



# Town of Allenstown

Town Administrator  
16 School Street  
Allenstown, NH 03275  
603-485-4276 ext. 112

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## TOWN BUILDING RENTAL APPLICATION

User Name: \_\_\_\_\_ Phone # \_\_\_\_\_

User Address: \_\_\_\_\_

Contact Person (Name): \_\_\_\_\_

Contact Person Address: \_\_\_\_\_ Phone # \_\_\_\_\_

Date/Time: \_\_\_\_\_

Location: \_\_\_\_\_

Description of Function: \_\_\_\_\_

Number of individuals at function: \_\_\_\_\_

Insurance Company: \_\_\_\_\_ Phone # \_\_\_\_\_

Certificate of Insurance of file:  Y  N

I \_\_\_\_\_ have the power and authority to enter into this agreement with the Town of Allenstown and I have received and read and fully understand the terms and agreement of the Town's Facilities use policy.

This form must be received and approved by the Board of Selectmen prior to anyone occupying the building.

Approved: \_\_\_\_\_

Fee Paid: \_\_\_\_\_

\_\_\_\_\_  
Selectman

\_\_\_\_\_  
Selectman

\_\_\_\_\_  
Selectman