

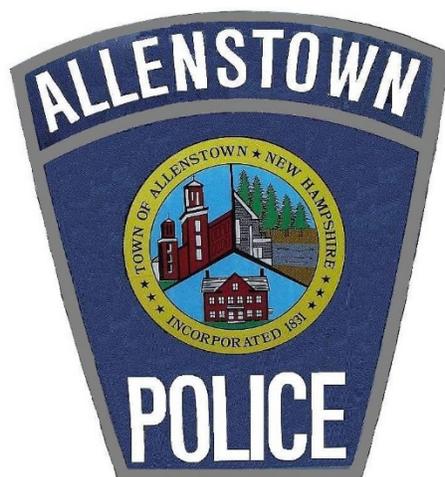
**2017 Budget  
Submitted by  
Chief Paul Paquette**

# **Allenstown Police Department**



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# POLICE

Account Number	Account Name	\$ 2,015	\$ 2,015	2016	2017	2017	Dept. %	2017	BOS	2017	
		Budget	Actual	Budget	Default	DEPT.	Increase	BOS	% incr.	BUD COM	
General Fund (1)		Requested									
01.4210.10.110	PD Support Staff Salaries	\$ 132,671	\$ 134,258	\$136,693		137,895	0.9%				1,202
01.4210.10.131	PD Training Overtime	\$ 10,150	\$ 15,765	\$6,400		6,400	0.0%				
01.4210.10.301	PD IT Services	\$ 8,606	\$ 8,642	\$8,726		11,201	28.4%				tri tech
01.4210.10.341	PD Computer/Software	\$ 6,606	\$ 31,325	\$4,606		4,606	0.0%				tri tech
01.4210.10.430	PD Copier Lease	\$ 3,000	\$ 1,845	\$2,000		2,000	0.0%				
01.4210.10.431	PD Maint/Repair Radar	\$ 2,500	\$ 946	\$1,500		1,500	0.0%				
01.4210.10.432	PD Vehicle Repairs	\$ 13,000	\$ 9,562	\$11,000		11,000	0.0%				
01.4210.10.530	PD Telephone/Modem	\$ 4,054	\$ 3,042	\$5,054		5,054	0.0%				
01.4210.10.531	PD Cell Phones	\$ 5,690	\$ 4,680	\$5,690		5,690	0.0%				
01.4210.10.550	PD Recruitment/Hiring	\$ 2,000	\$ 5,399	\$2,000		2,000	0.0%				
01.4210.10.560	PD Dues and Subscriptions	\$ 2,000	\$ 3,287	\$2,000		2,000	0.0%				
01.4210.10.580	PD Tuition and Training	\$ 3,951	\$ 5,904	\$3,951		3,951	0.0%				
01.4210.10.605	PD Office Supplies	\$ 6,500	\$ 4,884	\$5,500		5,500	0.0%				
01.4210.10.606	PD Training Supplies	\$ 4,451	\$ 12,635	\$3,500		3,500	0.0%				
01.4210.10.610	PD General Supplies	\$ 1,625	\$ 672	\$1,625		1,625	0.0%				
01.4210.10.611	PD Postage	\$ 600	\$ 392	\$600		600	0.0%				
01.4210.10.626	PD Gasoline	\$ 36,288	\$ 9,891	\$32,000		32,000	0.0%				?
01.4210.10.690	PD Uniforms	\$ 6,750	\$ 10,821	\$6,750		6,750	0.0%				
01.4210.10.752	PD Cruiser	\$ 35,000	\$ 33,970	\$36,000		37,000	2.8%				1,000
01.4210.11.110	PD Full Time Salaries	\$ 542,864	\$ 480,980	\$536,640		551,758	2.8%				15,118
01.4210.11.130	PD Overtime	\$ 32,158	\$ 42,374	\$32,158		32,000	-0.5%				
01.4210.50.400	PD Special Ops Unit	\$ 3,000	\$ 3,000	\$3,000		3,000	0.0%				
01.4210.50.531	PD Dispatch	\$ 29,200	\$ 27,001	\$27,200		28,550	5.0%				1,350
01.4210.60.411	PD Sewer	\$ 150	\$ 58	\$150		150	0.0%				
01.4210.60.412	PD Water	\$ 650	\$ 717	\$650		725	11.5%				
01.4210.60.435	PD Maintenance	\$ 6,500	\$ 8,892	\$6,000		6,000	0.0%				
01.4210.60.621	PD Heat	\$ 4,400	\$ 2,467	\$3,900		3,900	0.0%				
01.4210.60.622	PD Electric	\$ 10,500	\$ 7,163	\$9,000		9,000	0.0%				
01.4210.70.130	PD Traffic Enforce Grant	\$ 17,000	\$ 164	\$12,000		11,000	-8.3%				
01.4210.70.780	PD Misc Grant	\$ 1	\$ -	\$1		1	0.0%				
01.4210.70.810	PD K9 Patrols			\$0		\$ -	0.0%				
<b>**Total** POLICE</b>		<b>\$ 931,865</b>	<b>\$ 870,736</b>	<b>\$ 906,294</b>	<b>\$ -</b>	<b>\$ 926,356</b>	<b>2.2%</b>	<b>0</b>		<b>0</b>	

18,670

## MISSION, VISION, AND VALUES

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### MISSION STATEMENT

In cooperation with the people of Allenstown and in partnership with other public and private agencies, to assume a leadership role through a problem-solving approach to preventing crime and disorder, reducing citizen fear of crime, providing a variety of community policing services, provide traffic enforcement on the roadways to maintain safety and interacting and being visible within the community to improve the quality of life for citizens.

