures	<u>137,580</u>	<u>5,283</u>	<u>142,863</u>
OTHER FINANCING SOURCES (USES)			
Transfers in	23,097	-	23,097
Transfers out	-	(23,097)	(23,097)
Capital leases	122,712	-	122,712
Total other financing sources (uses)	<u>145,809</u>	<u>(23,097)</u>	<u>122,712</u>
Net change in fund balances	283,389	(17,814)	265,575
Fund balances, beginning	2,407,508	98,475	2,505,983
Fund balances, ending	<u>\$ 2,690,897</u>	<u>\$ 80,661</u>	<u>\$ 2,771,558</u>

The notes to the basic financial statements are an integral part of this statement.



EXHIBIT C-4
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
Reconciliation of the Statement of Revenues, Expenditures, and
Changes in Fund Balances - Governmental Funds to the Statement of Activities
For the Fiscal Year Ended December 31, 2018

Net change in fund balances of governmental funds (Exhibit C-3)		\$ 265,575
Amounts reported for governmental activities in the Statement of Activities are different because:		
Governmental funds report capital outlays as expenditures, while governmental activities report depreciation expense to allocate those expenditures over the life of the assets. Capital outlay expenditures exceeded depreciation expense in the current year, as follows:		
Capitalized capital outlay	\$ 313,897	
Depreciation expense	<u>(259,879)</u>	
		54,018
Transfers in and out between governmental funds are eliminated on the Statement of Activities.		
Transfers in	\$ (23,097)	
Transfers out	<u>23,097</u>	
		-
Revenue in the Statement of Activities that does not provide current financial resources is not reported as revenue in the governmental funds.		
Change in deferred tax revenue		(9,915)
Proceeds from issuing long-term liabilities provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the Statement of Net Position. Repayment of long-term liabilities is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position.		
Inception of capital leases	\$ (122,712)	
Repayment of capital leases	<u>216,145</u>	
		93,433
Some expenses reported in the Statement of Activities do not require the use of current financial resources, and therefore, are not reported as expenditures in governmental funds.		
Increase in accrued interest expense	\$ (801)	
Decrease in compensated absences	36,501	
Increase in accrued landfill postclosure care costs	(14,500)	
Net change in net pension liability and deferred outflows and inflows of resources related to pensions	372,162	
Net change in net other postemployment benefits liability and deferred outflows and inflows of resources related to other postemployment benefits	<u>160,052</u>	
		553,414
Changes in net position of governmental activities (Exhibit B)		<u><u>\$ 956,525</u></u>

The notes to the basic financial statements are an integral part of this statement.



EXHIBIT D
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
Statement of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual (Non-GAAP Budgetary Basis)
General Fund
For the Fiscal Year Ended December 31, 2018

	Original and Final Budget	Actual	Variance Positive (Negative)
REVENUES			
Taxes	\$ 2,871,127	\$ 2,869,860	\$ (1,267)
Licenses and permits	657,275	785,998	128,723
Intergovernmental receivable	318,708	333,156	14,448
Charges for services	54,800	70,402	15,602
Miscellaneous	4,650	45,393	40,743
Total revenues	3,906,560	4,104,809	198,249
EXPENDITURES			
Current:			
General government	1,367,750	1,170,175	197,575
Public safety	1,399,608	1,437,815	(38,207)
Highways and streets	599,881	735,961	(136,080)
Sanitation	186,396	192,941	(6,545)
Health	8,023	2,516	5,507
Welfare	68,462	46,519	21,943
Culture and recreation	123,317	116,299	7,018
Conservation	501	-	501
Debt service:			
Interest	15,000	-	15,000
Capital outlay	193,622	189,683	3,939
Total expenditures	3,962,560	3,891,909	70,651
Excess (deficiency) of revenues over (under) expenditures	(56,000)	212,900	268,900
OTHER FINANCING SOURCES (USES)			
Transfers in	-	53,808	53,808
Transfers out	(123,567)	(123,567)	-
Total other financing sources (uses)	(123,567)	(69,759)	53,808
Net change in fund balances	\$ (179,567)	143,141	\$ 322,708
Decrease in nonspendable fund balance		20,341	
Unassigned fund balance, beginning		2,100,973	
Unassigned fund balance, ending		\$ 2,255,930	

The notes to the basic financial statements are an integral part of this statement.



EXHIBIT E-1
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
Proprietary Fund
Statement of Net Position
December 31, 2018

	Business-type Activities Enterprise Fund (Sewer Department)
ASSETS	
Cash and cash equivalents	\$ 2,411,247
Investments	1,058,427
Receivables (net)	264,249
Capital assets:	
Land and construction in progress	173,419
Other capital assets, net of depreciation	3,655,767
Total assets	<u>7,563,109</u>
DEFERRED OUTFLOWS OF RESOURCES	
Amounts related to pensions	114,592
Amounts related to other postemployment benefits	4,939
Total deferred outflows of resources	<u>119,531</u>
LIABILITIES	
Current liabilities:	
Accounts payable	373,898
Accrued salaries and benefits	17,228
Internal balances	98,420
Long term liabilities:	
Due within one year	815
Due in more than one year	753,271
Total liabilities	<u>1,243,632</u>
DEFERRED INFLOWS OF RESOURCES	
Amounts related to pensions	393,452
Amounts related to other postemployment benefits	1,137
Total deferred inflows of resources	<u>394,589</u>
NET POSITION	
Net investment in capital assets	3,829,186
Unrestricted	2,215,233
Total net position	<u>\$ 6,044,419</u>

The notes to the basic financial statements are an integral part of this statement.



EXHIBIT E-2
TOWN OF ALLENSTOWN, NEW HAMPSHIRE
Proprietary Fund
Statement of Revenues, Expenses, and Changes in Net Position
For the Fiscal Year Ended December 31, 2018

	Business-type Activities Enterprise Fund (Sewer Department)
Operating revenues:	
User charges	\$ 1,840,107
Metered sewer sales	913,451
Fees and interest	37,040
Total operating revenues	<u>2,790,598</u>
Operating expenses:	
Salaries and wages	985,181
Operation and maintenance	1,050,511
Contractual services	295,445
Materials and supplies	310,891
Depreciation	205,648
Total operating expenses	<u>2,847,676</u>
Operating loss	<u>(57,078)</u>
Nonoperating revenue:	
Intergovernmental revenues	29,990
Interest income	12,508
Change in fair market value of investments	12,771
Total nonoperating revenues	<u>55,269</u>
Change in net position	(1,809)
Net position, beginning, as restated (see Note 18)	6,046,228
Net position, ending	<u>\$ 6,044,419</u>

The notes to the basic financial statements are an integral part of this statement.



EXHIBIT E-3
TOWN OF ALLENTOWN, NEW HAMPSHIRE
Proprietary Funds
Statement of Cash Flows
For the Fiscal Year Ended December 31, 2018

	Business-type Activities Enterprise Fund Sewer Department
Cash flows from operating activities:	
Receipts from customers and users	\$ 2,766,901
Payments to employees	(471,708)
Payments to suppliers	(1,420,352)
Net cash provided by operating activities	874,841
Cash flows from capital and related financing activities:	
Acquisition and construction of fixed assets	(146,336)
Cash flows from non-capital financing activities:	
Intergovernmental revenues	29,990
Cash flows from investing activities:	
Sale of investments	63,162
Interest received	12,508
Net cash provided by investing activities	75,670
Net increase in cash	834,165
Cash, beginning	1,577,082
Cash, ending	\$ 2,411,247

Reconciliation of Operating Loss to Net Cash Provided by Operating Activities

Operating loss	\$ (57,078)
Adjustments to reconcile operating gain (loss) to net cash provided (used) by operating activities:	
Depreciation expense	205,648
Increase in accounts receivables	(23,697)
Increase in deferred outflows related to pensions	(67,107)
Increase in deferred outflows related to OPEB	(4,404)
Increase in accounts payable	143,022
Increase in accrued salaries and benefits	4,983
Increase in internal balances	93,473
Increase in compensated absences	9,040
Increase in net pension liability	390,006
Increase in OPEB	36,764
Increase in deferred inflows related to pensions	144,738
Decrease in deferred inflows related to OPEB	(547)
Total adjustments	931,919
Net cash provided by operating activities	\$ 874,841

The notes to the basic financial statements are an integral part of this statement.



THE STATE OF NEW HAMPSHIRE
TOWN OF ALLENSTOWN
WARRANT FOR THE YEAR 2020

TO THE INHABITANTS OF THE TOWN OF ALLENSTOWN, IN THE COUNTY OF MERRIMACK, STATE OF NEW HAMPSHIRE, QUALIFIED TO VOTE IN TOWN AFFAIRS:

You are hereby notified to meet at the Armand Dupont School, 10 1/2 School Street, Allenstown, NH on Saturday, February 1, 2020 at 9:00 am (or, in the event of inclement weather, on Wednesday, February 5, 2020 at 6:00 pm) for the purpose of transacting all business other than voting by official ballot and thereafter to meet on Tuesday, March 10, 2020 between 8:00 am and 7:00 pm at the St. John the Baptist Parish Hall, located at 10 School Street in Allenstown, NH, to elect officers and vote on all warrant articles from the first session by official ballot.

ARTICLE 1 Election of Town Officials

To choose all necessary Town Officers for the ensuing year as follows:

Town Treasurer	1 for 1 year
Selectman	1 for 3 years
Sewer Commissioner	1 for 3 years
Trustee of Trust funds	1 for 3 years
Trustee of Cemeteries	1 for 3 years
Budget Committee	4 for 3 years
Library Trustee	1 for 3 years
Town Clerk/Tax Collector	1 for 3 years
Supervisor of the Checklist	1 for 6 years
Moderator	1 for 2 years
Road Agent	1 for 2 years



ARTICLE 2

Are you in favor of the adoption of Amendment No. 1 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

To enact certain administrative revisions to the Ordinance including:

To ensure that the title page, including the Town Seal, document title, revision date, and the name and address of the town is included before the table of contents.

To ensure the table of contents accurately reflects the sections and page numbers correctly.

To change the "Dates of Revision" heading to "Revision History."

To ensure that each major Article starts at the top of a new page.

To list page numbers in the footer at the bottom of the page and to list page numbers as a specific page of a set number of pages; for example, "page 12 of 125."

Recommended by the Planning Board

ARTICLE 3

Are you in favor of the adoption of Amendment No. 2 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

Clarify that Article III, Section 302.c is referring to "Home Occupations" in Section 1102, not "Uses Not Permitted."

Recommended by the Planning Board

ARTICLE 4

Are you in favor of the adoption of Amendment No. 3 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

Amend Article III, Section 311 by including the proper citation as section 1102, Home Occupations.

Recommended by the Planning Board

ARTICLE 5

Are you in favor of the adoption of Amendment No. 4 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

Amend Article VI, Section 601 by listing Carports complying with setbacks as a permitted use as item "j."

Recommended by the Planning Board

ARTICLE 6

Are you in favor of the adoption of Amendment No. 5 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

Amend Article VII, Section 701 by listing Carports complying with setbacks as a permitted use as item "i."

Recommended by the Planning Board

ARTICLE 7

Are you in favor of the adoption of Amendment No. 6 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

Amend Article X, Section 1001.t by adding "Nursing Home/Assisted Living" as a permitted use.

Recommended by the Planning Board

ARTICLE 8

Are you in favor of the adoption of Amendment No. 7 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

Amend Article XI, Section 1123.c.1 by changing the term "accessory dwelling unit" to just "dwelling unit."

Recommended by the Planning Board

ARTICLE 9

Are you in favor of the adoption of Amendment No. 8 as proposed by the Allenstown Planning Board for the Town of Allenstown Zoning Ordinance as follows:

Amend Article XVII, Section 1702.b.5 by clarifying that Supplemental Regulation Section 1125, not Article VI, Section 602.m controls the clustering of pre-site built homes on a permanent foundation.

Recommended by the Planning Board

ARTICLE 10 Town Operating Budget

Shall the Town of Allenstown raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,085,970. Should this article be defeated, the default budget shall be \$4,061,783 which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required)

Tax Impact of Proposed Budget = \$9.38

Tax Impact of Default Budget = \$9.30

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 11 Sewer Operating Budget

Shall the Town of Allenstown raise and appropriate as an operating budget for the Allenstown Sewer Commission, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,299,192. Should this article be defeated, the default budget shall be \$2,258,241, which is the same as last year, with certain adjustments required by previous action of the Town of Allenstown or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 11 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 12 Fire Safety Equipment Capital Reserve Fund

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$10,000 to be added to the Fire Safety Equipment Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 12 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee



ARTICLE 13 Library Capital Reserve Fund

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$2,469 to be added to the Library Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority Vote Required)

TAX IMPACT OF WARRANT ARTICLE 13 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 14 Public Safety Facilities Capital Reserve Fund

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$20,000 to be added to the Public Safety Facilities Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 14 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 15 Streetlight Capital Reserve Fund

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$6,500 to be added to the Streetlight Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 15 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 16 Landfill Capital Reserve Fund

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$17,525 to be added to the Landfill Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 16 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee



ARTICLE 17 Highway Equipment Capital Reserve Fund

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$15,000 to be added to the Highway Equipment Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 17 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 18 Town Building/Maintenance Capital Reserve Fund

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$20,000 to be added to the Town Building/Maintenance Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 18 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 19 Economic Development Capital Reserve Fund

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$20,000 to be added to the Economic Development Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 19 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 20 Assessing Valuation Update Capital Reserve Fund

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$16,800 to be added to the Assessing Valuation Update Capital Reserve Fund previously established. This sum to come from unassigned fund balance. It is anticipated that a revaluation will take place in 2022. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 20 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee



ARTICLE 21 Establish and Fund Road Repair and Paving Capital Reserve Fund

To see if the Town of Allenstown will authorize the establishment of a Road Repair and Paving Capital Reserve Fund to be used for road repairs and paving. Furthermore, to raise and appropriate the sum of \$50,000 to be placed in this Fund and to appoint the selectmen as agents to expend from the fund. This sum to come from unassigned fund balance. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 21 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 22 Parks and Recreation Projects Capital Reserve Fund

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$30,000 to be added to the Parks and Recreation Projects Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required.)

TAX IMPACT OF WARRANT ARTICLE 22 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 23 Highway Facilities Capital Reserve Fund

To see if the Town of Allenstown will vote to raise and appropriate the sum of \$25,000 to be added to the Highway Facilities Capital Reserve Fund previously established. This sum to come from unassigned fund balance. (Majority vote required)

TAX IMPACT OF WARRANT ARTICLE 23 = \$0.00

Recommended by the Board of Selectmen

Recommended by the Budget Committee

ARTICLE 24 Petition Article for five member Board

Are you in favor of increasing the Board of Selectmen to five members?

Recommended by the Board of Selectmen

GIVEN UNDER OUR HANDS AND SEALS, on this 22nd day of January in the Year 2020.

