



TOWN OF ALLENSTOWN
Sewer Commission
35 Canal Street
Allenstown, NH 03275
October 24, 2023

CALL TO ORDER

The Allenstown Sewer Commissioner meeting of October 24, 2023 was called to order by Chair Turcotte at 11:00 am.

ROLL CALL

Present on the Board: David Bouffard, Commissioner, Alan Turcotte, Chairperson Commissioner, Jim Rodger, Commissioner (delayed entrance).

Present from the audience: Jeff Backman, Superintendent, Russell McMahon, Operations Foreman.

Pledge of Allegiance

Commissioner Turcotte called for the Pledge of Allegiance.

OLD BUSINESS

- 2024 Budget

Superintendent Backman presented the board with the proposed 2024 Budget, asking for a 1.2% increase for 2024. He reviewed all of the line items and where the increases would apply. He answered the boards question regarding the proposed budget. Commissioner Bouffard motions to accept the 2024 budget. Chairperson Turcotte seconds the motion. Chairperson Turcotte calls for a roll. Commissioner Bouffard Aye. Commissioner Rodger no comment, Chairperson Turcotte Aye. Motion passes.

- Any other old business

Superintendent Backman presented the board with a request to transfer approximately \$19,000.00 from our General fund to our Capital Reserve account from the excess funds collected from rate increases with both the Septage Haulers and the Sewer Collection system. He reviewed the revenues with the board and answered the board's questions. Commissioner Rodger motions to accept the transfer of the funds from the General fund to the Capital Reserve fund. Commissioner Bouffard seconds the motion. Chairperson Turcotte calls for a roll. Motion passes unanimously.

Superintendent Backman presented the Audit Questionnaire for 2022. He presented each question to the board and made sure the board was in agreement with any prefilled questions answered by the Superintendent for the board. There were no objections from the board and Superintendent Backman stated he will sign the document and submit it to the auditors.

37 • Correspondence and other business

38 Superintendent Backman apprised Commissioner Bouffard of the decision to not go forward with the
39 Letendre Avenue project, as previously planned. He explained the reasoning for this decision and
40 answered the board's questions. No motions made. No motions passed.

41 Mr. McMahon stated that the Optimus Open House was on October 26, 2023 from 4pm – 6pm, and
42 extended the invite to the board with a request to RSVP per the invitation.

43 Superintendent Backman updated the board with his meetings with the Technical Review Committee
44 regarding the IMA with Pembroke. He stated the document is not quite ready yet but will go out to the
45 board when it is final.

46 The next Sewer Commission Meeting will be on Tuesday, November 28, 2023 at 11:00 am.

47 Budget Committee Meeting is scheduled on Saturday, November 18, 2023 at 9 am at the Fire
48 Department.

49 **Motion to Adjourn**

50 Commissioner Rodger motions to adjourn. Commissioner Bouffard seconds the motion. Chairperson
51 Turcotte requests a roll call. Motion passes unanimously. Meeting is adjourned at 11:29 am.

Alan Turcotte
Jim Rodger
David Bouffard

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IP: 173.13.111.25



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01 / 05 / 2024
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