We will steadfastly uphold the constitution of the United States of America, the New Hampshire constitution and the laws of the State of New Hampshire. We will enforce the laws of the land and the ordinances of the Town of Allenstown.

### VALUES STATEMENT

The Allenstown Police Department is committed to fulfilling its mission by upholding the following values:

#### SERVICE

We will strive to be responsive to the needs of the citizens of our community. Service to our citizens is a critical component of the foundation of what we do. Working cooperatively with the other departments of the town to enhance the quality of life in the community is essential.

#### INTEGRITY

We will adhere to the highest ethical standards and accept responsibility for our decisions and actions. We uphold and demonstrate moral behavior that is expected of a community's police department.

#### RESPECT

We will treat all employees, offenders and the public with fairness, honesty, compassion, consideration and respect while recognizing individual diversity.

#### PROFESSIONILISM

We will be fair and consistent in the performance of our duties and responsibilities. As positive role models, we will take pride in maintaining the quality of our services through our performance, appearance and continued education and training. We will instill trust and teamwork by providing support to fellow employees and promoting cooperation and effective communication.

## VISION

It is our vision that the Allenstown Police Department will continue to be a cornerstone of progress and a model police department in service to our citizens, caring for our employees, and constant improvement to the quality of the services that we render.



## INTRODUCTION

As I write this, law enforcement and society in general are going through some tough times. But with that said, I can't say enough positive things about the community that we serve. With each new tragic incident, our community has stepped up their words of support and tokens of affection for us here at the Police Department.

Part of that support over the last year has been the implementation of a step system which has ensured officers remain competitively paid when compared to similarly sized departments in our area. Previously, as an officer progressed in their career, their salary would not increase and we would have 3 and 4 year officers getting paid the same as officers that just started and still needed to go to the academy. These officers would often move onto other departments, and salary was almost always mentioned as the reason for leaving. We are now in a more competitive spot and most recently hired a previously certified officer for our tenth and final position, so we are at full staff for the first time in a while. That final officer only needed a four week field training program rather than the full 14 week academy on top of a 12 week field training program. This presents a huge savings in time, salary, and overtime to the town.

### PERSONNEL AND STAFF

We are at full staff for the first time in a few years. We hired Officer Timothy Vincent who was previously certified and brings a wealth of experience as well as an avid love of mountain biking that will be a great use to us as we patrol Bear Brook State Park. Officer Bryan Wilcox is back with us from his deployment with the United States Army, and we're happy to have him back safe and sound. Officer Luis Moreta graduated from the Police Academy and finished his field training time and has been working and doing a great job. He has made some special effort to involve himself with the kids at the new Community Center and has been losing many a basketball game. MPtl. Christopher Poppalardo was hired to serve as a full year School Resource Officer. When that position was cut from the school budget, he was brought back over to work patrol. He has been a big help to us and rounded out our patrol staff.

### SCHOOL RESOURCE OFFICER

As mentioned, the School Resource Officer (SRO) position was cut from the school budget, so MPtl. Poppalardo was moved back to patrol. It was our sincere desire to have moved him back to the school by the start of the 2016-2017 school year, but even though the money was placed back into the school budget during the deliberative session for that budget year, at the time of this writing, we are working with the Board of Selectmen and the School Board in coming up with a contract for the upcoming year. The position of SRO is invaluable to us as a department, and more importantly that officer is a spectacular resource to the students. Town department heads have been asked to keep our budgets

down and not incur any additional expenses, so I was unable to add the line to my department's budget for 2017. The SRO position is very important position for the school and community, but I am cognizant of the tax rate paid by our residents.

#### CRITICAL AREAS

Thankfully we are at full staff. It is my goal to keep it that way for as long as possible. Our officers are a great group and work well together, if we can help them grow in their profession, the town will reap those benefits. So to that end, I am going to focus on a comprehensive training program so that each officer will be prepared to deal with the calls and incidents that they run into each day. The more training they have, the better they can serve the people of Allentown.

For most of its existence, the Police Academy was funding through a dedicated fund which received its money from fines paid by those found guilty of various offences in court. That fund was recently taken away and the Academy is now funded through the NH General Fund. What this may mean for our town is that even fewer courses will be offered for free by the State, and we will now have to pay for basic courses. With that said, these courses are essential and we will continue to send the officers to courses like "Interview and Interrogation", "Basic Drug Investigations", and "Crime Scene Processing". Identity, financial, and computer crimes are on the rise and those require even more specialized training. We have done our best to take advantage of web based training, regional courses, and other free avenues to get this information into the hands of our officers.

As can be expected, the heroin epidemic has not left Allentown untouched. Our officers have done their best to both investigate and charge those bringing drugs into our town and to care for those suffering from addiction and doing our best to get them the help that they need. It presents a tough balancing act, and it is not without some significant costs in human lives, but we are making sure we do our best and bring the right resources to bear onto each situation.

We have been able to continue our lease program for our cruisers again this year. We have taken delivery of a black 2016 Ford Explorer that will get us one more car closer to having the same model of cruiser for our front line fleet. Having the same model helps us keep costs down in parts, tires, and maintenance. Our oldest cruiser will now go to the Highway Department. Next year our Tahoe is scheduled to go to the Fire Department. This annual rotation helps to make sure the town's capital costs stay down and each department gets a vehicle that meets their needs.

The police station is getting older, but there aren't any major maintenance issues foreseen for the time being. We continue to stay on top of the issues that come up in the hopes of preventing any larger issues from costing the town significant amounts of money.