TOWN OF ALLENSTOWN
SELECT BOARD

RYAN CARTER, Chairman

Sandra McKenney
SANDRA MCKENNEY, Selectwoman

Maureen Higham
MAUREEN HIGHAM, Selectwoman

ATTEST:

Kathleen Pelissier
KATHLEEN PELISSIER, Town Clerk



Default Budget of the Municipality

Allenstown

For the period beginning January 1, 2020 and ending December 31, 2020

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on:

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

[illegible]

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090

<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

**2020
MS-DTB**

Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
General Government					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
4130-4139	Executive	\$190,110	\$0	\$0	\$190,110
4140-4149	Election, Registration, and Vital Statistics	\$74,050	\$0	\$0	\$74,050
4150-4151	Financial Administration	\$146,260	\$0	\$0	\$146,260
4152	Revaluation of Property	\$42,600	\$0	\$0	\$42,600
4153	Legal Expense	\$50,000	\$0	\$0	\$50,000
4155-4159	Personnel Administration	\$728,400	\$4,000	\$0	\$732,400
4191-4193	Planning and Zoning	\$17,370	\$0	\$0	\$17,370
4194	General Government Buildings	\$27,900	\$0	\$0	\$27,900
4195	Cemeteries	\$1	\$0	\$0	\$1
4196	Insurance	\$56,620	\$10,340	\$0	\$66,960
4197	Advertising and Regional Association	\$4,960	\$0	\$0	\$4,960
4199	Other General Government	\$0	\$0	\$0	\$0
General Government Subtotal		\$1,338,271	\$14,340	\$0	\$1,352,611
Public Safety					
4210-4214	Police	\$936,591	\$0	\$0	\$936,591
4215-4219	Ambulance	\$118,200	\$56,210	\$0	\$174,410
4220-4229	Fire	\$323,200	\$1,710	\$0	\$324,910
4240-4249	Building Inspection	\$43,650	\$0	\$0	\$43,650
4290-4298	Emergency Management	\$10,350	\$0	\$0	\$10,350
4299	Other (Including Communications)	\$0	\$0	\$0	\$0
Public Safety Subtotal		\$1,431,991	\$57,920	\$0	\$1,489,911
Airport/Aviation Center					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0
Highways and Streets					
4311	Administration	\$320,480	\$0	\$0	\$320,480
4312	Highways and Streets	\$271,690	\$0	\$0	\$271,690
4313	Bridges	\$0	\$0	\$0	\$0
4316	Street Lighting	\$16,000	\$0	\$0	\$16,000
4319	Other	\$0	\$0	\$0	\$0
Highways and Streets Subtotal		\$608,170	\$0	\$0	\$608,170





Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Sanitation					
4321	Administration	\$10,000	\$0	\$0	\$10,000
4323	Solid Waste Collection	\$115,000	\$3,500	\$0	\$118,500
4324	Solid Waste Disposal	\$70,000	\$2,000	\$0	\$72,000
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0
Sanitation Subtotal		\$195,000	\$5,500	\$0	\$200,500
Water Distribution and Treatment					
4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal		\$0	\$0	\$0	\$0
Electric					
4351-4352	Administration and Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
Electric Subtotal		\$0	\$0	\$0	\$0
Health					
4411	Administration	\$6,450	\$0	\$0	\$6,450
4414	Pest Control	\$200	\$0	\$0	\$200
4415-4419	Health Agencies, Hospitals, and Other	\$0	\$0	\$0	\$0
Health Subtotal		\$6,650	\$0	\$0	\$6,650
Welfare					
4441-4442	Administration and Direct Assistance	\$44,950	\$0	\$0	\$44,950
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	\$22,210	\$0	\$0	\$22,210
Welfare Subtotal		\$67,160	\$0	\$0	\$67,160
Culture and Recreation					
4520-4529	Parks and Recreation	\$62,280	\$0	\$0	\$62,280
4550-4559	Library	\$58,020	\$0	\$0	\$58,020
4583	Patriotic Purposes	\$2,350	\$0	\$0	\$2,350
4589	Other Culture and Recreation	\$0	\$0	\$0	\$0
Culture and Recreation Subtotal		\$122,650	\$0	\$0	\$122,650





New Hampshire
Department of
Revenue Administration

**2020
MS-DTB**

Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Conservation and Development					
4611-4612	Administration and Purchasing of Natural Resources	\$1	\$0	\$0	\$1
4619	Other Conservation	\$1,300	\$0	\$0	\$1,300
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$900	\$0	\$0	\$900
Conservation and Development Subtotal		\$2,201	\$0	\$0	\$2,201
Debt Service					
4711	Long Term Bonds and Notes - Principal	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest	\$15,000	\$0	\$0	\$15,000
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
Debt Service Subtotal		\$15,000	\$0	\$0	\$15,000
Capital Outlay					
4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$188,500	\$0	\$0	\$188,500
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$8,430	\$0	\$0	\$8,430
Capital Outlay Subtotal		\$196,930	\$0	\$0	\$196,930
Operating Transfers Out					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$2,280,567	(\$22,326)	\$0	\$2,258,241
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal		\$2,280,567	(\$22,326)	\$0	\$2,258,241
Total Operating Budget Appropriations		\$6,264,590	\$55,434	\$0	\$6,320,024





Reasons for Reductions/Increases & One-Time Appropriations

Account	Explanation
4215-4219	Contracted EMS services
4220-4229	Contracted dispatch services
4196	Contracted increase
4155-4159	Required Unemployment Insurance
4323	Contracted Increases
4324	Contracted Increases





Proposed Budget

Allenstown

For the period beginning January 1, 2020 and ending December 31, 2020

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: 1-23-2020

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name

Position

Signature

Coral Duganovich

Jim Redger

Jeffrey E. Venev

Rumold Cox

Tiffany Rantow

Julie Keane

Debra R.L. Carney

Margaret H. Shaw

Michael Dumas

Kris MB Raymond

Lydia Klug

Melanie L. Prisset

Budget Comm

Budget Comm

Budget Comm

Budget Comm

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This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>





New Hampshire
Department of
Revenue Administration

2020
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Selectmen's Appropriations for period ending 12/31/2020 (Recommended)	Selectmen's Appropriations for period ending 12/31/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	10	\$173,183	\$190,110	\$192,250	\$0	\$192,250	\$0
4140-4149	Election, Registration, and Vital Statistics	10	\$67,421	\$74,050	\$78,400	\$0	\$78,400	\$0
4150-4151	Financial Administration	10	\$129,245	\$146,260	\$148,350	\$0	\$148,350	\$0
4152	Revaluation of Property	10	\$42,747	\$42,600	\$42,600	\$0	\$42,600	\$0
4153	Legal Expense	10	\$55,486	\$50,000	\$60,000	\$0	\$60,000	\$0
4155-4159	Personnel Administration	10	\$601,104	\$728,400	\$714,700	\$0	\$714,700	\$0
4191-4193	Planning and Zoning	10	\$16,673	\$17,370	\$17,660	\$0	\$17,660	\$0
4194	General Government Buildings	10	\$16,368	\$27,900	\$26,000	\$0	\$26,000	\$0
4195	Cemeteries	10	\$0	\$1	\$10	\$0	\$10	\$0
4196	Insurance	10	\$61,297	\$56,620	\$66,960	\$0	\$66,960	\$0
4197	Advertising and Regional Association	10	\$4,983	\$4,960	\$5,100	\$0	\$5,100	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
General Government Subtotal			\$1,168,507	\$1,338,271	\$1,352,030	\$0	\$1,352,030	\$0
Public Safety								
4210-4214	Police	10	\$932,665	\$936,591	\$945,210	\$0	\$945,210	\$0
4215-4219	Ambulance	10	\$118,189	\$118,200	\$174,410	\$0	\$174,410	\$0
4220-4229	Fire	10	\$284,238	\$323,200	\$332,530	\$0	\$332,530	\$0
4240-4249	Building Inspection	10	\$30,641	\$43,650	\$42,500	\$0	\$42,500	\$0
4290-4298	Emergency Management	10	\$11,289	\$10,350	\$13,000	\$0	\$13,000	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety Subtotal			\$1,377,022	\$1,431,991	\$1,507,650	\$0	\$1,507,650	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0	\$0	\$0





Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Selectmen's Appropriations for Appropriations for period ending 12/31/2020 (Recommended) (Not Recommended)	Selectmen's Appropriations for Appropriations for period ending 12/31/2020 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2020 (Recommended) (Not Recommended)
Highways and Streets							
4311	Administration	10	\$284,669	\$320,480	\$344,340	\$0	\$344,340
4312	Highways and Streets	10	\$235,487	\$271,690	\$254,310	\$0	\$254,310
4313	Bridges		\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	10	\$15,476	\$16,000	\$15,500	\$0	\$15,500
4319	Other		\$0	\$0	\$0	\$0	\$0
Highways and Streets Subtotal					\$614,150	\$0	\$614,150
Sanitation							
4321	Administration	10	\$12,041	\$10,000	\$11,400	\$0	\$11,400
4323	Solid Waste Collection	10	\$116,181	\$115,000	\$118,500	\$0	\$118,500
4324	Solid Waste Disposal	10	\$72,690	\$70,000	\$72,000	\$0	\$72,000
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other	11	\$0	\$0	\$2,299,192	\$2,299,192	\$0
Sanitation Subtotal					\$2,501,092	\$2,299,192	\$201,900
Water Distribution and Treatment							
4331	Administration		\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal					\$0	\$0	\$0
Electric							
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0
Electric Subtotal					\$0	\$0	\$0



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Selectmen's Appropriations for period ending 12/31/2020 (Recommended)	Selectmen's Appropriations for period ending 12/31/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Not Recommended)
Health								
4411	Administration	10	\$7,658	\$6,450	\$6,500	\$0	\$6,500	\$0
4414	Pest Control	10	\$0	\$200	\$150	\$0	\$150	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0	\$0	\$0
	Health Subtotal		\$7,658	\$6,650	\$6,650	\$0	\$6,650	\$0
Welfare								
4441-4442	Administration and Direct Assistance	10	\$29,760	\$44,950	\$38,600	\$0	\$38,600	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	10	\$21,710	\$22,210	\$23,000	\$0	\$23,000	\$0
	Welfare Subtotal		\$51,470	\$67,160	\$61,600	\$0	\$61,600	\$0
Culture and Recreation								
4520-4529	Parks and Recreation	10	\$59,623	\$62,280	\$63,780	\$0	\$63,780	\$0
4550-4559	Library	10	\$55,489	\$58,020	\$58,020	\$0	\$58,020	\$0
4583	Patriotic Purposes	10	\$2,000	\$2,350	\$2,350	\$0	\$2,350	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
	Culture and Recreation Subtotal		\$117,112	\$122,650	\$124,150	\$0	\$124,150	\$0
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources	10	\$0	\$1	\$10	\$0	\$10	\$0
4619	Other Conservation	10	\$956	\$1,300	\$1,400	\$0	\$1,400	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	10	\$2,330	\$900	\$3,000	\$0	\$3,000	\$0
	Conservation and Development Subtotal		\$3,286	\$2,201	\$4,410	\$0	\$4,410	\$0





Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Selectmen's Appropriations for period ending 12/31/2020 (Recommended)	Selectmen's Appropriations for period ending 12/31/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Not Recommended)
Debt Service								
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$250	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest	10	\$0	\$15,000	\$15,000	\$0	\$15,000	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
	Debt Service Subtotal		\$0	\$15,250	\$15,000	\$0	\$15,000	\$0
Capital Outlay								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	10	\$188,378	\$188,500	\$190,000	\$0	\$190,000	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	10	\$22,570	\$38,430	\$8,430	\$0	\$8,430	\$0
	Capital Outlay Subtotal		\$210,948	\$226,930	\$198,430	\$0	\$198,430	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$2,064,441	\$2,280,567	\$2,299,192	\$0	\$2,299,192	\$0
4914W	To Proprietary Fund - Water	11	\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal		\$2,064,441	\$2,280,567	\$2,299,192	\$0	\$2,299,192	\$0
Total Operating Budget Appropriations								
				\$8,684,354	\$2,299,192	\$6,385,162		



Special Warrant Articles

Account	Purpose	Article	Appropriations for period ending 12/31/2020 (Recommended)	Selectmen's Appropriations for period ending 12/31/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	12	\$10,000	\$0	\$10,000	\$0
		<i>Purpose: Fire Safety Equipment Capital Reserve Fund</i>				
4915	To Capital Reserve Fund	13	\$2,469	\$0	\$2,469	\$0
		<i>Purpose: Library Capital Reserve Fund</i>				
4915	To Capital Reserve Fund	14	\$20,000	\$0	\$20,000	\$0
		<i>Purpose: Public Safety Facilities Capital Reserve Fund</i>				
4915	To Capital Reserve Fund	15	\$6,500	\$0	\$6,500	\$0
		<i>Purpose: Streetlight Capital Reserve Fund</i>				
4915	To Capital Reserve Fund	16	\$17,525	\$0	\$17,525	\$0
		<i>Purpose: Landfill Capital Reserve Fund</i>				
4915	To Capital Reserve Fund	17	\$15,000	\$0	\$15,000	\$0
		<i>Purpose: Highway Equipment Capital Reserve Fund</i>				
4915	To Capital Reserve Fund	18	\$20,000	\$0	\$20,000	\$0
		<i>Purpose: Town Building/Maintenance Capital Reserve Fund</i>				
4915	To Capital Reserve Fund	19	\$20,000	\$0	\$20,000	\$0
		<i>Purpose: Economic Development Capital Reserve Fund</i>				
4915	To Capital Reserve Fund	20	\$16,800	\$0	\$16,800	\$0
		<i>Purpose: Assessing Valuation Update Capital Reserve Fund</i>				
4915	To Capital Reserve Fund	21	\$50,000	\$0	\$50,000	\$0
		<i>Purpose: Road Repair & Paving Capital Reserve Fund</i>				
4915	To Capital Reserve Fund	22	\$30,000	\$0	\$30,000	\$0
		<i>Purpose: Parks & Recreation Projects Capital Reserve Fund</i>				
4915	To Capital Reserve Fund	23	\$25,000	\$0	\$25,000	\$0
		<i>Purpose: Highway Facilities Capital Reserve Fund</i>				
Total Proposed Special Articles			\$233,294	\$0	\$233,294	\$0





New Hampshire
Department of
Revenue Administration

2020
MS-737

Special Warrant Articles



New Hampshire
Department of
Revenue Administration

2020
MS-737

Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for Appropriations for period ending 12/31/2020 (Recommended) (Not Recommended)	Selectmen's Appropriations for Appropriations for period ending 12/31/2020 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Recommended) (Not Recommended)
Total Proposed Individual Articles						
			\$0	\$0	\$0	\$0



New Hampshire
Department of
Revenue Administration

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MS-737

Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2019	Selectmen's Estimated Revenues for period ending 12/31/2020	Budget Committee's Estimated Revenues for period ending 12/31/2020
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax	10	\$19,306	\$1,500	\$1,500
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes	10	\$10,600	\$5,100	\$5,100
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	10	\$126,554	\$97,000	\$97,000
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$156,460	\$103,600	\$103,600
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	10	\$990	\$500	\$500
3220	Motor Vehicle Permit Fees	10	\$800,466	\$710,000	\$710,000
3230	Building Permits	10	\$24,124	\$18,000	\$18,000
3290	Other Licenses, Permits, and Fees	10	\$10,461	\$8,430	\$8,430
3311-3319	From Federal Government		\$0	\$0	\$0
Licenses, Permits, and Fees Subtotal			\$836,041	\$736,930	\$736,930
State Sources					
3351	Shared Revenues		\$1,518	\$0	\$0
3352	Meals and Rooms Tax Distribution	10	\$221,512	\$222,000	\$222,000
3353	Highway Block Grant	10	\$92,700	\$93,300	\$93,300
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	10	\$5,151	\$5,120	\$5,120
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	10	\$86,027	\$81,000	\$81,000
3379	From Other Governments	10	\$2,639	\$1,600	\$1,600
State Sources Subtotal			\$409,547	\$403,020	\$403,020





Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2019	Selectmen's Estimated Revenues for period ending 12/31/2020	Budget Committee's Estimated Revenues for period ending 12/31/2020
Charges for Services					
3401-3406	Income from Departments	10	\$64,922	\$52,850	\$52,850
3409	Other Charges	10	\$2,549	\$3,000	\$3,000
	Charges for Services Subtotal		\$67,471	\$55,850	\$55,850
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$4,568	\$0	\$0
3502	Interest on Investments	10	\$41,949	\$15,000	\$15,000
3503-3509	Other	10	\$7,053	\$2,300	\$2,300
	Miscellaneous Revenues Subtotal		\$53,570	\$17,300	\$17,300
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	11	\$0	\$2,299,192	\$2,299,192
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
	Interfund Operating Transfers In Subtotal		\$0	\$2,299,192	\$2,299,192
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes	23, 22, 16, 15, 14, 12, 20, 13, 19, 18, 21, 17	\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$233,294	\$233,294
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
	Other Financing Sources Subtotal		\$0	\$233,294	\$233,294



New Hampshire
Department of
Revenue Administration

**2020
MS-737**

Revenues

Total Estimated Revenues and Credits	\$1,523,089	\$3,849,186	\$3,849,186
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New Hampshire
Department of
Revenue Administration

**2020
MS-737**

Budget Summary

Item	Selectmen's Period ending 12/31/2020 (Recommended)	Budget Committee's Period ending 12/31/2020 (Recommended)
Operating Budget Appropriations	\$8,684,354	\$6,385,162
Special Warrant Articles	\$233,294	\$233,294
Individual Warrant Articles	\$0	\$0
Total Appropriations	\$8,917,648	\$6,618,456
Less Amount of Estimated Revenues & Credits	\$3,849,186	\$3,849,186
Estimated Amount of Taxes to be Raised	\$5,068,462	\$2,769,270





Supplemental Schedule

1. Total Recommended by Budget Committee	\$6,618,456
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$0
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$6,618,456
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$661,846
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	\$7,280,302

Outside Agencies and Committees





CAPITAL AREA MUTUAL AID FIRE COMPACT



President: Chief Jonathan Wiggin

Chief Coordinator: Keith Gilbert

P.O. Box 3962
Concord, NH 03302-3962

Email:
capareac1@comcast.net

Telephone 603-225-8988
Fax: 603-228-0983

2019 ANNUAL REPORT TO BOARD OF DIRECTORS

The 2019 annual report is prepared for the Board of Directors of the Capital Area Mutual Aid Fire Compact as a summary of general activities and events occurring through December 31, 2019. It is also provided to the Town offices of the Compact's member communities for information and distribution as desired.

