

## TOWN OF ALLENSTOWN

Sewer Commission 35 Canal Street Allenstown, NH 03275 October 24, 2023

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## **CALL TO ORDER**

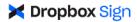
- 10 The Allenstown Sewer Commissioner meeting of October 24, 2023 was called to order by Chair Turcotte
- 11 at 11:00 am.
- 12 ROLL CALL
- 13 Present on the Board: David Bouffard, Commissioner, Alan Turcotte, Chairperson Commissioner, Jim
- 14 Rodger, Commissioner (delayed entrance).
- 15 Present from the audience: Jeff Backman, Superintendent, Russell McMahon, Operations Foreman.
- 16 Pledge of Allegiance
- 17 Commissioner Turcotte called for the Pledge of Allegiance.
- 18 **OLD BUSINESS**
- 19 2024 Budget
- 20 Superintendent Backman presented the board with the proposed 2024 Budget, asking for a 1.2%
- 21 increase for 2024. He reviewed all of the line items and where the increases would apply. He answered
- the boards question regarding the proposed budget. Commissioner Bouffard motions to accept the 2024
- 23 budget. Chairperson Turcotte seconds the motion. Chairperson Turcotte calls for a roll. Commissioner
- 24 Bouffard Aye. Commissioner Rodger no comment, Chairperson Turcotte Aye. Motion passes.
  - Any other old business
- 26 Superintendent Backman presented the board with a request to transfer approximately \$19,000.00
- 27 from our General fund to our Capital Reserve account from the excess funds collected from rate
- 28 increases with both the Septage Haulers and the Sewer Collection system. He reviewed the revenues
- 29 with the board and answered the board's questions. Commissioner Rodger motions to accept the
- transfer of the funds from the General fund to the Capital Reserve fund. Commissioner Bouffard seconds
- 31 the motion. Chairperson Turcotte calls for a roll. Motion passes unanimously.
- 32 Superintendent Backman presented the Audit Questionnaire for 2022. He presented each question to
- the board and made sure the board was in agreement with any prefilled questions answered by the
- 34 Superintendent for the board. There were no objections from the board and Superintendent Backman
- 35 stated he will sign the document and submit it to the auditors.

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- Correspondence and other business
- 38 Superintendent Backman apprised Commissioner Bouffard of the decision to not go forward with the
- 39 Letendre Avenue project, as previously planned. He explained the reasoning for this decision and
- answered the board's questions. No motions made. No motions passed.
- 41 Mr. McMahon stated that the Optimus Open House was on October 26, 2023 from 4pm 6pm, and
- 42 extended the invite to the board with a request to RSVP per the invitation.
- 43 Superintendent Backman updated the board with his meetings with the Technical Review Committee
- 44 regarding the IMA with Pembroke. He stated the document is not quite ready yet but will go out to the
- 45 board when it is final.
- 46 The next Sewer Commission Meeting will be on Tuesday, November 28, 2023 at 11:00 am.
- 47 Budget Committee Meeting is scheduled on Saturday, November 18, 2023 at 9 am at the Fire
- 48 Department.
- 49 Motion to Adjourn
- 50 Commissioner Rodger motions to adjourn. Commissioner Bouffard seconds the motion. Chairperson
- 51 Turcotte requests a roll call. Motion passes unanimously. Meeting is adjourned at 11:29 am.

Alan Turcotte Jim Rodger David Bouffard



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## **Document History**

(C)	12 / 21 / 2023	Sent for signature to Alan Turcotte
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		(jrodger@allenstownnh.gov) and Dave Bouffard
		(dbouffard@allenstownnh.gov) from jbackman@allenstownnh.gov
		IP: 173.13.111.25

$\odot$	12 / 22 / 2023	Viewed by Alan Turcotte (aturcotte@allenstownnh.gov)
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$\odot$	12 / 23 / 2023	Viewed by Dave Bouffard (dbouffard@allenstownnh.gov)
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## **Document History**

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7 O1 / 05 / 2024 The document has been completed.

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