We will continue to implement a comprehensive strategic plan to reduce criminal activity in the community. This year we have seen a decrease in traffic accidents and have seen an increase in arrests, criminal incidents and calls for service. The statistical chart below shows data for a 12 month period.

	<b>7/2015-8/2016</b>	<b>7/2014-7/2015</b>	<b>7/2013-7/2014</b>
<b>Arrests</b>	354	226	187
<b>Accidents</b>	56	67	72
<b>Criminal Incidents</b>	472	405	358
<b>Calls for Service</b>	6,644	6,051	6,456
<b>Citations</b>	2,187	1,464	1,375

As always I look forward to working with the Board of Selectmen, the Budget Committee and the other departments of the town to enhance the quality of life in Allenstown.

## **LINE ITEMS**

### **1-4210.10-110**

### **SUPPORT STAFF SALARIES**

Appropriate in 2016	\$136,693
Requested for 2017	\$137,895

This year this line includes the Administrative Assistant, part time assistant the prosecutor and custodian's salaries. This does not represent an increase in the daily amount of hours covered. The part-time secretary will cover the Administrative Assistant when she is on vacation or sick. This allows for the part-time secretary to cover these hours if available. I have budgeted for a small OT amount for contingencies. We also use secretarial staff from the police department at the EOC. Administrative services are available from Monday through Friday from 8 AM to 7 PM (see salary break down on page 25).

### **1-4210.10-131**

### **TRAINING OVERTIME**

Appropriate in 2016	\$6,400
Requested for 2017	\$6,400

This is the annual training costs. There are now three separated training lines. Officers are required to have mandatory training in areas of Use of Force, firearms and other requirements to keep their certifications through Police Standards and Training Council.

### **1-4210.10-301**

### **IT SERVICES**

Appropriate in 2016	\$8,726
Request for 2017	\$11,201

This line item pays for any and all upgrades and repairs to the department's computer system, the annual maintenance agreement for our records management system and for computer related supplies. This includes a service involving off site monitoring. This is critical if we have a catastrophic event at the station. Replacement of the oldest computers is done every five years.

We were able to purchase IMC software last year. We are still working with the Merrimack County Sheriff's Office to have better interoperability with them through our desktops and mobile units. The change from Crimestar to IMC accounts for the increase in this line, but the benefits are great to the PD. IMC allows real time information to be shared between dispatch and our officers on the road. Officers will also be able to see contacts that other police departments have had with those that we run into.

**1-4210.10-341****COMPUTER/SOFTWARE**

Appropriation in 2016

\$4,606

Request for 2017

\$4,606

This line is used to pay for repairs to computers and the related software and licenses.

**1-4210.10-430****COPIER LEASE**

Appropriation in 2016

\$2,000

Request for 2017

\$2,000

This line is used to pay for repairs to various pieces of office equipment and for the maintenance contract on our copier. This line also covers overage charges.

**1-4210.10-431****MAINTENANCE/REPAIR RADIOS/RADARS**

Appropriated in 2016

\$1,500

Requested in 2017

\$1,500

This line is used to repair and maintain cruiser radios, portable radios and radar units. This line also includes the cost of radar certification. Last year we used a private company to certify our radar which worked out very well.

**1-4210.10-432****VEHICLE REPAIR**

Appropriated in 2016

\$11,000

Requested in 2017

\$11,000

This line covers the cost of vehicle repairs. This includes scheduled maintenance and the cost for repairs of failed parts.

**1-4210.10-530****TELEPHONE**

Appropriate in 2016

\$5,054

Request for 2017

\$5,054

This line covers the cost of telephone service at the station, internet service and the cost of SPOTS fees and licenses.

**1-4210.10-531****CELL PHONES**

Appropriated in 2016

\$5,690

Requested in 2017

\$5,690

This line covers the cost of the department's cell phones (5) and the air cards (3) for the laptop computers through Verizon. The costs include the monthly usage fees and equipment costs.

**1-4210.10-550****RECRUITMENT/HIRING**

Appropriated in 2016

\$2,000

Requested for 2017

\$2,000

The line reflects the cost of recruiting and hiring new personnel. The cost of advertising for the new positions is included. We conduct a number of exams of every police applicant. Psychological testing costs \$600 per applicant. The cost of the medical examinations is approximately \$350 per applicant. The cost of polygraph examinations is approximately \$150 per applicant.

**1-4210.10-560****DUES AND SUBSCRIPTIONS**

Appropriated in 2016

\$2,000

Requested for 2017

\$2,000

This line item is used for various periodicals that the department uses, including the annual update of the NH Motor Vehicle and Criminal Code RSA's. It is also used to pay professional association dues for employees. These include the NH Chiefs of Police Association, International Association of Chiefs of Police, Merrimack County Chiefs Association, the NH Bar Association, NESPIN, and NW3C.

**1-4210.10-580****TUITION AND TRAINING**

Appropriated in 2016	\$3,951
Requested for 2017	\$3,951

The national/state accreditation standards and regulations have annual and biennial requirements. This line item includes the cost of tuition for courses. Training is critical as we continue to have a very young department due to the retention of our officers. This causes a huge weakness in the area of criminal investigation in our town. The experience of a trained officer that knows the town and its residents is extremely important to the safety of our town. In 2017 this line item is going to be very limited. Police Standards and Training is unable to fund the expense for outside vendors and each department will have to pay for the training that we have not had to pay for in the past.