The Compact serves 23 communities in 4 counties. The Compact's operational area is 817 square miles with a resident population of 135,796. The Equalized Property Valuation in the area we protect is over 15.1 billion dollars. We also provide and receive mutual aid responses with communities beyond our member area.

The Compact provides 24/7 emergency dispatch service to member communities. This service is contracted with the City of Concord Fire Department's Communications Center under the direction of dispatch supervisor Captain Elisa Folsom. A detailed activity report by town/agency is attached.

The 2019 Compact operating budget was \$ 1,279,005. Expenditures were \$37,299.57 under budget. Funding for all Compact operations is provided by the member communities. We continue to apply for State and Federal Grant Funds when available. The Compact received a 2016 Homeland Security Grant to provide training on the Statewide Mobilization Plan for agencies throughout the State. Work on that grant was completed during 2019. During 2018 we received a Homeland Security Grant in the amount of \$387,415.00 to replace the existing dispatch console equipment. Work on that project began in 2019 and will be completed during 2020.

The Compact and Hazmat Team have received over 3.4 million dollars in grant funding since 1999. These funds have been used for communications improvements, training and equipment. The direct benefit that your community has realized from these grants is made possible by your participation in the regional service that we provide.

During 2017 we selected a vendor, signed a contract and began the process of replacing our Computer Aided Dispatch software. We worked on this throughout 2018 and 2019. The vendor missed two scheduled implementation dates. We have turned this matter over to an attorney for resolution.

Some of the simulcast system equipment purchased with a 2015 grant failed and the vendor was out of business. During 2019 we replaced two microwave links; from Gould Hill to Craney Hill and from South Bow Road to Dispatch to correct these failures. The cost for these replacements was \$49,691.00.

25 HALL STREET SUITE 1H, CONCORD, NH 03301

ALLENSTOWN · BOSCAWEN · BOW · BRADFORD · CANTERBURY · CHICHESTER · CONCORD · DEERING · DUNBARTON
EPSOM · HENNIKER · HILLSBOROUGH · HOOKSETT · HOPKINTON · LOUDON · NORTHWOOD · PEMBROKE ·
PITTSFIELD · SALISBURY · WARNER · WASHINGTON · WEBSTER · WINDSOR



As Chief Coordinator, I responded to 537 incidents, a significant increase over 2018. In addition to responding to provide command post assistance at those mutual aid incidents, I also aid all departments with response planning, updating addressing information, and I represent the Compact with several organizations related to public safety.

Compact officers serving during 2019 were:

President, Chief Jon Wiggin, Dunbarton
Vice President, Chief Ed Raymond, Warner
Secretary, Chief Guy Newbery, Chichester/Concord
Treasurer, Chief Jeff Yale, Hopkinton

The Training Committee, chaired by Concord Captain Mick Costello; with members Concord Paramedic/FF Matt Cole, Warner Deputy Chief Jon France, Northwood Lieutenant Daryl Morales and Bradford Lieutenant Rob Steiz, assisted departments with mutual aid exercises. These combined drills provide valuable training in the delivery of mutual aid services.

The Central New Hampshire Hazmat Team represents 58 Capital Area and Lakes Region communities and is ready to assist or respond to hazardous materials incidents in our combined areas. Chief Anthony Manning has revitalized the team and has been moving the REPC forward. The team added a second Hazmat response truck during 2019 and now has one truck housed in Concord and one housed in Campton.

Gary Sleeper has volunteered his services to create and maintain a web site for the Compact at <https://www.capareafire.org/>. Please visit the site for incident photos, news, scheduled events, training info, SOGs and department profiles.

All departments are encouraged to send representation to all Compact meetings. Your input is needed. The Compact was created for the mutual benefit of member communities and active participation is a necessity to ensure the needs of all are being met.

I invite anyone with questions or comments to contact me. I thank all departments for their cooperation. Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

Keith Gilbert, Chief Coordinator
CAPITAL AREA FIRE COMPACT

1/13/2020



Capital Area Mutual Aid Fire Compact

2018 Incidents vs. 2019 Incidents

ID #	Town	2018 Incidents	2019 Incidents	% Change
50	Allenstown	688	746	8.4%
51	Boscawen	197	186	-5.6%
52	Bow	1,100	1,196	8.7%
53	Canterbury	337	328	-2.7%
54	Chichester	515	549	6.6%
55	Concord	8,987	8,885	-1.1%
56	Epsom	984	1,012	2.8%
57	Dunbarton	242	221	-8.7%
58	Henniker	970	1,009	4.0%
59	Hillsboro (includes Windsor)	1,193	1,061	-11.1%
60	Hopkinton	1,144	1,173	2.5%
61	Loudon	940	918	-2.3%
62	Pembroke	352	372	5.7%
63	Hooksett	2,390	2,425	1.5%
64	Penacook RSQ	862	927	7.5%
65	Webster	184	181	-1.6%
66	CNH Haz Mat	8	7	-12.5%
71	Northwood	666	608	-8.7%
72	Pittsfield	876	900	2.7%
74	Salisbury	171	131	-23.4%
79	Tri-Town Ambulance	1,305	1,219	-6.6%
80	Warner	413	407	-1.5%
82	Bradford	178	171	-3.9%
84	Deering	276	240	-13.0%
86	Washington	108	152	40.7%
	WINDSOR	49	30	-38.8%
		24,201	25,024	3.4%

Fire Alarm Systems placed Out of, or In Service for maintenance in 2019: 2997

2019 Incidents that Mutual Aid Coordinator Responded to: 547

Inbound Telephone Calls Received on Emergency Lines: 43,645
Outbound Telephone Calls Made: 7,480





CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

28 Commercial Street, Suite 3, Concord, NH 03301
phone: (603) 226-6020 *fax:* (603) 226-6023 *web:* www.cnhrpc.org

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. Diane Adinolfo and Michael O'Meara are the Town's representatives to the Commission.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC evaluates developments of regional impact (RSA 36:54-58) and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC also provides technical assistance services, including zoning ordinance development, grant writing assistance, circuit rider assistance, plan review services, local master plan development, capital improvements program development and guidance, hazard mitigation planning guidance, and Planning Board process training. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2019, CNHRPC undertook the following activities in Allenstown and throughout the Central NH Region:

- Provided Planning Board circuit rider services in Allenstown including technical assistance, development review, and interaction with potential applicants. Assisted with zoning changes, including assistance with a Special Town Meeting to develop a new Suncook Infill Development Overlay District, and provided support related to updated site plan and subdivision regulations.
- Initiated assistance to prepare the Allenstown Capital Improvements Program 2021-2026 update project with the Town Departments and newly created CIP Committee.
- Provided continued planning support for Allenstown's Municipal Separate Storm Sewer System (MS4) Program. In order to meet EPA's MS4 requirements, a Notice of Intent, Stormwater Management Program (SWMP), and the Year 1 Annual Report were completed. Several informational flyers were created and made available to the public. For more information, please visit www.thinkbluesuncook.org.
- Completed the development of the Suncook Valley Trails Plan, which includes the Suncook Valley communities of Allenstown, Epsom, Chichester, Pembroke, and Pittsfield. This plan brought together various trail interests from these towns to identify trail priorities and possibilities, and to coordinate efforts. Each town identified priority trail projects and concepts, and a regional "Suncook Valley Rail Trail" concept was identified. Further evaluation and implementation efforts continue into 2020.
- Continued to implement the CNHRPC Regional Brownfields Program through funding from the United States Environmental Protection Agency (EPA). For more information on brownfields and the regional Brownfields Assessment Program please visit www.cnhrpc.org/cnhrpc-brownfields-program.
- Worked to implement a Road Surface Management System (RSMS) program in Allenstown, which will provide an overview and estimate of the Town's road system condition and a management plan with approximate costs for future improvements. In 2019, CNHRPC surveyed road surfaces, assigned importance and traffic values to road segments, determined maintenance priorities, created maps, and began developing a draft road maintenance plan.
- Provided Hazard Mitigation Plan update development assistance in four communities.



- Promoted CommuteSmart New Hampshire and the NH Rideshare ride-matching software. Staff provided coordination support to the CommuteSmart NH Program that works to support transportation demand management services and rideshare coordination across the state. Working closely with other Regional Planning Commissions and other transportation-oriented organizations, staff hosted two statewide commuter challenges, eleven (11) Coordination Committee meetings, and provided outreach through newsletters, social media, and tabling events. Additional information on CommuteSmart New Hampshire can be found at www.commutesmartnh.org.
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). In 2019, CNHRPC held nine (9) TAC meetings. CNHRPC staff worked with the TAC to complete the preparation of the Regional Transportation Improvement Program (TIP) to ensure the region's needs were adequately addressed in the 2021-2030 State Ten Year Transportation Improvement Plan. Information related to the TIP update process can be found at www.cnhrpc.org/transportation-planning/transportation-improvement-program-tip.
- Completed over 200 traffic counts in the region as part of its annual Transportation Data Collection Program. In Allenstown, CNHRPC conducted seven (7) traffic counts along state and local roads.
- Coordinated the update of the Mid-State RCC Coordinated Transit & Human Services Transportation Plan which allows the Mid-State RCC to distribute federal funding for a variety of services including the Community Action Program's enhanced Volunteer Driver Program (VDP). CNHRPC provides technical support for the VDP that, in 2019, provided over 3,500 rides to seniors and people with disabilities for essential medical appointments and vital services that help the residents of our region remain independent. In Allenstown, there are currently thirteen (13) residents receiving rides through the enhanced Mid-State RCC Volunteer Driver Program. For more information, visit www.midstatercc.org.
- Provided geographic information services (GIS) mapping assistance to local communities. Staff provided local mapping assistance and analysis as requested and maintained a GIS database for each municipality and the region.

For additional information, please contact CNHRPC staff or visit us at www.cnhrpc.org. CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.



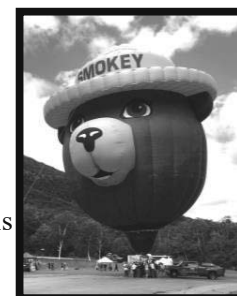
Report of Forest Fire Warden and State Forest Ranger

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

The Forest Protection Bureau and local fire departments were very busy this year celebrating Smokey Bear's 75th year preventing wildfires. Many events were held at local libraries, in fact, this program was so successful we will be offering it again in 2020. We were fortunate enough to partner with the Northeast Forest Fire Protection Compact and bring the Smokey Hot Air Balloon to Franconia Notch in August. The weather was fantastic and hundreds of people got the chance to ride in the balloon! Smokey's message has always been about personal responsibility – remember his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done.

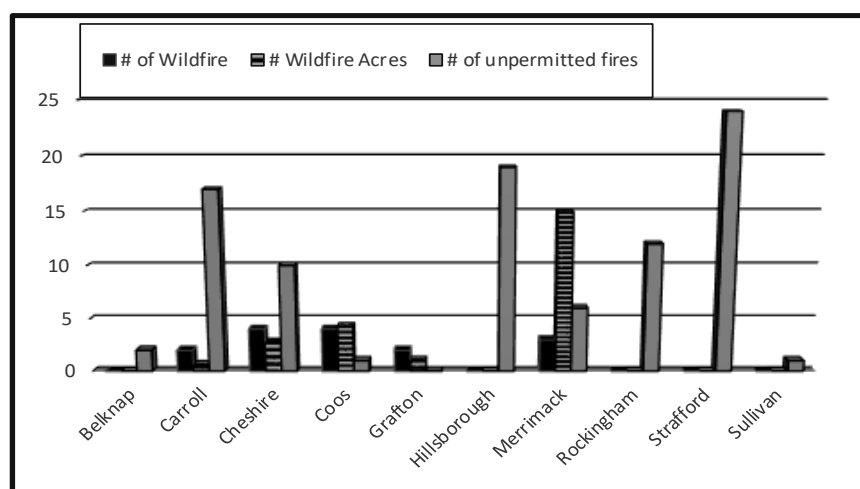
"Remember, Only You Can Prevent Wildfires!"



As we prepare for the 2020 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or www.des.nh.gov for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nh.gov/nhdfl/.

2019 WILDLAND FIRE STATISTICS

(All fires reported as of December 2019)



Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2019	15	23.5	92
2018	53	46	91
2017	65	134	100
2016	351	1090	159
2015	143	665	180

* Unpermitted fires which escape control are considered Wildfires.

CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.
4	3	1	0	1	1	1	1	3





Pembroke and Allenstown Old Home Day

SLOGAN: HANDS ACROSS THE WATER

THEME: "Go Green"

SATURDAY, August 24, 2019, Pembroke and Allenstown Old Home Day continued to bring together family, friends, neighbors and communities for a day of food, fun, and entertainment for all ages. Pre-parade music consisted of two local bands, "The Sunshiners" on the Suncook Village Main Street Stage and "R & B Dignity" at the Allenstown Town Hall Gazebo. This year's celebration was in loving memory of Patricia Crafts who dedicated countless volunteer hours as an Old Home Day Committee Member.

PARADE began at 10:00 am before crowds of spectators on both sides of the road from School Street in Allenstown to Memorial Field in Pembroke. Float entries by Allenstown Historical Society and Meet Me In Suncook, Associated Grocers of New England, Pembroke Cub Scout Pack #270, Pembroke Summer Recreation Program, and Dance Inspirations cleverly depicted the theme "Go Green". Floats are judged by Town Officials based on theme, originality, and creativity. The OHD 2019 parade was comprised of Police Chiefs, Selectmen, and Town Officials from both communities, State Representatives, Scouts, Alvirne High School Band, Londonderry High School Band, NH Patriot Guard Riders, Pembroke Spartan Cheerleaders, marchers, dancers, clowns, antique and classic cars, monster trucks, jeeps, farm tractors, Doodlebugs, Touch-a-Trucks, fire trucks, hay wagon, Pembroke Town Hearse, 1896 Lumber Wagon, Allenstown's first school bus (1925 REO Speedwagon), non-profit organizations, and businesses.

ENTERTAINMENT at Memorial Field opened with The National Anthem, sung by Breann Hellings. Back by popular demand was music performed by the Back-2-Back Band, country singer/guitarist Don Smith, rock and roll singer/guitarist Ron Drolet, Doo Wop by the Bel-Airs, Peter and Marie Mehegan children's music, dance performance by Dancesteps Etc., an educational animal presentation by Wildlife Encounters, 9 hole mini-golf course, inflatable rides and fun passes, children's games, crafts, food concessions, dunk tank, hay wagon rides, face painting, and pony rides.

NEW to the program: Train Wreck (Texas Blues and Classic Rock Band), Michael's Juggling and Variety Show, and Green Heron (Acoustic Folk Duo).

FREE admission, parking, Touch-a-Truck, antique and classic car, truck and tractor display, Doodlebugs' tractor pull competition, stage entertainment, petting zoo, balloon animals, scavenger hunt, fire foam demonstration, door prize, and fireworks were included in this event.

BASKETBALL TOURNAMENT for those thirteen and older took place with a portion of the proceeds from the sixth annual Jacob Kipp 3-on-3 Memorial Charitable Basketball Tournament was given to Concord NH VNA Hospice.

FIREWORK'S EXHIBITION sponsored by Associated Grocers of New England at dusk continues to be some of the finest in the region and is a fabulous end to Pembroke and Allenstown Old Home Day festivities.

THANKS for the generosity, selflessness, and dedication of the OHD Committee members and volunteers, Towns of Pembroke and Allenstown municipal officials, fire, police, ambulance, highway and recreation departments, local non-profit organizations, businesses, participants, sponsors and Civil Air Patrol who make OHD a reality. The Old Home Day Committee is an all volunteer, non-profit organization. Many hours or just a few hours are always much appreciated in organizing OHD.

The following are some ways you can become involved:

- Donate new items, crafts, gift certificates, or gift baskets to the OHD Raffle
- Promote products/services, participate in the parade, assign members of your organization/business to help
- Volunteer for the OHD Booth, Children's Games, Set-Up, Clean-Up, Parking, Photography, etc.
- Sponsor a Mini Golf Hole, Band, Entertainer, Petting Zoo, Inflatables, Basketball Tournament, or Parade entry
- Make a tax deductible cash donation to help offset OHD costs
- **This is a great opportunity for high school students to contribute to their community service obligation**

MEETINGS are held the last Monday of the month (except May) at Pembroke Town Hall @ 6:30 pm between February and September. Additional meetings occur in June, July, and every Monday in August. **All are welcome to attend.**

Please consider becoming a committee member and part of a wonderful occasion with a loyal, hardworking group of people by contacting Steve @ 603-340-1487. Check out the Pembroke & Allenstown OHD Facebook page and oldhomeday on Instagram. **Mark your calendars (always the fourth Saturday) for August 22, 2020.** See you there!

Respectfully submitted, Stephen L. Fowler, OHD Chairman



**PEMBROKE AND ALLENSTOWN
OLD HOME DAY
2019 INCOME STATEMENT**

INCOME:	ACTUAL
BUSINESS DONATIONS	17,270
TOWN OF PEMBROKE	2,000
TOWN OF ALLENSTOWN	2,000
CONCESSIONS	1,435
CRAFTS	1,012
RAFFLE SALES	2,145
INFLATIBLES	2,889
INTEREST	30
DUNKING BOOTH	189
CHILDREN'S GAMES	378
50-50	340
HAYWAGON	651
MINI-GOLF	277
BASKETBALL INCOME	1,855
MISCELLANEOUS	-
	<hr/>
TOTAL INCOME	32,471
 EXPENSE:	
FIREWORKS	5,500
PARADE	4,503
ENTERTAINMENT	5,310
INSURANCE	2,857
PARKING	500
SAFETY	166
SANITATION RENTALS	990
POSTAGE & ENVELOPES	187
CHILDREN'S GAMES	-
STAGE	-
BLAST PARTY RENTALS	4,212
BBALL TROPHIES & SHIRTS	1,856
MAINTENANCE	158
MISCELLANEOUS	312
CAPITAL IMPROVEMENTS	336
CAPITAL RESERVE	1,500
	<hr/>
TOTAL EXPENSE	28,387
	<hr/>
NET INCOME	4,084



UNH Cooperative Extension Merrimack County 2019

UNH Cooperative Extension serves residents in each of Merrimack County's 27 towns with diverse programming through 4-H, Nutrition Connections, Food & Agriculture, Community & Economic Development, Natural Resources, and Youth & Family Resiliency. Extension is the public outreach arm of the University of New Hampshire, bringing information and education into NH's towns, helping to make individuals, businesses, and communities more successful and keeping NH's natural resources healthy and productive.

Our Mission

UNH Cooperative Extension strengthens people and communities in New Hampshire by providing trusted knowledge, practical education and cooperative solutions.

Our work for Merrimack County

Merrimack County Extension staff brings the research and knowledge of the university to county residents through hands-on workshops, site visits, conferences, phone consultations, printed materials, online resources, a statewide toll-free info line, and through strategic partnerships.

This year, UNH Cooperative Extension trained and supported **516 volunteers** in Merrimack County. These volunteers contributed **27,735 hours** of their time extending the reach of our programs as 4-H leaders, master gardeners, wildlife coverts, community tree stewards, water quality monitors, marine docents, and others.

Food & Agriculture: We support the county's agricultural industries, including producers of fruits, vegetables, ornamental plants, and livestock, through workshops and trainings, diagnostic services, applied research, and one-on-one consultations. This year 2,652 Merrimack County citizens attended training in livestock management, crop production, safe food handling, pest management, agricultural marketing, farm business management, water quality protection, and more. Our team of specialists and volunteers also provide education and technical assistance to home gardeners and citizens through seminars, publications, and through our Education Center Infoline. This year Education Center Infoline volunteers answered 401 inquiries from Merrimack County residents, and the county's 60 active Master Gardeners contributed 958 volunteer hours through garden-focused projects, displays, and presentations, contributing an estimated value of \$23,950. The Food and Agriculture Program provides support for the state's agricultural and horticultural industries through direct one-on-one consultation and through targeted programming. This year 150 farm visits with one-on-one consultations were conducted, while 612 individuals received consultation through email, phone conversations and in-office visits. The Merrimack County Food and Agriculture Field Specialist collaborated with Extension colleagues and county partners to win approximately \$18,000 in grant funding to support field research and educational outreach projects in Merrimack County.



Natural Resources: Managing and protecting New Hampshire's natural resources is critical to our environment, quality of life, and tourism industry, as well as for current and future economic opportunities. Our natural resources team provides research, education, and stewardship throughout the state with a "boots on the ground" approach, extending state-wide programs in forestry and wildlife, natural resource development, land and water conservation, and marine fisheries. This year 911 Merrimack County residents received one-on-one education from woodlot visits, telephone calls, and email correspondence.

At least 935 County residents participated in many educational events: emerald ash borer educational workshops, geospatial technology training (GIS), N.H. Maple, N.H. Land Trust Coalition work, Saving Special Places Land Conservation conference, Speaking for Wildlife talks, Stewardship Network, woodlot visits, and forest management services. Volunteers from the N.H. Coverts project and the Natural Resource Stewards program contributed nearly 3,838 hours conserving and managing natural resources in Merrimack County.

Community and Economic Development: The Community and Economic Development (CED) team provides programming and technical assistance to communities, businesses, and nonprofit organizations around New Hampshire. The CED team's work focuses on revitalizing main streets, retaining and growing local businesses, supporting entrepreneurs and innovators, improving quality of life, and leveraging tourism and the recreation economy. Central to the CED team's work is engaging individuals from throughout the community in developing a vision, designing an approach, and moving to action.

In 2019, the Community and Economic Development team worked with Merrimack County towns including Northfield, Pittsfield, Hopkinton, New London, Bradford, and Concord. The CED team worked with Pittsfield on creating a plan for downtown revitalization, including applying for a successful US Department of Agriculture Rural Business Development Grant that will improve the facades of a number of downtown businesses. The CED team implemented a Community Profile and Business Retention and Expansion program in Northfield. The CED team is currently working with the community to leverage the recreation economy, build out business resources, and improve key areas of the community.

4-H/Youth & Family: Preparing youth to become caring and productive citizens is critical to New Hampshire's future. The research-based education and information we provide enhances the leadership and decision-making skills of New Hampshire's youth and strengthens families. We provide educational resources for parents, families, and communities serving volunteers and professionals through innovative programs through creative delivery methods, including web-based outreach, e-newsletters and train-the-trainer programs. Merrimack County youth and volunteers participated in many 4-H youth development programs, including State and County Activities Days, Eastern States Exposition activities and competition, Teen Conference, county and state animal science shows, Barry Conservation Camp, Hopkinton State Fair, volunteer screening and training, and youth leadership/youth voice workshops. Merrimack County residents also participated in afterschool professional workshops, farm to school days, military family events and camps.



Nutrition Connections: Is a no-cost, hands-on nutrition education program that provides limited-resource families the knowledge and skills they need for better health. In Merrimack County, 130 adults received nutrition education either in a series or a single session. Nutrition Connections also reached 446 children in local schools and Head Starts. In addition, two school districts received assistance with their school wellness committees and assistance with updating and implementing their local school wellness policies. Three schools enrolled in the Smarter Lunchroom Movement, a program that is dedicated to providing schools with the knowledge, motivation, and resources needed to build a lunchroom environment that makes healthy food choices the easy choice. Nutrition Connections worked with six food pantries by providing resources such as recipes, taste testing, and food demos. All of these programs help participants make healthier food choices.

Youth & Family Resiliency: Melissa Lee came on board in September 2019 and will provide information, programs and training grounded in research to help young people and their families succeed and thrive, such as Youth Mental Health First Aid Training. Melissa is working collaboratively with schools and public health partners to increase prevention and early intervention for mental health and wellness and substance misuse in communities.

We would like to take this opportunity to thank the 12 community members from all over Merrimack County who served on our Advisory Council during the past year:

Commissioner Bronwyn Asplund-Walsh, *Franklin*
Larry Ballin, *New London*
Mindy Beltramo, *Canterbury*
Lorrie Carey, *Boscawen*
Ayi D’Almeida, *Concord*
Elaine Forst, *Pittsfield*

Josh Marshall, *Boscawen*
Jennifer Pletcher, *Warner*
Chuck & Diane Souther, *Concord*
Mike Trojano, *Contoocook*
State Rep. Werner Horn, *Franklin*

Connect with us:

UNH Cooperative Extension
315 Daniel Webster Highway
Boscawen, NH 03303
Phone: 603-796-2151
Fax: 603-796-2271

UNHCE Education Center Infoline
1-877-398-4769 or answers@unh.edu
extension.unh.edu/askunhextension
Hours: M-F 9 A.M. to 2 P.M.

extension.unh.edu/About/Merrimack-County A wide range of information is also available at **extension.unh.edu**.

The University of New Hampshire is an equal opportunity educator and employer. University of New Hampshire, U.S. Department of Agriculture and N.H. counties cooperating.



School Reports



SCHOOL DISTRICT OF ALLENTOWN

School Board

JAMIE MOORE	Term Expires 2020
CARL SCHAEFER	Term Expires 2020
JODY MOORE	Term Expires 2021
KRIS RAYMOND	Term Expires 2021
CRYSTAL VENEGAS	Term Expires 2022

2018-19

Superintendent of Schools

PETER WARBURTON ~ PATTY SHERMAN

Business Administrator

AMBER WHEELER

Principals 2018-19

Allentown Elementary School

GINELLE CZERULA
PRINCIPAL

Armand R. Dupont School

SHANNON KRUGER
PRINCIPAL

School Nurses

MARILYN BRISON
DENISE SCHMIDT

Treasurer

BARBARA BILODEAU

Moderator

DENNIS FOWLER

School District Clerk

KATHLEEN PELISSIER

Auditor

MELANSON HEATH & CO.



REPORT OF THE SCHOOL DISTRICT TREASURER
For the Fiscal Year July 1, 2018 to June 30, 2019

Cash on Hand July 1, 2018	\$ 859,365.37
Received from Selectmen	\$ 6,079,558.00
Revenue from State Sources	3,766,077.09
Received from Other Sources	257,809.52
TOTAL RECEIPTS	\$ 10,103,444.61
Total Amount Available for Fiscal Year	\$ 10,962,809.98
Less for School Board Orders Paid	\$ (10,137,668.04)
BALANCE ON HAND June 30, 2019	\$ 825,141.94

Barbara Bilodeau
School District Treasurer

STATISTICAL REPORT

Half days in Session.....	360
Total Enrollment (10/1/2019).....	352
Percent of Attendance.....	92.5
Average Daily Attendance.....	323.99

SUPERINTENDENTS' SALARY
2018/19

Allenstown	\$ 32,334.08
Chichester	31,576.25
Deerfield	61,636.84
Epsom	50,522.00
Pembroke	<u>76,540.83</u>
	\$252,610.00

BUSINESS ADMINISTRATOR'S SALARY
SALARY 2018/19

Allenstown	\$12,676.10
Chichester	12,379.00
Deerfield	24,163.81
Epsom	19,806.40
Pembroke	<u>30,006.69</u>
	\$99,032.00



THE STATE OF NEW HAMPSHIRE
Town of Allenstown
Minutes of Meeting- February 2nd, 2019

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF ALLENSTOWN, QUALIFIED TO
VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Armand R. Dupont School in said District on the 2nd day of February, 2019 at 9:00 o'clock in the forenoon to deliberate on the warrant articles below. This session shall consist of explanation, discussion, and debate of each warrant article. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended and (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended; and, (c) no warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this provision.

Voting on the warrant article will be conducted by official ballot at the second session scheduled for March 12, 2019 at the St. John Baptist Parish Hall from 8:00 A.M. to 7 P.M.

The moderator, Dennis Fowler, called the meeting to order at 9:06 am under the Town session. There were 52 registered voters in attendance. Dennis then read the rules of the meeting and introduced the Budget Committee members, School Board Members and officials, SAU representatives, BOS members, Town Counsel, Town Clerk, Town Administrator, and Finance Director to the meeting attendees. Dennis then stated that he would entertain a motion to recess the Town portion of the meeting until after the school had completed their business. The motion was made by Sandy McKenney and then seconded by Keith Klawes. Dennis then read warrant article one (1) as presented on the school ballot.

1. Shall the Allenstown School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$10,445,548**? Should this article be defeated, the operating budget shall be **\$10,349,197** which is the same as last year, with certain adjustments required by previous action of the Allenstown School District, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

*School Board Recommends Approval
Budget Committee Recommends Approval*

The mic was then turned to Kris Raymond, of the school board and budget committee, who made secondary introductions of the SAU representatives and school board members and then proceeded to explain the warrant article, which consists of the schools proposed budget, to the audience. Kris used a PowerPoint presentation to show the budget and to explain why the school is requesting the amount that they are. Kris highlighted changes to the schools staffing, tuition rates, and SAU costs. Kris explained that revenues to the school have been decreasing steadily for years and are projected to continue to do so. Kris concluded this portion of her presentation by informing the audience about the schools upcoming community forums and inviting them to attend for further discussion about what goes into the schools' budget and process. Upon her conclusion, Keith Klawes made a motion to amend warrant article one (1) to show the tax impact of both the proposed and default budgets as follows:

Tax Impact of Proposed Budget = \$20.77

Tax Impact of Default Budget = \$20.43

The motion was seconded by Sandy McKenney. Amendment passed by a voice vote.