**1-4210.10-605****OFFICE SUPPLIES**

Appropriated in 2016	\$5,500
Requested in 2017	\$5,500

This line covers the administrative supplies for the police department such as paper, files, ink for the printers etc.

**1-4210.10-606****TRAINING SUPPLIES**

Appropriated in 2016	\$3,500
Requested in 2017	\$3,500

This line largely covers ammunition. Last year we were able to stay within the line and we have been given a quote for 2017 that will stay the same. However it is just a quote and things overseas could change the demand which may increase this line.

**1-4210.10-610****GENERAL SUPPLIES**

Appropriated in 2016	\$1,625
Requested in 2017	\$1,625

This year the supply includes everything from toilet paper, office supplies to safety equipment etc...Some of these costs are reimbursed through fees we charge for reports. This line has always run over budget.

**1-4210.10-611****POSTAGE**

Appropriated in 2016

\$600

Requested in 2017

\$600

We have kept the budgeted amount the same as we have had some success in reducing the amount of mail in favor of more electronic transmission of material.

**1-4210.10-626****GASOLINE**

Appropriated in 2016

\$32,000

Requested in 2017

\$32,000

We are all well aware of the cost of gasoline. We consume approximately 9,600 gallons of gasoline per year when at full staff. We are presently purchasing fuel at the Irving Station. Their price has been lower this year than the state price at the DRED facility. The rate for the state will go out to bid in February of 2017. The state will pay for fuel based on the index at the time the tanks are filled. We will use which ever facility is at the lowest rate during 2017. If fuel costs run over budget, mid-course corrections will need to be made in the form of additional budget cuts in other areas of the department budget. It is very difficult to project fuel prices this far in advance.

**1-4210.10-690****UNIFORMS**

Appropriated in 2016

\$6,750

Requested in 2017

\$6,750

This account is used to maintain each sworn officer's uniforms by replacing items of clothing, and repairing or replacing other items of uniform wear, i.e. leather gear, holsters, etc. The purchase of ballistic vests comes out of this line. There is grant funding that helps us with each vest but each year it decreases. We will continue to apply for these grants. The cost for initial issue of uniforms and equipment is generally \$2,400 per officer. In the past we were able to use the some equipment from the officers that have left. This past year we were able to save some costs in this line item due to the fact of use of equipment from officers that have left for other departments.

**1-4210.10-752****POLICE CRUISER**

Appropriated in 2016

\$36,000

Requested in 2017

\$37,000

The cruiser leasing program has allowed for the faster rotation of cruisers and a reduction in maintenance costs. This amount represents the cost of three leases. When a lease ends we lease a new vehicle. At the end of the three year lease the town owns the vehicle. One new cruiser will come on line in 2017. We will be trading in one older car. We receive a lot more in trade-in value than we receive from turning the vehicle over to state surplus. As cruisers are taken out of front line service they are transferred to the town hall/building inspector, highway dept. and the fire department. As long as we maintain the existing cruiser rotation plan we should be able to maintain the existing number of vehicles. The capital improvements plan outlines the cruiser rotation plan. The average life span under this rotation is 9 years of service with the town before we trade a vehicle in. Once vehicles have over 100,000 miles the maintenance costs increase dramatically. It is not cost effective to keep them in service especially front line service. I have increased this line for outfitting the new cruiser. We will save some money over the next few years on lights and electronic equipment we replaced in 2015 with the encumbrance of funds for replacing the equipment that was failing.

**1-4210.11-110****FULL TIME SALARY**

Appropriated in 2016

\$536,640

Requested in 2017

\$551,758

*See attached spreadsheet on page 17 for salary breakdown.*

As discussed earlier the biggest area of concern within the police department is the retention of qualified, experienced personnel. We are currently at full staff for the first time in four years. The step scale system that was implemented in 2016 will help to retain staff. The increase in this line is due to the step scale system. It costs more money to lose personnel than it does to provide competitive salaries to keep experienced officers. The loss of trained experienced personnel has a compounding effect. With the merit increases over the course of the year in 2017 hopefully will help to retain the current personnel.

**1-4210.11-130****OVERTIME**

Appropriated in 2016

\$32,158

Requested for 2017

\$32,000

Overtime has never been properly budgeted. Officers are required to be at work 15 minutes prior to the start of their shift to prepare their equipment and conduct their cruiser maintenance check. Of the sworn

personnel there are a minimum of 25 weeks of vacation each year that need to be covered. The cost of covering vacation is approximately \$25,500. There are also 4 weeks of military leave to be covered at the present time each year. The cost of covering all of the military leave is approximately \$4,000. There are 11 holidays. The cost of covering the holiday pay is approximately \$17,200. In addition there are sick days, bereavement leave, jury duty and family medical leave.

**1-4210.50-400**

**SPECIAL OPERATIONS UNIT**

Appropriated in 2016	\$3,000
Requested in 2017	\$3,000

Allenstown is part of a Mutual Aid Agreement with the Central New Hampshire Special Operations Unit. Communities participate in this agreement to provide tactical as well as other emergency police services. The yearly cost of this participation is \$3,000. CNHSOU is one of eleven regional units of this type that encompass most communities in the state. The participation in this organization allows for the acquisition of grant funding under Homeland Security Grant funding. Lt. Stark is the head Negotiator for this team and Det. Sgt. Shea is a negotiator. Ptl. Brian Wilcox is an Operator on the team.

**1-4210.50-531**

**DISPATCH**

Appropriated in 2016	\$27,200
Requested in 2017	\$28,550

This line item reflects the cost of dispatch services through the Merrimack County Sheriff's Department. Our dispatch fee is based upon a percentage of call volume as compared to the other departments that utilize the dispatch center. We are anticipating the cost of dispatch at \$28,550 for 2017 due to a five percent expected increase. This is just an estimate. The cost could be higher. The rates will not be set until March of 2017. As discussed above a call volume increase will also increase the cost. Surrounding towns calls for service can increase or decrease which will affect the costs for us.

**1-4210.60-411**

**SEWER**

Appropriated in 2016	\$150
Requested in 2017	\$150

The department operates two sewer pumps that pump sewage through a department operated sewer main 800 feet to the public collection system at the corner of Granite St. and Letendre Ave.

**1-4210.60-412****WATER**

Appropriated in 2016

\$650

Requested in 2017

\$725

This line has increase due to actual spending in 2015 of \$717.

**1-4210.60-435****MAINTENANCE**

Appropriated in 2016

\$6,000

Requested in 2017

\$6,000

The maintenance of the police department needs to continue. Over the past several years we have been able to update the facility within our budget. It would be inappropriate to allow this facility to fall into disrepair as other town buildings have been. The cost of routine maintenance is generally far cheaper than costly repairs due to neglect

**1-4210.60-621****HEAT**

Appropriated in 2016

\$3,900

Requested in 2017

\$3,900

The amount covers the cost of heating the building with the natural gas heating system.

**1-4210.60-622****ELECTRIC**

Appropriated in 2016

\$9,000

Requested in 2017

\$9,000

We are keeping this line the same as we have reduced our electric power usage through our energy efficiency program. I anticipate that the cost stay within the budget in 2017.

**1-4210.70-130****TRAFFIC ENFORCEMENT GRANT**

Appropriated in 2016

\$12,000

Requested in 2017

\$11,000

This grant is a recurring grant that we receive each year. The grant provides for all of the costs of overtime and benefits for traffic enforcement patrols and DUI patrols. These patrols focus on speed enforcement, traffic signal violations, stop sign violations and other funds provided by NHHSA which are pass-through funds from NHTSA. This line also includes the Operation Safe Commute grant which is a statewide enforcement effort that occurs one day per month. In 2017 they have allowed us to change the hours and amounts funded for each community. In 2017 we can dictate which hours we will be patrolling our community to help us control. I have reduced this line due to a reduction of grant money issued in 2017.

**Misc. Grant**

Appropriated in 2016	\$1
Requested in 2017	\$1

This line item is also used to account for unanticipated grants that are received during the year. These grants usually come from the Office of Homeland Security and Emergency Management.

**Animal Control Budget**

In 2014 we eliminated the Animal control Officer position in order to reduce the budget. I am requesting \$500 for miscellaneous supplies to include food, maintenance the kennel and propane.

**1-4414.10-110**

**Animal Control Officer**

Appropriated in 2016	\$0
Requested in 2017	\$0

**1-4414.10-610**

**ACO- Misc. Supplies**

Appropriated in 2016	\$500
Requested in 2017	\$500

**1-4414.10-626**

**ACO - Gasoline**

Appropriated in 2016	\$0
Requested in 2017	\$0

## FY 2016 PROJECTED REVENUE

	<u>Account Name</u>	<u>FY 2014</u>	<u>FY 2015</u>	FY 2016	FY 2017
<u>Department</u>	-	<u>Actual</u>	<u>Actual</u>	Revenue to date	Projected
		<u>Revenue</u>	<u>Revenue</u>	<u>Revenue</u>	Revenue
<b>Police</b>					
	Traffic Enforcement Grant	1,331.58	0	0	4,000.00
	Op. Safe Commute	464.17	0	0	5,522.40
	DUI Hunter/Patrols	0	0	0	4,000.00
	Misc PD Revenue		340.00	0	0
	Pistol Permits	1,210.00	1,060.00	970.00	1,300.00
	PD Income (rpt fees & parking fines)	3,621.54	3,615.00	2,659.00	3,700.00
	OHRV Grant	0	0	1080.00	1500.00
	Court Fines	901.28	1,044.52	245.00	2,000.00
	Under Age Alcohol TF	0	0	0	0
	Details	10,323	16,174.50	6,253	7,000.00
	Warrant Service	0	304.54	0	300
	Sex Offender Reg. Fee	0	40.00	0	40.00
	Hawkers/Peddlers Fees	220.00	0	40.00	100.00
	Pawn Broker/2nd Hand Dlr	0	0	0	100.00
	Animal Control Fines	50.00	305.00	125.00	400.00
<b>Total</b>		<b>18,321.57</b>	<b>22,883.56</b>	<b>11,372</b>	<b>23,200.00</b>

## Police Salaries

	2017			
Name	Present HR Rate	Proposed HR Rate at Anniversary Date	Step	Needed Budget
Chief Paquette	37.35	40.06	4	78988.80
Lt. Stark	31.99	33.94	4	67163.20
Sgt. Tower	28.31	28.99	4	60190.40
Det. Sgt. Shea	29.56	29.86	5	61964.80
Mptl. Poppalardo	23.72	25.60	5	51292.80
Ptl. Wilcox	23.15	24.85	4	48424.00
Ptl. Warburton	22.48	24.85	4	50171.20
Ptl. Bowen	20.48	24.85	4	42598.40
Ptl. Moreta	20.48	23.15	3	45161.60
Ptl. Vincent	20.48	23.15	3	45802.40
Dawn Chabot	19.51	19.51	7	40581.40
Dorothy Walch	33.76	33.76	10	70220.80
Cheryl Hey	15.54	16.42	4	16742.40
Erin Young	13.27	13.27	6	10350.60
Police Personnel				551,757.60
Administrative				137,895.20
<b>Salaries Budget</b>	<b>2017</b>			<b>689,652.80</b>