The moderator, Dennis Fowler, then read article two (2) of the school's ballot.

2. To see if the Allenstown School District will vote to raise and appropriate the sum of up to \$20,000 to be added to the **Technology Replacement Expendable Trust Fund** previously established, **with no amount to be raised from taxation**, with such amount to be funded from the June 30, 2019 fund balance available for transfer on July 1, 2019. **(NO AMOUNT WILL BE RAISED FROM FY 2019/20 TAXATION)**

*School Board Recommends Approval
Budget Committee Recommends Approval*

Dennis then turned the mic to Kris Raymond for further explanation in conjunction with her PowerPoint presentation. Kris stated the uses of the fund and that it had not been funded in quite some time. There were no questions from those in attendance. Keith Klawes then made a motion to amend the article to show the tax impact in the same way as warrant article one (1):

Tax Impact = \$0.00

The motion was seconded by Melaine Boisvert. The amendment passed by a voice vote. Dennis then proceeded to read article three (3) of the ballot.

3. To see if the Allenstown School District will vote to raise and appropriate the sum of up to \$20,000 to be added to the **High School Tuition Expendable Trust Fund** previously established, **with no amount to be raised from taxation**, with such amount to be funded from the June 30, 2019 fund balance available for transfer on July 1, 2019. **(NO AMOUNT WILL BE RAISED FROM FY 2019/20 TAXATION)**

*School Board Recommends Approval
Budget Committee Recommends Approval*

Kris Raymond explained the intent of the High School Tuition Fund as existing to stabilize the costs of tuition that are experienced by Allenstown tax payers as a result of having to send kids to out of town/district schools. Kris stated the number of students and the amount owed to these institutions varies each year. There were no questions from the audience. Keith Klawes then motioned for the warrant article to be amended in the same fashion as the previous two, with the following addition added to the existing article:

Tax Impact= \$0.00

Melaine Boisvert seconded the motion. Amendment passed by a voice vote. No further discussion. Dennis moved on to read warrant article 4.

4. To see if the Allenstown School District will vote to raise and appropriate the sum of up to \$20,000 to be added to the **School Building Maintenance Expendable Trust Fund** previously established, **with no amount to be raised from taxation**, with such amount to be funded from the June 30, 2019 fund balance available for transfer on July 1, 2019. **(NO AMOUNT WILL BE RAISED FROM FY 2019/20 TAXATION)**

*School Board Recommends Approval
Budget Committee Recommends Approval*

Kris Raymond again explained the purpose of the warrant article. Kris stated the Trust Fund would help alleviate potential future tax burden on tax payers when issues arise related to the maintenance of the school buildings. Keith Klawes made a motion to amend the warrant article in the same fashion as the others by including the tax impact as follows:

Tax Impact= \$0.00

Melaine seconded the motion. The amendment passed by a voice vote.



The moderator, Dennis Fowler, then read warrant article five (5).

5. To see if the Allenstown School District will vote to raise and appropriate the sum of up to \$20,000 to be added to the **Special Education General Expendable Trust Fund** previously established, **with no amount to be raised from taxation**, with such amount to be funded from the June 30, 2019 fund balance available for transfer on July 1, 2019. **(NO AMOUNT WILL BE RAISED FROM FY 2019/20 TAXATION)**

*School Board Recommends Approval
Budget Committee Recommends Approval*

Kris Raymond then explained the intent and purpose of the Special Education Trust Fund. Kris explained that Allenstown's special education costs can fluctuate greatly from year to year and this fund seeks to help stabilize the costs to tax payers from year to year as a result. Dawn Lebreque then approached the mic to ask about the special education teacher cut that was being proposed as part of article warrant one (1) in the proposed budget. Kris Raymond directed the question to Michael Sacharko, the special education coordinator. Michael explained that the current number of special education students requiring case management was not high enough to warrant 2 positions. Natalie Francis asked if special education para professional costs were included in the proposed budget reductions. Michael stated that they were. No further discussion was had. Keith Klawes proposed the same amendment as previously applied to the proceeding warrant articles.

Tax Impact= \$0.00

Melaine Boisvert seconded. The amendment passed by a voice vote. Dennis then moved on to article six (6).

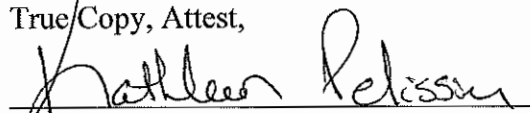
6. Shall the School District authorize the School Board to accept on behalf of the District, without further action by the voters, gifts, legacies and devises of real or personal property which may become available to the District during the fiscal year?

School Board Recommends Approval

There was no discussion of article six (6) and no amendments proposed. Dennis stated that he would entertain a motion to recess the meeting until the March voting session. Sandy McKenney made the motion and Ryan Carter seconded.

The meeting was recessed at 9:45 AM.

True/Copy, Attest,



Allenstown School Clerk



THE STATE OF NEW HAMPSHIRE

1000

TOWN OF ALLENSTOWN

LOCAL BALLOT FOR THE YEAR 2019

School Ballot Results

Total Votes Cast 366

SCHOOL BOARD MEMBER

Three Year Term

Vote for not more than one

CRYSTAL VENEGAS

308

SCHOOL DISTRICT TREASURER

One Year Term

Vote for not more than one

BARBARA BILODEAU

317

SCHOOL DISTRICT CLERK

One Year Term

Vote for not more than one

KATHLEEN PELISSIER

328

SCHOOL DISTRICT MODERATOR

One Year Term

Vote for not more than one

DENNIS FOWLER

330

A TRUE COPY. ATTEST:

*Kathleen
Pelissier*



ARTICLES

1. Shall the Allenstown School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$10,445,548? Should this article be defeated, the operating budget shall be \$10,349,197 which is the same as last year, with certain adjustments required by previous action of the Allenstown School District, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

[Handwritten signature]

Tax Impact of Proposed Budget = \$20.77

Tax Impact of Default Budget = \$20.44

School Board Recommends Approval

Budget Committee Recommends Approval

YES 192 NO 163

2. To see if the Allenstown School District will vote to raise and appropriate the sum of up to \$20,000 to be added to the Technology Replacement Expendable Trust Fund previously established, with no amount to be raised from taxation, with such amount to be funded from the June 30, 2019 fund balance available for transfer on July 1, 2019. (NO AMOUNT WILL BE RAISED FROM FY 2019/20 TAXATION)

Tax Impact = \$0.00

School Board Recommends Approval

Budget Committee Recommends Approval

YES 265 NO 94

A TRUE COPY. ATTEST,

*Mathleen
Pelissier*



3. To see if the Allenstown School District will vote to raise and appropriate the sum of up to \$20,000 to be added to the High School Tuition Expendable Trust Fund previously established, with no amount to be raised from taxation, with such amount to be funded from the June 30, 2019 fund balance available for transfer on July 1, 2019. (NO AMOUNT WILL BE RAISED FROM FY 2019/20 TAXATION)

Tax Impact = \$0.00

School Board Recommends Approval

Budget Committee Recommends Approval

YES 259 NO 99

4. To see if the Allenstown School District will vote to raise and appropriate the sum of up to \$20,000 to be added to the School Building Maintenance Expendable Trust Fund previously established, with no amount to be raised from taxation, with such amount to be funded from the June 30, 2019 fund balance available for transfer on July 1, 2019. (NO AMOUNT WILL BE RAISED FROM FY 2019/20 TAXATION)

Tax Impact = \$0.00

School Board Recommends Approval

Budget Committee Recommends Approval

YES 266 NO 94

A TRUE COPY. ATTEST,

*Kathleen
Pelissier*



5. To see if the Allenstown School District will vote to raise and appropriate the sum of up to \$20,000 to be added to the Special Education General Expendable Trust Fund previously established, with no amount to be raised from taxation, with such amount to be funded from the June 30, 2019 fund balance available for transfer on July 1, 2019. (NO AMOUNT WILL BE RAISED FROM FY 2019/20 TAXATION)

Tax Impact = \$0.00

School Board Recommends Approval

Budget Committee Recommends Approval

YES 261 NO 98

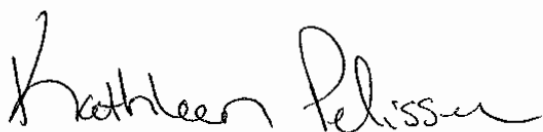
6. Shall the School District authorize the School Board to accept on behalf of the District, without further action by the voters, gifts, legacies and devises of real or personal property which may become available to the District during the fiscal year?

School Board Recommends Approval

YES 262 NO 91

A TRUE COPY,

ATTEST:



KATHLEEN PELISSIER, School Clerk



Additional Offices:

Nashua, NH
Andover, MA
Greenfield, MA
Ellsworth, ME

January 17, 2020

To the School Board
Allentown School District

Melanson Heath is in the process of performing Allentown School District's financial statement audit for the year ended June 30, 2019. The final fiscal year 2019 audited financial statements will be available for inclusion in the subsequent year annual report. The fiscal year 2018 audited financial statements are also in the process of being finalized.

Sincerely,



Sheryl L. Stephens Burke, CPA, MST
Principal

Allenstown Elementary School Principal Report 2019-2020

This is my second year as Principal of Allenstown Elementary School. We have had some staff changes to include: Amanda Perron, our new Third Grade Teacher, Collette Fortin, who moved from the role of the title one interventionist to a First Grade Teacher, Kim Clark moved from Special Education to a Third Grade Teacher. We have two new paraprofessional, Vincent Rappa and Lauren Eschrich, and Kim Zajicek who moved to AES from ARD. Bri Custer is our new Art Teacher and Heather Bridges is our new Technology/Media Teacher. We have a new Occupational Therapist, Heather Morgan. Sadie Bradshaw is our new Special Education Teacher and Kim Carbonneau moved into the role of Special Education Secretary. We continue to work together to build a community that encourages academic learning as well as kindness.

In September we kicked off the year with our annual Open House BBQ. The Allenstown Fire Department, PTO, Boy Scouts, and some school board members helped welcome families to our school community. Allenstown Elementary School has also had a Halloween parade, Walk to School Day, Veterans Day Breakfast for veterans, kindergarten orientation, and a holiday sing-along. As a Scholastic book incentive, I kissed a real live pig during an assembly at AES.

Allenstown Elementary School has implemented a new math program, Eureka, this year. This program really focuses on teaching math strategies and skills that encourage higher level thinking. Eureka promotes exploration and provides students the opportunity to show what they know and emphasizes the mathematical process in their problem solving. Our teachers are part of a Eureka SAU cohort that enables them to work with other teachers in our SAU to expand their knowledge of program. We continue to align our competencies as a school to provide academic planning for growth.

One of our focus areas for our staff this year is working towards being a trauma informed school. We have added our guidance counselor to unified arts rotation so that each grade level is exposed to social emotional curriculum. There is district wide training planned throughout the year and a staff book that staff can access if they'd like to learn more strategies to use when working with students with a history of trauma exposure.

Allenstown Elementary School installed our new cameras and electronic fob system to the doors to provide extra security to our school last year. We plan to use the rest of the approved Security Improvement Grant from the NH Department of Education to install new doors throughout the building, including safer entry ways. The building has completed a series of fire drills and lockdowns this year following the Emergency Operations Plan. As extra safety precautionary measures, we have cleared the field access road and removed items of visual obstruction. Our district wide preparations continue to be assessed to ensure the safety of our staff and students.

We have started the year off using the PBIS model to promote positive behavioral expectations and interventions throughout the building. We consistently look at behavioral data to identify areas of need for improvement and work on that skill as a school. We have monthly assemblies that teach those skills to the students and these gatherings also include celebration of WOW behavioral referrals. Staff can complete a WOW, positive behavioral referral, that highlights kindness, teamwork, responsibility, and hard work. I read them and give each student acknowledgement for their positive behavior when we meet as a school.

Our school will continue to work collaboratively to provide the best educational opportunities possible for the students in Allenstown.

Respectfully Submitted,

GInelle Czerula
Allenstown Elementary School Principal





Armand R. Dupont School
10 ½ School Street
Allenstown, NH 03275
Phone: 485-4474
Fax: 485- 1806

Shannon Kruger, Principal, Armand R. Dupont
Ginelle Czerula, Principal, Allenstown Elementary
Michael Sacharko, Special Education Coordinator

Armand R. Dupont Middle School
Principal Report
Shannon M. Kruger, Principal

ARD has welcomed the following new staff members; Joan Adams, Paraprofessional, Heather Bridges, Technology and Media Teacher, Kimberly Carbonneau, Special Education Secretary, Bri Custer, Art Teacher, Emily Dion, Special Education Case Manager, Barbara Dziura, Paraprofessional, Amanda Lunderville, Custodian, Kevin Wall, Science Teacher, and Eric Whitney, English/Language Arts Teacher.

We are now in the second year of competency-based grading and using ALMA, which is our SAU #53 student information system. Christopher Motika, Curriculum Director, works with staff on assessment mapping and expanded instructional practices for the classroom. Every student continues to be assigned a device to use at school for as long as they are enrolled at ARD. New Hampshire schools, including ARD, have been impacted by the passing of House Bill 1612 which pertains to data governance and privacy. This has led to a complex vetting process and challenges with accessibility for staff and students to programs, apps, and websites. Josh Berube, SAU #53 Technology Director, has been working diligently to increase student and staff access to items that are needed to support instruction. The NH Department of Education continues to test annually in math, reading, writing, and science (grades 5 and 8 only for science). ARD continues to show pockets of growth, especially in math. In 2019, ARD test highlights include Grade 7 students that met the state average in ELA and the grade 8 students that exceeded the state average in math. The district is piloting a new teacher evaluation tool; Thoughtful Classroom. The emphasis is on meaningful feedback and reflective and actionable dialogue between staff and administration that will result in increased student learning and a positive school culture for all.

Throughout the year all staff participate in professional development and training specific to their content area, and more generally, to meet the goals/focus of the district. Six teachers participated in at least one Eureka Math training. ARD Math Teachers are members of the newly formed Capital Area Math Cohort led by Karolyn Wurster. Last July staff worked with select students in Title I summer school, Challenge by Choice, and/or extended year special education programming.



All ARD students had reading and math expectations for individual summer work to help avoid declines in their Fall achievement.

ARD continues to have fully operational teams; Leadership Team/Data Team, Special Education Team, Safety and Response Team, PBIS team, and grade level teams. The Leadership/Data Team primarily works on data as part of the Response to Intervention (RtI) model that happens during Eagle Block. The purpose of Eagle Block is to target student needs based on multiple data points and regroup students several times each year. The grade level teams continue to meet weekly and they also meet frequently with Chris Motika, Curriculum and Instruction Director. The PBIS Team continues to monitor all students in the areas of attendance, behavior, and academic patterns. ARD students now have regular PBIS Store opportunities and trips for students that include ice skating, shopping, the Deerfield Fair, and a late spring activity/trip. Grant funding is continuing to support this program.