## Capital Expenditures

	2016	2017	2018	2019	2020	2021	2022	2023
<b>Facilities</b>								
<b>Roof Replacement</b>					\$10,000			
<b>HVAC</b>				\$15,000				
<b>Carpets</b>								
<b>(a) 1st Floor</b>								
<b>(b)2nd Floor</b>	\$2,000							
<b>Painting</b>	\$3,000					\$1,000		
<b>Computer</b>	\$4,000	\$3,262	\$3,360	\$3,461	\$3,562	\$4,000	\$13,000	\$4,000
<b>Vehicles</b>								
<b>Cruiser 1 (2014)</b>				\$37,500				
<b>Cruiser 2 (2013)</b>			\$37,000					\$39,000
<b>Radar Trailer</b>				\$20,000				
<b>Cruiser 4 (2011)</b>	\$36,000					\$38,500		
<b>Cruiser 5 (2010)</b>					\$38,000			
<b>SUV 6 (2012)</b>		\$37,000					\$38,500	
<b>Admin 10 (2008)</b>								
<b>Total</b>	\$45,000	\$46,262	\$40,360	\$82,461	\$56,562	\$49,500	\$50,500	\$48,500

**ALLENSTOWN POLICE DEPARTMENT**  
**CHIEF PAUL PAQUETTE**

40 ALLENSTOWN ROAD  
ALLENSTOWN, N.H. 03275

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**Incident Primary Offense Totals**

06/30/2015 to 06/30/2016

<b>Offense</b>	<b>Total Incidents</b>
135-C:28 IEA	15
149-M:9 Unlawful Disposal of Solid Waste	1
163-B:3 Unlawful Activities	1
169-C:3 Child Abuse/Neglect	11
169-D:2(b) Runaway	6
172-B:3 Protective Custody-Alcohol	2
173-B:8 Violation of Protective Order	2
173:B Domestic Disturbance	2
179:10 Unlawful Possession	2
18USC Counterfeiting	3
193:11 Disturbance, School Property	1
261:176 Misuse/Failure to Display Plates	2
261:178 Suspension of Registration of Vehicle	1
261:40 Unregistered Vehicle	4
262:12 Taking Without Owner's Consent	1
262:23 Habitual Offender	1
262:40-c Abandoning a Vehicle: Penalty	2
263:64 Driving After Suspension/Revocation	15
263:64 IV Driving After Suspension, DUI/Reckless	1
263:64 VI Driving After Suspension Subsequent	5
264:25 Conduct After Accident	7
264:28 False Report of Accidents	1
265-A:2 DUI Alcohol/Drugs	9
265-A:3 DUI Aggravated	7
265-A:43 Transportation of drugs	2
265-A:45 Trans-Alcohol by a Minor	1
265:102 Littering	1
265:4 Disobeying an Officer	2
265:82-bII . DUI Subsequent	1
318-B Possession of Drugs	36
318-B:2 Possession of Marijuana	5
466:30 Dog running at large	1
466:31IIa Dog Running At Large	1
466:31IIg Dog Nuisance/Vicious	1
594:7 Arrest on Warrant	1

**ALLENSTOWN POLICE DEPARTMENT**  
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**Incident Primary Offense Totals**

06/30/2015 to 06/30/2016

<b>Offense</b>	<b>Total Incidents</b>
597:2 Probation Violation	2
597:7 Breach of Bail Conditions	1
612:2 Fugitive from Justice	1
631:2 Second Degree Assault	1
631:2-a Simple Assault	14
631:2-b Domestic Violence	17
631:3 Reckless Conduct	2
631:4 Criminal Threatening	4
632-A:2 Aggravated Felonious Sexual Assault	2
632-A:3 Felonious Sexual Abuse	2
632-A:4 Sexual Assault	1
633:4 Interference with Custody	1
634:2 Criminal Mischief	26
635:1 Burglary	15
635:2 Criminal Trespass	9
637:10 Theft by Misapplication of Property	1
637:3 Theft by Unauthorized Taking or Transfer	49
637:3-a I Wilful Concealment	1
637:4 Theft By Deception	8
637:5 Theft by Extortion	1
637:8 Theft of Services	2
638:26 Identity Fraud	2
638:5 Fraudulent Use of Credit Card	5
639:3 Endangering the Welfare of a Child	1
642:1 Obstructing Government Administration	1
642:2 Resisting Arrest	1
642:8 Bail Jumping	1
644:18 Facilitating Underage Alcohol/Drug Party	1
644:2 Disorderly Conduct	6
644:4 Harassment	3
644:5-a Inhaling Toxic Vapors for Effect	1
645:1 Indecent Exposure and Lewdness	1
651-B:4 Sex Offender Registration Duty to Report	1
Animal Bite Dog or Cat Bite	4
AOA Assist Other Agency	9