Outside of the classroom, students and/or staff are busy with athletics, student council, chorus, glee, robotics, spelling bee, knitting, cheer club, drama, dance, recycling, yearbook, homework club, PBIS (Positive Behavioral Interventions and Supports) activities, and the eighth grade in-state and out-of-state trips. In addition, it is very exciting to report that this is the first year that we have been able to offer instrument and band opportunities to our students under the direction of Michael Kenyon, our music teacher. The student council has expanded the operation of the school store, Eagles' Nest, to offer concessions and ARD swag at home games and other school events and they have been involved in community events such as the Allenstown Fall Concert and the Town Tree Lighting event. In November ARD hosted a bonfire event. It was enjoyed by many and we plan to make this an annual tradition. Once again, ARD has received New Hampshire Partners in Education Blue Ribbon and Gold Circle awards for volunteerism and community partnerships in 2019. Our community partnerships include; SNHU Giving Tree, the Allenstown Boys and Girls Club, Allenstown Fire Department, and the Allenstown Police Department

The Allenstown School District had a feasibility study conducted by the Harriman Group with outcomes reported at School Board meetings. There were also community forums held in both schools. That work has led to two exploratory committees that are continuing to look at future options for the ARD facility and students. In the interim, the maintenance staff, under the direction of Lisa Towle, Head of Maintenance, continues to keep the building clean, safe, and operable.

I truly appreciate working with the ASD/SAU #53 students, staff, parents, administration, Allenstown School Board, Allenstown community members, and everyone that continually supports the growth and goals of our school. Thank you!



Shannon M. Kruger
Armand R. Dupont School Principal



**ALLENSTOWN ELEMENTARY SCHOOL
TEACHER ROSTER
2019/2020**

Elementary	BELIVEAU, KELLY	41,810.00
Elementary	BERRIGAN, KIMBERLEE	51,497.00
Elementary	CLARK, KIMBERLY	69,115.00
Art (50%)	CUSTER, BRIANNA	20,066.50
Elementary	FERGUSON, ELIZABETH	64,220.00
P. E./ Health Teacher (50%)	FISCHER, SEAN	26,809.00
Elementary	FORTIN, COLLETTE	38,937.00
Elementary	FOSS, KIMBERLEE	62,590.00
Elementary	IRELAND-PELILLO, MOLLY	69,115.00
Music (50%)	KENYON, MICHAEL	23,231.00
Elementary	PAQUIN, BRIGITTE	47,092.00
Elementary	PEARSON, ELIZABETH	62,590.00
Elementary	PERRON, AMANDA	43,667.00
Elementary	PERRY, JACKIE	70,746.00
Reading Specialist	WILLIAMSON, LUCETTA	70,746.00
Technology Integrator	BRIDGES, HEATHER	35,373.00
Special Ed. Coord. (50%)	SACHARKO MICHAEL	33,576.50
Speech Pathologist	COTNOIR, NICOLE	70,746.00
Special Education	BARNEWALL, SARAH	66,668.00
Special Education	BRADSHAW, SADIE	41,171.00
Special Education (50%)	MELIM, DIANNE	35,373.00
Special Education	SYTEK, MELISSA	45,462.00
Guidance Counselor	ROY, LORI	69,115.00
Nurse	BRISON, MARILYN	56,899.00
Principal	CZERULA, GINELLE	91,670.00



**ARMAND R. DUPONT SCHOOL
TEACHER ROSTER
2019/2020**

English/Language Arts	BLETHEN, STEPHANIE	70,746.00
Art (50%)	CUSTER, BRIANNA	20,066.50
Science 5/6	GUARALDI, KIM	70,746.00
PE./ Health Teacher (50%)	FISCHER, SEAN	26,809.00
Math	KELLY, MICHELLE	55,087.00
Language Arts	WHITNEY, ERIC	69,115.00
Social Studies 7/8	ONG, DONNA	62,590.00
Science	WALL, KEVIN	43,667.00
Math	POLZIN, MATTHEW	61,610.00
Social Studies 5/6	RAYMOND, ANTHONY	49,213.00
Music (50%)	KENYON, MICHAEL	23,231.00
Technology Integrator(50%)	BRIDGES, HEATHER	35,373.00
Special Ed. Coord. (50%)	SACHARKO MICHAEL	32,285.00
Special Education	BURNETT, ANNE	70,746.00
Special Education	DION, EMILY	31,094.40
Special Education (50%)	MELIM, DIANNE	35,373.00
Special Education	PETERSONS, SARAH	70,746.00
Guidance Counselor	HAZARD, NARINE	59,979.00
Nurse	SCHMIDT, DENISE	56,899.00
Principal	KRUGER, SHANNON	93,503.00



ALLENSTOWN ELEMENTARY SCHOOL**NON-CERTIFIED ROSTER
2019/2020**

Title 1 Preschool (Grant Funded)	DiMAGGIO, LAURA	\$14,430.00
Title 1 Interventionist	CARLISLE, LINDA	26,593.75
Title 1 Interventionist	PURINGTON-GROLLJAHN, LISA	23,000.00
Title 1 Interventionist	HUGHES, CAROLYN	27,657.00
Title 1 Preschool Ed Assistant	NERESON, CANDICE	6,937.50
Educational Assistant	BLEASE, SHELAGH	19,803.42
Educational Assistant	COTNOIR, CAROL	19,803.42
Educational Assistant	ESCHRICH, LAUREN	8,306.31
Educational Assistant	FULLER, DONNA	19,803.42
Educational Assistant	HARSH, DAWN	19,803.42
Educational Assistant	HARVEY- DINAN, SAMANTHA	16,254.42
Educational Assistant	LABRECQUE, DAWN	19,803.42
Educational Assistant	ZAJICEK, KIMBERLY	15,840.37
Educational Assistant	PALYS, MARGARET	19,803.42
Administrative Assistant	PHAM, GWEN	20,666.56
Secretary	JOHNSON, JENNIFER	38,964.64
Special Ed Secretary (.25)	CARBONNEAU, KIMBERLY	6,586.63
Head of Maintenance	CARBONEAU, ALFRED	53,581.00
Custodian	CHADBOURNE, JESSICA	32,068.80
Hot Lunch Director	GRANT, SLYVIA	34,624.00
Hot Lunch Worker	DROLET, MICHELE	13,422.96
Hot Lunch Worker	JUTRUS, DARLENE	13,449.21
Speech/Language Tutor	HEBERT, KENDRA	31,805.00
Technology Specialist	CHAMPAGNE, JR. LARRY	25,451.00

ARMAND R. DUPONT SCHOOL**NON-CERTIFIED ROSTER
2019/2020**

Title 1 Interventionist	SPEZESKI, SUSAN	33,670.00
Title 1 Interventionist (.4)	LANGVIN, JENNIFER	26,593.75
Educational Assistant	ADAMS, JOAN	16,656.64
Educational Assistant	DeGRAVE, REBECCA	19,803.42
Educational Assistant	DZIURA, BARBARA	19,803.42
Educational Assistant	GIANOTIS, KRISSEN	17,106.18
Educational Assistant	MAY, MARGIE	18,454.80
Educational Assistant	REMICK, COREENIA	19,803.42
Program Assistant Library Aide	SCHAEFER, JEAN MARIE	21,045.57
Special Ed.Secretary (.25)	CARBONNEAU, KIMBERLY	6,586.63
Secretary	MARTEL, JESSICA	28,652.32
Administrative Assistant	PHAM, GWEN	20,666.56
Head of Custodians	TOWLE, LISA	45,500.00
Custodian (PT)	FOWLER, DEAN	16,781.00
Custodian (PT)	LUNDERVILLE, AMANDA	14,688.00
Hot Lunch Worker	PROULX, MARTHALEE	9,936.90
Technology Specialist	CHAMPAGNE, JR. LARRY	25,451.00



**ANNUAL SCHOOL HEALTH
SERVICE REPORT
2018-19**

Report of Local Medical Services	Number of Pupils	
Pupils Examined	388	
Immunizations:		
Teacher Influenza Vaccines	40	
Student Influenza Vaccines	81	
Referrals to a Physician	78	
Report of School Nurse - Teacher	22	
Vision Tests	383	
Hearing Tests	386	
Inspections	823	
Heights	380	
Weights	382	
First Aid	6,918	
Medication - Dosages	Daily 1,755	Pm's 792
Concussions	5	
Conjunctivitis	8	
Hand Foot and Mouth	15	
Impetigo	0	
Mononucleosis	0	
Pediculosis	37	
Pneumonia	11	
Scarlet Fever	1	
Strep Throat	28	

DEFECTS FOUND BY SCHOOL NURSE - TEACHER

	Number Cases	Treated by Physician
Vision	7	6
Hearing	6	5
Scalp	37	0

CLINIC AND SPECIAL REFERRALS

	Number Examined	Number Children Treated
Blood Pressure	86	0
Preschool	4	0
Parent Contacts	1,565	0
Sport Physicals	0	0

Examining Physician - Dr. Alan Stein
June 17, 2019

Marilyn R. Brison, RN, CSN
School Nurse - Teacher

Denise Schmidt, RN, CSN
School Nurse - Teacher



ALLENSTOWN SCHOOL DISTRICT
2019
SUMMARY REPORT
SPECIAL EDUCATION EXPENDITURES/REVENUES

In accordance with RSA 32:11-a, the following summary represents actual special education expenditures and offsetting revenues for the previous two fiscal years.

	<u>FY 2017/18</u>	<u>FY 2018/19</u>
Actual Expenditures	\$2,801,881	\$3,076,127
Actual Revenues		
♦ Catastrophic Aid	\$105,516	\$ 167,446
♦ Medicaid	\$93,629	\$ 132,321
♦ Federal Grant (Includes IDEA & Title I)	\$303,499	\$ 334,822
♦ Tuition	\$0	\$0
Total Offsetting Revenues	\$502,644	\$634,589

- Notes:
- Actual expenditures represent a total of all designated special education budget categories. Services provided through regular education categories cannot be accurately segregated.
 - Adequate Education Aid paid in both fiscal years above contained various weighted stipends for those students identified as having special needs. These cannot be accurately identified as a separate revenue category.



SAU #53 Serving the Districts of Allenstown, Chichester, Deerfield, Epsom, and Pembroke Report of the Superintendents

“Arriving at one goal is the starting point to another.” John Dewey

It is our privilege to update you on last year’s SAU-wide goals, objectives and results for the citizens of the five towns served by SAU #53. To begin, we want to share our SAU Mission: ***The SAU Central Office strives to facilitate and support the work of all schools, their faculty, staff and boards in our shared commitment to provide a quality education to all students. Our office values a pleasant work environment, building good relationships, and the promotion of best practices in business and educational leadership.***

The SAU office supports our schools, students, parents and community in promoting a high quality education for our students, and we work closely with our District School Boards, staff and administration when bringing annual budgets to our towns.

Instructional Practices: This past year all of our districts continued their work with competency-based education and finished the year by developing quality performance assessments. With facilitation from the Curriculum Director, our K-8 schools are more aligned with Pembroke Academy and Concord High School which provides for a much smoother transition for our students. Districts continue to collaborate by sharing practices and materials as well as professional development with each other, and we continue discussions with our Boards to promote instructional innovation in all of our schools.

School Safety: Our Schools continue to work with town and state partners to evaluate and implement best practices in school safety in order to update our Emergency Operations Plan on a yearly basis.

Facilities: In conjunction with our communities, our school boards are discussing short and long term facilities’ needs and creating CIP plans.

Community: Without the strong support and commitment from our communities, we would not be able to support the needs of our students and staff. So, we want to thank you for YOUR support.

In closing, please feel free to contact either of us with any questions you might have. We look forward to serving you and the children of your district in the coming year.

Respectfully submitted,

Patty Sherman, Superintendent, Deerfield, Pembroke, SAU Boards
Peter Warburton, Superintendent, Allenstown, Chichester, Epsom



THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF ALLENSTOWN, QUALIFIED TO
VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Armand R. Dupont School in said District on the 1st day of February, 2020 at 9:00 o'clock in the forenoon to deliberate on the warrant articles below. This session shall consist of explanation, discussion, and debate of each warrant article. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended and (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended; and, (c) no warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this provision.

Voting on the warrant article will be conducted by official ballot at the second session scheduled for March 10, 2020 at the St. John Baptist Parish Hall from 8:00 A.M. to 7 P.M.

1. Shall the Allenstown School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$10,857,796**? Should this article be defeated, the operating budget shall be **\$10,672,762** which is the same as last year, with certain adjustments required by previous action of the Allenstown School District, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

School Board Recommends Approval
Budget Committee Recommends Approval

2. Shall the Allenstown School District vote to approve the cost items set forth in the collective bargaining agreement reached between the Allenstown School Board and the **Allenstown Para-Professional Association** for the 2020/21, 2021/22, and 2022/23 fiscal years, which calls for the following estimated increases in salaries and benefits at the current staffing level:

2020/21	\$11,328
2021/22	\$21,750
2022/23	\$15,063

and further to raise and appropriate the sum of \$11,328 for the 2020/21 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels?

School Board Recommends Approval
Budget Committee Recommends Approval

3. Shall the Allenstown School District, if Article #2 is defeated, authorize the governing body to call one special meeting, at its option, to address Article #2 cost items only? (Majority vote)

4. Shall the Allenstown School District vote to approve the cost items set forth in the collective bargaining agreement reached between the Allenstown School Board and the **Allenstown Teachers Association** for the 2020/21, 2021/22, and 2022/23 fiscal years, which calls for the following estimated increases in salaries and benefits at the current staffing level:

2020/21	\$64,530
2021/22	\$78,488
2022/23	\$72,491

and further to raise and appropriate the sum of \$64,530 for the 2020/21 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels?

School Board Recommends Approval
Budget Committee Recommends Approval



5. Shall the Allenstown School District, if Article #4 is defeated, authorize the governing body to call one special meeting, at its option, to address Article #4 cost items only? (Majority vote)

6. Shall the Allenstown School District vote to establish an Allenstown School **Renovation/New Building Capital Reserve Fund** under the provisions of RSA 35:1 for the purpose of studying, designing, planning, and partially funding the construction, renovation or building of new school building(s), and to raise and appropriate the sum of **(\$20,000)** to be placed in this Fund, this sum to come from the June 30, 2020 unassigned fund balance available for transfer on July 1, 2020. Further to name the School Board as agents to expend from said fund. **(NO AMOUNT TO BE RAISED FROM 2020/21 TAXATION.) Majority vote required.**

School Board Recommends Approval
Budget Committee Recommends Approval

7. Shall the Allenstown School District vote to discontinue the **Facilities Acquisition Capital Reserve Fund** created in 2007, the full balance of (\$5,843.53) plus any additional interest shall become part of the June 30, 2020 unassigned fund balance. *(Majority Vote Required)*

School Board Recommends Approval
Budget Committee Recommends Approval

8. Contingent upon the passage of articles 6 and 7, shall the Allenstown School District vote to raise and appropriate the sum of (\$5,843.53), and any additional interest earned through June 30, 2020, to be added to the newly established Renovation/New Building Capital Reserve Fund with such amount to be funded from the June 30, 2020 unassigned fund balance available for transfer on July 1, 2020. **(NO AMOUNT WILL BE RAISED FROM FY2020/21 TAXATION).**

School Board Recommends Approval
Budget Committee Recommends Approval

9. Shall the Allenstown School District vote to raise and appropriate the sum of **(\$30,000)** to be added to the **School Building Maintenance Expendable Trust Fund** previously established, with such amount to be funded from the June 30, 2020 unassigned fund balance available for transfer on July 1, 2020. **(NO AMOUNT WILL BE RAISED FROM FY 2020/21 TAXATION)**

School Board Recommends Approval
Budget Committee Recommends Approval

10. Shall the Allenstown School District vote to raise and appropriate the sum of **(\$20,000)** to be added to the **Special Education General Expendable Trust Fund** previously established, with such amount to be funded from the June 30, 2020 unassigned fund balance available for transfer on July 1, 2020. **(NO AMOUNT WILL BE RAISED FROM FY 2020/21 TAXATION)**

School Board Recommends Approval
Budget Committee Recommends Approval

11. Shall the Allenstown School District vote to raise and appropriate the sum of **(\$20,000)** to be added to the **Technology Replacement Expendable Trust Fund** previously established, with such amount to be funded from the June 30, 2020 unassigned fund balance available for transfer on July 1, 2020. **(NO AMOUNT WILL BE RAISED FROM FY 2020/21 TAXATION)**

School Board Recommends Approval
Budget Committee Recommends Approval

12. Shall the Allenstown School District vote to raise and appropriate the sum of **(\$20,000)** to be added to the **High School Tuition Expendable Trust Fund** previously established, such amount to be funded from the June 30, 2020 unassigned fund balance available for transfer on July 1, 2020. **(NO AMOUNT WILL BE RAISED FROM FY 2020/21 TAXATION)**

School Board Recommends Approval
Budget Committee Recommends Approval




13. Shall the School District authorize the School Board to accept on behalf of the District, without further action by the voters, gifts, legacies and devises of real or personal property which may become available to the District during the fiscal year?