**ALLENSTOWN POLICE DEPARTMENT**  
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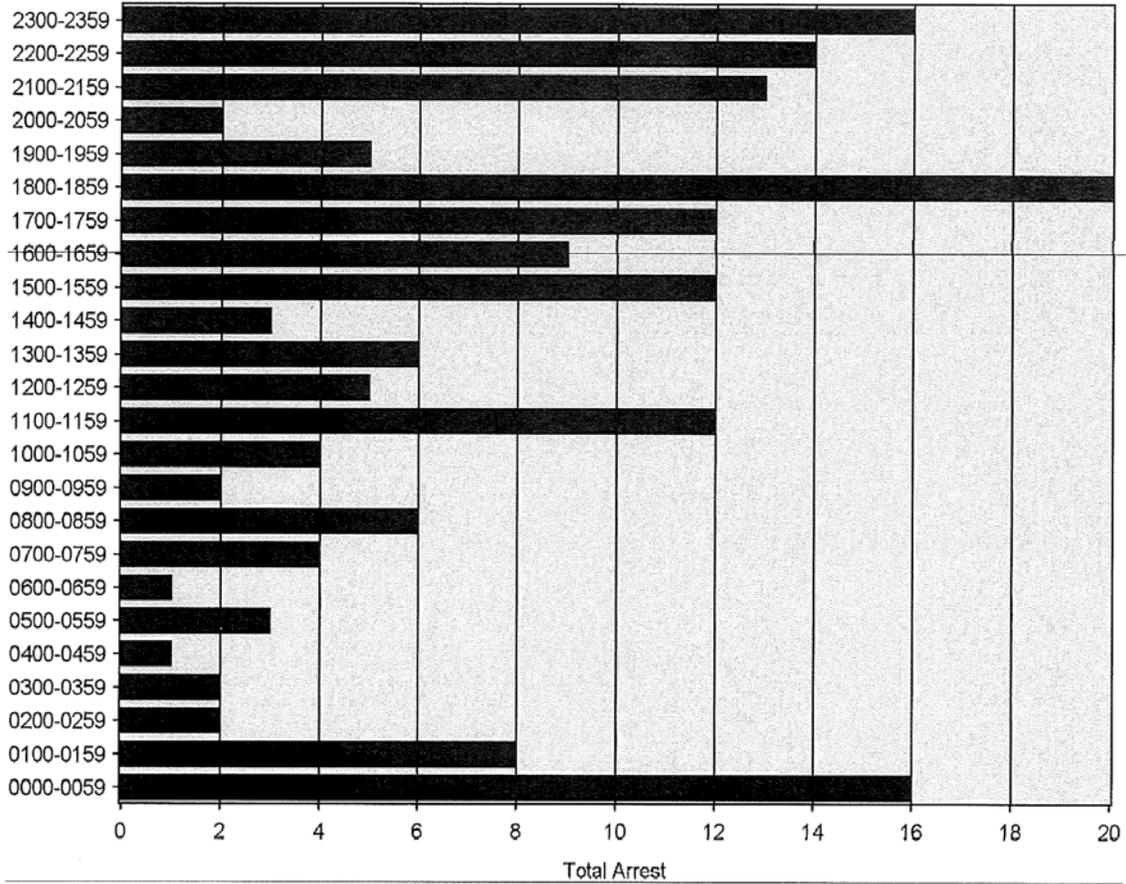
**Incident Primary Offense Totals**

06/30/2015 to 06/30/2016

<b>Offense</b>	<b>Total Incidents</b>
CO 410:2 Consumption of Alcohol on Private...	1
Death/Natural Death by Natural Causes	3
ICC (CL) Indirect Criminal Contempt	4
Property - Found Found Property	17
Report Att Suicide Suicide-Attempted	2
Report INC Incident Report	41
War/CC Warrant/City-Criminal	2
War/Fel Warrant/Felony	5
WAR/MIS Warrant/Misdemeanor	14
<b>Grand Total</b>	<b>440</b>

**ALLENSTOWN POLICE DEPARTMENT**  
**CHIEF PAUL PAQUETTE**

Arrest By Time of Day  
 From: 06/30/2015 To: 06/30/2016



**ALLENSTOWN POLICE DEPARTMENT**  
**CHIEF PAUL PAQUETTE**

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**Arrest Totals By Violation**

06/30/2015 TO 06/30/2016

Violation	Total
	0
135-C:28 IEA	8
159:15 Possession of a Dangerous Weapon	1
159:3 Convicted Felons	1
172-B:3 Protective Custody-Alcohol	3
173-B:8 Violation of Protective Order	2
173:B Domestic Disturbance	1
179:10 Unlawful Possession	5
236:58 Camping Restricted	1
261:176 Misuse/Failure to Display Plates	2
261:178 Suspension of Registration of Vehicle	3
261:40 Unregistered Vehicle	3
262:12 Taking Without Owner's Consent	1
262:16 Counterfeit Stickers/Decals/Temp...	1
262:23 Habitual Offender	2
263:1 Oper w/o Valid License	1
263:63 Driving without Giving Proof of F.R.	1
263:64 Driving After Suspension/Revocation	25
263:64 IV Driving After Suspension, DUI/Reckless	2
263:64 VI Driving After Suspension Subsequent	4
264:25 Conduct After Accident	4
265-A:2 DUI Alcohol/Drugs	10
265-A:3 DUI Aggravated	7
265-A:43 Transportation of drugs	33
265-A:44 Transportation of Alcoholic Beverages	5
265-A:45 Trans-Alcohol by a Minor	3
265:22 Yellow Line/Driving to left or across...	1
265:31 Stop Sign/Yield Sign	1
265:4 Disobeying an Officer	7
265:44 Unsafe Lane Change	1
265:79 Reckless Operation	2
265:79-b Negligent Driving	1
265:81 Open Container	1
265:82-bII DUI Subsequent	2
265:9 Traffic Control Devices	1
318-B Possession of Drugs	46
318-B:2 Possession of Marijuana	6

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ARR-010

**ALLENSTOWN POLICE DEPARTMENT**  
**CHIEF PAUL PAQUETTE**

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 ALLENSTOWN, N.H. 03275

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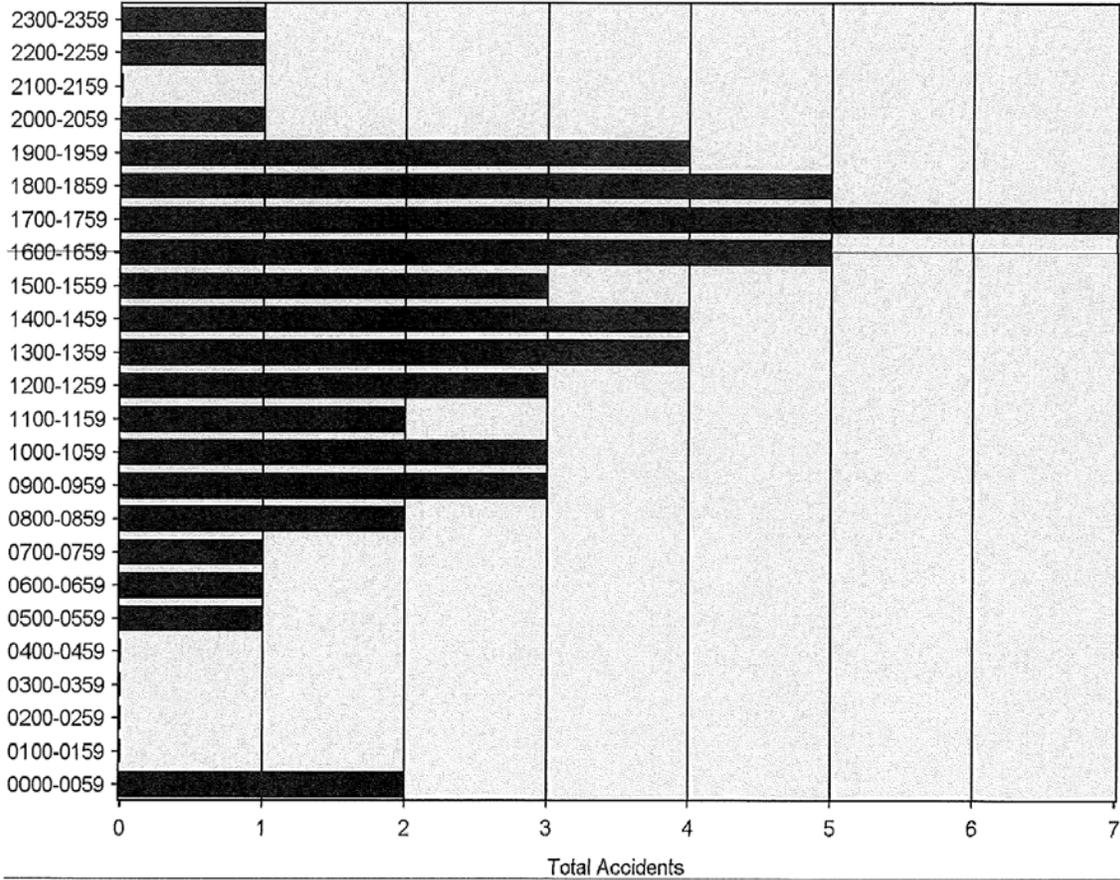
**Arrest Totals By Violation**

06/30/2015 TO 06/30/2016

Violation		Total
318-B:2I	Possession of Drugs w/Intent to...	2
318-B:2I-a	Manufacture of a Controlled Drug	1
318-B:2ID	Distribution/Sales of Drugs	1
318-B-2	Possession of Heroin	2
504-a	Violation of Probation/Parole	1
597:2	Probation Violation	3
597:7	Breach of Bail Conditions	1
612:2	Fugitive from Justice	1
631:2	Second Degree Assault	1
631:2-a	Simple Assault	10
631:2-b	Domestic Violence	27
631:3	Reckless Conduct	2
631:4	Criminal Threatening	7
633:3	False Imprisonment	2
634:2	Criminal Mischief	10
635:1	Burglary	1
635:2	Criminal Trespass	5
637:3	Theft by Unauthorized Taking or...	10
637:3-a I	Wilful Concealment	4
637:7	Receiving Stolen Property	2
639:3	Endangering the Welfare of a Child	6
642:1	Obstructing Government Administration	2
642:10	Obstructing Report of Crime or Injury	1
642:2	Resisting Arrest	9
642:3	Hindering Apprehension or Prosecution	1
644:18	Facilitating Underage Alcohol/Drug...	1
644:2	Disorderly Conduct	7
651-B:4	Sex Offender Registration Duty to...	1
ICC (CL)	Indirect Criminal Contempt	12
Report INC	Incident Report	1
War/CC	Warrant/City-Criminal	6
War/CT	Warrant/City-Traffic	2
War/Fel	Warrant/Felony	2
WAR/MIS	Warrant/Misdemeanor	12
<b>Grand Total</b>		<b>354</b>

**ALLENSTOWN POLICE DEPARTMENT**  
**CHIEF PAUL PAQUETTE**

Accidents By Time of Day  
 From: 06/30/2015 To: 06/30/2016



**ALLENSTOWN POLICE DEPARTMENT**  
**CHIEF PAUL PAQUETTE**

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Accidents By Day of Week  
From: 06/30/2015 To: 06/30/2016