School Board Recommends Approval

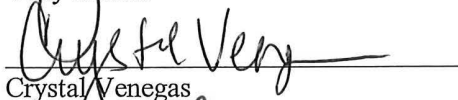
To transact other business that may legally come before said meeting.

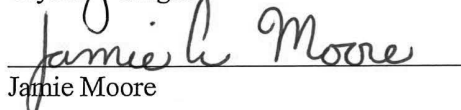
Given under our hands and seal this 24th day of January, 2020


Kris Raymond, Chair


Carl Schaefer



Jody Moore


Crystal Venegas

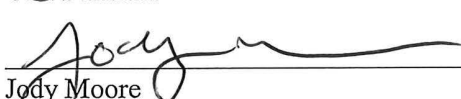

Jamie Moore

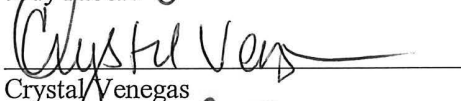
ALLENSTOWN SCHOOL BOARD

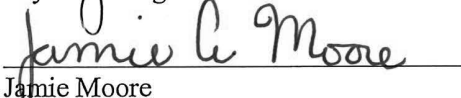
A true Copy attest:


Kris Raymond, Chair


Carl Schaefer


Jody Moore


Crystal Venegas


Jamie Moore

ALLENSTOWN SCHOOL BOARD



SCHOOL ADMINISTRATIVE UNIT #53 BUDGET

2020-21 Estimated Revenues

Account	Number	Description	
	1000	LOCAL REVENUE EXCLUSIVE OF DISTRICT SHARE	
		Tuition/Transportation	2,289,180
		TOTAL REVENUES.....	<u>2,289,180</u>

Estimated Expenditures

Function	Object	Purpose of Expenditure	
1000		INSTRUCTION	
	1200	ALL Special Programs.....	654,615
2100		SUPPORT SERVICES	
	2190	ALL Other Pupil Services.....	753,089
2200		INSTRUCTIONAL STAFF SERVICES	
	2210	ALL Improvement of Instruction.....	97,555
2300-2335		GENERAL ADMINISTRATION SERVICES	
	2310	ALL School Administrative Unit Board.....	28,312
	2320	ALL Office of the Superintendent.....	438,954
	2330	ALL Special Area Administrative Services.....	226,567
	2335	ALL Other General Administration Services.....	73,748
2340-2600		BUSINESS SERVICES	
	2340	ALL Fiscal.....	248,914
	2600	ALL Operation & Maintenance of Plant.....	66,886
2350		MANAGERIAL SERVICES.....	295,847
2500			
2900		OTHER SUPPORT SERVICES.....	1,191,267
		TOTAL EXPENDITURES.....	<u>4,075,754</u>
		LESS ESTIMATED REVENUES.....	<u>(2,289,180)</u>
		OFFSET FUND BALANCE	(60,000.00)
		AMOUNT TO BE SHARED BY DISTRICTS.....	<u>\$ 1,726,574</u>





Default Budget of the School District

Allenstown Local School

For the period beginning July 1, 2020 and ending June 30, 2021

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: January 24, 2020

SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Kris MB Raymond	Board Chair	Kris MB Raymond
Crystal Venegas	Member	Crystal Venegas
Jamie A Moore	member	Jamie A Moore
CARL SCHAEFER	MEMBER	Carl Schaefer
Jody man	Vice Chair	Jody man

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>





New Hampshire
Department of
Revenue Administration

**2020
MS-DSB**

Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Instruction					
1100-1199	Regular Programs	\$3,792,398	(\$33,891)	(\$9,066)	\$3,749,441
1200-1299	Special Programs	\$2,537,355	\$97,036	(\$999)	\$2,633,392
1300-1399	Vocational Programs	\$0	\$0	\$0	\$0
1400-1499	Other Programs	\$28,564	\$0	\$0	\$28,564
1500-1599	Non-Public Programs	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	\$0	\$0	\$0	\$0
Instruction Subtotal		\$6,358,317	\$63,145	(\$10,065)	\$6,411,397
Support Services					
2000-2199	Student Support Services	\$595,217	\$3,683	(\$786)	\$598,114
2200-2299	Instructional Staff Services	\$75,929	\$8,912	(\$499)	\$84,342
Support Services Subtotal		\$671,146	\$12,595	(\$1,285)	\$682,456
General Administration					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency	\$0	\$0	\$0	\$0
2310-2319	Other School Board	\$35,713	(\$6,802)	\$0	\$28,911
General Administration Subtotal		\$35,713	(\$6,802)	\$0	\$28,911
Executive Administration					
2320 (310)	SAU Management Services	\$214,976	(\$880)	\$0	\$214,096
2320-2399	All Other Administration	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	\$385,749	\$24,202	\$0	\$409,951
2500-2599	Business	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	\$382,044	(\$10,709)	\$0	\$371,335
2700-2799	Student Transportation	\$467,030	\$85,584	\$0	\$552,614
2800-2999	Support Service, Central and Other	\$1,654,607	\$59,194	\$0	\$1,713,801
Executive Administration Subtotal		\$3,104,406	\$157,391	\$0	\$3,261,797
Non-Instructional Services					
3100	Food Service Operations	\$198,590	(\$3,691)	\$0	\$194,899
3200	Enterprise Operations	\$0	\$0	\$0	\$0
Non-Instructional Services Subtotal		\$198,590	(\$3,691)	\$0	\$194,899





**New Hampshire
Department of
Revenue Administration**

**2020
MS-DSB**

Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Facilities Acquisition and Construction					
4100	Site Acquisition	\$0	\$0	\$0	\$0
4200	Site Improvement	\$2	\$0	\$0	\$2
4300	Architectural/Engineering	\$0	\$0	\$0	\$0
4400	Educational Specification Development	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	\$0	\$0	\$0	\$0
4600	Building Improvement Services	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction Subtotal		\$2	\$0	\$0	\$2
Other Outlays					
5110	Debt Service - Principal	\$0	\$0	\$0	\$0
5120	Debt Service - Interest	\$0	\$0	\$0	\$0
Other Outlays Subtotal		\$0	\$0	\$0	\$0
Fund Transfers					
5220-5221	To Food Service	\$31,866	\$16,005	\$0	\$47,871
5222-5229	To Other Special Revenue	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
5254	To Agency Funds	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation	\$45,502	(\$73)	\$0	\$45,429
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
Fund Transfers Subtotal		\$77,368	\$15,932	\$0	\$93,300
Total Operating Budget Appropriations		\$10,445,542	\$238,570	(\$11,350)	\$10,672,762





Reasons for Reductions/Increases & One-Time Appropriations

Account	Explanation
3100	Reduction due to one time expenditures
2200-2299	Increase in CBA and contract for position
5300-5399	Reduction due to change in tuition rate
2310-2319	Decrease in attorney fees
2600-2699	Reduction due to personnel changes, changes in utilities due to rate change and usage,
1100-1199	CBA Increases, additional positions are not included, ELL services have increased, tuition has decreased due to enrollment, reduction in 1 time expenses
2320 (310)	Reduction in SAU Assessment due to enrollment and valuation
2400-2499	Increase of contractual expenses, increase in communication rates change
1200-1299	CBA increases, changes in personnel, additional staff included per law, contractual increases, summer and special placements increased, contracted services decreased
2000-2199	Sped appraisal increase due to specific needs, reduction in testing, CBA increase, increase in supplies due to student specific need, reduction in equipment 1 time expenditure
2700-2799	Increase in multi-year transportation, contract, increase in sped transportation due to student specific need
2800-2999	Increase in health and dental insurance rate, plan changes and change in personnel, changes in fringe due to less retirements and change in personnel
5220-5221	Increase is due to estimated reduction in state and federal revenue, as well as, reduction in lunch sales estimated





Proposed Budget

Allenstown Local School

For School Districts which have adopted the provisions of RSA 32:14 through RSA 32:24
Appropriations and Estimates of Revenue for the Fiscal Year from:
July 1, 2020 to June 30, 2021

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: January 24, 2020

SCHOOL BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Carol Angewski	Budget Comm	
Jim Rodger	Budget Comm	
Jeffrey E. Venev	Budget Comm	
Bonnie Cox	Budget Comm	
Tiffany Rantos	Budget Comm	
Julie Keane	Budget Comm	
Debra R. Carney	Budget Comm	
Maureen H. Shand	Selection Budget	
Michael J. Jorantz	Budget Comm	
Keith Klawes	Bud Comm Chair	
Kris MB Raymond	School Board Rep	

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New Hampshire
Department of
Revenue Administration

**2020
MS-27**



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2019	Appropriations as Approved by DRA for period ending 6/30/2020	School Board's Appropriations for period ending 6/30/2021 (Recommended)	School Board's Appropriations for period ending 6/30/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Not Recommended)
Instruction								
1100-1199	Regular Programs	01	\$3,654,294	\$3,792,398	\$3,850,314	\$0	\$3,850,314	\$0
1200-1299	Special Programs	01	\$2,473,830	\$2,537,361	\$2,630,741	\$0	\$2,630,741	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0	\$0	\$0
1400-1499	Other Programs	01	\$18,089	\$28,564	\$28,910	\$0	\$28,910	\$0
1500-1599	Non-Public Programs	01	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	01	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
Instruction Subtotal			\$6,146,213	\$6,358,323	\$6,509,965	\$0	\$6,509,965	\$0
Support Services								
2000-2199	Student Support Services	01	\$565,140	\$595,217	\$598,219	\$0	\$598,219	\$0
2200-2299	Instructional Staff Services	01	\$58,583	\$75,929	\$83,096	\$0	\$83,096	\$0
Support Services Subtotal			\$623,723	\$671,146	\$681,315	\$0	\$681,315	\$0
General Administration								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	01	\$27,031	\$35,713	\$29,311	\$0	\$29,311	\$0
General Administration Subtotal			\$27,031	\$35,713	\$29,311	\$0	\$29,311	\$0



New Hampshire
Department of
Revenue Administration

**2020
MS-27**

Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2019	Appropriations as Approved by DRA for period ending 6/30/2020	School Board's Appropriations for period ending 6/30/2021 (Recommended)	School Board's Appropriations for period ending 6/30/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Not Recommended)
Executive Administration								
2320 (310)	SAU Management Services	01	\$205,534	\$214,976	\$214,096	\$0	\$214,096	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	01	\$363,445	\$385,749	\$416,438	\$0	\$416,438	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	01	\$354,870	\$382,044	\$398,704	\$0	\$398,704	\$0
2700-2799	Student Transportation	01	\$520,379	\$467,030	\$553,314	\$0	\$553,314	\$0
2800-2999	Support Service, Central and Other	01	\$1,614,188	\$1,654,607	\$1,764,270	\$0	\$1,764,270	\$0
	Executive Administration Subtotal		\$3,058,416	\$3,104,406	\$3,346,822	\$0	\$3,346,822	\$0
Non-Instructional Services								
3100	Food Service Operations	01	\$158,796	\$198,590	\$195,990	\$0	\$195,990	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
	Non-Instructional Services Subtotal		\$158,796	\$198,590	\$195,990	\$0	\$195,990	\$0
Facilities Acquisition and Construction								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement	01	\$0	\$2	\$2	\$0	\$2	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0
	Facilities Acquisition and Construction Subtotal		\$0	\$2	\$2	\$0	\$2	\$0
Other Outlays								
5110	Debt Service - Principal		\$0	\$0	\$0	\$0	\$0	\$0
5120	Debt Service - Interest		\$0	\$0	\$0	\$0	\$0	\$0
	Other Outlays Subtotal		\$0	\$0	\$0	\$0	\$0	\$0





New Hampshire
Department of
Revenue Administration

**2020
MS-27**

Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2019	Appropriations as Approved by DRA for period ending 6/30/2020	School Board's Appropriations for period ending 6/30/2021 (Recommended)	School Board's Appropriations for period ending 6/30/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Not Recommended)
Fund Transfers								
5220-5221	To Food Service	01	\$16,230	\$31,866	\$48,962	\$0	\$48,962	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds	01	\$0	\$0	\$45,429	\$0	\$45,429	\$0
5300-5399	Intergovernmental Agency Allocation		\$58,983	\$45,502	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
	Fund Transfers Subtotal		\$75,213	\$77,368	\$94,391	\$0	\$94,391	\$0
Total Operating Budget Appropriations								
					\$10,857,796	\$0	\$10,857,796	\$0



New Hampshire
Department of
Revenue Administration

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Special Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2021 (Recommended)	School Board's Appropriations for period ending 6/30/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	06	\$20,000	\$0	\$20,000	\$0
Purpose: Establish, Fund and Name Agents to New Capital Res						
5252	To Expendable Trusts/Fiduciary Funds	08	\$5,844	\$0	\$5,844	\$0
Purpose: Vote to Appropriate to fund the New Established Re						
5252	To Expendable Trusts/Fiduciary Funds	09	\$30,000	\$0	\$30,000	\$0
Purpose: Appropriate to School Building Maintenance Expenda						
5252	To Expendable Trusts/Fiduciary Funds	10	\$20,000	\$0	\$20,000	\$0
Purpose: Appropriate to Special Education General Expendabl						
5252	To Expendable Trusts/Fiduciary Funds	11	\$20,000	\$0	\$20,000	\$0
Purpose: Appropriate to the Technology Trust Expendable Tru						
5252	To Expendable Trusts/Fiduciary Funds	12	\$20,000	\$0	\$20,000	\$0
Purpose: Appropriate to the High School Expendable Trust Fu						
Total Proposed Special Articles			\$115,844	\$0	\$115,844	\$0





New Hampshire
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**2020
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Individual Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2021 (Recommended)	School Board's Appropriations for period ending 6/30/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Not Recommended)
0000-0000	Collective Bargaining	02	\$11,328	\$0	\$11,328	\$0
<i>Purpose: Collective Bargaining Agreement Cost Items</i>						
1100-1199	Regular Programs	04	\$46,323	\$0	\$46,323	\$0
<i>Purpose: Collective Bargaining Agreement Teachers Associati</i>						
1200-1299	Special Programs	04	\$11,879	\$0	\$11,879	\$0
<i>Purpose: Collective Bargaining Agreement Teachers Associati</i>						
2000-2199	Student Support Services	04	\$5,797	\$0	\$5,797	\$0
<i>Purpose: Collective Bargaining Agreement Teachers Associati</i>						
2200-2299	Instructional Staff Services	04	\$531	\$0	\$531	\$0
<i>Purpose: Collective Bargaining Agreement Teachers Associati</i>						
Total Proposed Individual Articles			\$75,858	\$0	\$75,858	\$0



New Hampshire
Department of
Revenue Administration

**2020
MS-27**

Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2020	School Board's Estimated Revenues for period ending 6/30/2021	Budget Committee's Estimated Revenues for period ending 6/30/2021
Local Sources					
1300-1349	Tuition		\$0	\$0	\$0
1400-1449	Transportation Fees	01	\$5,000	\$5,000	\$5,000
1500-1599	Earnings on Investments	01	\$5,000	\$5,000	\$5,000
1600-1699	Food Service Sales	01	\$49,436	\$46,257	\$46,257
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Service Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	01	\$17,400	\$17,500	\$17,500
Local Sources Subtotal			\$76,836	\$73,757	\$73,757
State Sources					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Special Education Aid	01	\$246,854	\$327,598	\$327,598
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	01	\$1,500	\$500	\$500
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
State Sources Subtotal			\$248,354	\$328,098	\$328,098





New Hampshire
Department of
Revenue Administration

**2020
MS-27**



Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2020	School Board's Estimated Revenues for period ending 6/30/2021	Budget Committee's Estimated Revenues for period ending 6/30/2021
Federal Sources					
4100-4539	Federal Program Grants	01	\$233,872	\$233,872	\$233,872
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	01	\$113,789	\$100,169	\$100,169
4570	Disabilities Programs		\$128,652	\$128,652	\$128,652
4580	Medicaid Distribution	01	\$6,770	\$0	\$0
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
	Federal Sources Subtotal		\$483,083	\$462,693	\$462,693
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Revenue Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources	01	\$31,086	\$31,438	\$31,438
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	11, 08, 12, 10, 09, 06	\$0	\$115,844	\$115,844
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
	Other Financing Sources Subtotal		\$31,086	\$147,282	\$147,282
	Total Estimated Revenues and Credits		\$839,359	\$1,011,830	\$1,011,830



New Hampshire
Department of
Revenue Administration

**2020
MS-27**

Budget Summary

Item	School Board Period ending 6/30/2021 (Recommended)	Budget Committee Period ending 6/30/2021 (Recommended)
Operating Budget Appropriations	\$10,857,796	\$10,857,796
Special Warrant Articles	\$115,844	\$115,844
Individual Warrant Articles	\$75,858	\$75,858
Total Appropriations	\$11,049,498	\$11,049,498
Less Amount of Estimated Revenues & Credits	\$1,011,830	\$1,011,830
Less Amount of State Education Tax/Grant	\$5,281,655	\$5,281,655
Estimated Amount of Taxes to be Raised	\$4,756,013	\$4,756,013





Supplemental Schedule

1. Total Recommended by Budget Committee	\$11,049,498
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$0
7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)	\$11,049,498
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$1,104,950
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$75,858
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)	\$12,154,448

DEPARTMENT OF REVENUE ADMINISTRATION			
Concord, NH 03302-0457			
To: Allenstown			
Your report of appropriations voted and property taxes to be raised for the 2019/20			
school year has been approved on the following basis:			
	TOTAL APPROPRIATIONS	\$	10,525,548.00
	Revenues and Credits:		
	Unreserved Fund Balance	\$	50,000.00
	Total from Fund Balance to Trusts		80,000.00
	Revenue From State Source:		
	State Education Grant		4,077,157.00
	Catastrophic Aid		246,854.00
	Child Nutrition		1,500.00
	Kindergarten Aid		-
	Mis. Revenue		-
	Charter School		-
	Revenue From Federal Sources:		
	Child Nutrition Program		113,789.00
	Grants		362,524.00
	Medicaid		6,770.00
	Local Revenue Not Taxes:		
	Homeless Transportation		5,000.00
	Rental Revenue		2,400.00
	Mis. Revenue		15,000.00
	Donations		-
	Earnings on Investment		5,000.00
	Catering Revenue		-
	Transfer to Food Service		31,086.00
	School Lunch Sales		49,436.00
	TOTAL SCHOOL REVENUES & CREDITS	\$	5,046,516.00
	LOCAL DISTRICT ASSESSMENT		4,881,182.00
	STATE EDUCATION TAX ASSESSMENT		597,850.00
	TOTAL APPROPRIATION	\$	10,525,548.00
	Manager of Municipal Finance		





Vital Records





1/8/2020

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

Page 1 of 1

RESIDENT BIRTH REPORT

01/01/2019-12/31/2019

--ALLENSTOWN--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
CHOUNARD, LUKAS ROBERT	01/17/2019	CONCORD,NH		CHOUNARD, KALI
JENKINS, DEVON ANTHONY	01/18/2019	CONCORD,NH	JENKINS JR, KENNETH	JENKINS, JENNIFER
BESSEY, WILLIAM HENRY	01/29/2019	CONCORD,NH	BESSEY, DAVID	BESSEY, SARAH
EVANGELO, RILEY EILEEN	02/17/2019	LEBANON,NH	EVANGELO, BRANDON	EVANGELO, KRISTEN
SAVARD, KELSEY LORRAINE	03/08/2019	CONCORD,NH	SAVARD, DAVID	GETTINGS, KARA
BERRY, NEVAEH CINTIA	03/20/2019	CONCORD,NH		TIRRELL, SKYLAR
JORDAN, NATALIE MARIE	03/22/2019	MANCHESTER,NH	JORDAN, BRIAN	JORDAN, CHRISTEN
BOUCHER, AUBREE JAE RENEE	04/04/2019	DOVER,NH	BOUCHER, SHANE	HATHAWAY, BRANDI
AL-JIBURY, AKYRAH ELAINE FATIMA	05/10/2019	MANCHESTER,NH	AL-JIBURY, FADHIL	BUBACZ, CARLYE
CORSON, AVERY PAIGE	05/25/2019	CONCORD,NH	CORSON JR, LEONARD	LETENDRE, MARISSA
COLORUSSO, LYNDEN ROSE	05/27/2019	CONCORD,NH		COLORUSSO, KRISTY
LAFRATTA, DOMINIC ANGELO	06/24/2019	CONCORD,NH		LAFRATTA, LISA
HOFFENS JR, DAVID HANS	07/09/2019	MANCHESTER,NH	HOFFENS, DAVID	FLOYD, DANIELLE
HERLIHY, HUNTER RUSSELL	08/03/2019	MANCHESTER,NH	HERLIHY, JONATHAN	PIERSON, MISTY-AMBER
BRADY, VIVIAN ROSE	08/25/2019	CONCORD,NH	BRADY, NICHOLAS	BRADY, KRISTAL
BARNETT, ADDYSON GRACE	10/17/2019	CONCORD,NH	BARNETT JR, WILLIAM	MAILHOT, COURTNEY
VAILLANCOURT, DAIMON MICHAEL	11/12/2019	MANCHESTER,NH	VAILLANCOURT, MICHAEL	VAILLANCOURT, TAKARA
AINSWORTH, COLTON JAY	11/25/2019	CONCORD,NH	AINSWORTH, COLLIN	DIONNE, CLARESSA
BENNETT, JACOB ADAM	12/05/2019	MANCHESTER,NH	BENNETT, MICHAEL	BENNETT, NICOLE
WORTMAN, KINSLEY MARIE	12/06/2019	MANCHESTER,NH	WORTMAN, GREGORY	WORTMAN, CASEY
GUILMETTE, QUINN HARPER	12/09/2019	MANCHESTER,NH	GUILMETTE, JONATHAN	GUILMETTE, SAMANTHA
O'CONNOR, JAMESON WILLIAM	12/18/2019	MANCHESTER,NH	O'CONNOR, DILLON	O'CONNOR, DEVON
PETERSON, RYAN LOUIS	12/25/2019	MANCHESTER,NH	PETERSON, ROBERT	PETERSON, ERIKA

Total number of records 23

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT MARRIAGE REPORT

01/01/2019 - 12/31/2019

-- ALLENSTOWN --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
HOLCROFT, ANGEL O BERKSHIRE, UNITED KINGDOM	DUKETTE, MEAGHAN E ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	04/12/2019
MAGGIANO, AMANDA N ALLENSTOWN, NH	MARSHALL JR, KEVIN P ALLENSTOWN, NH	ALLENSTOWN	JACKSON	05/11/2019
ROBERTSON, MATTHEW S ALLENSTOWN, NH	FLEURY, BRENDA A ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	05/19/2019
CARONE, SUSAN ALLENSTOWN, NH	BROWN, KEN ALLENSTOWN, NH	ALLENSTOWN	CONCORD	05/25/2019
FORTIER, RICHARD R ALLENSTOWN, NH	GOODWIN, AMANDA L ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	06/05/2019
KOUSIOS, CHARLES H ALLENSTOWN, NH	BERNIER, LINDA A ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	07/20/2019
MARTIN, SAMANTHA J ALLENSTOWN, NH	DION, ALEXANDRA K ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	08/17/2019
KING, ADA S ALLENSTOWN, NH	O'CONNOR, EDWARD M ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	09/07/2019
PACUK, ANDREW R ALLENSTOWN, NH	BARTON, CHRISTINA M ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	09/21/2019
WARNOCK, SCOTT A ALLENSTOWN, NH	LANGLOIS, LISA L ALLENSTOWN, NH	ALLENSTOWN	HOOKSETT	10/11/2019
GIFFORD, RUSSELL E ALLENSTOWN, NH	DOYLE, MICHELLE J ALLENSTOWN, NH	ALLENSTOWN	ALLENSTOWN	10/27/2019





1/8/2020

DEPARTMENT OF STATE

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2019 - 12/31/2019

-- ALLENSTOWN --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
PESCE, SARA E ALLENSTOWN, NH	TERRA, MITCHELL A ALLENSTOWN, NH	ALLENSTOWN	PLYMOUTH	12/14/2019
Total number of records 12				

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**



RESIDENT DEATH REPORT

01/01/2019 - 12/31/2019

--ALLENSTOWN, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
CHAPUT SR, EVERETT	01/24/2019	ALLENSTOWN	CHAPUT, JOSEPH	FANNY, SYLVIA	Y
CLARK SR, COREY	02/10/2019	ALLENSTOWN	CLARK SR, THOMAS	CAMPBELL, SUSAN	N
LITTLE JR, BARRY	02/17/2019	MANCHESTER	LITTLE SR, BARRY	DIZACOMO, JO-ANNE	N
ZIELINSKI, VALERIE	02/21/2019	CONCORD	WOLF, RICHARD	HEINZ, ELEANOR	N
DECATO SR, RICHARD	02/26/2019	CONCORD	DECATO, ARTHUR	HICKS, LILLIAN	N
TYNAN, JOHN	03/09/2019	MANCHESTER	TYNAN, RICHARD	DALEY, DOROTHY	N
DRIESSE, MELISSA	03/10/2019	MANCHESTER	DRIESSE, JOHN	MORISSETTE, EVA	N
SOULE, BARBARA	03/14/2019	ALLENSTOWN	BOLSTER SR, RAYMOND	HAWES, HAZEL	N
HEMPFLING JR, CHARLES	03/16/2019	ALLENSTOWN	HEMPFLING SR, CHARLES	THOMPSON, BARBARA	N
BERGERON, MICHAEL	03/30/2019	MERRIMACK	BERGERON, ROGER	LACOMBE, NANCY	N
SMALL, LILLIAN	04/13/2019	EPSOM	AMBROSE, WATSON	OORDWAY, HELEN	N
CONNOR, JAMES	05/02/2019	ALLENSTOWN	CONNOR, JOSEPH	DUDLEY, LAURA	N
MCBRIDE, DANIEL	05/03/2019	HOOKSETT	MCBRIDE, IVAN	MCENTEE, MARY	N
NOLETTE, JANICE	05/27/2019	ALLENSTOWN	JOHNSON, FRANCIS	HOWE, LORRAINE	N
LETOURNEAU, THERESA	06/07/2019	CONCORD	BERGEVIN, WALTER	DUPONT, ROSEALMA	N
O'BRIEN, JAMES	06/09/2019	CONCORD	O'BRIEN, JAMES	CLINTON, MURIEL	N
CRAMER, CAROL	07/03/2019	CONCORD	KITCHIN, DANIEL	SWEET, SUZIE	N
BEAUCHESNE SR, EDOUARD	07/05/2019	ALLENSTOWN	BEAUCHESNE, RENE	VEINS, LAURETTE	N





01/08/2020



**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT DEATH REPORT

01/01/2019 - 12/31/2019

--ALLENSTOWN, NH --

Page 2 of 2

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
ZINIS, THERESA	07/05/2019	CONCORD	UNKNOWN, UNKNOWN	UNKNOWN, UNKNOWN	N
SCHEYD, WAYNE	07/05/2019	CONCORD	SCHEYD, LOUIS	SCHUSSLER, DOROTHY	N
LACERTE, PATRICIA	07/26/2019	CONCORD	RAINVILLE, NAPOLEON	HEATH, LENA	N
GUERTIN, ALINE	08/16/2019	ALLENSTOWN	GUERTIN, NELSON	DUHAIME, IDA	N
JOHNSTON, JOHN	08/22/2019	MANCHESTER	JOHNSTON SR, JOHN	BISHOP, VIRGINIA	Y
CARAWAY, BARBARA	09/12/2019	CONCORD	GAFFNEY, JOSEPH	DOWNING, FRANCES	N
VEZINA, PAUL	10/13/2019	ALLENSTOWN	VEZINA, ALFRED	PETRIN, RITA	Y
BOUSQUET, BRUCE	10/20/2019	MANCHESTER	BOUSQUET, DAVID	WHITE, ELSIE	N
PAQUIN, KEENYN	10/30/2019	ALLENSTOWN	STODDARD, DAVID	BAUMAN, TRACEY	N
COTHRAN, SUSAN	11/08/2019	MERRIMACK	MARTIN, BILLY	CLAYTOR, BETTY	N
LABRIE, JEAN	11/28/2019	MANCHESTER	LABRIE, RAYMOND	MORIN, ANTOINETTE	N
CUMINGS, TROY	12/16/2019	CONCORD	CUMINGS, MICHAEL	DUFORD, DENISE	N

Total number of records 30

NOTES



NOTES



Please visit us at...

www.allentownnh.gov

Save time and money by completing the following transactions online:

- Motor vehicle registration
- Dog licensing
- Vital certificate requests
- Payment of property taxes
- Print forms required for transactions within various town departments
- Pay parking tickets
- Pay for transfer station disposal costs
- Apply for building related permits

You can also keep informed by:

- Checking various town department pages for important news and announcements
- Reviewing minutes for town board meetings
- Accessing agendas for meetings
- Viewing the Town calendar of meetings and events



We are now on Facebook to keep you better informed!

This is the only official Town of Allentown Town Government Facebook page:

<https://www.facebook.com/Town-of-Allentown-1942448925877087/>

Remember: Allentown remains a Recycling Community

2020 TOWN HOLIDAYS

Wednesday	January 1	New Year's Day
Monday	January 20	Martin Luther King Day
Monday	February 17	President's Day
Monday	May 25	Memorial Day
Thursday	July 2	Independence Day
Monday	September 7	Labor Day
Monday	October 12	Columbus Day
Wednesday	November 11	Veterans' Day
Thursday	November 26	Thanksgiving Day
Friday	November 27	Thanksgiving Friday
Wednesday	December 23	Christmas Eve (closed in the afternoon for 1/2 day)
Thursday	December 24	Christmas Day
(Friday	December 25	Christmas Day - Town offices closed on Fridays)
Wednesday	December 30	New Year's Eve (closed in the afternoon only)
Thursday	December 31	New Year's Day
(Friday	January 1	New Year's Day - Town offices closed on Friday)

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Curbside trash and recyclables are collected every week on Monday. This service will be delayed one day (to Tuesday) for these two holidays in 2020:

Memorial Day

Labor Day

*Please note: dates listed on this page are subject to change.*